



BUDGET COMMITTEE AGENDA

Board of Library Trustees Budget Committee | Altadena Library District
Main Library Community Room
600 E. Mariposa St
Altadena, CA 91001
FEBRUARY 08, 2024 – 1:00 p.m.

IMPORTANT NOTICE REGARDING THE FEBRUARY 8, 2024 BUDGET COMMITTEE MEETING

This meeting will be available to view in a hybrid fashion, utilizing teleconference, electronic, and in-person means to allow for a variety of public viewing and public commenting options. The public is invited to attend the meeting in-person, or livestream the meeting. The livestream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

SUBMISSION OF PUBLIC COMMENT:

In order to facilitate in-person and virtual public participation at meetings, the District will accept public comment on agenda items by email or online public comment form up to two (2) hours prior to the start of Board of Trustees meetings. You may do this by emailing hello@altadenalibrary.org or by submitting to www.altadenalibrary.org/publiccomment.

Those wishing to make their comment virtually during the live meeting may request to do so, and will be provided the zoom link for the meeting.

If you wish to make public comment in-person during the meeting on any agenda item, you must email or submit a comment form either two (2) hours before the meeting, or at the start of the meeting to the District Administrative Assistant or other District staff member using a comment card. If your comment card is not received by the start of the meeting, you may not be able to make your comment. Comment cards will be available in a prominent location at the entrance to the meeting location.

If you wish your comments to be read aloud by a staff member during the meeting, please indicate so in your email, the online public comment form, or the physical comment card available at the meeting. If you submit more than one, only the first comment received will be read aloud. The District reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All written comments in their entirety will become part of the meeting record and will be forwarded to the legislative body.

Comments are limited to two (2) minutes and will be timed.

If you are unable to submit via email, online, or attend the meeting in-person, you can call in to (626) 798-0833 ext. 103, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 1:00 pm.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x103 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

LAND ACKNOWLEDGEMENT: The Altadena Library District acknowledges its presence on the traditional, ancestral, and unceded land of the Gabrielino Tongva peoples. Altadena is located on the stolen homelands of the Xaxaamonga (Hahamongna) tribal band. The traditional territory of the Gabrielino Tongva is referred to as Tovaangar, which includes the areas currently known as Los Angeles County, Riverside County, West San Bernardino County, parts of Orange County as well as the four southern Channel Islands. Entities such as the U.S. government and non-Native settlers have subjected the Gabrielino Tongva peoples to historic and continuing injustices, including genocide, forced displacement, and cultural and linguistic erasure. Altadena Library commits to learning, educating, and informing its staff and residents of present-day Altadena about the rich histories, vibrant communities, and culture of Gabrielino Tongva people, present and past, through our collection development, resources, and program offerings.

I. Call to order

- a. Land Acknowledgment
Trustee Lim read the Land Acknowledgment.

II. Open Session

- a. Roll Call
Trustee Lim called roll. Trustee Lim and Trustee Wilkerson were present. Quorum confirmed.
- b. Approval/Reordering of Agenda Items
None.
- c. Adoption of Agenda
Trustee Wilkerson moved to adopt the agenda. Trustee Lim seconded the motion.
Roll call Vote:
Trustee Lim: aye
Trustee Wilkerson: aye
Motion passed.
- d. Public Comment on Non-Agenda Items
None.

III. Consent Calendar

The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a. Approval of Minutes –Meeting held May 11, 2023

Trustee Wilkerson moved to approve the consent calendar. Trustee Lim seconded the motion.

Roll call Vote:

Trustee Lim: aye

Trustee Wilkerson: aye

Motion passed.

IV. Consideration of Items Removed from the Consent Calendar

Items removed from the Consent Calendar discussed individually at this time.
None.

V. Unfinished Business

- a. None

VI. New Business

- a. Review and Approval of Mid-Year Adjustments (**Action**)
Trustee Wilkerson moved to approve the mid year budget adjustments to take to the full board for approval. Trustee Lim seconded the motion.
Roll call Vote:
Trustee Lim: aye
Trustee Wilkerson: aye
Motion passed.

- b. Review and Approval of the Budget Meeting calendar for 2024 (**Action**)
Trustee Wilkerson moved to approve the 2024 Budget Meeting calendar.
Trustee Lim seconded the motion.
Roll call Vote:
Trustee Lim: aye
Trustee Wilkerson: aye
Motion passed.

VII. Announcements & Planning

- a. Correspondence
None
- b. Proposed Future Agenda Items
None

VIII. Adjournment

- a. Adjourn Meeting
The meeting adjourned at 1:56 pm.