



## MINUTES

Board of Library Trustees  
Community Facilities District (CFD) Committee | Altadena Library District  
Main Library Community Room  
600 E. Mariposa St  
Altadena, CA 91001  
July 26, 2023 – 3:00 p.m.

### **IMPORTANT NOTICE REGARDING JULY 26, 2023 SPECIAL CFD COMMITTEE MEETING**

This meeting will be conducted in a hybrid fashion, utilizing teleconference, electronic, and in-person means consistent with the State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic and Altadena Library District Board of Trustees' Resolution 2021-05. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

**SUBMISSION OF PUBLIC COMMENT:** For those wishing to make Public Comments at the April 12, 2023 Meeting, you may present your comments in-person during the meeting, or submit by email to be read aloud at the meeting. For emailed comments, if multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to [hello@altadenalibrary.org](mailto:hello@altadenalibrary.org) with the subject line: "Public Comment". Electronic Comments may also be submitted online at [www.altadenalibrary.org/publiccomment](http://www.altadenalibrary.org/publiccomment). If you wish to make your public comment during the live meeting, please state so in your email. If you would like to make your comment virtually, you may also select on the form "Yes – I want to provide this comment in real-time and need the Zoom link" in the online form.

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you are unable to submit via email, online, or attend the meeting in-person, you can call in to (626) 798-0833 ext. 103, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 3:00 pm.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x103 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

**LAND ACKNOWLEDGEMENT:** The Altadena Library District acknowledges its presence on the traditional, ancestral, and unceded land of the Gabrielino Tongva peoples. Altadena is located on the stolen homelands of the Xaxaamonga (Hahamongna) tribal band. The traditional territory of the Gabrielino Tongva is referred to as Tovaangar, which includes the areas currently known as Los Angeles County, Riverside County, West San Bernardino County, parts of Orange County as well as the four southern Channel Islands. Entities such as the U.S. government and non-Native settlers have subjected the Gabrielino Tongva peoples to historic and continuing injustices,

including genocide, forced displacement, and cultural and linguistic erasure. Altadena Library commits to learning, educating, and informing its staff and residents of present-day Altadena about the rich histories, vibrant communities, and culture of Gabrielino Tongva people, present and past, through our collection development, resources, and program offerings.

**I. Call to Order**

- a. Land Acknowledgement

**II. Open Session**

- a. Roll Call

Trustee Andruess called roll. Community Member Colliflower and Trustee Lim responded as present. Quorum was confirmed.

- b. Approval/Reordering of Agenda Items
- c. Adoption of Agenda

**Moved by Member Colliflower to adopt the agenda. Seconded by Trustee Andruess**

**Roll Call Vote:**

**Trustee Andruess: Aye**

**Trustee Lim: Aye**

**Member Colliflower: Aye**

- d. Public Comment on Non-Agenda Items  
None

**III. Consent Calendar**

- a. Approval of Minutes – Regular Meeting held April 12, 2023

Moved by Member Lim to approve the consent calendar. Seconded by Trustee Colliflower

Roll Call Vote:

Trustee Andruess: Aye

Trustee Lim: Aye

Member Colliflower: Aye

**IV. Unfinished Business**

- a. None

**V. New Business**

- a. Cost Estimate for Main Building Project **(Informational)**

Trustee Clark of the Facilities Committee and Jennifer Pearson from the architectural team provided an informational presentation regarding updated cost estimates for the building projects. The Community Focus Group, which consists of community stakeholders, was given this same presentation prior to the meeting.

- b. CFD Financials **(Informational)**

District Director Winslow provided the CFD Financial Report.

- c. Updated Special Tax Levy Resolution reflecting final rates **(Action)**

**Moved by Member Colliflower to recommend the Updated Special Tax Levy Resolution for approval by the full Board.**



**Seconded by Trustee Lim.**

**Roll Call Vote:**

**Trustee Andrues: Aye**

**Trustee Lim: Aye**

**Member Colliflower: Aye**

**VI. Announcements & Planning**

- a. Proposed Future Agenda Items

Trustee Andrues requested more information or a report on community feedback regarding low-income exemptions.

**VII. Adjournment**

- a. Adjournment

The meeting was adjourned at 3:46pm.