IMPORTANT NOTICE REGARDING MAY 22, 2023 MEETING

SUBMISSION OF PUBLIC COMMENT: For those wishing to make Public Comments at the May 22, 2023 Meeting, you may present your comments in-person during the meeting, or submit by email to be read aloud at the meeting. For emailed comments, if multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to hello@altadenalibrary.org with the subject line: “Public Comment”. Electronic Comments may also be submitted online at www.altadenalibrary.org/publiccomment. If you wish to make your public comment during the live meeting, please state so in your email. If you would like to make your comment virtually, you may also select on the form “Yes – I want to provide this comment in real-time and need the Zoom link” in the online form.

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you are unable to submit via email, online, or attend the meeting in-person, you can call (626) 798-0833 ext. 103, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 5:00 pm.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x103 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

LAND ACKNOWLEDGEMENT: The Altadena Library District acknowledges its presence on the traditional, ancestral, and unceded land of the Gabrielino Tongva peoples. Altadena is located on the stolen homelands of the Xaxaamonga (Hahamongna) tribal band. The traditional territory of the Gabrielino Tongva is referred to as Tovaangar, which includes the areas currently known as Los Angeles County, Riverside County, West San Bernardino County, parts of Orange County as well as the four southern Channel Islands. Entities such as the U.S. government and non-Native settlers have subjected the Gabrielino Tongva peoples to historic and continuing injustices, including genocide, forced displacement, and cultural and linguistic erasure. Altadena Library commits to learning, educating, and informing its staff and residents of present-day Altadena about the rich histories, vibrant communities, and culture of Gabrielino Tongva people, present and past, through our collection development, resources, and program offerings.
I. Call to Order
   a. Land Acknowledgement
      The meeting was called to order at 5:07 pm by Trustee Capell. Trustee Capell
      read the Land Acknowledgement.

II. Open Session
   a. Roll Call
      Trustee Capell called roll. Trustee Andrues, Trustee Clark, Trustee Lim, and
      Trustee Wilkerson responded as present. Quorum confirmed
   b. Approval/Reordering of Agenda Items
      No items were removed or reordered.
   c. Adoption of Agenda
      Moved by Trustee Andrues to adopt the agenda.
      Seconded by Trustee Clark
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Clark: Aye
      Trustee Lim: Aye
      Trustee Wilkerson: Aye
      Motion passed
   d. Public Comment on Non-Agenda Items
      Community member James Gaudino joined the meeting virtually and made
      public regarding the Measure Z tax on behalf of his mother Elizabeth Jane
      Gaudino. James Gaudino requested a reevaluation of the exemption process
      for the Measure Z tax.

III. Consent Calendar
   a. The Board of Library Trustees hereby approves the items and
      recommended actions in the Consent Calendar listed below:
   b. Approval of Minutes – Regular Meeting held April 24, 2023
      Moved by Trustee Clark to approve the consent calendar.
      Seconded by Trustee Lim
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Clark: Aye
      Trustee Lim: Aye
      Trustee Wilkerson: Aye
      Motion passed

IV. Consideration of Items Removed from the Consent Calendar
   Items removed from the Consent Calendar discussed individually at this time.
V. Department Updates & Special Presentations (Informational)
   a. Department Update Reports – April 2023
      i. Adult
      ii. YFS
      iii. Bob Lucas
      iv. Facilities
      v. IT/TS
   b. Summer Reading Presentation (Informational)
      Youth and Family Services manager Sofia Araya provided a presentation on the
      Library’s Summer Reading Program for 2023.

VI. Reports
   a. Support Groups
      i. Altadena Library Foundation
         No report provided.
      ii. Friends of the Altadena Library
         No report provided.
   b. District Director’s Report
      District Director Nikki Winslow provided the report.
   c. Financial Reports – April 2023
      District Director Nikki Winslow provided the Financial Report for April 2023
   d. Board of Trustees Standing Committee Reports
      i. Budget Committee
         Trustee Capell provided the Budget Committee report.
   e. Board of Trustees Ad Hoc Committee Reports
      i. Redistricting Committee
      ii. Facilities Committee
         Trustee Clark provided the Facilities Committee report.
   f. Liaison Reports
      i. Government Liaison Report
         Trustee Andrues provided the Government Liaison report, which included a special report from the CSDA Legislative Days conference in Sacramento.
   g. Trustee Reports
      None provided.

VII. Unfinished Business
     No unfinished business.

VIII. PUBLIC HEARING
   a. Welcome and Purpose
      i. NDC Redistricting Presentation and overview of revised published draft maps
         Kristen Parks of NDC provided the Green Map D and overviewed the edits requested by the Board from the April 24, 2023 Regular Board
meeting.
b. Public Hearing Procedures and Guidelines
c. Open of the Public Hearing
   Public Hearing was opened and the Board discussed the presented draft map.
   There was no public comment during the Public Hearing.

IX. New Business
   a. Review and Approval of Altadena Library Redistricting Resolution (Action)
      Moved by Trustee Clark to approve the Altadena Library Redistricting Resolution
      Seconded by Trustee Wilkerson
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Clark: Aye
      Trustee Lim: Aye
      Trustee Wilkerson: Aye
      Motion passed
   
   b. Review and Approval of the Special Tax Lien Rate (Action)
      Moved by Trustee Clark to approve the Altadena Library Special Tax Lien Rate
      Seconded by Trustee Lim
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Clark: Aye
      Trustee Lim: Aye
      Trustee Wilkerson: Aye
      Motion passed
   
   c. Review and Approval of FY 23-24 Salary Schedule and COLA (Action)
      Moved by Trustee Andrues to approve the FY 23-24 Salary Schedule and COLA
      Seconded by Trustee Wilkerson
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Clark: Aye
      Trustee Lim: Aye
      Trustee Wilkerson: Aye
      Motion passed
   
   d. Review and Approval of FY 23-24 Proposed Budget (Action)
      Moved by Trustee Wilkerson to approve the FY 23-24 Proposed Budget
      Seconded by Trustee Clark
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
Trustee Clark: Aye  
Trustee Lim: Aye  
Trustee Wilkerson: Aye  
Motion passed

e. Review and Approval of Updated Library Materials Borrowing Policy (Action)  
Moved by Trustee Lim to approve the Updated Library Materials  
Borrowing Policy  
Seconded by Trustee Andrues  
Roll Call Vote:  
Trustee Andrues: Aye  
Trustee Capell: Aye  
Trustee Clark: Aye  
Trustee Lim: Aye  
Trustee Wilkerson: Aye  
Motion passed

X. Governance  
None.

XI. Correspondence  
None.

XII. Announcements and Planning  
Trustee Capell reminded the Board that on June 19th (Juneteenth) there will be a  
ceremony for the unveiling of the Robert Owens plaque.

XIII. Adjournment  
The meeting adjourned at 6:55 pm.