



MINUTES

Board of Library Trustees | Altadena Library District
600 E. Mariposa St
Altadena, CA 91001
Main Library Community Room
April 24, 2023 – 4:30 p.m.

IMPORTANT NOTICE REGARDING APRIL 24, 2023 MEETING

SUBMISSION OF PUBLIC COMMENT: For those wishing to make Public Comments at the April 24, 2023 Meeting, you may present your comments in-person during the meeting, or submit by email to be read aloud at the meeting. For emailed comments, if multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to hello@altadenalibrary.org with the subject line: "Public Comment". Electronic Comments may also be submitted online at www.altadenalibrary.org/publiccomment. If you wish to make your public comment during the live meeting, please state so in your email. If you would like to make your comment virtually, you may also select on the form "*Yes – I want to provide this comment in real-time and need the Zoom link*" in the online form.

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you are unable to submit via email, online, or attend the meeting in-person, you can call (626) 798-0833 ext. 103, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 4:30 pm.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x103 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

LAND ACKNOWLEDGEMENT: The Altadena Library District acknowledges its presence on the traditional, ancestral, and unceded land of the Gabrielino Tongva peoples. Altadena is located on the stolen homelands of the Xaxaamonga (Hahamongna) tribal band. The traditional territory of the Gabrielino Tongva is referred to as Tovaangar, which includes the areas currently known as Los Angeles County, Riverside County, West San Bernardino County, parts of Orange County as well as the four southern Channel Islands. Entities such as the U.S. government and non-Native settlers have subjected the Gabrielino Tongva peoples to historic and continuing injustices, including genocide, forced displacement, and cultural and linguistic erasure. Altadena Library commits to learning, educating, and informing its staff and residents of present-day Altadena about the rich histories, vibrant communities, and culture of Gabrielino Tongva people, present and past, through our collection development, resources, and program offerings.

I. Call to Order

a. Land Acknowledgement

The meeting was called to order at 4:30pm by Trustee Capell. Trustee Capell read the Land Acknowledgement.

II. Closed Session Public Comment – This is an opportunity for members of the public to address the Board on any subject matter within the Closed Session. Please address the Board, as a whole, through the Chair. Individuals will be given three (3) minutes to address the board.

No public comment made.

III. Closed Session

a. Motion to convene to Closed Session

b. The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et.seq.) for the purposes of discussing and/or taking action on the following items:

i. Pending Litigation

Closed session was called by Trustee Capell at 4:34pm.

IV. Reconvene to Open Session

Open Session reconvened at 4:59pm

V. Open Session

a. Roll Call

Trustee Capell called roll. Trustee Andruess, Trustee Clark, Trustee Lim, and Trustee Wilkerson responded as present. Quorum confirmed

b. Approval/Reordering of Agenda Items

Motion to amend the agenda by Trustee Clark to include Agenda Item XII.C. under New Business, an action item for a Request for Support for Owen Brown Signage Along El Prieto Trail.

c. Adoption of Agenda

Moved by Trustee Andruess to amend and adopt the agenda.

Seconded by Trustee Clark

Roll Call Vote:

Trustee Andruess: Aye

Trustee Capell: Aye

Trustee Clark: Aye

Trustee Lim: Aye

Trustee Wilkerson: Aye

Motion passed

d. Public Comment on Non-Agenda Items

No Public Comment Made

VI. Consent Calendar

- a. The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:
- b. Approval of Minutes – Regular Meeting held March 23, 2023
**Moved by Trustee Wilkerson to approve the Consent Calendar.
Seconded by Trustee Clark
Roll Call Vote:
Trustee Andruess: Aye
Trustee Capell: Aye
Trustee Clark: Aye
Trustee Lim: Aye
Trustee Wilkerson: Aye
Motion passed**

VII. Consideration of Items Removed from the Consent Calendar

Items removed from the Consent Calendar discussed individually at this time.
No items removed.

VIII. Department Updates & Special Presentations (Informational)

- a. Department Update Reports – March 2023
 - i. Adult
 - ii. YFS
 - iii. Bob Lucas
 - iv. Facilities
 - v. IT/TS
- b. Partnership Presentation (**Informational**)
Assistant Director Ashley Watts provided the presentation

IX. Reports

- a. Support Groups
 - i. Altadena Library Foundation
No report this month
 - ii. Friends of the Altadena Library
No report this month
- b. District Director's Report
District Director Nikki Winslow provided the report
- c. Financial Reports – March 2023
District Director Nikki Winslow provided the report
- d. Board of Trustees Standing Committee Reports
No reports this month
- e. Board of Trustees Ad Hoc Committee Reports

- i. Redistricting Committee
 - ii. Facilities Committee
Trustee Clark provided the report
- f. Liaison Reports
 - i. Government Liaison Report
No report this month
- g. Trustee Reports
No reports this month

X. Unfinished Business
None

XI. PUBLIC HEARING

- a. Welcome and Purpose
 - i. NDC Redistricting Presentation and overview of published draft maps
Kristen Parks of NDC provided the presentation.
- b. Public Hearing Procedures and Guidelines
- c. Open of the Public Hearing
Public Hearing was opened. A community member provided an email comment regarding preference for the Orange Draft Map. The Board discussed and determined the Green C draft map best represented the community. The Board determined they would like to review edits made to the Green C Draft map. NDC will return to the May Regular Board meeting with the suggested edits for approval. There will be another Public Hearing opened at that time as well.

XII. New Business

- a. Landscape and Gardening RFP **(Action)**
Moved by Trustee Clark to approve the Gardening RFP.
Seconded by Trustee Andrues
Roll Call Vote:
Trustee Andrues: Aye
Trustee Capell: Aye
Trustee Clark: Aye
Trustee Lim: Aye
Trustee Wilkerson: Aye
Motion passed
- b. Habitat for Humanity Date change from 4-27-2023 to 6-22-2023 **(Action)**
Moved by Trustee Wilkerson to approve the Habitat for Humanity date.
Seconded by Trustee Clark
Roll Call Vote:
Trustee Andrues: Aye
Trustee Capell: Aye
Trustee Clark: Aye
Trustee Lim: Aye

Trustee Wilkerson: Aye
Motion passed

- c. Request for Support for Owen Brown Signage Along El Prieto Trail (**Action**)
(Item included at 5:10pm on 4/22/23 by Trustee vote)
Moved by Trustee Wilkerson to approve the Letter of Support for the Owen Brown Signage Along El Prieto Trail.
Seconded by Trustee Clark
Roll Call Vote:
Trustee Andruess: Aye
Trustee Capell: Aye
Trustee Clark: Aye
Trustee Lim: Aye
Trustee Wilkerson: Aye
Motion passed

XIII. Governance

XIV. Correspondence

XV. Announcements and Planning

XVI. Adjournment

The meeting adjourned at 7:02pm