



AGENDA

Board of Library Trustees Special Meeting | Altadena Library District
Virtual – Zoom – August 8, 2022 – 5:00 p.m.

IMPORTANT NOTICE REGARDING August 8, 2022 SPECIAL MEETING

This meeting will be conducted utilizing teleconference and electronic means consistent with the **State of California Executive Order N-29-20** dated March 17, 2020, regarding the COVID-19 pandemic and Altadena Library District Board of Trustees' Resolution 2021-05. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

SUBMISSION OF PUBLIC COMMENT: For those wishing to make Public Comments at the August 8, 2022 Meeting, please submit your comments by email to be read aloud at the meeting. If multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to hello@altadenalibrary.org with the subject line: "Public Comment." Electronic Comments may also be submitted online at www.altadenalibrary.org/publiccomment. If you wish to make your public comment during the live meeting, please state so in your email or select "Yes – I want to provide this comment in real-time and need the Zoom link" in the online form.

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you are unable to submit via email or the online, you can call in to (626) 798-0833 ext. 103, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 5:00 pm.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x103 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

LAND ACKNOWLEDGEMENT: The Altadena Library District acknowledges its presence on the traditional, ancestral, and unceded land of the Gabrielino Tongva peoples. Altadena is located on the stolen homelands of the Xaxaamonga (Hahamongna) tribal band. The traditional territory of the Gabrielino Tongva is referred to as Tovaangar, which includes the areas currently known as Los Angeles County, Riverside County, West San Bernardino County, parts of Orange County as well as the four southern Channel Islands. Entities such as the U.S. government and non-Native settlers have subjected the Gabrielino Tongva peoples to historic and continuing injustices, including genocide, forced displacement, and cultural and linguistic erasure. Altadena Library commits to learning, educating, and informing its staff and residents of present-day Altadena about the rich histories, vibrant communities, and culture of Gabrielino Tongva people, present and past, through our collection development, resources, and program offerings.

- I. **Call to order**
 - a. Land Acknowledgment

- II. **Open Session**
 - a. Roll Call
 - b. Approval/Reordering of Agenda Items
 - c. Adoption of Agenda
 - d. Public Comment on Non-Agenda Items

- III. **Unfinished Business**
 - a. Resolution 2022-12 Levying Special Taxes within Altadena Library District
Community Facilities District NO. 2020-1 (FACILITIES AND SERVICES) **(Action)**

- IV. **New Business**

- V. **Governance**
 - a. Discussion of Hybrid In-Person and Teleconference Format for August 22, 2022
Regular Meeting **(Informational)**

- VI. **Announcements & Planning**
 - a. Correspondence
 - b. Proposed Future Agenda Items

- VII. **Adjournment**
 - a. Adjourn Meeting



**BOARD OF LIBRARY TRUSTEES – SPECIAL MEETING
ITEM III.A. STAFF REPORT FOR AUGUST 2022**

REPORT: Agenda Item III.a.

MEETING DATE: August 8, 2022

PREPARED BY: Nikki Winslow

LOCATION: Virtual Zoom Meeting

TITLE: Resolution of the Altadena Library District Board of Trustees, Levying Special Taxes within Altadena Library District Community Facilities District NO. 2020-1 (FACILITIES AND SERVICES)

BACKGROUND: Per the Ordinance “the Board, acting as legislative body of CFD No 2020-1, is hereby authorized, by resolution, to annually determine the special taxes to be levied within CFD No. 2020-1 for the current year; provided, however, the special tax to be levied shall not exceed the maximum special tax authorized to be levied.”

To pay the debt service and cover administrative costs related to the Community Facilities District, the Special Tax Lien budget has been established at \$1,258,950. Please see the Levy Worksheet following this report for a breakdown of those expenses. The data needed to establish rates on the properties in Altadena will not be released by L.A. County Assessor’s Office until late July 2022. In light of this, we have decided to use last year’s property data to establish the rates (see rates following the Levy Worksheet).

The budget, along with the County Assessor’s data that includes the list of valid Parcels, the building square footage data, land use data etc, was compiled to determine the specific special tax rates that will be applied to each taxable parcel for Fiscal Year 2022-23.

FISCAL IMPACT:

No fiscal impact to the ALD Budget.

RECOMMENDATION:

Staff recommends that the Board of Trustees review and approve the Resolution, which includes the Fiscal Year 2022/23 budget and established rates, of the Altadena Library District Board of Trustees, Levying Special Taxes within Altadena Library District Community Facilities District NO. 2020-1 (FACILITIES AND SERVICES).

RESOLUTION NO. 2022-12

A RESOLUTION OF THE ALTADENA LIBRARY DISTRICT BOARD OF TRUSTEES, LEVYING SPECIAL TAXES WITHIN ALTADENA LIBRARY DISTRICT COMMUNITY FACILITIES DISTRICT NO. 2020-1 (FACILITIES AND SERVICES).

NOW, THEREFORE, BE IT RESOLVED by the Altadena Library District Board of Trustees, as follows:

Section 1. The Board of Trustees (the “Board”) of the Altadena Library District (the “Library District”), has formed Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) (the “CFD No. 2020-1”), under and pursuant to the Mello-Roos Community Facilities Act of 1982 (the “Act”).

Section 2. The Board, as the legislative body of CFD No. 2020-1, is authorized under the Act to levy special taxes (the “Special Taxes”) to pay for the costs of certain services authorized under the Act.

Section 3. The Board, pursuant to Ordinance No. 2020-01 adopted by the Board on December 14, 2020, authorized and levied the Special Taxes within CFD No. 2020-1.

Section 4. Section 53340 of the Act provides that the legislative body of a community facilities district may provide, by resolution, for the levy of the special tax in the current year or future tax years at the same rate or at a lower rate than the rate provided by ordinance, if the resolution is adopted and a certified list of all parcels subject to the special tax levy, including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the clerk or other official designated by the legislative body with the county auditor; and

Section 5. The Board desires to levy the Special Taxes within CFD No. 2020-1 for Fiscal Year 2022/23.

Section 6. The Board hereby levies the Special Taxes for Fiscal Year 2022/23 on each parcel of real property, depending on its land use classification, as follows:

Property Type	Per	Maximum Special Tax Rate	Approved Special Tax Rate
Single Family Residential Property	Building Square Foot	\$0.102	\$0.049
Apartment Property	Unit	117.54	56.87
Commercial Property less than 10,000 Square Feet	Assessor's Parcel	347.74	168.23
Commercial Property greater than 10,000 Square Feet	Assessor's Parcel	470.19	227.47

Section 7. The Administrative Services Department is hereby authorized and directed to transmit, immediately, to the Los Angeles County Auditor-Controller, a certified copy of this Resolution upon its adoption, together with a statement of the tax rate and parcel taxes fixed herein.

Section 8. The Board Secretary shall certify to the adoption of this Resolution, which shall be in full force and effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 8th day of August, 2022.

Rushmore Cervantes, Board President

ATTEST:

APPROVED AS TO FORM:

Kameelah Waheed Wilkerson, Board Secretary

Richard Egger, General Counsel