I. Call to order
Regular meeting was called to order at 5:01 PM

II. Open Session
a. Roll Call
   Trustee Andrues, Trustee Capell, Trustee Clark, Trustee Kahn and Trustee Wilkerson.
b. Approval/Reordering of Agenda Items
   None.
c. Adoption of Agenda
   Moved by Trustee Andrues to adopt the Agenda.
   Second by Trustee Capell.
   Roll Call Vote:
   Trustee Andrues: Aye
   Trustee Capell: Aye
Trustee Kahn: Aye
Trustee Wilkerson: Aye
Trustee Clark: Aye

III. Consent Calendar
The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

a. Approval of Minutes – Special Meeting held July 16, 2020
b. Approval of Minutes – Special Meeting held August 3, 2020
c. Departmental Monthly Reports – July 2020
   Board of Trustees discussed activities reflected in staff reports.
   Moved by Trustee Andrues to approve the Consent Calendar in its entirety.
   Second by Trustee Kahn.
   Roll Call Vote:
   Trustee Andrues: Aye
   Trustee Capell: Aye
   Trustee Kahn: Aye
   Trustee Wilkerson: Aye
   Trustee Clark: Aye

   d. Special Presentation – Demonstration Garden at Bob Lucas Library
      Branch Manager, Diana Wong provided presentation.

IV. Consideration of Items Removed from the Consent Calendar
No items were removed from the Consent Calendar.

V. Reports (Information)
a. Support Groups
   i. Altadena Library Foundation
      Report provided by Altadena Library Foundation President, Bridget Brewster report.

b. District Director’s Report
   i. Library Operations
      Report provided by Director Nikki Winslow.
   ii. Statistics
      Report provided by Director Nikki Winslow.
   iii. Friends of the Altadena Library
      Trustee Clark called item be placed out of order due to technical difficulties. Report provided by Friends of the Altadena Library President Marne Brown.

c. Financial Reports – June 2020
   Report provided by Director Nikki Winslow.

d. Board of Trustees Standing Committee Reports
   i. Budget Committee
      No Report.

  e. Board of Trustees Ad Hoc Committee Reports
   i. California Voter Rights Act
      No Report.
   ii. District Director Evaluation
      Trustee Kahn provided information about evaluation form to be later discussed further in the agenda.

  iii. Public Funding
f. Liaison Reports
   Trustee Kahn highlighted various Federal COVID-19 Relief measures information, Facebook Brown Act presumptive protocols, and worker’s compensation details provided in agenda packet. Discussion ensued among Trustees.

g. Trustee Reports
   Report was provided by Trustee Andrues.

VI. Unfinished Business
   None.

VII. New Business
   a. 2020 Operational Plan Update (Information)
      Update was provided by Director Nikki Winslow.
   b. District Director Annual Evaluation Form (Action)
      Director Nikki Winslow, Trustee Kahn, and Trustee Andrues reviewed evaluation forms. Discussion followed.
      Moved by Trustee Wilkerson to approve District Director Annual Evaluation Form.
      Second by Trustee Capell.
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Kahn: Aye
      Trustee Wilkerson: Aye
      Trustee Clark: Aye

VIII. Announcements & Planning
   a. Correspondence
      i. LAFCO Independent Special District Alternate Ballot
         Voting representation for LAFCO delegated to Trustee Kahn.
   b. Proposed Future Agenda Items
      Trustee Clark announced the September Regular meeting date conflicted with Yom Kippur holiday and would be canceled. Trustee Clark called for special meeting. Date to be determined as September 29th or 30th.

IX. Adjournment
   a. Adjourn Meeting
      Moved by Trustee Andrues to adjourn meeting.
      Second by Trustee Capell.
      Roll Call Vote:
      Trustee Andrues: Aye
      Trustee Capell: Aye
      Trustee Kahn: Aye
      Trustee Wilkerson: Aye
      Trustee Clark: Aye

Meeting was adjourned at 7:38 AM.