



## MINUTES

Regular Meeting Board of Library Trustees | Altadena Library District  
Virtual Meeting – Zoom – July 27, 2020 – 5:00 p.m.

### IMPORTANT NOTICE REGARDING JULY 27, 2020 MEETING

This meeting is being conducted utilizing teleconference and electronic means consistent with the **State of California Executive Order N-29-20** dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

**SUBMISSION OF PUBLIC COMMENT:** For those wishing to make Public Comments at the July 16, 2020 Special Meeting, please submit your comments by email to be read aloud at the meeting. If multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to [hello@altadenalibrary.org](mailto:hello@altadenalibrary.org). Electronic Comments may also be submitted online at [www.altadenalibrary.org/publiccomment](http://www.altadenalibrary.org/publiccomment).

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you wish to make public comment during the live meeting, you can call in to (626) 316-0997, or if the line is busy call (626) 316-0625, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 5:00pm.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x113 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

#### I. Call to order

Regular meeting was called to order at 5:02 PM

#### II. Open Session

##### a. Roll Call

**Trustee Andruess, Trustee Capell, Trustee Clark, Trustee Kahn and Trustee Wilkerson.**

##### b. Approval/Reordering of Agenda Items

**None.**

##### c. Adoption of Agenda

**Moved by Trustee Andruess to adopt the Agenda.**

**Second by Trustee Kahn.**

**Roll Call Vote:**

Trustee Andruess: Aye  
Trustee Capell: Aye  
Trustee Kahn: Aye  
Trustee Wilkerson: Aye  
Trustee Clark: Aye

- d. Public Comment on Non-Agenda Items  
**None.**

### III. PUBLIC HEARING

a. **Welcome and Purpose**

**Explanation of the purpose of public hearing and guidelines was provided.**

- i. Presentation from NBS on Rate and Method of Apportionment and CFD Report occurred followed by discussion.
- ii. Presentation from Clifford Moss on Feasibility Study occurred followed by discussion.

b. **Public Hearing Procedure and Guidelines**

- i. Open the Public Hearing  
**Trustee Clark opened the hearing to public. District counsel provided formal purpose of hearing.**

- ii. Community Facilities District Report For: Community Facilities District No. 2020-1(Facilities and Services)

- iii. Consideration and Adoption of Resolution 2020-07 to Amend Resolution No.2020-05 - **(Action)**

**Moved by Trustee Andruess to adopt Resolution 2020-07**

**Seconded by Trustee.**

**Roll Call Vote:**

Trustee Andruess: Aye  
Trustee Capell: Aye  
Trustee Kahn: Aye  
Trustee Wilkerson: Aye  
Trustee Clark: Aye

c. **Receive Testimony/Comments from the Public**

Testimony and comments were received from the public in the order listed.

1. Bridget Brewster (oral)
2. Dr. Sandra Thomas (oral)
3. David Bohannon (written)  
**Projected on screen and read aloud by Director Winslow.**
4. Sharon Sand (written)  
**Projected on screen and read aloud by Director Winslow.**
5. Marne Brown (verbal)
6. Gail Meltzer (verbal)
7. David Datz (verbal)
8. Joy Strayer (written)  
**Projected on screen and read aloud by Director Winslow.**
9. Elliot Gold (verbal)
10. Veronica Jones (verbal)
11. Victoria Knapp (verbal)

d. **Close Public Hearing**

Public hearing closed by Trustee Clark.

#### IV. Reports (Information)

Item was reordered within the agenda.

##### a. Support Groups

###### i. Altadena Library Foundation

President Bridget Brewster reported that the foundation unanimously voted to help fund the bond measure campaign if approved by board. Brewster also announced Taste of Dena updates and success of virtual appreciation event for past board members.

###### ii. Friends of the Altadena Library

President Marne Brown reported on past events and announced Life-time membership granted to Pauli Dutton.

#### V. Unfinished Business

None.

#### VI. New Business

- a. The informational item was corrected by Trustee Clark to reflect correct dates and information.

**Original:** *Los Angeles County and Municipal Consolidated Elections November 3, 2020 Nomination Period – Filing Declaration of Candidacy July 16, 2018 and August 10, 2018 is the First and Last day for Candidates to File Declarations of Candidacy.*

**Corrected:** Los Angeles County and Municipal Consolidated Elections November 3, 2020 Nomination Period – Filing Declaration of Candidacy **July 13, 2020** and **August 7, 2020** is the First and Last day for Candidates to File Declarations of Candidacy.

#### VII. Announcements & Planning

- a. Correspondence

None.

- b. Proposed Future Agenda Items

Trustee Clark referenced future resolution review. Trustee Andrues requested information on current bond measures on November ballot and CFD campaign strategy, if approved.

#### VIII. Adjournment

- a. Adjourn Meeting

**Moved by Trustee Wilkerson.**

**Seconded by Andrues.**

Meeting adjourned at 6:35 PM.