



## AGENDA

Special Meeting Board of Library Trustees | Altadena Library District  
Virtual – Zoom – August 3, 2020 – 5:00 p.m.

### IMPORTANT NOTICE REGARDING AUGUST 3, 2020 MEETING

This meeting is being conducted utilizing teleconference and electronic means consistent with the **State of California Executive Order N-29-20** dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

**SUBMISSION OF PUBLIC COMMENT:** For those wishing to make Public Comments at the August 3, 2020 Special Meeting, please submit your comments by email to be read aloud at the meeting. If multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to [hello@altadenalibrary.org](mailto:hello@altadenalibrary.org). Electronic Comments may also be submitted online at [www.altadenalibrary.org/publiccomment](http://www.altadenalibrary.org/publiccomment).

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you wish to make public comment during the live meeting, you can call in to (626) 316-0997, or if the line is busy call (626) 316-0625, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 5:00pm.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x113 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

#### I. Call to order

#### II. Open Session

- a. Roll Call
- b. Approval/Reordering of Agenda Items
- c. Adoption of Agenda
- d. Public Comment on Non-Agenda Items

#### III. Consent Calendar

*The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:*

- a. Approval of Minutes – Special Meeting held July 16, 2020 - Pages #3-6
- b. Approval of Minutes – Regular Meeting held July 27, 2020 - Pages #7-9

**IV. Consideration of Items Removed from the Consent Calendar**

*Items removed from the Consent Calendar discussed individually at this time.*

**V. Reports**

- a. District Director's Report - Pages #10-12
  - i. Library General Operations
- b. Board of Trustees Ad Hoc Committee Reports
  - i. Public Funding Committee
    - a) Presentation by Clifford Moss
- c. Trustee Reports

**VI. Unfinished Business**

**VII. New Business**

- a. Resolution 2020-08 - Resolution Forming and Establishing Altadena Library District Community Facilities District No. 2020-1 (**Action**) - Pages #16-32
- b. Resolution 2020-09 – Resolution of the Altadena Library District Board of Trustees, Acting as the Legislative Body of Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services), Deeming it Necessary to Incur a Bonded Indebtedness of Such Community Facilities District to Finance Certain Public Facilities (**Action**) - Pages #33-38
- c. Resolution 2020-10 – Resolution Calling For The Holding of a Special Election to Be Held On Tuesday , November 3, 2020, for a Measure to Authorize the Levy of Special Tax to Finance Certain Facilities and Services, Incur a Bonded Indebtedness, and to Establish an Appropriations Limit (**Action**) - Pages #39-42
- d. Resolution 2020-11 – Resolution Requesting the Board of Supervisors of the County of Los Angeles to Consolidate a Special District Election to be held on November 3, 2020, with the Statewide General Election Pursuant to Section 10403 of the Election Code (**Action**) - Pages #43-45

**VIII. Announcements & Planning**

- a. Correspondence
- b. Proposed Future Agenda Items

**IX. Adjournment**

- a. Adjourn Meeting



## MINUTES

Special Meeting Board of Library Trustees | Altadena Library District  
Virtual – Zoom – July 16, 2020 – 5:00 p.m.

### IMPORTANT NOTICE REGARDING JULY 16, 2020 MEETING

This meeting is being conducted utilizing teleconference and electronic means consistent with the **State of California Executive Order N-29-20** dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

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#### I. Call to order

**Special meeting was called to order at 5:02 PM**

(Absent: Trustee Kahn, excused)

##### a. Roll Call

**Trustee Andruess, Trustee Capell, Trustee Clark, and Trustee Wilkerson.**

#### II. Closed Session

*The Board of Trustees recessed into closed session at 5:03 PM pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and/or taking action on the following items:*

## PUBLIC EMPLOYEE INTERIM PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957  
TITLE: DISTRICT DIRECTOR

**Trustees returned from closed session and began open session at 5:29 PM.**

### III. Open Session

- b. Approval/Reordering of Agenda Items
- c. Adoption of Agenda  
**Moved by Trustee Andruess to adopt the Agenda.  
Second by Trustee Capell.  
Roll Call Vote:**  
Trustee Andruess: Aye  
Trustee Capell: Aye  
Trustee Clark: Aye  
Trustee Wilkerson: Aye
- d. Public Comment on Non-Agenda Items
- e. Special Presentation: **Art Restoration RFP Respondents: Kamila Korbela and Linnaea Saunders presented overviews and proposals for consideration and answered Trustee questions about their proposals.**

### IV. Consent Calendar

*The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:*

- a. Approval of Minutes – Regular Meeting held June 22, 2020
- b. Departmental Monthly Reports – June 2020  
**Moved by Trustee Capell to approve the Consent Calendar.  
Second by Trustee Andruess.**

**Roll Call Vote:**

Trustee Andruess: Aye  
Trustee Capell: Aye  
Trustee Clark: Aye  
Trustee Wilkerson: Aye

### V. Consideration of Items Removed from the Consent Calendar

No items were removed from the Consent Calendar. Discussion on items proceeded.

### VI. Reports (Information)

- a. Support Groups
  - i. Altadena Library Foundation  
**No report at this time.**
  - ii. Friends of the Altadena Library  
**No report at this time.**
- b. District Director's Report
  - i. Library General Operations – **Director Winslow reported.**
  - ii. Curbside and Electronic Statistics– **Director Winslow reported.**
- c. Financial Reports – June 2020 – **Administrative Services Manager, Nicole Fabry presented the June Financials.**
- d. Board of Trustees Standing Committee Reports
  - i. Budget Committee – **No report at this time.**

- e. Board of Trustees Ad Hoc Committee Reports
  - i. California Voting Rights Act Committee – **No report at this time.**
  - ii. District Director Evaluation Process – **No report at this time.**

**Trustees briefly recessed at 7:01 PM and reconvened open session at 7:08 PM.**

- iii. Public Funding Committee –
  - 1. Presentation by Clifford Moss with Overview of Library Needs - **Clifford Moss provided presentation informational overview of Altadena Library District needs.**
  - 2. Presentation by EMC on Polling Results - **EMC presented on public opinion research and the results of their polling.**

**Public Comment by Bridgett Brewster regarding presentations was allowed.**

- f. Liaison Reports – **No report at this time.**
- g. Trustee Reports – **Trustee Capell provided information about the Library Stabilization Fund Act. Trustee Clark stated she and Trustee Capell will host informational session about running for office July 17, 2020.**

**VII. Unfinished Business**

None.

**VIII. New Business**

- a. Reviewed and approved Master Calendar for Board of Library Trustees for Fiscal Year 2020-21-**(Action)**

**Moved by Trustee Kahn to accept the Master Calendar.**

**Seconded by Trustee Andruess.**

**Roll Call Vote:**

Trustee Andruess: Aye

Trustee Capell: Aye

Trustee Clark: Aye

Trustee Kahn: Aye

- b. Reviewed and approved NBS Additional Consulting Services for CFD Formation **Moved by Trustee Wilkerson to approve additional consulting services to NBS. Seconded by Trustee Capell.**

**Roll Call Vote:**

Trustee Andruess: Aye

Trustee Capell: Aye

Trustee Clark: Aye

Trustee Wilkerson: Aye

- c. Reviewed and selected LA Art Labs contract for Art Restoration of the George Symon painting

**Moved by Trustee Wilkerson to offer a contract to Kamila Korbela to restore the George Symon painting.**

**Seconded by Trustee Andruess.**

**Roll Call Vote:**

Trustee Andruess: Aye

Trustee Capell: Aye

Trustee Clark: Aye  
Trustee Wilkerson: Aye

- IX. Announcements & Planning**
- a. Correspondence  
**LACFO budget submitted.**
  - b. Proposed Future Agenda Items

**Special Meeting to be called by Trustee Clark on August 3, 2020 at 5:00 PM.**

- X. Adjournment**
- a. Adjourn Meeting  
**Moved by Trustee Capell.**  
**Seconded by Trustee Andruess.**

Meeting adjourned at 8:20 PM.



## MINUTES

Regular Meeting Board of Library Trustees | Altadena Library District  
Virtual Meeting – Zoom – July 27, 2020 – 5:00 p.m.

### IMPORTANT NOTICE REGARDING JULY 27, 2020 MEETING

This meeting is being conducted utilizing teleconference and electronic means consistent with the **State of California Executive Order N-29-20** dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL <https://www.youtube.com/c/AltadenaLibrary>

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#### I. Call to order

Regular meeting was called to order at 5:02 PM

#### II. Open Session

##### a. Roll Call

**Trustee Andruess, Trustee Capell, Trustee Clark, Trustee Kahn and Trustee Wilkerson.**

##### b. Approval/Reordering of Agenda Items

**None.**

##### c. Adoption of Agenda

**Moved by Trustee Andruess to adopt the Agenda.**

**Second by Trustee Kahn.**

**Roll Call Vote:**

Trustee Andruess: Aye  
Trustee Capell: Aye  
Trustee Kahn: Aye  
Trustee Wilkerson: Aye  
Trustee Clark: Aye

- d. Public Comment on Non-Agenda Items  
**None.**

### III. PUBLIC HEARING

a. **Welcome and Purpose**

**Explanation of the purpose of public hearing and guidelines was provided.**

- i. Presentation from NBS on Rate and Method of Apportionment and CFD Report occurred followed by discussion.
- ii. Presentation from Clifford Moss on Feasibility Study occurred followed by discussion.

b. **Public Hearing Procedure and Guidelines**

- i. Open the Public Hearing  
**Trustee Clark opened the hearing to public. District counsel provided formal purpose of hearing.**

- ii. Community Facilities District Report For: Community Facilities District No. 2020-1(Facilities and Services)

- iii. Consideration and Adoption of Resolution 2020-07 to Amend Resolution No.2020-05 - **(Action)**

**Moved by Trustee Andruess to adopt Resolution 2020-07**

**Seconded by Trustee.**

**Roll Call Vote:**

Trustee Andruess: Aye  
Trustee Capell: Aye  
Trustee Kahn: Aye  
Trustee Wilkerson: Aye  
Trustee Clark: Aye

c. **Receive Testimony/Comments from the Public**

Testimony and comments were received from the public in the order listed.

1. Bridget Brewster (oral)
2. Dr. Sandra Thomas (oral)
3. David Bohannon (written)  
**Projected on screen and read aloud by Director Winslow.**
4. Sharon Sand (written)  
**Projected on screen and read aloud by Director Winslow.**
5. Marne Brown (verbal)
6. Gail Meltzer (verbal)
7. David Datz (verbal)
8. Joy Strayer (written)  
**Projected on screen and read aloud by Director Winslow.**
9. Elliot Gold (verbal)
10. Veronica Jones (verbal)
11. Victoria Knapp (verbal)

d. **Close Public Hearing**

Public hearing closed by Trustee Clark.



#### IV. Reports (Information)

Item was reordered within the agenda.

##### a. Support Groups

###### i. Altadena Library Foundation

President Bridget Brewster reported that the foundation unanimously voted to help fund the bond measure campaign if approved by board. Brewster also announced Taste of Dena updates and success of virtual appreciation event for past board members.

###### ii. Friends of the Altadena Library

President Marne Brown reported on past events and announced Life-time membership granted to Pauli Dutton.

#### V. Unfinished Business

None.

#### VI. New Business

a. The informational item was corrected by Trustee Clark to reflect correct dates and information.

**Original:** *Los Angeles County and Municipal Consolidated Elections November 3, 2020 Nomination Period – Filing Declaration of Candidacy July 16, 2018 and August 10, 2018 is the First and Last day for Candidates to File Declarations of Candidacy.*

**Corrected:** Los Angeles County and Municipal Consolidated Elections November 3, 2020 Nomination Period – Filing Declaration of Candidacy **July 13, 2020 and August 7, 2020** is the First and Last day for Candidates to File Declarations of Candidacy.

#### VII. Announcements & Planning

a. Correspondence

None.

b. Proposed Future Agenda Items

Trustee Clark referenced future resolution review. Trustee Andrues requested information on current bond measures on November ballot and CFD campaign strategy, if approved.

#### VIII. Adjournment

a. Adjourn Meeting

**Moved by Trustee Wilkerson.**

**Seconded by Andrues.**

Meeting adjourned at 6:35 PM.



**BOARD OF LIBRARY TRUSTEES  
DIRECTOR'S REPORT for AUGUST SPECIAL MEETING**

**DEPARTMENT:** Administration

**MEETING DATE:** August 3, 2020

**PREPARED BY:** Nikki Winslow

**LOCATION:** Virtual Zoom Meeting

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**Staffing Updates:**

- a) Hires/Promotions: None
- b) Appointments: None
- c) Transfers: None
- d) Resignations/Terminations: None

We have two vacancies that we are recruiting for currently. We have used our about-to-expire Government Jobs subscription, Calix (a California Library list-serv) and also shared these with the ethnic associations through ALA to promote and recruit a diverse and robust slate of applicants.

The Assistant Director position was posted on July 7 and closed on July 31. We will be doing the first round of interviews with an external panel next week and hope to onboard this new person sometime in September. I have been overseeing the Adult Services staff and other managers that will report to this person.

We also have an Adult Services Librarian position open. This was posted on July 16 and also closed on July 31. We intend to involve the new Assistant Director in this selection process because they will be a direct report of theirs so hope to go through the interview process in September, both with an external panel as the first round of interviews.

***Re-Opening the Library to the Public and Curbside Update:***

Currently we are closed to the public until at least September 8 based on recommendations from LA County Public Health. As I mentioned last month, we have focused on expanding our curbside offerings to address some of the key needs of the community that our limited reopening would have started to meet. This has included offering:

- **Ability to place holds on items again:** Patrons now place requests using the holds system, which has allowed them greater access to all of our materials, not just the items on the shelf and available, as we were previously doing it.
- **3D Printing:** IT Manager Christopher Kellermeier launch this service in early July and is averaging 1-2 order for 3-D printing every day. The community has definitely appreciated this additional service.
- **Laptop and Mobile Hot Spot checkouts:** We officially started checking out laptops through Curbside last Monday, July 27 and the original six computers we had ready went out the next day! We are getting more laptop bags for the rest so more will be checking out soon. We also have over 50 mobile hot spots now as well, which have been very popular with the community as well.
- **Regular computer printouts:** Christopher is in the process of launching a new Print Release software that would allow patrons to submit print jobs online and pay for them

through the site. This will prevent staff from having to take payment for these print jobs. He is hoping to launch this software next Monday, August 10.

We feel confident that our **Guidelines for Reopening to the Public** are a solid plan when we are ready to open the doors to the public again. The plan is still to only open the Community Room with a limited browsing collection, a few public computers, printing capability, and a holds pickup shelf.

### **Programming Partnerships:**

- **Altadena Community Involvement Committee:** We have partnered with Altadena Town Council, Altadena PUSD schools and Altadena LA County Parks on their *Altadena Voices / Be Heard, Be Seen* community-wide art project. We handed out mini-canvases through our Curbside hours for two weeks in early July and have been collecting these canvases from the community starting on July 29<sup>th</sup>. The Committee is working out a plan to incorporate these individual canvases into a large art installation. More information about this project can be found on their website at: <https://www.facebook.com/Altadenavoices/>



### **Board Election Deadline Approaching!**

Just a reminder that there are three seats on the ALD Board of Trustees and we are in the middle of the filing period. Those interested in running have until this Friday, August 7<sup>th</sup> at 5:00pm to file their paperwork to run for one of these open seats. We have a page on our website with more information about the process and an excellent informational workshop that Trustees Katie Clark and Jason Capell filmed earlier this month. Please find all of this information and more at: <https://www.altadenalibrary.org/boardelection/>.

### **EAST Update**

The Emergency Action & Safety Team has been meeting regularly to work on an updated Emergency Action & Safety Manual. The Team has identified several emergency situations, including Active Shooter, Bomb Threat, Earthquake, Fire and more and are compiling the best procedures to follow in the event that these may occur. In addition to writing the manual, the groups is also developing a schedule of drills that will need to be performed on a quarterly basis so that the managers and staff are prepared to handle these if the actually occur in the future.



***Equity, Diversity, & Inclusion Team Update***

Our EDI Team has been hard at work compiling an action plan to address future EDI initiatives, and starting in August, they will launch in-depth staff training in two-month modules that will offer many different ways to engage with the topics. August and September will be focused on the theme of implicit bias, and all staff will be required to watch or engage with two trainings and submit reflective responses over the course of the two months. The EDI Team will also host two socially distanced, in-person staff trainings to deepen the knowledge and spark conversation about how these critical concepts apply to our work in libraries.

***Restoration of the George Gardner Symon Painting***

We have contracted with Kamila Korbela to do the restoration project of our George Gardner Symon painting *Millard Canyon at Granite Gate*. She is planning to come pack up and take the painting the week of August 10. She anticipates it taking 1-2 months to complete the work and will be performing a varnish removal test during the course of her work and report those findings back to us.



**BOARD OF LIBRARY TRUSTEES  
COMMUNITY FACILITIES DISTRICT FORMATION  
RESOLUTIONS 2020-08, 2020-09, 2020-10, AND 2020-11**

**DEPARTMENT:** Administration

**MEETING DATE:** August 3, 2020

**PREPARED BY:** Nikki Winslow

**LOCATION:** Virtual Meeting

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**TITLE:** Resolution Forming and Establishing Altadena Library District CFD No. 2020-1 (2020-08); Resolution Deeming it Necessary to Incur a Bonded Indebtedness (2020-09); Resolution Calling for a Special Election for a Measure to Authorize the Levy of Special Tax to Finance Certain Facilities and Services, Incur a Bonded Indebtedness, and to Establish an Appropriations Limit (2020-10); and a Resolution to Consolidate a Special District Election with the Statewide General Election to be held on November 3, 2020 (2020-11)

**BACKGROUND:**

The Altadena Library District completed an Architectural and Design Review and the cost estimates to renovate both the Main Library and the Bob Lucas Memorial Library and Literacy Center are over \$22 million. An Ad Hoc Public Funding Committee was formed, and after several meetings, it was decided that the best option for funding capital projects and operational costs is to form a community facilities district (the “CFD”).

On June 22, 2020, the Board of Trustees (the “Board”) adopted Resolution No. 2020-04, adopting local goals and policies concerning the use of the Mello-Roos Community Facilities Act of 1982 (“Act”); as well as Resolution 2020-05, declaring the intention to form Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) (“CFD No. 2020-1”) and to authorize the levy of a special tax therein to finance facilities and services, as well as Resolution 2020-06, declaring the necessity for CFD No. 2020-1 to incur a bonded indebtedness in an amount not to exceed \$24,000,000 for the purpose of financing facilities.

In preparation for the required public hearings, notices of the public hearings were published on July 16, 2020 in the Pasadena Weekly and a CFD report (the “CFD Report”) was filed with the Board all in accordance with the Act.

On July 27, 2020 the Board opened and conducted a consolidated public hearing to consider forming and establishing CFD No. 2020-1 and incurring a bonded indebtedness for CFD No. 2020-1. The Board also adopted Resolution No. 2020-07, amending Resolution No. 2020-05, in order to modify the rate and method of apportionment to increase the aggregate total of exemptions for very low-income property.

Now that the public hearing has conducted and closed, if the Board wishes to proceed with the formation of the District, the authorization of the bonded indebtedness and calling the election, as well as consolidation of the special election with the statewide general election on November 3, 2020, the Board will adopt the following resolutions:

- Resolution 2020-08: Forming and Establishing Altadena Library District CFD No. 2020-1. Resolution No. 2020-08 (1) makes the necessary determinations; (2) adopts the CFD Report; (3) designates “Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services)” as the name of CFD No. 2020-1; (4) describes the boundaries of CFD No. 2020-1; (5) describes the facilities and services to be financed by the special tax; (6) provides the rate, method of apportionment, and manner of collection of the special tax; (7) describes the special tax accountability measures; (8) details the preparation of the annual tax roll; and (9) describes election requirements and procedures to levy the special tax on taxable property within CFD No. 2020-1.
- Resolution 2020-09: Deeming it Necessary to Incur a Bonded Indebtedness. Resolution 2020-09 (1) makes an express declaration that it is necessary to incur a bonded indebtedness of CFD No. 2020-1 to contribute to the financing of all or a portion of the Authorized Facilities (as defined in Resolution No. 2020-09), (2) declares the purpose of the proposed indebtedness; (3) determines that all of the property within CFD No. 2020-1 will pay for the bonded indebtedness; (4) authorizes \$24,000,000 of bonded indebtedness, (5) limits the maximum bond term to maximum bond terms permitted by the Act; (6) establishes accountability measures; and (7) describes election requirements and procedures.
- Resolution 2020-10: Calling for the Holding of a Special Election for a Measure to Authorize the Levy of Special Tax to Finance Certain Facilities and Services, Incur a Bonded Indebtedness, and to Establish an Appropriations Limit. Resolution 2020-10 (1) makes the necessary findings, (2) calls for the special election for November 3, 2020, (3) provides for the measure to be submitted to the voters, (4) stipulates the voter requirement for the measure to pass, (5) describes the consolidation of the special election with the statewide general election; (6) authorizes specified individuals to file a written argument in favor of the election and directs County Counsel to prepare an impartial analysis of the measure; (7) authorizes the argument authors or designated persons to prepare and submit a rebuttal; (8) allows for the public examination of the measure; and (9) directs the Board Secretary to file a certified copy of the resolution with the Los Angeles County Board of Supervisors.
- Resolution 2020-11: Requesting the Board of Supervisors of the County of Los Angeles to Consent and Agree to the Consolidation of Special District Election

with the Statewide General Election on Tuesday, November 3, 2020. Resolution No. 2020-11 requests that the Board of Supervisors of the County of Los Angeles consent and agree to consolidate the CFD No. 2020-1 election to be held on November 3, 2020 with the statewide general selection for the purpose of submitting to the voters within CFD No. 2020-1 a question relating to the levy of special taxes within CFD No. 2020-1 to finance certain facilities and services, incurring bond indebtedness and establishing an appropriation limit.

**FISCAL IMPACT:** If the measure is approved by the voters on November 3, 2020, the cost of administering CFD No. 2020-1 will be paid with the special taxes, resulting in no fiscal impact to the Altadena Library District.

**STAFF RECOMMENDATION:** Staff recommends that the Board adopt Resolutions 2020-08, 2020-09, 2020-10, and 2020-11 to form and establish CFD No. 2020-1, deem it necessary to incur a bonded indebtedness for CFD No. 2020-1, call for a special election, and request consolidation of the special district election with the statewide general election on November 3, 2020.

**RESOLUTION NO. 2020-08**

**A RESOLUTION OF THE ALTADENA LIBRARY DISTRICT BOARD OF TRUSTEES FORMING AND ESTABLISHING ALTADENA LIBRARY DISTRICT COMMUNITY FACILITIES DISTRICT NO. 2020-1 (FACILITIES AND SERVICES) AND TAKING OTHER ACTIONS RELATED THERETO**

**WHEREAS**, the Altadena Library District (the “Library District”) Board of Trustees (the “Board”) duly adopted its Resolution No. 2020-05 on June 22, 2020, as amended by Resolution No. 2020-07 adopted on July 27, 2020 (the “Resolution of Intention”), wherein the Board declared its intention to form a community facilities district for the purpose of providing an alternative method of financing certain authorized facilities and services related to equipping and maintaining public libraries within the boundaries of the Library District and set forth the proposed boundaries for such community facilities district pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (the “Act”), being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the “Act”); and

**WHEREAS**, this community facilities district shall hereinafter be referred to as “Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services)” (“CFD No. 2020-1”); and

**WHEREAS**, the Resolution of Intention set a time and a place for a public hearing relating to the establishment of CFD No. 2020-1, the extent of CFD No. 2020-1, the financing of certain types of facilities and services and all other related matters (the “Public Hearing”) and ordered that a community facilities district report (the “Report”) be filed with the Board and made a part of the record of the Public Hearing; and

**WHEREAS**, the Report was timely filed with the Board and notice of the Public Hearing was published on July 16, 2020 in the Pasadena Weekly in accordance with the Act; and

**WHEREAS**, at the time and place specified for the Public Hearing, the Board opened and conducted the Public Hearing, and all persons interested, including, but not limited to, all taxpayers and property owners within CFD No. 2020-1 were given an opportunity to appear and be heard, and to present any matters relating to the establishment of CFD No. 2020-1, the rate and method of apportionment of the special tax proposed to be levied within CFD No. 2020-1, the extent of CFD No. 2020-1, the financing of the facilities and services and all other related matters, and the Report and such testimony was heard and considered by the Board; and

**WHEREAS**, all communications relating to the establishment of CFD No. 2020-1 and the rate and method of apportionment of the special tax proposed to be levied within CFD No. 2020-1 have been presented, and it has further been determined that a majority protest as defined by law has not been received against these proceedings or the levy of the special tax within CFD No. 2020-1;

**WHEREAS**, the Board may therefore proceed to establish CFD No. 2020-1.



**NOW, THEREFORE**, the Altadena Library District Board of Trustees hereby finds, determines, and resolves as follows:

Section 1. Recitals. The above recitals are all true and correct.

Section 2. Determinations. It is hereby determined by the Board that:

- (a) All prior proceedings pertaining to the formation of CFD No. 2020-1 were valid and taken in conformity with the requirements of the law, and specifically the provisions of the Act, and that this finding and determination is made pursuant to the provisions of Section 53325.1 of the Act.
- (b) The written protests received, if any, do not represent a majority protest as defined by the applicable provisions of the Act and as applied to the CFD No. 2020-1 and, therefore, the special tax proposed to be levied within CFD No. 2020-1 has not been precluded by majority protest pursuant to Section 53324 of the Act.
- (c) CFD No. 2020-1, as proposed, conforms to the Library District's local goals and policies concerning the use of community facilities districts.
- (d) At least twelve (12) registered voters have resided within the territory of CFD No. 2020-1 for each of the ninety (90) days preceding the close of the Public Hearing, therefore, pursuant to the Act the qualified electors of CFD No. 2020-1 shall be the registered voters of CFD No. 2020-1, with each voter having one vote.
- (e) By consolidating the election for CFD No. 2020-1 with the statewide general election, the county election department of the County of Los Angeles, acting as the election official, has consented to conducting the election on a date which is less than 125 days following the adoption of this Resolution.

Section 3. Community Facilities District Report. The Report for CFD No. 2020-1, as now submitted by NBS, shall stand as the report as required pursuant to Section 53321.5 of the Act for all future proceedings and all terms and contents are approved as set forth therein.

Section 4. Name of Community Facilities District. The Board does hereby establish and declare the formation of CFD No. 2020-1 known and designated as "Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services)."

Section 5. Boundaries of CFD No. 2020-1. The boundaries of CFD No. 2020-1 are generally described as follows:

All that property as shown on the boundary map, as previously approved by the Board, such map designated as "Proposed Boundaries of Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services), Altadena Library District, County of Los Angeles, State of California," a copy of which is on file in the Office of the Board Secretary and shall

remain open for public inspection. The boundary map was filed on July 7, 2020 pursuant to Sections 3111 and 3113 of the Streets and Highways Code of the State of California in the Office of the County Recorder of the County of Los Angeles (the “County”), at Page 59 of Book 195 of the Book of Maps of Assessment and Community Facilities Districts of the County as Document Number 20200742116.

Section 6. Description of Facilities and Services; Incidental Expenses. It is the intention of the Board to finance authorized facilities and services related to equipping and maintaining public libraries within the boundaries of the Library District.

A general description of the public facilities (the “Authorized Facilities”) and public services (the “Authorized Services”) which are proposed to be financed with the revenues from special taxes, whether provided directly by the Library District or by a third party contracting with the Library District or CFD No. 2020-1, is set forth in Exhibit A attached hereto and incorporated herein by this reference. The financing of the costs of the Authorized Facilities may include, without limitation, the payment of principal of and interest on bonds or other indebtedness together with all direct, indirect, periodic, and/or other related costs (including, without limitation, costs of administering CFD No. 2020-1, levying the special tax and administering the bonds, and establishing and replenishing reserve funds).

Section 7. Special Tax. It is hereby further proposed that, except where funds are otherwise available, a special tax (the “Special Tax”) sufficient to finance the Authorized Facilities, Authorized Services and related incidental expenses, secured by recordation of a continuing lien against all nonexempt real property in CFD No. 2020-1, will be levied annually within the boundaries of such CFD No. 2020-1. For further particulars as to the rate and method of apportionment of the proposed Special Tax, reference is made to the attached and incorporated Exhibit B (the “Rate and Method”), which sets forth in sufficient detail the rate and method of apportionment of the Special Tax to allow each landowner or resident within the proposed CFD No. 2020-1 to clearly estimate the maximum amount of Special Tax that such person will have to pay for the Authorized Facilities and Authorized Services.

The maximum amount of Special Tax which may be levied in any fiscal year on parcels within CFD No. 2020-1 which are used for private residential purposes (“Residential Parcels”) is specified in the Rate and Method. No portion of the Special Tax shall be levied on Residential Parcels to finance Authorized Facilities after fiscal year 2055-56, or upon an earlier determination as set forth in the Rate and Method. The portion of the Special Tax levied to finance Authorized Services shall be levied as long as the Library District provides the Authorized Services. Under no circumstances will the portion of the Special Tax levied on Residential Parcels in any fiscal year for Authorized Facilities be increased as a consequence of delinquency or default by the owner of any other parcel or parcels within CFD No. 2020-1 by more than 10 percent (10%) above the amount that would have been levied in that fiscal year had there never been any such delinquencies or defaults.

A portion of the Special Tax may be prepaid and permanently satisfied in part pursuant to the provisions contained in the Rate and Method.

The Special Tax herein authorized, to the extent possible, shall be collected in the same manner as ad valorem property taxes or in such other manner as the Board or its designee shall determine, including direct billing of the affected property owners. Such Special Tax shall be subject to the same penalties, procedure, sale and lien priority in any case of delinquency as applicable for *ad valorem* taxes. Any Special Tax that may not be collected on the County tax roll shall be collected through a direct billing procedure by the Library District, acting for and on behalf of CFD No. 2020-1.

Pursuant to Government Code Section 53340 and except as provided in Government Code Section 53317.3, properties of entities of the state, federal, and local governments shall be exempt from the levy of the Special Tax.

Upon recordation of a notice of special tax lien pursuant to Section 3114.5 of the California Streets and Highways Code, a continuing lien to secure each levy of the Special Tax shall attach to all nonexempt property in CFD No. 2020-1, and that lien shall continue in force and effect until the lien is cancelled in accordance with law or until collection of the Special Tax ceases.

Section 8. Special Tax Accountability Measures. Pursuant to and in compliance with the provisions of Government Code Section 50075.1, the Board hereby establishes the following accountability measures pertaining to the levy by CFD No. 2020-1 of the Special Tax described in Section 7 above:

- (a) The Special Tax shall be levied for the specific purposes set forth in Section 7 above.
- (b) The proceeds of the levy of the Special Tax shall be applied only to the specific applicable purposes set forth in Section 7 above.
- (c) CFD No. 2020-1 shall establish a separate account into which the proceeds of the Special Tax shall be deposited.
- (d) The Library District Director, or her designee, acting for and on behalf of CFD No. 2020-1, shall annual file a report with the Board as required pursuant to Government Code Section 50075.3.

Section 9. Preparation of Annual Tax Roll. The name, address and telephone number of the office, department or bureau which will be responsible for preparing annually a current roll of special tax levy obligations for CFD No. 2020-1 by assessor's parcel number and which shall be responsible for estimating future Special Tax levies pursuant to Section 53340.1 of the Act, are as follows:

Library District Director  
Altadena Library District  
600 East Mariposa Street  
Altadena, California 91001  
(626) 798-0833

Section 10. Election. Since at least twelve (12) persons have been registered to vote within CFD No. 2020-1 for each of the ninety (90) days preceding the close of the Public Hearing, the vote shall be by registered voters of CFD No. 2020-1, with each voter having one (1) vote.

A successful election relating to the Special Tax authorization shall establish the appropriations limit as authorized by Article XIII B of the California Constitution as it is applicable to CFD No. 2020-1.

Section 11. Description of Voting Procedures. The voting procedures to be followed in conducting the special election on the proposition with respect to the levy of the Special Tax on taxable property within CFD No. 2020-1, establishing an appropriations limit for CFD No. 2020-1 in the amount of \$24,000,000 and incurring a bonded indebtedness of CFD No. 2020-1 in an amount not to exceed \$24,000,000 (the “Special Election”), shall be as follows:

(a) Except as otherwise provided below, the Special Election shall be of the registered voters within the territory include within CFD No. 2020-1, and the special taxes may not be imposed unless two-thirds (2/3) of the votes cast upon the question of levying the Special Tax shall have been casted in favor of levying the Special Tax. The Special Election shall be conducted by the County and consolidated with the statewide primary election, pursuant to the authority set forth in Division 10, Part 3 of the California Elections Code .

(b) The Special Election shall be held on November 3, 2020, following the adoption by the Board of this Resolution and a resolution pursuant to Section 53326 of the California Government Code submitting the proposition with respect to (i) the levy of Special Tax within CFD No. 2020-1, (ii) incurring a bonded indebtedness of CFD No. 2020-1 and (ii) establishing an appropriations limit therefor to the qualified electors of CFD No. 2020-1.

(c) The Special Election shall be held and conducted in accordance with applicable sections of the California Elections Code governing the conduct of elections of special districts, including specifically Division 9, Chapter 4 of the California Elections Code.

The procedures set forth in this section for conducting the Special Election, if it is held, may be modified as the Board may determine to be necessary or desirable by a resolution subsequently adopted by the Board.

Section 12. Effective Date. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED this 3rd, day of August, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

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Jason Capell, Board Secretary

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Katie Clark, Board President

APPROVED AS TO FORM:

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Ruben Duran, General Counsel

## EXHIBIT A

### DESCRIPTION OF AUTHORIZED FACILITIES AND AUTHORIZED SERVICES

The public facilities, public services and incidental costs authorized to be financed by the special taxes levied in CFD No. 2020-1 consist of the following:

Authorized Facilities. Authorized facilities consist of the expansion, improvement, or rehabilitation of any real or other tangible property with an estimated useful life of five years or longer undertaken by the Library District with respect to the Library District's Main Library and the Bob Lucas Memorial Branch & Literacy Center, including all direct or indirect costs and expenses related thereto. Authorized facilities also includes payment of any bonds, notes, lease payments, indebtedness or other obligations for any authorized facility.

Authorized Services. Authorized services consist of (i) the operation, maintenance, repair and provision of any other services with respect to any authorized facility, including replacement and the funding of a reserve fund to pay for future repair and/or replacement of any authorized facility; such authorized services include, but are not limited to, all general or extraordinary activities deemed necessary or desirable by the Library District to provide for the use or enjoyment of any and all authorized facilities, whether provided by the Library District or any outside entity, including maintenance and operations contingencies and reserves with respect thereto, and (ii) the provision of any other library services within the community.

Incidental Costs. In addition, costs eligible to be financed by CFD No. 2020-1 shall include all costs and expenses incidental to the above and authorized by the Act that are determined by the Library District to be associated with the authorized facilities or the authorized services, the formation and ongoing administration of CFD No. 2020-1, the election, bonding, or levy and collection of special taxes, as well as all other costs incurred to carry out the authorized purposes of CFD No. 2020-1 that are permitted by the Act.

**EXHIBIT B**  
**RATE AND METHOD OF APPORTIONMENT**

**RATE AND METHOD OF APPORTIONMENT FOR  
ALTADENA LIBRARY DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 2020-1  
(FACILITIES AND SERVICES)**

A Special Tax, as hereinafter defined, shall be levied on all Assessor's Parcels in the Altadena Library District (the "District") Community Facilities District No. 2020-1 (Facilities and Services) ("CFD No. 2020-1") and collected each Fiscal Year commencing in Fiscal Year 2021/22, in an amount determined by the District or its designee, through the application of the Rate and Method of Apportionment as described below. All real property in CFD No. 2020-1, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

**A. DEFINITIONS**

The terms hereinafter set forth have the following meanings:

**"Accessory Dwelling Unit"** means a secondary residential unit of limited size, as defined in California Government Code Section 65852.1 as that may be amended from time to time, that is accessory to a single-unit dwelling located on an Assessor's Parcel.

**"Act"** means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State.

**"Administrative Expenses"** means the following actual or reasonably estimated costs directly related to the administration of CFD No. 2020-1: the costs of any paying agents/fiscal agents/trustees related to Bond payments (including the fees and expenses of its counsel), banking and management; the costs of computing the Special Tax Requirement, the Special Taxes and of preparing the collection schedules for the Special Taxes; the costs of collecting the Special Taxes, including any charges levied by the County Auditor's Office, Tax Collector's Office or Treasurer's Office; the costs of the District or designee in complying with the disclosure requirements of California law (including the Act) and the federal securities laws; costs of responding to public inquiries regarding the Special Taxes; the costs of the District or designee related to an appeal of the Special Taxes or interpretation of the Rate and Method of Apportionment; amounts needed to pay rebate to the federal government related to Bonds; and the costs of commencing and pursuing to completion any foreclosure action arising from delinquent Special Taxes in the District. Administrative Expenses shall also include an allocable share of the salaries of District staff and an allocable portion of District overhead costs relating to the foregoing, or costs of the District in any way related to the establishment or administration of the District. Administrative Expenses shall also include amounts estimated or advanced by the District or CFD No. 2020-1 for any other administrative purposes of CFD No. 2020-1.

**"Apartment Property"** means all Assessor's Parcels of Developed Property that consist of Units available for lease or rent in a multi-unit building. Typical County Use Codes include, but are not limited to: 0200, 0201, 0300, 0301, 0400, 0401, 0500, and 0501.



**“Assessor’s Data”** means the property characteristic data compiled and maintained by the County Assessor for each Assessor’s Parcel, including, but not limited to, Assessor’s Parcel Number, Use Code, Building Square Footage, and Units.

**"Assessor’s Parcel"** means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

**"Assessor’s Parcel Map"** means an official map of the County Assessor of the County designating parcels by Assessor’s Parcel Number.

**“Assessor’s Parcel Number” or “APN”** means, with respect to an Assessor’s Parcel, that number assigned to such Assessor’s Parcel by the County for purposes of identification.

**“Authorized Facilities”** means the public facilities authorized to be financed, in whole or in part, by CFD No. 2020-1, including by the proceeds of any CFD No. 2020-1 Bonds. The Special Tax to fund Authorized Facilities may only be levied prior to the Transition Year.

**“Authorized Services”** means the services authorized to be funded, in whole or in part, by CFD No. 2020-1.

**“Board of Trustees”** means the District Board of Trustees, acting as the legislative body of CFD No. 2020-1.

**“Bonds”** means bonds or other debt (as defined in the Act), whether in one or more series, issued or assumed by or on behalf of CFD No. 2020-1 under the Act. Bonds also includes any bonds issued to refinance a previous bond issue.

**“Building Square Footage” or “Building Square Feet”** or, singularly, **“Building Square Foot”** means the building square footage assigned to each Assessor’s Parcel, which may be determined by (i) referencing Assessor’s Data, (ii) site surveys, and/or (iii) other research by the CFD Administrator.

**"CFD Administrator"** means an official of the District, or designee thereof, responsible for determining the Special Tax Requirement, and providing for the levy and collection of the Special Taxes.

**"CFD No. 2020-1"** means Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services).

**“Commercial Property – Greater than 10,000 Square Feet”** means all Assessor’s Parcels of Developed Property used for non-residential purposes, such as commercial or industrial uses, and contain a structure with 10,000 or more Building Square Feet. Possessory interests are not included in this definition. Typical County Use Codes include, but are not limited to: 1010, 1100, 1101, 1200, 1210, 1400, 1420, 1500, 1700, 1702, 1720, 1900, 1910, 1920, 1922, 2100, 2101, 2110, 2120, 2300, 2302, 2400, 2500, 250L, 2600, 2670, 2900, 3000, 3100, 3300, 3310, 3340, 6400, 6510, 6710, 6800, 7100, 7200, 7202, 7410, 7500, and 7700.

**“Commercial Property – Less than 10,000 Square Feet”** means all Assessor’s Parcels of Developed Property used for non-residential purposes, such as commercial or industrial uses, and contain a structure with less than 10,000 Building Square Feet. Possessory interests are not included in this definition. Typical County Use Codes include, but are not limited to: 1010, 1100, 1101, 1200, 1210, 1400, 1420, 1500, 1700,

1702, 1720, 1900, 1910, 1920, 1922, 2100, 2101, 2110, 2120, 2300, 2302, 2400, 2500, 250L, 2600, 2670, 2900, 3000, 3100, 3300, 3310, 3340, 6400, 6510, 6710, 6800, 7100, 7200, 7202, 7410, 7500, and 7700.

**"County"** means the County of Los Angeles.

**"Debt Service"** means for each Debt Year, the total amount of principal and interest due for any Bonds of CFD No. 2020-1.

**"Debt Year"** means each 12-month period designated as such, or by a similar term, in the Indenture for each series of Bonds.

**"Developed Property"** means for each Fiscal Year, all Taxable Property, exclusive of Taxable Contingent Property, for which the County has assigned a Use Code indicating residential or non-residential use and which are not vacant.

**"District"** means the Altadena Library District.

**"Fiscal Year"** means the period starting July 1 and ending on the following June 30.

**"GIS"** or **"Geographic Information System"** means a system designed to capture, store, manipulate, analyze, manage, and present spatial or geographic data.

**"Indenture"** means the indenture, fiscal agent agreement, resolution, or other instrument pursuant to which Bonds for CFD No. 2020-1 are issued, as modified, amended, and/or supplemented from time to time, and any instrument replacing or supplementing the same.

**"Maximum Special Tax"** means the Maximum Special Tax determined in accordance with Section C below, that can be levied in any Fiscal Year on any Assessor's Parcel of Taxable Property.

**"Outstanding Bonds"** means all Bonds that are outstanding under and in accordance with the provisions of the Indenture.

**"Property Owner Association Property"** means, for each Fiscal Year, any property within the boundaries of CFD No. 2020-1 that is owned by a property owner association, including any master or sub-association, as of January 1 of the prior Fiscal Year.

**"Property Type"** means either Single Family Residential Property, Apartment Property, Commercial Property – Less than 10,000 Square Feet, Commercial Property – Greater than 10,000 Square Feet, Taxable Contingent Property, or Tax-Exempt Property.

**"Proportionately"** means for Developed Property that the ratio of the Special Tax levy to the Maximum Special Tax is equal for all Assessors' Parcels of Developed Property within CFD No. 2020-1. For Taxable Contingent Property, "Proportionately" means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Taxable Contingent Property within CFD No. 2020-1.

**"Public Property"** means property within the boundaries of CFD No. 2020-1 owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public right-of-way has been granted to the federal government, the State, the County, the District, or any local government or other public agency,

provided that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified according to its use.

**“Single Family Residential Property”** means all Assessor’s Parcels of Developed Property with a residential structure intended for a single Unit. Typical County Use Codes include, but are not limited to: 0100, 0101, 0102, 0103, 0104, 0106, 0108, 0109, 010C, 010D, 010E, 010H, 0113, 0133, 0800, and 0801.

**"Special Tax(es)"** means the special tax to be levied in each Fiscal Year on each Assessor’s Parcel of Taxable Property within CFD No. 2020-1 to fund the Special Tax Requirement.

**"Special Tax Requirement"** means that amount required in any Fiscal Year for CFD No. 2020-1:

Before the Transition Year, to (1) pay Debt Service on all Outstanding Bonds which is due in such Fiscal Year; (2) pay for Authorized Services; (3) pay Administrative Expenses; (4) provide any amount required to establish or replenish a reserve fund in connection with any Bonds; (5) provide any amount required to establish or replenish any operating reserve held by the District for Authorized Services and/or Administrative Expenses; (6) provide an amount equal to reasonably anticipated Special Tax delinquencies based on the delinquency rate for Special Taxes levied in the previous Fiscal Year as determined by the CFD Administrator, as limited by the Act, and without duplicating any amounts described in clauses (4) or (5). The amounts referred to in clauses (1) through (6) of the preceding sentence may be reduced in any Fiscal Year (in the District's sole discretion) by (i) interest earnings on or surplus balances in funds and accounts for Bonds to the extent that such earnings or balances are available to apply against Debt Service pursuant to the Indenture, (ii) proceeds from the collection of penalties associated with delinquent Special Tax, and (iii) any other revenues available to pay Debt Service on the Outstanding Bonds or other indebtedness as determined by the CFD Administrator.

Beginning in the Transition Year, to (1) pay for Authorized Services; (2) pay Administrative Expenses; (3) provide any amount required to establish or replenish any operating reserve held by the District for Authorized Services and/or Administrative Expenses; (4) provide an amount equal to reasonably anticipated Special Tax delinquencies based on the delinquency rate for Special Taxes levied in the previous Fiscal Year as determined by the CFD Administrator, as limited by the Act; less (5) a credit for funds available, if any, to reduce the Special Tax levy.

**"State"** means the State of California.

**“Tax-Exempt Property”** means all Assessor’s Parcels within the boundaries of CFD No. 2020-1 which are exempt from the Special Tax pursuant to the Act or Section E below.

**“Taxable Contingent Property”** means any Assessor’s Parcel that was previously classified and levied as Taxable Property, but has changed ownership or use such that it would subsequently be classified as Property Owner Association Property or Public Property, or other property, as Tax-Exempt Property pursuant to the provisions of Section E.

**"Taxable Property"** means all Assessor’s Parcels within the boundaries of CFD No. 2020-1 which are not exempt from the Special Tax pursuant to the Act or Section E below.

**“Transition Event”** means the earlier of (i) Fiscal Year 2055/56 or (ii) the Fiscal Year when the CFD Administrator determines that both of the following events have occurred: (a) all Bonds secured by the levy and collection of the Special Tax in CFD No. 2020-1 have been fully repaid and the District determines that no additional Bonds are to be issued, and (b) all Administrative Expenses from prior Fiscal Years have been paid or reimbursed to the District.

**“Transition Year”** means the first year in which the CFD Administrator determines that the Transition Event occurred in the prior Fiscal Year.

**“Trustee”** means the trustee or fiscal agent under the Indenture.

**“Undeveloped Property”** means all Assessor’s Parcels of used for residential or non-residential purposes, but do not contain any Building Square Footage. Typical County Use Codes include, but are not limited to: 010V, 010X, 100V, 300V, and 770V.

**“Unit”** means an individual residential living space. The number of Units assigned to each Assessor’s Parcel may be determined by (i) referencing Assessor’s Data, (ii) site surveys and physical unit counts, and/or (iii) other research by the CFD Administrator. An Accessory Dwelling Unit shall not be considered a Unit for the purposes of the Special Tax.

**“Use Code”** means that code assigned by the County for the purpose of identifying the primary activity for which an Assessor’s Parcel is being used.

**“Welfare Exempt Property”** means all Assessor’s Parcels within the boundaries of CFD No. 2020-1 that have been granted a welfare exemption pursuant to Section 53340 (c) under the Act under subdivision (g) of Section 214 of the Revenue and Taxation Code by the County.

**“Very Low-Income Exemption Form”** means a form made available by the District or the CFD Administrator and submitted to the District or CFD Administrator by the owner of an Assessor’s Parcel no later than June 30 each year that, if accepted and approved by the District or the CFD Administrator, shall cause the Assessor’s Parcel owned by the submitter to be designated as Tax-Exempt Property in the following Fiscal Year. The Very Low-Income Exemption Form shall require the applicant to provide (i) the Assessor’s Parcel to which the exemption shall apply, (ii) proof that household income for the calendar year preceding the Fiscal Year for which the form is being filed was less than or equal to the Very Low-Income Limits for the Los Angeles-Long Beach-Glendale, CA HUD Metro FMR Area, or similar Income Limit Area if the Los Angeles-Long Beach-Glendale, CA HUD Metro FMR Area no longer exists in the future, as published by the U.S. Department of Housing and Urban Development, and (iii) an attestation that the owner occupies the Assessor’s Parcel for which the form is being submitted. Proof of household income shall be confirmed by review of the prior years’ tax return of individuals living in the household; copies of all such tax returns must be attached to the Very Low-Income Exemption Form in order for the District or the CFD Administrator to verify household income. A Very Low-Income Exemption Form must be submitted to the District or the CFD Administrator no later than June 30 each year for the Assessor’s Parcel to continue to be eligible for an exemption in the following Fiscal Year.

**“Very Low-Income Property”** means, in any Fiscal Year, all Assessor’s Parcels within CFD No. 2020-1 for which a Very Low-Income Exemption Form was submitted to the District or the CFD Administrator on or

prior to June 30 of the previous Fiscal Year and has been accepted as valid by the District or the CFD Administrator. All Assessor's Parcels with an approved Very Low-Income Exemption Form shall be classified as Tax-Exempt Property, with the following exception: if, in any Fiscal Year, the aggregate total exemptions related to Very Low-Income Property would exceed \$187,000 (stated in Fiscal Year 2021/22 dollars, and increasing by 2% each July 1 thereafter), the CFD Administrator shall proportionately reduce the amount of the discount from 100% to each Assessor's Parcel of Very Low-Income Property until the aggregate discount equals \$187,000 (stated in Fiscal Year 2021/22 dollars, and increasing by 2% each July 1 thereafter). The Board of Trustees may elect to allow the aggregate total exemptions related to Very Low-Income Property to exceed \$187,000 (stated in Fiscal Year 2021/22 dollars, and increasing by 2% each July 1 thereafter) beginning in the Transition Year and any subsequent Fiscal Year or if funds from another source are made available to the CFD by the District or other party to fund additional exemptions.

**B. ASSIGNMENT TO LAND USE CATEGORIES**

Each Fiscal Year, the CFD Administrator shall determine the valid Assessor's Parcel Numbers for all Taxable Property within CFD No. 2020-1. If any Assessor's Parcel Numbers are no longer valid from the previous Fiscal Year, the CFD Administrator shall determine the new Assessor's Parcel Number(s) that are in effect for the current Fiscal Year. To the extent Assessor's Parcels of Taxable Property are subdivided, consolidated, or otherwise reconfigured, the Special Tax rates shall be assigned to the new Assessor's Parcel(s) pursuant to Section C.

Each Fiscal Year, all Assessor's Parcels within CFD No. 2020-1 shall be classified as follows:

1. Each Assessor's Parcel shall be determined to be Taxable Property or Tax-Exempt Property.
2. Each Assessor's Parcel of Taxable Property shall be further classified as Developed Property or Taxable Contingent Property. Taxable Property shall be subject to Special Taxes in accordance with the rate and method of apportionment determined pursuant to Sections C and D below.
3. Each Assessor's Parcel of Developed Property and Taxable Contingent Property shall be further classified as Single Family Residential Property, Apartment Property, Commercial Property – Less than 10,000 Square Feet or Commercial Property – Greater than 10,000 Square Feet. For Single Family Residential Property, Commercial Property – Less than 10,000 Square Feet, and Commercial Property – Greater than 10,000 Square Feet, the Building Square Footage for each Assessor's Parcel shall be determined. For Apartment Property, the number of Units for each Assessor's Parcel shall be determined.

**C. MAXIMUM SPECIAL TAX RATES**

Notwithstanding the below, under no circumstances will the Special Tax levied in any Fiscal Year against any Assessor's Parcel for which an occupancy permit for private residential use has been issued be increased by more than ten percent above the amount that would have been levied in that Fiscal Year had there never been any such delinquency or default by the owner(s) of any other Assessor's Parcel within CFD No. 2020-1.

**PRIOR TO THE TRANSITION EVENT**

**1. Developed Property**

The Maximum Special Tax for each Assessor’s Parcel of Developed Property is shown in Table 1.

**TABLE 1  
MAXIMUM SPECIAL TAX FOR DEVELOPED PROPERTY  
FISCAL YEAR 2021/22**

<b>Property Type</b>	<b>Maximum Special Tax</b>	<b>Per</b>
Single Family Residential Property	\$0.10	Building Square Foot
Apartment Property	115.24	Unit
Commercial Property – Less than 10,000 Square Feet	340.92	Assessor’s Parcel
Commercial Property – Greater than 10,000 Square Feet	460.97	Assessor’s Parcel

On each July 1, commencing on July 1, 2022, the Maximum Special Tax for Developed Property shall be increased by an amount equal to two percent (2%) of the amount in effect for the previous Fiscal Year.

**2. Taxable Contingent Property**

**Maximum Special Tax**

The Maximum Special Tax for each Assessor’s Parcel of Taxable Contingent Property shall be assigned as shown in Table 1 according to the previous Taxable Property type and use.

**Increase in the Maximum Special Tax**

On each July 1, commencing on July 1, 2022, the Maximum Special Tax for Taxable Contingent Property shall be increased by an amount equal to two percent (2%) of the amount in effect for the previous Fiscal Year.

**AFTER THE TRANSITION EVENT**

The Maximum Special Tax for each Assessor’s Parcel that may be levied in any Fiscal Year after the Transition Event is determined as, an amount equal to 100% of the Maximum Special Tax in the Fiscal Year prior to the Transition Year.

On each July 1 after the Transition Event, the Maximum Special Tax for Developed Property and the Maximum Special Tax for Taxable Contingent Property shall be increased by an amount equal to two percent (2%) of the amount in effect for the previous Fiscal Year.

**D. METHOD OF APPORTIONMENT OF THE SPECIAL TAXES**

Commencing with Fiscal Year 2021/22 and for each following Fiscal Year, the CFD Administrator shall determine the Special Tax Requirement, and shall levy the Special Tax until the amount of the Special Tax equals the Special Tax Requirement. The Special Tax shall be levied each Fiscal Year as follows:

First: The Special Tax shall be levied Proportionately on each Assessor's Parcel of Developed Property at a

rate up to 100% of the applicable Maximum Special Tax for Developed Property to satisfy the Special Tax Requirement.

Second: If additional monies are needed to satisfy the Special Tax Requirement after the first step has been completed, the Special Tax shall be levied Proportionately on all Taxable Contingent Property at a rate up to 100% of the Maximum Special Tax for Taxable Contingent Property.

**E. EXEMPTIONS**

No Special Tax shall be levied on Public Property, Property Owner Association Property, Undeveloped Property, or any other property which would not normally receive a property tax bill from the County due to the very-low or zero assessed value of such property. No Special Tax shall be levied on Very Low-Income Property up to a total of \$187,000 (stated in Fiscal Year 2021/22 dollars and increasing by 2% each July 1 thereafter). If the total Special Tax on all Very Low-Income Property exceeds \$187,000 (stated in Fiscal Year 2021/22 dollars, and increasing by 2% each July 1 thereafter), the CFD Administrator shall proportionately reduce the amount of the discount from 100% to each Assessor's Parcel of Very Low-Income Property until the aggregate discount equals \$187,000 (stated in Fiscal Year 2021/22 dollars and increasing by 2% each July 1 thereafter). The Board of Trustees may elect to allow the aggregate total exemptions related to Very Low-Income Property to exceed \$187,000 (stated in Fiscal Year 2021/22 dollars and increasing by 2% each July 1 thereafter) beginning in the Transition Year and any subsequent Fiscal Year or if funds from another source are made available to the CFD by the District or other party to fund additional exemptions. However, should an Assessor's Parcel no longer be classified as Public Property, Property Owner Association Property, Undeveloped Property, Very Low-Income Property, or any other property which would not normally receive a property tax bill from the County due to the very-low or zero assessed value of such property, its tax-exempt status will be revoked. In the case of Public Property and pursuant to Section 53317.3 of the Act, if property not otherwise exempt from the Special Tax levied pursuant to this chapter is acquired by a public entity through a negotiated transaction, or by gift or devise, the special tax shall, notwithstanding Section 53340, continue to be levied on the property acquired and shall be enforceable against the public entity that acquired the property.

Taxable Contingent Property shall be subject to the levy of the Special Tax, assigned to a Property Type in accordance with the use of the property, and shall be taxed Proportionately as part of the second step in Section D above, at up to 100% of the applicable Maximum Special Tax.

As may be required pursuant to the Act, Welfare Exempt Property may be classified as Exempt Property or may be reimbursed for Special Tax levied and paid. In order to receive reimbursement, the property owner must provide documentation of the exemption to the CFD Administrator within one calendar year after having paid the Special Taxes for which an exemption has been granted. A refund of the amount of Special Taxes paid for the Fiscal Year the exemption has been granted will be provided to the property owner of Welfare Exempt Property who was granted the exemption.

**F. APPEALS**

Any property owner may file a written appeal of the Special Taxes with the CFD Administrator claiming that the amount or application of the Special Taxes is not correct. The appeal must be filed not later than one calendar year after having paid the Special Taxes that are disputed, and the appellant must be current

in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Taxes are in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFD Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board of Trustees whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFD Administrator or subsequent decision by the Board of Trustees requires the Special Taxes to be modified or changed in favor of the property owner, the CFD Administrator shall determine if sufficient Special Tax revenue is available to make a cash refund. If a cash refund cannot be made, then an adjustment shall be made to credit future Special Taxes.

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

**G. INTERPRETATIONS**

The Board of Trustees may, by resolution or ordinance, interpret, clarify and/or revise this Rate and Method of Apportionment to correct any inconsistency, vagueness, or ambiguity as it relates to the Special Taxes, method of apportionment, classification of Assessor's Parcels, or any definition used herein, as long as such correction does not materially affect the levy and collection of Special Taxes. In addition, the interpretation and application of any section of this document shall be at the District's discretion.

**H. MANNER OF COLLECTION**

The Special Taxes shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that the CFD Administrator may, at the sole discretion of the District, directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner as necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on Assessor's Parcels of Taxable Property that are delinquent in the payment of the Special Tax.

**I. PREPAYMENT OF SPECIAL TAX**

The Special Tax may not be prepaid.

**J. TERM**

The Special Tax shall be levied and collected, as needed to fund the Special Tax Requirement, in perpetuity. However, no portion of the Special Tax shall be levied for Authorized Facilities after Fiscal Year 2055/56, which shall be the last Fiscal Year in which the Transition Event may occur: provided, however, that a Special Tax that was lawfully levied for Authorized Facilities in or before Fiscal Year 2055/56 and that remains delinquent may be collected in subsequent years.



**RESOLUTION NO. 2020-09**

**A RESOLUTION OF THE ALTADENA LIBRARY DISTRICT BOARD OF TRUSTEES, ACTING AS THE LEGISLATIVE BODY OF ALTADENA LIBRARY DISTRICT COMMUNITY FACILITIES DISTRICT NO. 2020-1 (FACILITIES AND SERVICES), DEEMING IT NECESSARY TO INCUR A BONDED INDEBTEDNESS OF SUCH COMMUNITY FACILITIES DISTRICT TO FINANCE CERTAIN PUBLIC FACILITIES**

**WHEREAS**, the Altadena Library District (the “Library District”) Board of Trustees (the “Board”) has adopted Resolution No. 2020-05 on June 22, 2020, as amended by Resolution No. 2020-07 adopted on July 27, 2020 (the “Resolution of Intention”) declaring its intention to establish a community facilities district pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the “Act”), for the purpose of financing certain public facilities described in Exhibit A attached hereto and incorporated herein by this reference (the “Authorized Facilities”) and services, all as further described in the Resolution of Intention; and

**WHEREAS**, this community facilities district shall hereinafter be referred to as Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) (“CFD No. 2020-1”); and

**WHEREAS**, the Resolution of Intention fixed the time and place for a public hearing to be held for the Board to consider the establishment of CFD No. 2020-1, the rate and method of apportionment of the Special Tax (as defined in the Resolution of Intention) proposed to be levied within CFD No. 2020-1, the extent of CFD No. 2020-1, the financing of certain types of public facilities and services and all other related matters (the “Establishment Public Hearing”); and

**WHEREAS**, the Board also adopted its Resolution No. 2020-06 on June 22, 2020 (the “Resolution Declaring Necessity to Incur Bonded Indebtedness”) declaring that the public convenience and necessity requires that a bonded indebtedness be incurred by CFD No. 2020-1 in an amount not to exceed \$24,000,000 to contribute to the financing of the Authorized Facilities; and

**WHEREAS**, the Resolution Declaring Necessity to Incur Bonded Indebtedness fixed the time and place for a public hearing to be held on the intention of the Board to incur a bonded indebtedness of CFD No. 2020-1 to contribute to the financing of the Authorized Facilities, such indebtedness to be secured by the levy of special taxes within CFD No. 2020-1 (the “Indebtedness Public Hearing” and, together with the Establishment Public Hearing, the “Public Hearings”); and

**WHEREAS**, notice of the Public Hearings was published on July 16, 2020 in the Pasadena Weekly in accordance with the Act; and

**WHEREAS**, at the time and place specified for the Public Hearings, the Board

consolidated and conducted the Public Hearings, all persons interested, including, but not limited to, all taxpayers and property owners within CFD No. 2020-1 were given an opportunity to appear and be heard, and to present any matters relating to the necessity for incurring bonded indebtedness of CFD No. 2020-1 to contribute to the financing of the Authorized Facilities; and the testimony of all interested persons and all taxpayers and property owners for or against the authorization to issue bonds of CFD No. 2020-1 or any other matters in the Resolution Declaring Necessity to Incur Bonded Indebtedness was heard and considered by the Board; and

**WHEREAS**, the Board has adopted on this date Resolution No. 2020-08 establishing CFD No. 2020-1 (the “Resolution of Formation”) which sets forth the special tax to be authorized to be levied within CFD No. 2020-1 and the Authorized Facilities and services that may be financed with the proceeds of such special tax; and

**WHEREAS**, at this time the Board, acting as the legislative body of CFD No. 2020-1, desires to proceed to make the determination of necessity to incur a bonded indebtedness for CFD No. 2020-1, to declare the purposes for such debt, and to authorize the submittal of a proposition to the qualified electors of CFD No. 2020-1, being the registered voters of CFD No. 2020-1, all as authorized and required by the Act.

**NOW, THEREFORE**, the Altadena Library District Board of Trustees, acting as the legislative body of Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) hereby finds, determines, and resolves as follows:

Section 1. Recitals. The above recitals are all true and correct.

Section 2. Necessity for Bonded Indebtedness. The Board hereby expressly declares and states that it is necessary to incur a bonded indebtedness of CFD No. 2020-1 to contribute to the financing of all or a portion of the Authorized Facilities.

Section 3. Purpose for Proposed Indebtedness. The purpose for the proposed debt of CFD No. 2020-1 is to contribute to the financing of the Authorized Facilities.

Section 4. Territory to Pay for such Bonded Indebtedness. The Board determines that all of the property within CFD No. 2020-1 will pay for the bonded indebtedness of CFD No. 2020-1.

Section 5. Bond Authorization. The amount of bonded indebtedness of CFD No. 2020-1 may include all costs and estimated costs incidental to, or connected with, the accomplishment of the purpose for which the indebtedness is proposed to be incurred as authorized pursuant to the Act. The amount of indebtedness proposed to be authorized for CFD No. 2020-1 is \$24,000,000.

Section 6. Bond Term. The Board hereby further determines that the maximum term of bonds and/or any series shall not exceed the maximum term permitted by the Act. The maximum rate of interest to be paid on such bonds may not exceed the greater of either twelve percent (12%) per annum or the maximum rate permitted by law at the time of sale of any of such bonds. The bonds, except where other funds are made available, shall be paid exclusively

from the annual levy of the special tax within CFD No. 2020-1, and are not secured by any other taxing power or funds of CFD No. 2020-1 or the Library District.

Section 7. Accountability Measures. Pursuant to and in compliance with the provisions of Article 1.5 (commencing with Section 53410) of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, the Board hereby establishes the following accountability measures pertaining to any bonded indebtedness incurred by or on behalf of CFD No. 2020-1:

- (a) Such bonded indebtedness shall be incurred for the applicable specific purposes set forth in the Section 3.
- (b) The proceeds of any such bonded indebtedness shall be applied only to the applicable specific purposes identified in Section 3.
- (c) The document or documents establishing the terms and conditions for the issuance of any such bonded indebtedness shall provide for the creation of an account into which the proceeds of such indebtedness shall be deposited.
- (d) The Library District Director or her designee, acting for and on behalf of the Library District, shall annually file a report with the Board as required by Government Code Section 53411.

Section 8. Election. Since at least twelve (12) persons have been registered to vote within CFD No. 2020-1 for each of the ninety (90) days preceding the close of the Public Hearings, the vote shall be by registered voters of CFD No. 2020-1, with each voter having one (1) vote.

Section 9. Description of Voting Procedures. The voting procedures to be followed in conducting the special election on the proposition with respect to the levy of the Special Tax on taxable property within CFD No. 2020-1, establishing an appropriations limit for CFD No. 2020-1 in the amount of \$24,000,000 and incurring a bonded indebtedness of CFD No. 2020-1 in an amount not to exceed \$24,000,000 (the "Special Election"), shall be as follows:

(a) Except as otherwise provided below, the Special Election shall be of the registered voters within the territory include within CFD No. 2020-1, and the special taxes may not be imposed unless two-thirds (2/3) of the votes cast upon the question of levying the Special Tax shall have been casted in favor of levying the Special Tax. The Special Election shall be conducted by the County and consolidated with the statewide primary election, pursuant to the authority set forth in Division 10, Part 3 of the California Elections Code .

(b) The Special Election shall be held on November 3, 2020, following the adoption by the Board of this Resolution and a resolution pursuant to Section 53326 of the California Government Code submitting the proposition with respect to (i) the levy of Special Tax within CFD No. 2020-1, (ii) incurring a bonded indebtedness of CFD No. 2020-1 and (ii) establishing an appropriations limit therefor to the qualified electors of CFD No. 2020-1.

(c) The Special Election shall be held and conducted in accordance with

applicable sections of the California Elections Code governing the conduct of elections of special districts, including specifically Division 9, Chapter 4 of the California Elections Code.

The procedures set forth in this section for conducting the Special Election, if it is held, may be modified as the Board may determine to be necessary or desirable by a resolution subsequently adopted by the Board.

Section 10. Effective Date. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED this 3rd, day of August, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

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Jason Capell, Board Secretary

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Katie Clark, Board President

APPROVED AS TO FORM:

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Ruben Duran, General Counsel

## **EXHIBIT A**

### **DESCRIPTION OF AUTHORIZED FACILITIES**

Authorized Facilities. Authorized facilities consist of the expansion, improvement, or rehabilitation of any real or other tangible property with an estimated useful life of five years or longer undertaken by the Library District with respect to the Library District's Main Library and the Bob Lucas Memorial Branch & Literacy Center, including all direct or indirect costs and expenses related thereto. Authorized facilities also includes payment of any bonds, notes, lease payments, indebtedness or other obligations for any authorized facility.

Incidental Costs. In addition, costs eligible to be financed shall include all costs and expenses incidental to the above and authorized by the Act that are determined by the Library District to be associated with the authorized facilities or the authorized services, the formation and ongoing administration of CFD No. 2020-1, the election, bonding, or levy and collection of special taxes, as well as all other costs incurred to carry out the authorized purposes of CFD No. 2020-1 that are permitted by the Act.

**RESOLUTION NO. 2020-10**

**A RESOLUTION OF THE ALTADENA LIBRARY DISTRICT BOARD OF TRUSTEES, ACTING AS THE LEGISLATIVE BODY OF ALTADENA LIBRARY DISTRICT COMMUNITY FACILITIES DISTRICT NO. 2020-1 (FACILITIES AND SERVICES), CALLING FOR THE HOLDING OF A SPECIAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE SUBMISSION TO THE VOTERS OF SAID COMMUNITY FACILITIES DISTRICT A MEASURE TO AUTHORIZE THE LEVY OF SPECIAL TAXES WITHIN SAID COMMUNITY FACILITIES DISTRICT TO FINANCE CERTAIN FACILITIES AND SERVICES, TO AUTHORIZE SAID COMMUNITY FACILITIES DISTRICT TO INCUR A BONDED INDEBTEDNESS, AND TO ESTABLISH AN APPROPRIATIONS LIMIT FOR SAID COMMUNITY FACILITIES DISTRICT**

**WHEREAS**, pursuant to Section 53325.1 of the California Government Code (the “Government Code”), Altadena Library District (the “Library District”) Board of Trustees (the “Board”) has adopted Resolution No. 2020-08, establishing Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) (“CFD No. 2020-1”) and the boundaries thereof (the “Resolution of Formation”) and Resolution No. 2020-09 deeming it necessary that a bonded indebtedness be incurred by CFD No. 2020-1 (the “Resolution Deeming it Necessary to Incur Bonded Indebtedness”); and

**WHEREAS**, pursuant to Sections 53326 and 53351 of the Government Code, it is necessary that the Board submit to the voters of CFD No. 2020-1 a measure to authorize the levy of special taxes on the property within CFD No. 2020-1 finance certain facilities and services as specified in the Resolution of Formation and to authorize CFD No. 2020-1 to incur a bonded indebtedness of CFD No. 2020-1 as provided by the Resolution Deeming It Necessary to Incur Bonded Indebtedness; and

**WHEREAS**, pursuant to Section 53325.7 of the Government Code, the Board may also submit to the voters of CFD No. 2020-1 a measure with respect to establishing an appropriations limit for CFD No. 2020-1; and

**WHEREAS**, pursuant to Section 53353.5 of the Government Code, the measures relating to the levy of the special tax, the incurring of bonded indebtedness and establishing an appropriations limit for 2020-1 may be combined into a single measure.

**NOW, THEREFORE**, the Altadena Library District Board of Trustees hereby finds, determines, and resolves as follows:

Section 1. Findings. The Board finds that:

- (a) The foregoing recitals are true and correct;

(b) At least 12 persons have been registered to vote within the territory of CFD No. 2020-1 for each of the 90 days preceding the close of the public hearing on July 27, 2020; and

(c) Pursuant to Section 53326 of the Government Code, as a result of the findings set forth in subsection (b) above, the vote in the special election called by this Resolution shall be by the registered voters of CFD No. 2020-1 whose property would be subject to the special taxes if they were levied at the time of the election, and each registered voter shall have one (1) vote.

Section 2. Call of Election. The Board hereby calls and schedules a special election for November 3, 2020, within and for CFD No. 2020-1 on a combined measure with respect to the levy of special taxes on the land within CFD No. 2020-1 to finance facilities and services, incurring a bonded indebtedness of CFD No. 2020-1 in an amount not to exceed \$24,000,000 and establishing an appropriations limit for CFD No. 2020-1 in the amount of \$24,000,000 (the “Measure”).

Section 3. Measure. The Measure to be submitted to the voters at such special election shall be as follows:

Shall the measure to keep local Altadena libraries clean, safe, well maintained; improve access for seniors/people with disabilities; replace leaky roofs; remove hazardous materials; continue literacy programs; by authorizing Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) to levy \$0.10/square foot for single-family residences annually, with different rates for other property types, raising approximately \$2,600,000 annually until ended by voters; bond issuance/appropriation limit of \$24,000,000; requiring oversight/audits, low-income exemptions, and all funds staying local be adopted?

Section 4. Vote Requirement. The vote requirement for the Measure to pass is two-thirds (2/3) of votes cast.

Section 5. Conduct of Election. Said election shall, pursuant to a separate resolution adopted by the Board, be consolidated with the Statewide General Election and shall be conducted by the County of Los Angeles (the “County”) pursuant to Division 10, Part 3 of the California Elections Code (the “Elections Code”), insofar as provisions therein may be applicable, and the Library District shall reimburse the County for election-related services. The Board acknowledges that the consolidated election will be held in the manner prescribed in Section 10418 of the Elections Code. Pursuant to Section 53326(a) of the Government Code, copies of the Resolution of Formation, a certified map of sufficient scale and clarity to show the boundaries of CFD No. 2020-1, and a sufficient description of CFD No. 2020-1 to allow the elections official to determine the boundaries of CFD No. 2020-1, has been, or shall be, provided to the County. The special election shall be conducted as follows:



(a) The ballots to be used at the election shall be in the form and content as required by law.

(b) In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law.

Section 6. Arguments and Impartial Analysis.

(a) The Board authorizes (i) the Board President, (ii) any individual voter eligible to vote on the above measure, (iii) a bona fide association of such citizens, or (iv) any combination of voters and associations, to file a written argument in favor of or against the Measure, and may change or withdraw the argument until and including the date fixed by the elections official. Arguments in favor of or against the Measure shall each not exceed 300 words in length. Each argument shall be filed with the election official, signed, and include the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument.

(b) The election official shall comply with all provisions of law establishing priority of arguments for printing and distribution to the voters, and shall take all necessary actions to cause the selected arguments to be printed and distributed to the voters.

(c) Pursuant to Section 9313 of the Elections Code, the Board directs the election official to transmit a copy of the Measure to County Counsel for the County. County Counsel shall prepare an impartial analysis of the Measure, not to exceed 500 words in length, showing the effect of the Measure on the existing law and the operation of the Measure. County Counsel shall transmit such impartial analysis to the election official, who shall cause the analysis to be published in the voter information guide along with the Measure as provided by law. The impartial analysis shall be filed by the deadline set for filing of primary arguments as set forth in subsection (a) above. The impartial analysis shall include a statement indicating whether the Measure was placed on the ballot by a petition signed by the requisite number of voters or by the Board.

Section 7. Rebuttals.

(a) Pursuant to Section 9317 of the Elections Code, when the election official has selected the arguments for and against the Measure which will be printed and distributed to the voters, the election official shall send copies of the argument in favor to the authors of the argument against, and copies of the argument against to the authors of the argument in favor. The authors or persons designated by them may prepare and submit rebuttal arguments not exceeding 250 words. The rebuttal arguments shall be filed with the election official not later than the date fixed by the elections official. Rebuttal arguments shall be printed in the same manner as the direct arguments. Each rebuttal argument shall immediately follow the direct argument which it seeks to rebut.

Section 8. Public Examination. Pursuant to Section 9316 of the Elections Code, the Measure will be available for public examination for no fewer than ten (10) calendar days prior

to being submitted for printing in the voter information guide. The election official shall post notice in the election official's office of the specific dates that the examination period will run.

Section 9. Filing of Resolution. The Board Secretary is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the county election department of the County.

Section 10. Passage and Adoption of Resolution. The Board Secretary shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

Section 11. Effective Date. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED this 3rd day of August, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

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Jason Capell, Board Secretary

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Katie Clark, Board President

APPROVED AS TO FORM:

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Ruben Duran, General Counsel

**RESOLUTION NO. 2020-11**

**A RESOLUTION OF THE ALTADENA LIBRARY DISTRICT BOARD OF TRUSTEES REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A SPECIAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON SAID DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

**WHEREAS**, the Altadena Library District (the “Library District”) Board of Trustees (the “Board”), acting as the legislative body of Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) (“CFD No. No. 2020-1”) called a special district election (the “Special District Election”) to be held on November 3, 2020, for the purpose of submitting to the voters within CFD No. No. 2020-1 a question relating to the levy of special taxes within CFD No. No. 2020-1 to finance certain facilities and services, incurring a bonded indebtedness of CFD No. 2020-1 and establishing an appropriations limit for CFD No. No. 2020-1; and

**WHEREAS**, it is desirable that the Special District Election be consolidated with the statewide general election (the “Statewide General Election”) to be held on the same date and that within CFD No. No. 2020-1, the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the Special District Election and that the election be held in all respects as if there were only one election.

**NOW, THEREFORE**, the Altadena Library District Board of Trustees hereby finds, determines, and resolves as follows:

Section 1. Request for Consolidation. Pursuant to the requirements of Section 10403 of the California Elections Code (the “Elections Code”), the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of Special District Election with the Statewide General Election on Tuesday, November 3, 2020. The Board acknowledges that the consolidated election will be held in the manner prescribed in Section 10418 of the Elections Code.

Section 2. Text of Measure. The measure is to appear on the ballot as follows:

Shall the measure to keep local Altadena libraries clean, safe, well maintained; improve access for seniors/people with disabilities; replace leaky roofs; remove hazardous materials; continue literacy programs; by authorizing Altadena Library District Community Facilities District No. 2020-1 (Facilities and Services) to levy \$0.10/square foot for single-family residences annually, with different rates for other property types, raising approximately \$2,600,000 annually until ended by voters; bond issuance/appropriation limit of \$24,000,000; requiring oversight/audits, low-income exemptions, and all funds staying local be adopted?	YES
	NO

Section 3. Authorization to Canvass Returns. The county election department is authorized to canvass the returns of the Special District Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 4. Request to Issue Instructions. The Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

Section 5. Reimbursement of Election Costs. The Library District recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Section 6. Filing of Resolution. The Board Secretary is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the county election department of the County of Los Angeles.

Section 7. Passage and Adoption of Resolution. The Board Secretary shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

Section 8. Effective Date. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED this 3rd, day of August, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

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Jason Capell, Board Secretary

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Katie Clark, Board President

APPROVED AS TO FORM:

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Ruben Duran, General Counsel