



AGENDA (AMENDED)

Regular Meeting Board of Library Trustees | Altadena Library District
Community Room – Main Library – June 22, 2020 – 5:00 p.m.

IMPORTANT NOTICE REGARDING JUNE, 2020 MEETING

This meeting is being conducted utilizing teleconference and electronic means consistent with the **State of California Executive Order N-29-20** dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed by visiting the Altadena Library District's YouTube channel at the following URL: <https://www.youtube.com/c/AltadenaLibrary>

SUBMISSION OF PUBLIC COMMENT: For those wishing to make Public Comments at the May 18, 2020 meeting, please submit your comments by email to be read aloud at the meeting. If multiple comments are submitted, only the first comment will be read aloud during the meeting. Email and Electronic Comments submitted online will be accepted up to two (2) hours prior to the start of the meeting. Email comments can be submitted to hello@altadenalibrary.org. Electronic Comments may also be submitted online at www.altadenalibrary.org/publiccomment.

Email and Electronic Comments will be submitted to the legislative body and shall become part of the record of the meeting.

If you wish to make public comment during the live meeting, you can call in to (626) 316-0997, or if the line is busy call (626) 316-0625, during the corresponding item of the agenda. For public comment on any non-agenda item, please plan to call at 5:00pm.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (626) 798-0833 x113 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

I. Call to order

II. Open Session (5:00 PM)

- a. Roll Call
- b. Approval/Reordering of Agenda Items
- c. Adoption of Agenda
- d. Public Comment on Non-Agenda Items
- e. Special Presentation from Mike Harary and Georg Krammar from Koff & Associates regarding the Classification & Compensation Study

IV. Consent Calendar

The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a. Approval of Minutes – Regular Meeting held May 18, 2020
- b. Departmental Monthly Reports – May 2020
- c. Curbside and Electronic Statistics during the closure

V. Consideration of Items Removed from the Consent Calendar

Items removed from the Consent Calendar discussed individually at this time.

VI. Reports (Information)

- a. Support Groups
 - i. Altadena Library Foundation
 - ii. Friends of the Altadena Library
- b. District Director's Report
 - i. Library General Operations
- c. Financial Reports – April 2020
- d. Board of Trustees Standing Committee Reports
 - i. Budget Committee
- e. Board of Trustees Ad Hoc Committee Reports
 - i. California Voting Rights Act Committee
 - ii. District Director Evaluation Process
 - 1. Director 6 Month Evaluation
 - iii. Public Funding Committee
 - 1. Ballot Initiative Update
- f. Liaison Reports
- g. Trustee Reports

VII. Unfinished Business

VIII. New Business

- a. Classification & Compensation Reports and Recommendations (Action)
- b. Resolution 2020-03 to ask Auditor/Controller of Los Angeles County to Prepare New tax roll for Account No. 57.12 (Action)
- c. Final Budget for Fiscal Year 20-21 (Action)
- d. Review and File Gann Appropriation Limit FY 2020-2021 (Action)
- e. Review and Approval of Updated Salary Schedule (Action)
- f. Review and Approval of Earthquake Insurance Quote (Action)
- g. Review and Approve the Amendment to the Clifford Moss Contract (Action)
- h. Review and Approval of Special Council Services for CFD Formation (Action)
- i. Resolution 2020-04 to Approve the Goals & Objectives of CFD (Action)
- j. Resolution 2020-05 Intention to Form a CFD (Action)
- k. Resolution 2020-06 Intention for Bonded Indebtedness (Action)
- l. Appointment of Trustee to fill vacant seat (Action)

IX. Announcements & Planning

- a. Correspondence
- b. Proposed Future Agenda Items

X. Adjournment

- a. Adjourn Meeting