Art Restoration Project

Request for Proposals (RFP)

The Altadena Library District welcomes proposals from professional artists and art conservators experienced in creating and restoring oil paintings for the restoration of a George Gardner Symons piece, *Millard Canyon at Granite Gate* currently housed in the Main Library of the District.

About the Painting

Painted by George Gardner Symons in 1896, the painting is oil on stretched canvas and measures 70.25 x 50.25 inches. It was donated to the Altadena Library District by Mr. and Mrs. Guy Fisher in 1975 after having resided in the Laguna Art Museum and University of Southern California University Galleries. A recent assessment of the painting can be viewed here: [www.altadenalibrary.org/rfps](http://www.altadenalibrary.org/rfps)

About the Altadena Library District (ALD)

Altadena Library District (ALD) is a small public agency organized under the Education Code of the State of California. A California Special District, ALD is a public library system that operates two libraries serving the approximately 43,000 residents of Altadena. ALD collaborates with its community to create environments for learning and inspiration, serves as a community center, and brings residents together to share the unique history of Altadena and the San Gabriel Valley.

Funding through the Altadena Library Foundation

Funding for the restoration of *Millard Canyon at Granite Gate* has been provided by the Altadena Library Foundation and its generous donors.

DEADLINE
April 24, 2020

Applicant Eligibility

This RFP is open to professional artists and art conservators with experience in creating and restoring oil paintings living in Los Angeles County or nearby environs.

Viewing & Questions

Applicants will schedule a viewing with Director Winslow the week of March 16 - 20, 2020 to examine the painting. Answers to any questions will be posted to [www.altadenalibrary.org/rfps](http://www.altadenalibrary.org/rfps)

Timeline

Viewing Dates: March 16-20, 2020
Deadline for Questions: March 27, 2020
Answers Delivered: April 3, 2020
Submission Deadline: April 24, 2020
Notification: May 15, 2020

Contact

Nikki Winslow, District Director
626.798.0833 x103
nwinslow@altadenalibrary.org

Application Checklist:

- Detailed Proposal
- Project Timeline
- Project Budget
- Team’s Resume/CV
- Professional Reference
- Work Samples
**Project Description**

Originally painted in 1896, the painting is currently in need of repair to address structural and aesthetic concerns. ALD asks that the artists and their teams familiarize themselves with the condition of the painting in order to assess the method, timeline and cost of the project. A detailed explanation and interpretation of the condition of the painting and the processes that the team will use to restore the painting must be present in the proposal.

Proposals should include details about:

- Surface treatment and preparation
- Any adjustments to tension of canvas, stretcher or frame
- Paint specifications
- Equipment needs
- Artist & Restoration Team acknowledgement plaque
- Proposal for future display and maintenance of painting

All expected labor, materials and equipment costs should be included in the Project Outline Budget. Commercial General Liability Insurance ($150,000 per occurrence / $250,000 aggregate), Worker’s Compensation Insurance per California state law, and Automobile Insurance per California state law are required for the project.

**Throughout the restoration process the team of artists must commit to maintaining the style, original graphic quality and colors of the painting.**

**Proposal Requirements**

Proposal submission requirements are as follows:

1. Proposal detailing methods, equipment, materials and timeline of the project
2. Proposed Restoration Budget
3. Team’s Resume/CV detailing work completed as a team
4. Three Professional References
5. Work Samples of Comparable Oil Painting Restorations (5 images)

*Late or incomplete applications will not be considered.

**Selection Criteria**

Proposals will be evaluated by the Altadena Library District based on the following criteria:

1. Completeness and feasibility of the Proposal
2. Appropriateness of Budget
3. Artist Qualifications – Demonstrated experience and quality of past work

**Budget**

Detailed itemized project budgets must be submitted as part of your proposal. Budgets should realistically reflect the costs of executing the project.

**Contact**

For more information on this project please contact:

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