

**Altadena Library District**  
**Profit & Loss**  
**November 2019**

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Nov 19

## Ordinary Income/Expense

## Income

**DONATIONS AND GRANTS**

4705 · Altadena Library Foundation	1,490.00
4710 · Friends of the Library	29,800.00
4740 · CA Library Literacy Services	18,000.00

**Total DONATIONS AND GRANTS** 49,290.00

**FINES & FEES**

4305 · Fees	551.85
4310 · MFM / Printer Revenue	1,525.85
4340 · Passport Services Fees	12,215.00
4350 · Sales of Products	79.00

**Total FINES & FEES** 14,371.70

**INTEREST INCOME & ADJUSTMENTS**

4210 · Chase Bank	4.14
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**Total INTEREST INCOME & ADJUSTMENTS** 4.14

**OTHER REVENUE & ADJUSTMENT**

4930 · E-Rate Revenue	36,279.00
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**Total OTHER REVENUE & ADJUSTMENT** 36,279.00

**PROPERTY TAXES**

4030 · Prior-Year Secured	
4030.00 · Prior Secured	15,888.60
4030.05 · Secured Tax Refunds	(3,566.97)

**Total 4030 · Prior-Year Secured** 12,321.63

**4060 · Special Assessment**

4060.01 · Per Parcel Benefit Assessment	6,962.57
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**Total 4060 · Special Assessment** 6,962.57

**4070 · Supplemental Current**

4010.03 · SB 813 Supplemental	16,402.70
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**Total 4070 · Supplemental Current** 16,402.70

**4075 · Supplemental Prior**

4030.03 · SB 813 Redemption	2,873.00
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**Total 4075 · Supplemental Prior** 2,873.00

**4080 · Penalties, Interest & Costs-Ref** 5,734.94

**4220 · County Interest Allocation** 5,253.94

**Total PROPERTY TAXES** 49,548.78

**Total Income** 149,493.62

## Expense

**FACILITIES, GROUNDS & MAINT.**

7210 · Building Maint & Repairs	7,724.37
7220 · Landscape	536.27

**Total FACILITIES, GROUNDS & MAINT.** 8,260.64

## Altadena Library District

01/27/20

## Profit &amp; Loss

Accrual Basis

November 2019

	Nov 19
<b>LIBRARY MATERIALS</b>	
6110 · Cataloging Expenses	2,135.87
6115 · Electronic Databases & Subscrip	1,731.33
6120 · Books	685.51
6125 · Audio CD	627.60
6135 · Processing of Materials	22.56
6140 · Periodicals	260.51
6150 · Downloadables	1,820.48
<b>Total LIBRARY MATERIALS</b>	<b>7,283.86</b>
<b>OPERATING EXPENSES</b>	
<b>ADVERTISING &amp; MARKETING</b>	
6627 · Advertising / Marketing	164.00
<b>Total ADVERTISING &amp; MARKETING</b>	<b>164.00</b>
<b>Fees</b>	
6745 · Banking & Service Fees	309.42
6746 · Payroll Fees	790.00
7530 · County Tax Collection Fees	911.92
<b>Total Fees</b>	<b>2,011.34</b>
<b>STAFF COSTS &amp; PROF. DEVELOPMENT</b>	
6625 · Training & Education	(1,473.72)
6710 · Meetings & Travel	3,435.09
6730 · Mileage & Parking Reimbursement	423.65
<b>Total STAFF COSTS &amp; PROF. DEVELOPMENT</b>	<b>2,385.02</b>
<b>UTILITIES</b>	
6940 · Water & Sewage	87.87
6950 · Refuse	583.87
<b>Total UTILITIES</b>	<b>671.74</b>
6620 · Membership Dues & Subscriptions	594.00
6740 · Postage & Delivery	7.90
6755 · Small Equipment	178.87
6765 · Janitorial Supplies	542.44
6770 · Operating Supplies	1,784.14
6775 · Technical Services Supplies	980.12
6780 · Operating Software	64.95
6970 · Equipment Lease & Rental	2,525.99
<b>Total OPERATING EXPENSES</b>	<b>11,910.51</b>
<b>PERSONNEL RELATED EXPENSES</b>	
<b>5000 · SALARIES &amp; WAGES</b>	
5010 · Salaried	40,704.76
5020 · Hourly	161,781.82
<b>Total 5000 · SALARIES &amp; WAGES</b>	<b>202,486.58</b>
<b>5100 · Employer-Portion Taxes/Benefits</b>	
5120 · Payroll Taxes (ER)	15,946.15
<b>5210 · PERS Retirement</b>	
5210.01 · CalPers CLASSIC (ER Contr)	2,791.50
5210.02 · CalPers PEPRA (ER Contr)	8,498.39
<b>Total 5210 · PERS Retirement</b>	<b>11,289.89</b>
<b>Total 5100 · Employer-Portion Taxes/Benefits</b>	<b>27,236.04</b>

## Altadena Library District

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Accrual Basis

	Nov 19
5200 · Insurance	
5220 · Health Insurance	7,313.04
5221 · Health Insurance - Retirees	5,586.42
5230 · Dental Insurance	(236.79)
5240 · Vision Insurance	(97.87)
5260 · Life Insurance	116.95
Total 5200 · Insurance	12,681.75
Total PERSONNEL RELATED EXPENSES	242,404.37
PROFESSIONAL & TECHNICAL	
INFORMATION TECHNOLOGY (IT)	
7170 · Telecommunications	1,692.69
7180 · Technology Equipment	549.93
7185 · Technology Maintenance Fees	20.00
7190 · Website Development	103.44
Total INFORMATION TECHNOLOGY (IT)	2,366.06
PROFESSIONAL SERVICES	
7130 · Legal Fees	7,288.27
7145 · Collection Agency	331.15
Total PROFESSIONAL SERVICES	7,619.42
Total PROFESSIONAL & TECHNICAL	9,985.48
PROGRAMS	
6200 · Youth Services	74.75
6210 · Teen Services	23.60
6220 · Adult Services	1,393.97
6230 · Bob Lucas Branch Services	64.00
6240 · Literacy Services	283.73
6250 · Volunteer Services	525.71
Total PROGRAMS	2,365.76
Total Expense	282,210.62
Net Ordinary Income	(132,717.00)
Net Income	<u>(132,717.00)</u>