



AGENDA

Regular Meeting Board of Library Trustees | Altadena Library District
Community Room – Main Library – October 28, 2019 – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Kylynn Chaney at (626) 798-0833 x118 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. Call to order

2. Open Session

- a. Roll Call
- b. Approval/Reordering of Agenda Items
- c. Adoption of Agenda
- d. Public Comment on Non-Agenda Items

3. Consent Calendar

The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- Approval of Minutes – Regular Meeting held September 23, 2019
- Departmental Monthly Reports – September 2019

4. Consideration of Items Removed from the Consent Calendar

Items removed from the Consent Calendar discussed individually at this time.

5. Reports (Information)

- a. Update on Public Unified School District Closures
Jennifer Lee, Town Council, Chair of the Education Committee
- b. Reports of Support Groups
 - (i) Altadena Library Foundation
 - (ii) Friends of the Altadena Library

- c. District Director's Report
 - (i) Library General Operations
 - (ii) Technical Services Presentation – Carlene Chiu
 - (iii) Staff Association History – Yuni LaFontaine
- d. Financial Reports – August 2019
- e. Committee Reports
 - (i) Budget Committee
 - (ii) Facilities Committee
 - (iii) Strategic Planning Committee
 - (iv) California Voting Rights Act Committee
- f. Trustee Reports
 - (i) Government Relations Liaison

6. Unfinished Business

- a. Art Restoration Update. George Gardner Symons. (Discussion)
- b. Review and Approval of Resolution 2019-09 – Updates to Board Of Trustees Policies And Procedures (Action)
- c. Review and Approval of Updated Investment Policy (Action)
- d. Review And Approval To Rescind Resolution 2019-02 Establishing Authorized Signers For Chase Bank, Transfer Accounts From Chase To Pacific Western, And Accept The Pacific Western Certified Corporate Resolution Authorizing District Representatives To Act As Signatories (Action)
- e. Brown Act Refresher (Information)

7. New Business

- a. Review and Approval of Updated Video Surveillance Policy (Action)
- b. Review and Approval of Addendum to Employment Contract with Interim Library Director (Action)

8. Correspondence

9. Proposed Future Agenda Items

10. Adjournment

Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.