

***Altadena Library District 2019/20  
Final Draft Budget***

		<b>FY 18/19 Revised Budget</b>	<b>FY 19/20 Proposed Budget</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>REVENUES</b>					
1	Donations & Grants				
2	4705 · Altadena Library Foundation	10,000	10,000	-	0.0%
3	4710 · Friends of the Library	24,000	26,700	2,700	11.3%
4	4730 · Undesignated	2,000	1,000	(1,000)	-50.0%
5	4735 · Designated	1,000	-	(1,000)	-100.0%
6	4740 · CA Library Literacy Services	15,000	15,000	-	0.0%
7	4750 · Cal State Library	20,000	20,000	-	0.0%
8	Donations & Grants	72,000	72,700	700	1.0%
9	Fines & Fees				
10	4305 · Fees	6,000	4,000	(2,000)	-33.3%
11	4310 · MFM/Printer Revenue	8,000	11,000	3,000	37.5%
12	4340 · Passport Services Fees	120,000	120,000	-	0.0%
13	4350 · Sales of Products	3,000	1,000	(2,000)	-66.7%
14	4810 · Community Room Fees	-	500	-	0.0%
15	Fines & Fees	137,000	136,500	(500)	-0.4%
16	Interest Income & Adjustments				
17	4210 · Chase Bank	400	400	-	0.0%
18	Interest Income & Adjustments	400	400	-	0.0%
19	Other Revenues				
20	4915 · Film Rental Revenue	4,000	20,000	16,000	400.0%
21	4930 · E Rate Revenue	-	40,000	40,000	0.0%
22	4940 · Transfer in from Reserves	-	120,000	-	0.0%
23	4999 · Credit Card Rebates	4,600	6,000	1,400	30.4%
24	Other Revenues	8,600	186,000	177,400	2062.8%
25	Property Taxes				
26	Current-Year Secured	2,455,000	2,508,100	53,100	2.2%
27	Current-Year Unsecured	85,000	86,700	1,700	2.0%
28	Prior-Year Secured	10,000	10,200	200	2.0%
29	Prior-Year Unsecured	10,000	10,200	200	2.0%
30	Homeowners Exemption	15,000	15,300	300	2.0%
31	Special Assessment	828,000	844,600	16,600	2.0%
32	Penalties,Interest & Costs-Ref	10,000	10,000	-	0.0%
33	County Interest Allocation	20,000	21,000	1,000	5.0%
34	Total Property Taxes	3,433,000	3,506,100	73,100	2.1%
35	<b>TOTAL REVENUES</b>	<b>\$ 3,651,000</b>	<b>\$ 3,901,700</b>	<b>\$ 250,700</b>	<b>6.9%</b>
<b>EXPENSES</b>					
37	Salaries & Benefits				
38	Salaries & Wages				
39	5010 · Salaried	420,500	422,200	1,700	0.4%
40	5020 · Hourly	1,254,500	1,416,200	161,700	12.9%
41	Salaries & Wages	1,675,000	1,838,400	163,400	9.8%
42	Employer-Portion Taxes/Benefits				

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43	Payroll Taxes (ER)				
44	5120 · Payroll Taxes (ER) - Other	137,500	157,400	19,900	14.5%
45	Payroll Taxes (ER)	137,500	157,400	19,900	14.5%
46	PERS Retirement				
47	5210.01 · CalPers CLASSIC (ER Contr)	24,000	22,600	(1,400)	-5.8%
48	5210.02 · CalPers PEPRA (ER Contr)	75,000	96,000	21,000	28.0%
49	5218 · PERS Unfunded	116,500	147,900	31,400	27.0%
50	PERS Retirement	215,500	266,500	51,000	23.7%
51	5222 · OPEB Contribution	59,000	60,000	1,000	1.7%
52	Employer-Portion Taxes/Benefits	412,000	483,900	71,900	17.5%
53	Health Ins. & Worker's Comp	243,300	266,300	23,000	9.5%
54	Total Salaries & Benefits	2,330,300	2,588,600	258,300	11.1%
55	Capital Expenditures				
56	Equipment, Furniture & Fixtures	40,000	40,200	200	0.5%
57	Structures & Improvements	50,000	79,600	29,600	59.2%
58	Total Capital Expenditures	90,000	119,800	29,800	33.1%
59	Facilities, Grounds & Maintenance				
60	7205 · Maintenance Contracts	15,000	15,300	300	2.0%
61	7210 · Building Maint & Repairs	25,000	25,500	500	2.0%
62	7220 · Landscape	18,000	18,400	400	2.2%
63	6755 · Small Equipment	10,000	7,000	(3,000)	-30.0%
64	6765 · Janitorial Supplies	10,000	8,000	(2,000)	-20.0%
65	Facilities, Grounds & Maintenance	78,000	74,200	(3,800)	-4.9%
66	Library Materials				
67	6110 · Cataloging Expenses	22,000	22,000	-	0.0%
68	6115 · Electronic Databases & Subs.	25,000	30,000	5,000	20.0%
69	6120 · Books	130,000	130,000	-	0.0%
70	6125 · Audio CD	15,000	15,000	-	0.0%
71	6130 · DVD's & Videogames	25,000	35,000	10,000	40.0%
72	6135 · Processing of Materials	40,000	50,000	10,000	25.0%
73	6140 · Periodicals	18,000	20,000	2,000	11.1%
74	6150 · Downloadables	20,000	30,000	10,000	50.0%
75	6155 · Library of Things	5,000	5,000	-	0.0%
76	Library Materials	300,000	337,000	37,000	12.3%
77	Election Expense	60,000	-	(60,000)	-100.0%
78	Operating Expenses				
79	Utilities				
80	6920 · Electricity	35,000	35,000	-	0.0%
81	6930 · Natural Gas	5,000	5,000	-	0.0%
82	6940 · Water & Sewage	5,000	5,000	-	0.0%
83	6950 · Refuse	5,000	6,500	1,500	30.0%
84	Utilities	50,000	51,500	1,500	3.0%
85	Fees				

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86	6745 · Banking & Service Fees	2,000	2,000	-	0.0%
87	6746 · Payroll Fees	12,000	12,000	-	0.0%
88	7530 · County Tax Collection Fees	35,000	35,700	700	2.0%
89	Fees	49,000	49,700	700	1.4%
90	Insurance				
91	6430 · Insurance-Gen, Prop, Liab, Eq	26,000	33,000	7,000	26.9%
92	6432 · Earthquake Insurance	19,000	32,500	13,500	71.1%
93	Insurance	45,000	65,500	20,500	45.6%
94	Staff Costs & Prof. Development				
95	6623 · Trustee Prof. Development	-	1,000	1,000	0.0%
96	6625 · Training & Education	12,000	17,000	5,000	41.7%
97	6626 · Staff Recognition	4,500	1,000	(3,500)	-77.8%
98	6710 · Meetings & Travel	10,000	8,000	(2,000)	-20.0%
99	6730 · Mileage & Parking Reimbursement	1,000	1,000	-	0.0%
100	Staff Costs & Prof. Development	27,500	28,000	500	1.8%
101	Operating Supplies	25,000	20,000	(5,000)	-20.0%
102	Advertising & Marketing				
103	6618 · Recruitment	500	500	-	0.0%
104	6627 · Advertising / Marketing	6,500	7,000	500	7.7%
105	Advertising & Marketing	7,000	7,500	500	7.1%
106	Other Operating				
107	6960 · Sales of Products	1,000	1,000	-	0.0%
108	6780 · Operating Software	1,500	1,500	-	0.0%
109	Other Operating	2,500	2,500	-	0.0%
110	Equipment Lease & Rental	31,000	31,600	600	1.9%
111	Membership Dues & Subscriptions	13,000	13,000	-	0.0%
112	Printing & Reproduction	10,000	10,000	-	0.0%
113	Postage & Delivery	9,000	8,000	(1,000)	-11.1%
114	Total Operating Expenses	269,000	287,300	18,300	6.8%
115	Professional & Technical				
116	Professional Services				
117	7125 · Audit and Financial Consulting	60,000	61,200	1,200	2.0%
118	7130 · Legal Fees	350,000	137,000	(213,000)	-60.9%
119	7131 · Legal Settlement	112,000	-	(112,000)	-100.0%
120	7140 · Architectural & Engineering	50,000	50,000	-	0.0%
121	7145 · Collection Agency	3,500	3,500	-	0.0%
122	7155 · Consultants - Other	50,000	88,000	38,000	76.0%
123	Professional	625,500	339,700	(285,800)	-45.7%
124	IT				
125	7170 · Telecommunications	8,500	8,500	-	0.0%
126	7175 · Internet Service / E-Rate	15,000	40,000	25,000	166.7%
127	7180 · Technology Equipment & Software	25,000	13,700	(11,300)	-45.2%
128	7185 · Technology Maintenance Fees	20,000	20,000	-	0.0%

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129	7190 · Website Development	1,500	1,500	-	0.0%
130	IT	70,000	83,700	13,700	19.6%
131	Total Professional & Technical	695,500	423,400	(272,100)	-39.1%
132	Programs				
133	6200 · Youth Services	12,700	12,700	-	0.0%
134	6210 · Teen Services	5,000	5,400	400	8.0%
135	6220 · Adult Services	30,000	28,900	(1,100)	-3.7%
136	6230 · Bob Lucas Branch Services	4,500	5,700	1,200	26.7%
137	6240 · Literacy Services	2,000	7,000	5,000	250.0%
138	6250 · Volunteer Services	2,000	2,500	500	25.0%
139	6260 · Summer Reading	-	9,200	9,200	
140	Programs	56,200	71,400	15,200	27.0%
141	<b>TOTAL EXPENSES</b>	<b>\$ 3,879,000</b>	<b>\$ 3,901,700</b>	<b>\$ 22,700</b>	<b>0.6%</b>
142	<b>NET INCOME/(LOSS)</b>	<b>\$ (228,000)</b>	<b>\$ -</b>	<b>\$ 228,000</b>	<b>-100.0%</b>
	PROJECTED BEGINNING CASH	\$ 3,290,000	\$ 3,062,000		
	PROJECTED ENDING CASH	<b>\$ 3,062,000</b>	<b>\$ 3,062,000</b>		