

***AltaDena Library District 2019/20
Draft Budget *Confidential****

		FY 18/19 Revised Budget	FY 19/20 Proposed Budget	\$ Variance	% Variance
REVENUES					
1	Transfer In From Reserves	\$ -	\$ 91,000	\$ 91,000	
2	Donations & Grants				
3	4705 · Altadena Library Foundation	10,000	10,000	-	0.0%
4	4710 · Friends of the Library	24,000	26,700	2,700	11.3%
5	4730 · Undesignated	2,000	1,000	(1,000)	-50.0%
6	4735 · Designated	1,000	-	(1,000)	-100.0%
7	4740 · CA Library Literacy Services	15,000	15,000	-	0.0%
8	4750 · Cal State Library	20,000	20,000	-	0.0%
9	Donations & Grants	72,000	72,700	700	1.0%
10	Fines & Fees				
11	4305 · Fees	6,000	4,000	(2,000)	-33.3%
12	4310 · MFM/Printer Revenue	8,000	11,000	3,000	37.5%
13	4340 · Passport Services Fees	120,000	120,000	-	0.0%
14	4350 · Sales of Products	3,000	1,000	(2,000)	-66.7%
15	Fines & Fees	137,000	136,000	(1,000)	-0.7%
16	Interest Income & Adjustments				
17	4210 · Chase Bank	400	400	-	0.0%
18	Interest Income & Adjustments	400	400	-	0.0%
19	Other Revenues				
20	4915 · Film Rental Revenue	4,000	20,000	16,000	400.0%
21	4999 · Credit Card Rebates	4,600	6,000	1,400	30.4%
22	E Rate Revenue	-	40,000	40,000	
23	Other Revenues	8,600	66,000	57,400	667.4%
24	Property Taxes				
25	4010 · Current-Year Secured				
26	4010.00 · Current Secured	2,415,000	2,463,300	48,300	2.0%
27	4010.01 · Revenue Residual	40,000	40,800	800	2.0%
28	4010.02 · Statutory Revenue	-	2,800	2,800	
29	4010.03 · SB 813 Supplemental	-	1,200	1,200	
30	Current-Year Secured	2,455,000	2,508,100	53,100	2.2%
31	Current-Year Unsecured	85,000	86,700	1,700	2.0%
32	4030 · Prior-Year Secured				
33	4030.00 · Prior Secured	35,000	35,700	700	2.0%
34	4030.03 · SB 813 Redemption	5,000	5,100	100	2.0%
35	4030.05 · Secured Tax Refunds	(30,000)	(30,600)	(600)	2.0%
36	Prior-Year Secured	10,000	10,200	200	2.0%
37	Prior-Year Unsecured	10,000	10,200	200	2.0%
38	Homeowners Exemption	15,000	15,300	300	2.0%
39	Special Assessment	828,000	844,600	16,600	2.0%
40	Penalties,Interest & Costs-Ref	10,000	10,000	-	0.0%

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41	County Interest Allocation	20,000	21,000	1,000	5.0%
42	Total Property Taxes	3,433,000	3,506,100	73,100	2.1%
43	TOTAL REVENUES	\$ 3,651,000	\$ 3,872,200	\$ 221,200	6.1%
44	EXPENSES				
45	Salaries & Benefits				
46	Salaries & Wages				
47	Retro Pay	-	26,900	26,900	
48	5010 · Salaried	420,500	264,900	(155,600)	-37.0%
49	5020 · Hourly	1,254,500	1,558,100	303,600	24.2%
50	Salaries & Wages	1,675,000	1,849,900	174,900	10.4%
51	Employer-Portion Taxes/Benefits				
52	Payroll Taxes (ER)				
53	5250 · FUTA	-	-	-	
54	5120 · Payroll Taxes (ER) - Other	137,500	154,900	17,400	12.7%
55	Payroll Taxes (ER)	137,500	154,900	17,400	12.7%
56	PERS Retirement				
57	5210.01 · CalPers CLASSIC (ER Contr)	24,000	21,900	(2,100)	-8.8%
58	5210.02 · CalPers PEPRA (ER Contr)	75,000	96,200	21,200	28.3%
59	5218 · PERS Unfunded	116,500	147,900	31,400	27.0%
60	PERS Retirement	215,500	266,000	50,500	23.4%
61	5222 · OPEB Contribution	40,000	40,000	-	0.0%
62	Employer-Portion Taxes/Benefits	393,000	460,900	67,900	17.3%
63	Health Ins. & Worker's Comp				
64	5220 · Health Insurance	129,000	144,000	15,000	11.6%
65	5221 · Health Insurance - Retirees	73,300	77,700	4,400	6.0%
66	5230 · Dental Insurance	15,000	14,400	(600)	-4.0%
67	5240 · Vision Insurance	4,500	4,300	(200)	-4.4%
68	5260 · Life Insurance	1,500	1,500	-	0.0%
69	5270 · Workers' Compensation	20,000	31,300	11,300	56.5%
70	Health Ins. & Worker's Comp	243,300	273,200	29,900	12.3%
71	Total Salaries & Benefits	2,311,300	2,584,000	272,700	11.8%
72	Capital Expenditures				
73	Equipment, Furniture & Fixtures	40,000	67,200	27,200	68.0%
74	Structures & Improvements	50,000	70,000	20,000	40.0%
75	Total Capital Expenditures	90,000	137,200	47,200	52.4%
76	Facilities, Grounds & Maintenance				
77	7205 · Maintenance Contracts	15,000	15,300	300	2.0%
78	7210 · Building Maint & Repairs	25,000	25,500	500	2.0%
79	7220 · Landscape	18,000	18,000	-	0.0%
80	6755 · Small Equipment	10,000	7,000	(3,000)	-30.0%

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81	6765 · Janitorial Supplies	10,000	8,000	(2,000)	-20.0%
82	Facilities, Grounds & Maintenance	78,000	73,800	(4,200)	-5.4%
83	Library Materials				
84	6110 · Cataloging Expenses	22,000	22,000	-	0.0%
85	6115 · Electronic Databases & Subs.	25,000	30,000	5,000	20.0%
86	6120 · Books	130,000	130,000	-	0.0%
87	6125 · Audio CD	15,000	15,000	-	0.0%
88	6130 · DVD's & Videogames	25,000	35,000	10,000	40.0%
89	6135 · Processing of Materials	40,000	50,000	10,000	25.0%
90	6140 · Periodicals	18,000	20,000	2,000	11.1%
91	6150 · Downloadables	20,000	30,000	10,000	50.0%
92	6155 · Library of Things	5,000	5,000	-	0.0%
93	Library Materials	300,000	337,000	37,000	12.3%
94	Election Expense	60,000	-	(60,000)	-100.0%
95	Operating Expenses				
96	Utilities				
97	6920 · Electricity	35,000	35,000	-	0.0%
98	6930 · Natural Gas	5,000	5,000	-	0.0%
99	6940 · Water & Sewage	5,000	5,000	-	0.0%
100	6950 · Refuse	5,000	6,500	1,500	30.0%
101	Utilities	50,000	51,500	1,500	3.0%
102	Fees				
103	6745 · Banking & Service Fees	2,000	2,000	-	0.0%
104	6746 · Payroll Fees	12,000	12,000	-	0.0%
105	7530 · County Tax Collection Fees	35,000	35,700	700	2.0%
106	Fees	49,000	49,700	700	1.4%
107	Insurance				
108	6430 · Insurance-Gen, Prop, Liab, Eq	26,000	26,500	500	1.9%
109	6432 · Earthquake Insurance	19,000	19,000	-	0.0%
110	Insurance	45,000	45,500	500	1.1%
111	Staff Costs & Prof. Development				
112	6623 · Trustee Prof. Development	-	1,000	1,000	0.0%
113	6625 · Training & Education	12,000	12,000	-	0.0%
114	6626 · Staff Recognition	4,500	1,000	(3,500)	-77.8%
115	6710 · Meetings & Travel	10,000	8,000	(2,000)	-20.0%
116	6730 · Mileage & Parking Reimbursement	1,000	1,000	-	0.0%
117	Staff Costs & Prof. Development	27,500	23,000	(4,500)	-16.4%
118	Operating Supplies				
119	Office Supplies	12,500	10,000	(2,500)	-20.0%
120	Tech Services Supplies	12,500	10,000	(2,500)	-20.0%
121	Operating Supplies	25,000	20,000	(5,000)	-20.0%

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122	Advertising & Marketing				
123	6618 · Recruitment	500	500	-	0.0%
124	6627 · Advertising / Marketing	6,500	7,000	500	7.7%
125	Advertising & Marketing	7,000	7,500	500	7.1%
126	Other Operating				
127	6960 · Sales of Products	1,000	1,000	-	0.0%
128	6780 · Operating Software	1,500	1,500	-	0.0%
129	Other Operating	2,500	2,500	-	0.0%
130	Equipment Lease & Rental	31,000	31,600	600	1.9%
131	Membership Dues & Subscriptions	13,000	13,000	-	0.0%
132	Printing & Reproduction	10,000	10,000	-	0.0%
133	Postage & Delivery	9,000	8,000	(1,000)	-11.1%
134	Total Operating Expenses	269,000	262,300	(6,700)	-2.5%
135	Professional & Technical				
136	Professional Services				
137	7125 · Audit and Financial Consulting	60,000	61,200	1,200	2.0%
138	7130 · Legal Fees	350,000	137,000	(213,000)	-60.9%
139	7131 · Legal Settlement	112,000	-	(112,000)	-100.0%
140	7140 · Architectural & Engineering	50,000	50,000	-	0.0%
141	7145 · Collection Agency	3,500	3,500	-	0.0%
142	7155 · Consultants - Other	50,000	61,000	11,000	22.0%
143	Professional	625,500	312,700	(312,800)	-50.0%
144	IT				
145	7135 · Technology Consulting	6,000	-	(6,000)	-100.0%
146	7170 · Telecommunications	8,500	8,500	-	0.0%
147	7175 · Internet Service / E-Rate	15,000	40,000	25,000	166.7%
148	7180 · Technology Equipment & Software	25,000	13,700	(11,300)	-45.2%
149	7185 · Technology Maintenance Fees	20,000	20,000	-	0.0%
150	7190 · Website Development	1,500	1,500	-	0.0%
151	IT	76,000	83,700	7,700	10.1%
152	Total Professional & Technical	701,500	396,400	(305,100)	-43.5%
153	Programs				
154	6200 · Youth Services	12,700	13,000	300	2.4%
155	6210 · Teen Services	5,000	6,000	1,000	20.0%
156	6220 · Adult Services	30,000	22,000	(8,000)	-26.7%
157	6230 · Bob Lucas Branch Services	4,500	7,700	3,200	71.1%
158	6240 · Literacy Services	2,000	2,000	-	0.0%
159	Volunteer Programs	2,000	4,000	2,000	100.0%
160	Programs	56,200	54,700	(1,500)	-2.7%
161	TOTAL EXPENSES	\$ 3,866,000	\$ 3,845,400	\$ (20,600)	-0.5%

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162 NET INCOME/(LOSS)	\$ (215,000)	\$ 26,800	\$ 241,800	-112.5%
PROJECTED BEGINNING CASH	\$ 3,290,000	\$ 3,075,000		
PROJECTED ENDING CASH	\$ 3,075,000	\$ 3,102,000		