



MINUTES

Special Meeting Board of Library Trustees | Altadena Library District

Community Room – Main Library – April 29, 2019 – 6:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. Call to order

<https://youtu.be/H4BoFi5CSOI?list=PLUZFDIIZd0ksbYwckks9PIcNrWRxcKwE3&t=2>

2. Open Session

a. Roll Call

Trustee McMullins, Trustee Capell, Trustee Andruess, Trustee Clark, Trustee Kahn Isaac Rosen of Best, Best and Krieger was also present.

b. Public Comment on Non-Agenda Items

Rene Amy

3. Review and Discussion of Updated Board Policies

a. Brief Overview of Revision Process

Trustee Clark reported

b. Overall structural Comments/Concerns

c. Comments on Specific Sections

Discussion took place regarding:

Annual Review of District Director

Seating /Voting of New Board Members

Resignation of Board Members

Tabulation of Votes

Elections and Swearing-In of New Board Members

It was noted that section 2.6 will be reviewed and a statutory citation will be added.

Election of Officers: Section 3.3 edited

Trustee McMullins asked for clarification regarding language.

Interim Director Cleary will be looking into the amount of D&O Insurance for Trustees within the District's SDRMA insurance policy.

Section 4:

There was discussion regarding Board Committees, and amendments to the policy language regarding Special and Ad-Hoc Committees.

Section 5:

Discussion regarding the Government Relations Liaison

Section 8:

Discussion regarding pay during absences of the District Director

The Board went into Recess from 7:30 to 7:40 p.m.

Section 9:

Reimbursement of Trustee Expenses

Section 10: Trustee Capell expressed his concern that the Trustees should be receiving more extensive and in-depth training.

Section 11:

Discussion of Meetings and locations. Clarification regarding language in Education Code versus the Government Code and the need for consistency throughout the Board's policy.

Discussion of Robert's Rules versus Rosenberg's Rules.

Section 12:

Discussion of timeline for submission of Agenda items. Discussion regarding Public Comment. Addition of language regarding recess in the event of disruption.

Section 15:

Discussion regarding use of personal devices and e-mail accounts.

Section 16:

Addition of amendment process language

Trustee Capell expressed concern regarding language for Trustee discipline.

Counsel Rosen provided clarification.

Discussion regarding Trustee self-assessment and evaluation

4. Adjourn

Motion to adjourn by Trustee Kahn

Second by Trustee McMullins

Meeting Adjourned at 8:46 p.m.