PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Kylynn Chaney at (626) 798-0833 x118 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. Call to order
5:00 PM
2. Open Session
   a. Roll Call –
   Trustee Clark, Trustee Capell, Trustee Andrues, Trustee Kahn, Trustee McMullins
   b. Approval/Reordering of Agenda Items
   Trustee Kahn asked that items 3 (b) and (c) be moved to item 4.
   c. Adoption of Agenda
   Moved by Trustee Clark to adopt the agenda
   Second by Trustee McMullins
   Aye: Trustee Clark, Trustee Capell, Trustee Andrues, Trustee Kahn, Trustee McMullins
   d. Public Comment on Non-Agenda Items
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=89
   Public Comment: Rene Amy, Mark Mariscal

3. Consent Calendar
https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=348
   The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:
   a. Approval of Minutes – Regular Meeting held March 25, 2019, Page #
   b. Statistical Reports – YTD – March 2019, Page #
Moved by Trustee Clark to approve item a.
Second by Trustee Kahn
Aye: Trustee Clark, Trustee Capell, Trustee Andrues, Trustee Kahn, Trustee McMullins

4. Consideration of Items Removed from the Consent Calendar
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0ksbYwckks9PIcNrWRxcKwE3&t=36
   5
   Items removed from the Consent Calendar will be discussed individually at this time.
   Trustee Kahn asked questions about statistics and reports. Trustees Kahn, McMullins and
   Andrues provided their comments about the Department Reports and the District
   Directors report.
   Moved by Trustee Kahn to approve the items removed from the consent calendar
   Second by Trustee Clark
   Aye: Trustee Clark, Trustee Capell, Trustee Andrues, Trustee Kahn, Trustee McMullins

5. Reports (Information)
   Public Comment: Rene Amy
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0ksbYwckks9PIcNrWRxcKwE3&t=15
   24
   a. Reports of Support Groups
      (i) Altadena Library Foundation
      (ii) Friends of the Altadena Library
      Mark Mariscal reported.

   b. District Director’s Report – March 2019, Page #
   Public Comment: Mark Mariscal, Rene Amy

   (i) Library General Operations

   c. Financial Reports – February 2019, Page #
   Public Comment: Mark Mariscal, Rene Amy
   Staff Accountant Nicole Fabry reported.
   Trustee Kahn and Trustee Andrues asked clarifying questions regarding the budget.
Committee Reports –  
https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0sbywckks9PlcNWrxcKwE3&t=2811

(i) Bylaws Committee –
Trustee McMullins reported on the progress of the committee and the Special Meeting on April 29th.

(ii) Budget Committee
Trustee Andrues reported on the progress of the Budget committee noting that a meeting is currently being scheduled.

(iii) Executive Search Committee
Trustee Kahn reported on the status of the Executive Search and the hiring of the executive search firm.

(iv) Strategic Planning Committee –
Trustee Clark reported on the status of the committee and presented the RFP submissions matrix. There was discussion amongst the Trustees regarding the selection of the Firm for Strategic Planning.

Public Comment: Mark Mariscal, Bridget Brewster

(v) Facilities Committee
Trustee Capell reported on the Facilities Committee

https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0sbywckks9PlcNWrxcKwE3&t=6265

Public Comment: Mary Landau – Christmas Tree Lane Association regarding approval of lighting parking lot trees.

e. Trustee Reports
Trustee McMullins, Trustee Kahn, Trustee Andrues, Trustee Capell, Trustee Clark

6. Unfinished Business

a. Brown Act Refresher (Information)
https://youtu.be/91hRXAQgUfA?list=PLUZFDIIZd0sbywckks9PlcNWrxcKwE3&t=7131

The Board went into recess from 7:12 to 7:22 p.m.
7. **New Business**
   a. California Voter Rights Act (Information)
   
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIzd0ksbYwckks9PlcNrWRxcKwE3&t=7835
   Trustee Clark reported on the CVRA white paper provided by the California Special Districts Association and there was discussion among the Trustees for adding the item to a future agenda.
   
   **Public Comment:** Mark Mariscal, Brian Biery

   b. Selection of Strategic Planning Consultant (Action)
   
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIzd0ksbYwckks9PlcNrWRxcKwE3&t=9342
   Public Comment: Brian Biery
   The Trustees provided their comments regarding the selection of a strategic planning consultant.
   Trustee Clark noted she would like to move forward with the committee in selecting the most qualified consultant.
   Moved by Trustee Kahn to authorize the Strategic Planning Committee to continue the selection process and authorize the committee to make a final selection.
   Second by Trustee McMullins
   Aye: Trustee Clark, Trustee Capell, Trustee Andrues, Trustee Kahn, Trustee McMullins

   c. Process for Selection of Architectural and Space Planning Service Consultant (Action)
   
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIzd0ksbYwckks9PlcNrWRxcKwE3&t=10139
   Moved by Trustee Clark to postpone item to the June Regular Meeting agenda
   Second by Trustee McMullins
   Aye: Trustee Clark, Trustee Capell, Trustee Andrues, Trustee Kahn, Trustee McMullins

8. **Correspondence**
   
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIzd0ksbYwckks9PlcNrWRxcKwE3&t=10229
   CSDA Take Action Brief- Discussion regarding legislative action and future agenda items.

9. **Proposed Future Agenda Items**
   
   https://youtu.be/91hRXAQgUfA?list=PLUZFDIIzd0ksbYwckks9PlcNrWRxcKwE3&t=10625
   In addition to previously mentioned: California Voter Rights Act, California Library Association Membership and Conference

10. **Adjournment**
    Moved by Trustee McMullins to adjourn the meeting
Second by Trustee Clark
Meeting adjourned at 8:11 p.m.