<table>
<thead>
<tr>
<th>Month</th>
<th>Events</th>
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| JULY   | Publicity for Trustees Election – Even Year  
Filing for Trustees Election – Even Year  
Appointment of Liaison to the Friends Board & Foundation Board |
| AUGUST | Presentation: Summer Reading Program  
Presentation: Employee Recognition – Anniversaries  
Final Review of Previous Year Operating Plan |
| SEPTEMBER | Update on CalPERS Benefits/ Open Enrollment |
| OCTOBER | Health Care Premiums – Resolution – as needed  
Quarterly Budget Review of Current Budget  
Audit Report for Previous Fiscal Year |
| NOVEMBER | Annual Report for Previous Fiscal Year  
Trustees Election – Even Year  
Conference: CLA Conference  
Schedule: Board Meetings for Following Year  
Schedule: Holidays for Following Year  
Election of Officers |
| DECEMBER | No Meeting |
| JANUARY | Bank Signature Cards – as needed  
Mid-Year Budget Review of current budget  
Mid-Year Operating Plan Review |
| FEBRUARY | Schedule: Volunteer Recognition Events  
Investment Policy Review |
| MARCH | Conflict of Interest Forms  
Review of Circulation Policies including Fee Schedule  
Annual Review of Strategic Plan  
Preliminary Review of Operating Plan for Upcoming Year |
| APRIL | Auditor bids – every three years or as needed  
Preliminary Budget Review of Proposed Budget for forthcoming fiscal year  
National Library Week  
Event: Volunteer Recognition Event  
Quarterly Budget Review of current budget |
| MAY | Preliminary Review of Budget Book for forthcoming Fiscal Year  
Event: Friends Annual Meeting  
Event: Friends Annual Booksale  
Review Property Insurance |
JUNE

Provide Final Budget Book for Upcoming Fiscal Year
Schedule: Master Calendar for Board of Library Trustees for Following Fiscal Year
Gann Appropriations Limit
Resolution to ask Auditor/Controller of Los Angeles County to Prepare New tax roll for Account No. 57.12
Salary Schedule
Final Review of Operating Plan Objectives for the Coming Fiscal Year