



Honoring the past, cultivating the present, empowering the future

AGENDA

Regular Meeting

Board of Library Trustees - Altadena Library District

Teleconferencing Location:

The Washington State Convention Center

705 Pike Street

Seattle, WA 98101-2310

Community Room – Main Library – **January 28, 2019** – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Terry Andruess, President

Jason Capell

Katie Clark, Secretary

Betsy Kahn

Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

4. CLOSED SESSION

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and taking action on the following items:

a) **CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9(d)(1)

Kittay v. Altadena Library District, et al.

b) **PUBLIC EMPLOYEE APPOINTMENT**

Pursuant to Government Code section 54957

Title: Interim District Director

c) **Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**

Unrepresented Employee: Interim District Director

Agency Designated Representative: Betsy Kahn, President of the Board of Trustees

5. RECESS BACK INTO OPEN SESSION

6. PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION. (Section 54960 et seq.)

7. Adopt Resolution 2019-01 - "A Resolution Appointing _____ as Interim District Director

Pursuant to the 180-Day Waiting Period Exception, background check and Approving Employment Agreement." (Information/Action)

8. PUBLIC COMMUNICATION

Individuals may address the Board regarding any item of Library business on or not on the agenda.

Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to

take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

9. REPORTS OF SUPPORT GROUPS

Altadena Library Foundation
Friends of the Altadena Library

10. FINANCIAL REPORTS

Financial reports for November 2018 (INFORMATION/ACTION) Page #

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

11. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- Approval of Minutes – Regular Meeting held December 10, 2018, Page #
- Approval of Minutes – Special Meeting held December 3, 2018 Page #
- Statistical Reports – YTD – December 2018, Page #
- Departmental Monthly Reports – December 2018, Page #
- District Director's Report – December 2018, Page #

12. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

13. OLD BUSINESS

a) Update from Ad-Hoc Subcommittee to fill Interim District Director Position

(INFORMATION/ACTION)

b) Board Committees **(INFORMATION/ACTION)**

- I. Facilities Committee
- II. Budget Committee
- III. Executive Search Committee
- IV. Bylaws Committee
- V. Strategic Planning Committee

c) Presentation of Altadena Library District Final Draft of the Annual Financial Report for FY 17/18, conducted by Nigro & Nigro, presented by Paul Kaymark of Platinum Consulting Group **(INFORMATION/ACTION)**

14. NEW BUSINESS

- a) Brown Act Refresher **(INFORMATION)**
- b) Liaison to Friends of the Altadena Library **(INFORMATION/ACTION)**
- c) Board of Library Trustees Agenda and Board packet Format **(INFORMATION/ACTION)**
- d) Board Member Community Outreach **(INFORMATION/ACTION)**
- e) Tree Service for Cedar and Pine Trees at the Main Library **(INFORMATION/ACTION)**
- f) New ADA Doors for Branch Library **(INFORMATION/ACTION)**

15. REPORTS OF TRUSTEES

16. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

17. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.