



Honoring the past, cultivating the present, empowering the future

**AGENDA
Regular Meeting**

Board of Library Trustees – Altadena Library District
Community Room – Main Library - **October 22, 2018** – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

CALL TO ORDER

Trustee Kahn called the meeting to order at 5:03 P.M.

https://youtu.be/qnS4FDg_LV0?t=2

ROLL CALL:

- a) Terry Andrues
- b) Ira Bershatsky
- c) Betsy Kahn, President
- d) Gwendolyn McMullins, Secretary - **Absent**
- e) Armando Zambrano - **Absent**

https://youtu.be/qnS4FDg_LV0?t=12

ADOPTION OF THE AGENDA https://youtu.be/qnS4FDg_LV0?t=37

Public Comment:

Mark Mariscal requested that the Reports of the Support Groups be moved forward in the agenda before Public Communication.

Trustee Kahn requested a motion to move the reports of the support groups up before item 3, public communication

Moved by Trustee Andrues to adopt the agenda with the change of moving the report of the support groups before item 3.

Second by Trustee Bershatsky

Aye: Trustee Andrues, Trustee Kahn, Trustee Bershatsky

No:

Abstain:

Absent: Trustee Zambrano, Trustee McMullins

REPORTS OF SUPPORT GROUPS (5 minutes) https://youtu.be/qnS4FDg_LV0?t=126

- f) Altadena Library Foundation
Cynthia Carmona, President of the Altadena Library Foundation, reported.

- g) Friends of the Altadena Library

Mark Mariscal, President of the Friends of Altadena Library, reported.

PUBLIC COMMUNICATION https://youtu.be/qnS4FDg_LV0?t=409

Individuals may address the Board regarding any item of Library business on or not on the agenda.

Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

Public Comment:

Rene Amy

Dale Gronemeier

PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS

https://youtu.be/qnS4FDg_LV0?t=841

Public Comment:

Rene Amy

New Hires/Promotions/Transfers:

Estella Terrazas - promoted to Public Services Director - September 10, 2018

Resignations/Terminations:

Ryan Roy - Acting District Director - September 21, 2018
Mindy Kittay - District Director - September 28, 2018

FINANCIAL REPORTS https://youtu.be/qnS4FDg_LV0?t=938

h) **Financial reports for August 2018 (INFORMATION/ACTION) (10 Minutes)** Page #

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

Public Comment:

Rene Amy

Trustee Kahn requested a motion to receive and file the financial reports

Moved by Trustee Bershatsky to receive and file the financial reports

Second by Trustee Andruess

Aye: Trustee Bershatsky, Trustee Andruess, Trustee Kahn

No:

Abstain:

Absent: Trustee Zambrano, Trustee McMullins

CONSENT CALENDAR (5 Minutes) https://youtu.be/qnS4FDg_LV0?t=1128

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- i) Approval of Minutes – Special meeting held September 26, 2018, Page #
- ii) Statistical Reports – YTD – September 2018, Page #
- iii) Departmental Monthly Reports – September 2018, Page #

Public Comment:

Rene Amy

Trustee Kahn requested a motion to approve the items and recommended actions on the consent calendar

Moved by Trustee Bershatsky to approve the items and recommended actions on the consent calendar

Second by Trustee Andruess

Aye: Trustee Bershatsky, Trustee Kahn, Trustee Andruess

No:

Abstain:

Absent: Trustee Zambrano, Trustee McMullins

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

- i) Items removed from the Consent Calendar will be discussed individually at this time.

NEW BUSINESS https://youtu.be/qnS4FDg_LV0?t=1325

a) Request for early closure at 2pm on 12/8/18 for Christmas Tree Lane Winter Festival (INFORMATION/ACTION)

Public Comment: Rene Amy

Stella reported on the request for early closure. She noted the expansion of the plans and activity for the Christmas Tree Lane Association event.

Trustee Kahn requested a motion to approve the early closure at 2 p.m. on December 8th.

Moved by Trustee Bershatsky to approve the early closure at 2 p.m. on December 8th.

Aye: Trustee Bershatsky, Trustee Kahn, Trustee Andruess

No:

Abstain:

Absent: Trustee Zambrano, Trustee McMullins

b) Compensation Adjustment for Interim District Director (INFORMATION/ACTION)

https://youtu.be/gnS4FDg_LV0?t=1542

Public Comment: Mark Mariscal, Rene Amy

Trustee Kahn provided clarification regarding the titles of Acting vs Interim Director and reported on the compensation increase.

Trustee Kahn asked for a motion to approve the personnel action to increase Estella Terrazas compensation from Public Services Director Step 1 to District Director Step 1.

Moved by Trustee Bershatsky to approve the personnel action to increase Estella Terrazas compensation from Public Services Director Step 1 to District Director Step 1.

Second by Trustee Andruess

Aye: Trustee Bershatsky, Trustee Kahn, Trustee Andruess

No:

Abstain:

Absent: Trustee Zambrano, Trustee McMullins

CLOSED SESSION https://youtu.be/gnS4FDg_LV0?t=2071

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and taking action on the following items:

- j) CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Kittay v. Altadena Library District, et al.

Public Comment: Dale Gronemeier, Rene Amy

The board went into closed session at 5:45 p.m.

RECESS BACK INTO OPEN SESSION https://youtu.be/gnS4FDg_LV0?t=2504

The board came out of closed session at 7:21 p.m.

PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION. (Section 54960 et seq.)

No reportable action.

OLD BUSINESS https://youtu.be/gnS4FDg_LV0?t=2522

- k) Update from Ad-Hoc Subcommittee to fill interim District Director Position (INFORMATION/ACTION)

Public Comment: Rene Amy

Trustee Kahn reported on the status of the ad-hoc subcommittee, noting that the subcommittee has interviewed candidates to fill a long-term interim director position. She also noted that the committee is conducting research on the process.

Trustee Andruess provided additional comment.

CORRESPONDENCE, Page #

REPORTS OF TRUSTEES https://youtu.be/gnS4FDg_LV0?t=2833

Trustee Andruess

Trustee Bershatsky

Public Comment: Dale Gronemeier

Trustee Kahn asked Mr. Gronemeier not to speak at that time.

Trustee Kahn declared the meeting recessed at 7:28 p.m.

Meeting brought back into session at 7:31 p.m.

Trustee Kahn noted that she would ask any disruptive individuals to leave if necessary.

Trustee Bershatsky continued.

AGENDA ITEMS FOR FUTURE AGENDAS https://youtu.be/gnS4FDg_LV0?t=3475

- l) This is an opportunity for Board members to request that items be placed on future agendas.

Public Comment: Rene Amy, Dale Gronemeier

ADJOURNMENT https://youtu.be/qnS4FDg_LV0?t=3793

m) **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.

Trustee Kahn asked for a motion to adjourn

Moved by Trustee Andruess to adjourn the meeting

Second by Trustee Bershatsky

Public Comment: Rene Amy

Trustee Kahn asked the Trustees if they had any items for future agendas

Hearing none, Trustee Kahn adjourned the Meeting at 7:44 p.m.