



Honoring the past, cultivating the present, empowering the future

**MINUTES
Special Meeting**

Board of Library Trustees – Altadena Library District
Community Room – Main Library
September 5, 2018 – 6:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER – 6:12 P.M.

<https://youtu.be/9khn03iNCrQ?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=3>

2. ROLL CALL: <https://youtu.be/9khn03iNCrQ?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=8>

- a. Terry Andruess
- b. Ira Bershatsky
- c. Gwendolyn McMullins
- d. Betsy Kahn, President
- e. Armando Zambrano

4. PUBLIC COMMUNICATION

<https://youtu.be/9khn03iNCrQ?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=28>

- a. Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

Public Comment: Rene Amy, Dale Gronemeier, Mary Landau, Skip Hickambottom

Trustee Kahn asked Acting Director Roy to speak on the Adoption of the Agenda. Acting Director Roy clarified his understanding of the Adoption of the Agenda for Special Meetings and noted he would seek clarification, if needed.

5. NEW BUSINESS

- a. Designation of Acting District Director (**DISCUSSION/ACTION**)

<https://youtu.be/9khn03iNCrQ?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=780>

Public Comment: Monica Hubbard, Bridget Brewster, Rene Amy, Dale Gronemeier

Trustee Kahn asked Acting Director Roy to report on the immediate needs of the District when he leaves and thereafter.

Acting Director Roy reported that his last day will be September 21st, noting that there are a couple of options for the Board to consider for the transition of leadership and possible courses of action.

Trustee Kahn proposed that the Board consider having Estella fill in until the Board has a chance to consider all options, and that the Board create a subcommittee to consider those options.

Trustee Andruess provided his opinion regarding the interim position.

Monica Hubbard provided her comments.

Trustee Zambrano asked about the immediate tasks that will need to be taken care of when Ryan leaves.

Acting Director Roy noted that the Resolution is the most important task to be taken care of, also noting that there are other staff that take care of the day to day activities and that he has time to

train Stella on the remainder of the duties he has been taking care of as Director. He also noted that Stella can contact him should she have any questions.

Motion by Trustee Bershatsky to appoint Estella Terrazas acting Director as of September 22nd, 2018, if needed, until a longer-term interim Director has been hired.

Second by Trustee Andruess

Trustee Zambrano asked for clarification regarding the amount of time determined to be "longer-term".

Trustee Andruess noted that the language of the motion should be revised to say that Estella will take the position until a replacement Director, whether interim or full time, is found and put in place.

Amended Motion by Trustee Bershatsky to appoint Estella Terrazas acting District Director as of September 22nd, 2018, if needed, until a replacement Director, whether interim or full time, is appointed/hired.

Second by Trustee Andruess

Aye: 5

No:

Abstain:

Motion Passed unanimously

Motion by Trustee Bershatsky to create an ad-hoc subcommittee to fill the position of District Director if needed, and to bring back the recommendation to the Board.

Second by Trustee McMullins

Trustee Kahn and Trustee Andruess will serve on the Ad-hoc committee.

Trustee Andruess asked if there will be a deadline for the subcommittee to submit a recommendation. Trustee Kahn noted she will not be at the September regular meeting and that Trustee Andruess can provide an update.

Aye: 5

No:

Abstain:

Motion Passed unanimously

- b. Resolution 201807 - Designation of an additional signer for fiscal documents and Update to Authorized Representatives (**INFORMATIONAL/ACTION**)
Public Comment: Rene Amy, Dale Gronemeier
Additional Public Comment: H. Shakur

Trustee Kahn asked for no discussion in the audience.

Trustee Kahn reiterated that every aspect of what happens with the Library Director is under the purview of the Board, and that personnel matters are confidential.

Trustee Kahn asked for a motion to adjourn the meeting.

7. ADJOURNMENT

- a. **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.

Motion by Trustee Andruess to adjourn the meeting.

Second by Trustee McMullins

Aye: Trustee Andruess, Trustee Bershatsky, Trustee Kahn, Trustee McMullins

No:

Abstain:

Meeting Adjourned at 7:07 p.m.