



*Honoring the past, cultivating the present, empowering the future*

**MINUTES  
Regular Meeting**

Board of Library Trustees – Altadena Library District  
Community Room – Main Library - **August 27, 2018** – 5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

**1) CALL TO ORDER  
5:05 P.M.**

**2) ROLL CALL:** [https://youtu.be/ERy8d\\_NeRu0?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=16](https://youtu.be/ERy8d_NeRu0?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=16)

- a) Terry Andrues
- b) Ira Bershatsky
- c) Betsy Kahn, President
- d) Gwendolyn McMullins, Secretary
- e) Armando Zambrano - **Absent**

**3) ADOPTION OF AGENDA**

[https://youtu.be/ERy8d\\_NeRu0?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=42](https://youtu.be/ERy8d_NeRu0?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=42)

- a) Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Public Comment: Mark Mariscal

Motion by Trustee McMullins to adopt the agenda, amended to move item 15 to 9c.

Second by Trustee Andrues

Aye: 4

No:

Abstain:

Absent: 1

**4) PUBLIC COMMUNICATION**

[https://youtu.be/ERy8d\\_NeRu0?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=164](https://youtu.be/ERy8d_NeRu0?list=PLUZFDIIZd0ksbYwckks9PlcNrWRxcKwE3&t=164)

- a) Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

Public Comment:

Mark Mariscal, Monica Hubbard, Veronica Jones, Rene Amy, Dale Gronemeier, Patricia Cunliffe

**5) PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

[https://youtu.be/ERy8d\\_NeRu0?t=1177](https://youtu.be/ERy8d_NeRu0?t=1177)

**New Hires:**

**Resignations / Terminations:**

Sebastian Zelepin - FT Library Clerk II - July 24, 2018

**6) FINANCIAL REPORTS** [https://youtu.be/ERy8d\\_NeRu0?t=1202](https://youtu.be/ERy8d_NeRu0?t=1202)

- a) **Financial reports for June 2018 (INFORMATION/ACTION) (10 Minutes)** Page #

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

Public Comment: Rene Amy

Motion by Trustee Andrues to receive and file the Financial Reports

Second by Trustee McMullins

Aye: 4

No:  
Abstain:  
Absent: 1

**7) CONSENT CALENDAR (5 Minutes)** [https://youtu.be/ERy8d\\_NeRu0?t=1434](https://youtu.be/ERy8d_NeRu0?t=1434)

- a) The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Public Comment: Rene Amy

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- i) Approval of Minutes – Special meeting held June 11, 2018
- ii) Approval of Minutes – Regular Meeting held July 23, 2018
- iii) Statistical Reports – YTD – July 2018
- iv) Departmental Monthly Reports – July 2018
- v) District Director's Report – July 2018

Motion by Trustee Bershatsky to approve the items on the consent calendar

Second by Trustee Andruess

Aye: 4

No:

Abstain:

Absent: 1

**8) CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

- a) Items removed from the Consent Calendar will be discussed individually at this time.

**9) NEW BUSINESS**

[https://youtu.be/ERy8d\\_NeRu0?t=1664](https://youtu.be/ERy8d_NeRu0?t=1664)

- a) Overview of Summer Reading Program 2018 (INFORMATION)  
**Children's Librarian Christina McTighe reported**
- b) FY 2018-19 Budget Impact for Hiring a Librarian II Position (INFORMATION/ACTION)  
Public Comment: Mark Mariscal, Rene Amy

**Acting Director Roy reported on the need for the Librarian II position.**

**Teen Librarian Kate Shumaker presented a letter to the Board.**

Motion by Trustee McMullins to support the Acting Director in the plan to hire a Librarian II

Second by Trustee Bershatsky

Aye: 4

No:

Abstain:

Absent: 1

**REPORTS OF SUPPORT GROUPS (5 minutes)** [https://youtu.be/ERy8d\\_NeRu0?t=3062](https://youtu.be/ERy8d_NeRu0?t=3062)

Altadena Library Foundation

**Cynthia Carmona Reported**

Friends of the Altadena Library

**Mark Mariscal Reported**

**Public Comment: Bridget Brewster**

**10) CLOSED SESSION**

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and taking action on the following items:

- a) CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
Kittay v. Altadena Library District, et al.
- b) CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION  
Pursuant to Government Code Section 54956.9(d)(2)  
2 potential cases

**Public Comment: Rene Amy**

**The Board Went into Closed Session at 6:10 p.m.**

**11) RECESS BACK INTO OPEN SESSION**

**The Board came out of closed session at 7:49 p.m.**

**12) PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION. (Section 54960 et seq.)**

**Trustee Kahn stated there was no reportable action**

**13) OLD BUSINESS**

- a) Los Angeles County and Municipal Consolidated Elections on November 6, 2018 (INFORMATION)  
Public Comment: Rene Amy [https://youtu.be/ERy8d\\_NeRu0?t=3907](https://youtu.be/ERy8d_NeRu0?t=3907)

Administrative Assistant Kylynn Chaney noted the clarification of the date for the new trustees taking office in December.

- b) Facilities Assessment Presentation and Discussion (INFORMATION/ACTION)  
Public Comment: Rene Amy, Mark Mariscal

**Building Projects Manager Jonathan Arevalo presented.**

**There was discussion between the Trustees and Acting Director Roy regarding upcoming projects.**

**14) CORRESPONDENCE**

**Public Comment: Rene Amy**

Administrative Assistant Kylynn Chaney noted that the Board Package had been corrected before the meeting from when it was previously released.

**~~15) REPORTS OF SUPPORT GROUPS (5 minutes)~~**

- ~~a) Altadena Library Foundation~~
- ~~b) Friends of the Altadena Library~~

**16) REPORTS OF TRUSTEES**

**Trustee Kahn reported. [https://youtu.be/ERy8d\\_NeRu0?t=6459](https://youtu.be/ERy8d_NeRu0?t=6459)**

**17) AGENDA ITEMS FOR FUTURE AGENDAS**

- a) This is an opportunity for Board members to request that items be placed on future agendas.

**18) ADJOURNMENT [https://youtu.be/ERy8d\\_NeRu0?t=6553](https://youtu.be/ERy8d_NeRu0?t=6553)**

- a) **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.

Motion by Trustee McMullins to adjourn the meeting

Second by Trustee Andrues

Aye: 4

No:

Abstain:

Absent: 1

**Meeting adjourned at 8:34 p.m.**