



Honoring the past, cultivating the present, empowering the future

## AGENDA

### Regular Meeting

Board of Library Trustees – Altadena Library District  
Community Room – Main Library - **July 23, 2018** – 5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

- 1) **CALL TO ORDER - 5:05 p.m.** <https://youtu.be/QRyx5Ago3Hg?t=2>
- 2) **ROLL CALL:** <https://youtu.be/QRyx5Ago3Hg?t=24>
  - a) Terry Andruess
  - b) Ira Bershatsky
  - c) Betsy Kahn, President
  - d) Gwendolyn McMullins, Secretary
  - e) Armando Zambrano **Absent**
- 3) **ADOPTION OF AGENDA** <https://youtu.be/QRyx5Ago3Hg?t=54>
  - a) Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Motion by Trustee McMullins to adopt the agenda**

**Second by Trustee Bershatsky**

**Aye: 4**

**No:**

**Abstain:**

**Absent: 1**

- 4) **PUBLIC COMMUNICATION** <https://youtu.be/QRyx5Ago3Hg?t=86>
  - a) Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

**Karen Gibson** – Expressed wish for more transparency in the Board process.

**Dale Gronemeier** – Addressed the investigation regarding Director Kittay’s claims and concern regarding her administrative leave.

**Rene Amy** – Commented on a number of items including the request for resignation of Board Members, and Public Records Act requests, and expressed concern for transparency.

**Mindy Kittay** – Read from a provided handout which included comments regarding the facilities assessment, Bob Lucas branch and a strategic planning.

**H. “Grannie” Shakur** – Expressed disagreement with Director Kittay’s comments.

### 5) **CLOSED SESSION**

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and taking action on the following items:

- a) **CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION**  
Pursuant to Government Code Section 54956.9(d)(1)  
*Kittay v. Altadena Library District, et al.*
- b) **CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION**  
Pursuant to Government Code Section 54956.9(d)(2)  
2 potential cases

**Public Comment:** <https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9PIcNrWRxcKwE3&t=870>

**Rene Amy** – Commented on closed session items, noting he has been in contact with the Los Angeles County District Attorney’s Office, and expressed concern over mounting legal expenses.

**Dale Gronemeier** – Commented on Director Kittay’s administrative leave and perceived Brown Act Violations.

**The Board Went into Closed Session at 5:27 p.m.**

6) RECESS BACK INTO OPEN SESSION

The Board Came out of Closed Session at 8:34 p.m.

7) PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION. (Section 54960 et seq.)

President Kahn reported no reportable action.

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=1294>

8) PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS

New Hires:

Kiri Lahey - PT Temporary Library Clerk I - June 18, 2018

Jonathan Arevalo - FT Building Projects Manager - June 29, 2018

Resignations:

Deysi Flores - PT Library Clerk I - June 23, 2018

Abel Sepulveda - PT Library Page - June 30, 2018

Acting Director Roy reported.

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=1331>

9) FINANCIAL REPORTS

a) Financial reports for May 2017 (INFORMATION/ACTION) (10 Minutes) Page #

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

Acting Director Roy presented the Financial Reports. Trustee Andruess presented a question regarding an item in the Financial Reports – Non-Depreciable Assets, Artwork. He asked if most of this was the painting that hangs in the Main Library. Director Roy stated he believed so. Administrative Assistant Kylynn Chaney stated she believed this also included the sculptures inside and outside of the Main Library.

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=1416>

Motion by Trustee McMullins to receive and file the financial reports.

Second by Trustee Bershatsky

Aye: 4

No:

Abstain:

Absent: 1

10) CONSENT CALENDAR (5 Minutes)

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=1544>

- a) The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- i) Approval of Minutes – Special meeting held June 25, 2018
- ii) Statistical Reports – YTD – June 2018
- iii) Departmental Monthly Reports – June 2018
- iv) District Director's Report – June 2018

Acting Director Roy commented on the work of Town Council Member Dorothy Wong and the planning of the Pop Up Bike Park at the Bob Lucas Branch in partnership with the District.

Trustee Kahn expressed the Board's appreciation of the staff and work that goes into the monthly reports.

Trustee Andruess asked about the date of the Pop Up Bike Park. Director Roy commented that the date was tentative pending notification of the Board. Trustee McMullins noted that this was also mentioned at the Town Council Meeting.

Motion by Trustee Andruess to Approve the Items and Recommended actions in the consent calendar

Second by Trustee Bershatsky

Aye: 4

No:

Abstain:

Absent: 1

## 11) CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

- a) Items removed from the Consent Calendar will be discussed individually at this time.

None

## 12) NEW BUSINESS

- a) Los Angeles County and Municipal Consolidated Elections November 6, 2018 Nomination Period – Filing Declaration of Candidacy July 16, 2018 and August 10, 2018 is the First and Last day for Candidates to File Declarations of Candidacy. (INFORMATION)

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=1720>

**Public Comment: Rene Amy** asked that the Board indicate their intention to seek re-election.

- b) ISES Facilities Assessment Presentation (INFORMATION/ACTION) <https://youtu.be/QRyx5Ago3Hg?t=1901>  
Public Comment: **Mindy Kittay** – continued reading from her letter, **Rene Amy** – expressed his concern regarding the facilities assessment.

**Trustee Kahn noted the potential for a special meeting to address this item.**

**Motion by Trustee Andruess to table this agenda item for a later date**

**Second by Trustee McMullins**

**Aye: 4**

**No:**

**Abstain:**

**Absent: 1**

- c) Consideration for Extending Branch Hours (INFORMATION)

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=2414>

**Public Comment: Michele Zack** – on behalf of Altadena Heritage, addressed the Branch and issues facing West Altadena, noted her experience/knowledge of Director Kittay's work on this issue. **Mindy Kittay**- continued reading from her letter. **Rene Amy** – addressed concerns regarding the Board's role and responsibilities and Branch hours.

**Acting Director Roy reported on the potential for expanded Branch hours.**

- d) Operating Plan 2018/19 (INFORMATION)

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=3686>

**Public Comment- Rene Amy** – provided comments regarding the operating plan document in the Board Package and concern for long term strategic planning.

**Acting Director Roy presented the Operating Plan update.**

## 13) OLD BUSINESS

- a) December Board of Trustees Meeting Date (INFORMATION/ACTION)

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=3961>

**Public Comment- Rene Amy** – expressed his hope that the Board to take action on a December meeting date.

Administrative Assistant Klynn Chaney mentioned the code and her opinion that the Board should schedule a meeting on the first Friday in December.

Trustee Kahn expressed concern of having a meeting on a Friday and asked if any Board meeting will satisfy the requirement for having a meeting in December.

Trustee Kahn suggested a Regular meeting date of Monday, December 10<sup>th</sup> and that the Board can determine at a later date if there is a need for a Special Meeting on Friday, December 7<sup>th</sup>.

**Motion by Trustee Andruess to schedule a regular Board Meeting for Monday, December 10<sup>th</sup> at 5 p.m.**

**Second by Trustee Bershatsky**

**Aye: 4**

**No:**

**Abstain:**

**Absent: 1**

## 14) CORRESPONDENCE,

## 15) REPORTS OF SUPPORT GROUPS (5 minutes)

<https://youtu.be/QRyx5Ago3Hg?list=PLUZFDIIZd0ksbYwckks9P1cNrWRxcKwE3&t=4592>

- a) Altadena Library Foundation  
b) Friends of the Altadena Library

Marge Nichols provided an update on NBBA and the League of Women Voters

Mikayla Arevalo provided an update on the Foundation and Taste of 'Dena

**16) REPORTS OF TRUSTEES**

**17) AGENDA ITEMS FOR FUTURE AGENDAS**

- a) This is an opportunity for Board members to request that items be placed on future agendas.

**- Facilities Assessment**

**18) ADJOURNMENT**

- a) **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.

**Motion by Trustee McMullins to Adjourn the Meeting**

**Second by Trustee Andrues**

**Aye: 4**

**No:**

**Abstain:**

**Absent: 1**

**Meeting Adjourned at 9:35 p.m.**