



Honoring the past, cultivating the present, empowering the future

**AGENDA
Regular Meeting**

Board of Library Trustees – Altadena Library District
Community Room – Main Library - **June 25, 2018** – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1) CALL TO ORDER

2) ROLL CALL:

- a) Terry Andrues
- b) Ira Bershatsky
- c) Betsy Kahn, President
- d) Gwendolyn McMullins, Secretary
- e) Armando Zambrano

3) ADOPTION OF AGENDA

- a) Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

4) PUBLIC COMMUNICATION

- a) Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

5) PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS

None to Report

6) FINANCIAL REPORTS

- a) **Financial reports for April 2017 (INFORMATION/ACTION) (10 Minutes)** Page #
Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7) CONSENT CALENDAR (5 Minutes)

- a) The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- i) Approval of Minutes – Regular Meeting held May 21, 2018, Page #
- ii) Approval of Minutes – Special Meeting held May 31, 2018, Page #
- iii) Approval of Minutes – Special meeting held June 11, 2018, Page #
- iv) Approval of Minutes – Special meeting held May 7, 2018, Page #
- v) Statistical Reports – YTD – May 2018, Page #
- vi) Departmental Monthly Reports – May 2018, Page #
- vii) District Director's Report – May 2018, Page #

8) CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

- a) Items removed from the Consent Calendar will be discussed individually at this time.

9) NEW BUSINESS

- a) Delegation of Authority to Request Disbursements – CalPERS CERBT Program (INFORMATION/ACTION)
- b) Earthquake Insurance Policy Renewal (INFORMATION/ACTION)
- c) December Board of Trustees Meeting Date (INFORMATION/ACTION)

10) OLD BUSINESS

- a) Presentation of Final Draft Budget for FY 18/19 (INFORMATION/ACTION)
- b) RFID (Radio Frequency Identification) Presentation and Award of Contract to Invengo Technology Corp. (INFORMATION/ACTION)

11) CORRESPONDENCE, Page #

12) REPORTS OF SUPPORT GROUPS (5 minutes)

- a) Altadena Library Foundation
- b) Friends of the Altadena Library

13) REPORTS OF TRUSTEES

14) AGENDA ITEMS FOR FUTURE AGENDAS

- a) This is an opportunity for Board members to request that items be placed on future agendas.

15) ADJOURNMENT

- a) **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.