



Honoring the past, cultivating the present, empowering the future

**AGENDA
Special Meeting**

Board of Library Trustees – Altadena Library District
Community Room – Main Library - **June 11, 2018** – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1) CALL TO ORDER

2) ROLL CALL:

- a) Terry Andruess
- b) Ira Bershatsky
- c) Betsy Kahn
- d) Gwendolyn McMullins
- e) Armando Zambrano

3) BOARD PRESIDENT'S COMMENTS/REPORT

4) GENERAL COUNSEL PRESENTATION AND POTENTIAL FINDINGS REGARDING BROWN ACT CONCERNS (INFORMATION/POTENTIAL ACTION)

5) PUBLIC COMMUNICATION

- a) Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

6) CLOSED SESSION

- a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957
Title: District Director
- b) **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9: (One potential case)

7) NEW BUSINESS

- a) Resolution of the Board of Trustees No. 201806 to Ask Auditor/Controller of Los Angeles County to Prepare New Tax Roll (INFORMATION/ACTION)
- b) Altadena Library District Director Position (INFORMATION/POTENTIAL ACTION)

8) ADJOURNMENT

- a) **Recommended Action:** There being no further business, the meeting is adjourned.



**BOARD OF LIBRARY TRUSTEES
STAFF REPORT**

DEPARTMENT: Finance

MEETING DATE: June 11, 2018

PREPARED BY: Nicole Fabry

LOCATION: Community Room

TITLE: Review and adoption of Resolution #201806 – To ask the Auditor-Controller of Los Angeles County to prepare a new Tax Roll for Account #57.12, Altadena Library District

BACKGROUND:

The Altadena Library uses the Consumer Price Index (CPI) for Los Angeles-Riverside-Orange County to determine the change in index and rate increase for the Parcel Assessment. These figures are submitted to the County of Los Angeles, Auditor-Controller to bill the direct assessments and distribute collections to the Altadena Library District.

During the Altadena Library District budget process, the most current CPI is obtained to determine these figures. For this purpose, the month of February 2018 is used as the point of reference. The February 2018 index was subtracted from the February 2017 index to calculate the difference. Based on the attached calculations, the current CPI rate is 3.62%.

FISCAL IMPACT:

The Proposed Operating Budget for FY2018-19 will project a 3.62% increase in Parcel Assessment revenue.

STAFF RECOMMENDATION:

That the Board of Library Trustees adopt Resolution No. 201806 for the LA County Parcel Tax roll for Account #57.12, Altadena Library District.

ALTADENA LIBRARY DISTRICT
CALCULATION OF PARCEL TAX
FISCAL YEAR 2018/19

February 2018 CPI:	263.012
February 2017 CPI:	253.815
Change in Index:	9.197

Calculation (% Change in Index): **0.03624**

Rate Increase: **3.62%**

Parcel Tax Rates:

	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19
Single Family	\$49.32	\$49.59	\$49.59	\$50.79	\$52.16	\$54.05
Apartment Unit	33.81	33.99	33.99	34.81	35.75	37.05
Commercial < 10,000 square feet	100.01	100.55	100.55	102.98	105.77	109.60
Commercial > 10,000 square feet	135.22	135.96	135.96	139.24	143.01	148.19



RESOLUTION OF THE BOARD OF TRUSTEES NO. 201806
OF THE ALTADENA LIBRARY DISTRICT
TO ASK AUDITOR/CONTROLLER OF LOS ANGELES COUNTY
TO PREPARE NEW TAX ROLL FOR ACCOUNT #57.12
ALTADENA LIBRARY DISTRICT TAX

WHEREAS, The Altadena Library District had undergone severe revenue reductions requiring cuts in staff, services, hours, and materials purchases, and

WHEREAS, The State of California eliminated the Special District Augmentation Fund in June 1993, and the District relied on those funds for one-third of its budget, and

WHEREAS, The State of California transferred ten percent of the Library District's property tax revenue to the schools of California for fiscal years 1992-1993 and 1993-94, and

WHEREAS, There was a need to replace lost revenue to maintain good library service, and

WHEREAS, The Altadena Library District called for a Per Parcel Election to tax owners of real property in the District for library services, November 4, 2014, and

WHEREAS, The Altadena Library District has complied with all laws pertaining to the per parcel levy, and

WHEREAS, The election was won with 10,113 voters voting YES and 1,712 voting NO representing a 85.52% YES vote, and

WHEREAS, There is a cost of living clause after the 2016-17 fiscal year

RESOLVED, That the Altadena Library asks the Los Angeles County Auditor/Controller to prepare the new tax roll for account #57.12 – Altadena Library Tax for billing of direct charges for **FY 2018-19 and to increase each parcel by 3.62%**

DATED: June 25, 2018

BOARD OF LIBRARY TRUSTEES

Betsy Kahn, President

Gwendolyn McMullins, Secretary