



*Honoring the past, cultivating the present, empowering the future*

**AGENDA**  
**Regular Meeting**

Board of Library Trustees – Altadena Library District  
Community Room – Main Library - **April 23, 2018** – 5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

**1) CALL TO ORDER**

**2) ROLL CALL:**

- a) Ira Bershatsky
- b) Betsy Kahn
- c) Gwendolyn McMullins
- d) Armando Zambrano

**3) ADOPTION OF AGENDA**

- a) Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**4) PUBLIC COMMUNICATION**

- a) Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

**5) PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

- a) **HIRES/PROMOTIONS: Abel Sepulveda - Temporary to Regular PT Employee - March 12**
- b) **APPOINTMENTS:**
- c) **RESIGNATIONS AND TERMINATIONS:**
- d) **TRANSFERS AND PROMOTIONS: Deysi Flores - PT Library Page to PT Library Clerk I - March 12**

**6) FINANCIAL REPORTS**

- a) **Financial reports for February 2018 (INFORMATION/ACTION) (10 Minutes) Page #**  
**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

**7) CONSENT CALENDAR (5 Minutes)**

- a) The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- i) Approval of minutes – Special meeting held March 29, 2018, Page #
- ii) Approval of minutes – Special meeting held April 12, 2018, Page #
- iii) Statistical Reports – YTD – March 2018, Page #
- iv) Departmental Monthly Reports – March 2018, Page #
- v) District Director's Report – March 2018, Page #

**8) CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

- a) Items removed from the Consent Calendar will be discussed individually at this time.

**9) NEW BUSINESS**

- a) Election of Officers (INFORMATION/ACTION)
- b) Auditor Proposals for Consideration (INFORMATION/ACTION)

- c) Appointment of Liaisons to Friends of the Altadena Library and Altadena Library Foundation (INFORMATION/ACTION)
- d) Resolution 201804 - DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES (INFORMATION/ACTION)
- e) Resolution 201805 - Establishing Candidate Statement Policies
- f) Replacement of Trustee to Serve on Budget Subcommittee (INFORMATION/ACTION)

**10) OLD BUSINESS**

- a) Potential May Board of Trustees Meeting Date(s) (INFORMATION/ACTION)
- b) Compensation Adjustment for Acting District Director (INFORMATION/ACTION)

**11) CORRESPONDENCE, Page #**

**12) REPORTS OF SUPPORT GROUPS (5 minutes)**

- a) Altadena Library Foundation
- b) Friends of the Altadena Library

**13) REPORTS OF TRUSTEES**

**14) AGENDA ITEMS FOR FUTURE AGENDAS**

- a) This is an opportunity for Board members to request that items be placed on future agendas.

**15) ADJOURNMENT**

- a) **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.