



Honoring the past, cultivating the present, empowering the future

AGENDA

Regular Meeting

Board of Library Trustees – Altadena Library District

Community Room – Main Library

November 28, 2016 – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

David Tuck
Gwendolyn McMullins
Adalila Zelada-Garcia, Secretary
John McDonald
Ira Bershatsky

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

HIRES/PROMOTIONS:

Hired:
Melissa Aldama, Page – October 10, 2016
Kathryn Shumaker, Teen Librarian – October 10, 2016

Resigned:
Ashley Ravelo, Temporary Administrative Assistant – October 11, 2016
Pamela Richards, Adult Services Librarian – October 28, 2016

6. **FINANCIAL REPORTS**

- a) Financial reports for September 2016 (**DISCUSSION/POSSIBLE ACTION**)
- b) REVIEW OF ALTADENA LIBRARY DISTRICT DRAFT AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2016 CONDUCTED BY INDEPENDENT CERTIFIED AUDITOR, THE PUN GROUP (**DISCUSSION/POSSIBLE ACTION**)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will

be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) Approval of minutes – Regular meeting held October 24, 2016
- b) Statistical Reports – October 2016
- c) Departmental Monthly Report – October 2016

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

9. **DIRECTOR'S REPORT**

- a) Facilities Update (**INFORMATION**)
- b) Human Resources Outsourcing Update (Progress) – Report by HRNetwork
- c) Community Conversations (Strategic Plan)

10. **OLD BUSINESS**

- a) Approval of Final Operating Plan FY 2016/17 (**DISCUSSION / POSSIBLE ACTION**)
- b) Presentation of Suggested Use of HUD Funds (**DISCUSSION/ POSSIBLE ACTION**)
- c) Approval to use LACCD Master Agreement Contract to Purchase Library Book stacks (**DISCUSSION/ POSSIBLE ACTION**)
- d) Above and Beyond Award for 3rd Quarter 2016 (**INFORMATION**)
- e) Board of Library Trustees Meetings Calendar for 2017 (**DISCUSSION/ POSSIBLE ACTION**)
- f) Holidays and Closures for 2017 (**DISCUSSION/ POSSIBLE ACTION**)

11. **NEW BUSINESS**

- a) Board Representative for the Altadena Library Foundation (**DISCUSSION/ POSSIBLE ACTION**)
- b) Unique Integrated Communications – Live-Party Answering Service (**INFORMATION/DISCUSSION**)
- c) Resignation of Board Member (**INFORMATION**)

12. **ELECTION OF OFFICERS BY BALLOT (DISCUSSION / ACTION)**

13. **CORRESPONDENCE & PRESS**

- a) Press Clippings (**INFORMATION**)

14. **REPORTS OF SUPPORT GROUPS**

- a) Altadena Library Foundation
- b) Friends of the Altadena Library

15. **REPORTS OF TRUSTEES**

16. **CLOSED SESSION**

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54956.9) for conference with legal counsel – anticipated litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Two separate potential legal cases involving employment claims of two employees where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

17. **RECESS BACK INTO OPEN SESSION**

18. **PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION.**

19. **AGENDA ITEMS FOR FUTURE AGENDAS**

This is an opportunity for Board members to request that items be placed on future agendas.

20. **ADJOURNMENT**

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.



Honoring the past, cultivating the present, empowering the future

MINUTES

Regular Meeting

Board of Library Trustees – Altadena Library District
Community Room – Main Library
October 24, 2016 – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

David Tuck - **ABSENT**
Gwendolyn McMullins - **ABSENT**
Adalila Zelada-Garcia, Secretary - **PRESENT**
John McDonald - **PRESENT**
Ira Bershatsky - **PRESENT**

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

Moved by McDonald, Seconded by Bershatsky. Adopted

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

None

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS
HIRES/PROMOTIONS:**

Resignation of Cassandra Stearns, Senior Librarian Children's Services, on 9/10/2016

Hiring of Estella Terrazas, Collection Development Manager, on 9/12/2016

Hiring of Klyllyn Chaney, Temporary Administrative Assistant, on 9/26/2016

Finance Director Wallin was out, Director Kittay presented the personnel appointments/resignations and also mentioned that the new Teen Librarian started and that the interviews would be conducted for the Children's Librarian tomorrow.

6. **FINANCIAL REPORTS**

a) Financial reports for September 2016 (**DISCUSSION/POSSIBLE ACTION**)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports. **Director Kittay noted that the Revenue Portion of the Financials have not been received from the county and presented the suggestion to the board that the Board Package include the financial statements two months in arrears moving forward so that the Financial reports can be properly reviewed and presented to the Board rather than delaying the board package while awaiting final figures from the County. This would allow the Board to receive their packages at least one week prior to the Board meeting instead of on the Friday before.**

Trustee Zelada-Garcia noted that she appreciates the suggestion and believes it would be a good idea going forward.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) Approval of minutes – Regular meeting held October 4, 2016
- b) Approval of minutes – Special meeting held October 5, 2016
- c) Statistical Reports – September 2016
- d) Departmental Monthly Report – September 2016

Moved by McDonald. Seconded by Bershatsky.

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

NONE

9. **DIRECTOR'S REPORT**

- a) Facilities Update – Facilities Committee
- b) Human Resources Outsourcing Update (Progress)
- c) Professional Development Day – Report of Exit Survey Results
- d) Community Conversations - Update

Director Kittay presented a video clip of the Second Saturday kick off, and noted the door counter stats and estimated that at least 350 people attended Second Saturday.

Director Kittay noted that the Leadership notes for meetings held since the last board meeting are in the Board Package and reflect the continued efforts to be inclusive of all staff. She also noted that we are continuing to work with HR Network to create a better atmosphere and improve morale.

Director Kittay noted that the restoration of Lady was completed and that the District is looking at proposals to purchase a pedestal for her.

The bathrooms at both Main and Branch have been cleaned and repainted, and that the lighting for the flag pole at Main was completed.

A short video was presented on Professional Development Day. Director Kittay presented the results of the Professional Development Day exit survey, and that the results were overwhelmingly positive.

Director Kittay introduced Brian Biery, the consultant for the Community Conversations project. Brian spoke about the Harwood Training conference and the opportunities for the District of holding these community conversations. He discussed the goals of turning outward to find out more information about our community and their needs and aspirations. Brian also mentioned that this project would benefit from Board support and participation, and that the conversations would start with the staff, and also a session with the Board of Trustees and Boards of Foundation and Friends of the Library. Trustee Bershatsky asked about the timeline of these conversations, to which Brian stated they would begin in November, and most likely be completed by March. Trustee Zelada-Garcia inquired as to how these would be conducted, and Brian stated that the District is welcoming information from Trustees, Volunteers and staff as to where they believe the best places would be to hold these conversations and where a vast representation of the Community could be represented.

10. **OLD BUSINESS**

- a) Approval of Final Operating Plan FY 2016/17 (**DISCUSSION / POSSIBLE ACTION**)

Director Kittay noted that the Board had previously approved the Operating Plan two years ago, and last year only reviewed the plan, and that a decision had not been made as to whether the Board would approve the Operating Plan or not. She suggested that the Board Approve the Operating Plan, and be updated quarterly as to the progress of the plan. She noted that the Board has been provided with updates on the current Operating Plan progress throughout this past fiscal year.

Trustee McDonald stated that he had read through the Operating Plan, and did not feel comfortable with the Board taking action or approving the plan since there were items that had already been completed, which were noted as completed in the Operating Plan. He also stated that there were goals that were broad and more general in nature, and that goals should be more specific in detail.

Director Kittay noted that the Operating Plan was designed with the well thought-out collaboration of the Leadership team and all staff, who had met multiple times to set goals as laid out by the Strategic Plan which was previously put in place, and that the District continues to adjust the goals of the operating plan throughout the year as items are completed or as progress is made.

Trustee McDonald suggested that a new operating plan be presented to the Board, that would be adjusted for goals from November and beyond, and that items be more specific in nature.

Trustee Zelada-Garcia asked the Board whether or not they should approve the Operating Plan and when they would need the draft for the following year.

Trustee McDonald stated that he believes the Board should have a say in the Operating Plan, and that the Board should know that the right priorities are being laid out. He stated he doesn't believe it should be tied to the Calendar or Fiscal year, and that once approved, the board should receive monthly updates, but should not approve a plan that is already in place.

Director Kittay replied that the reason the operating plan ties to the fiscal year is due to the fact that the budget should reflect the goals of the operating plan.

Trustee Bershatsky stated that if the Board does not approve the plan, there would be no oversight of the operating plan.

Trustee McDonald stated that everything in the plan is reasonable, however, he would like to have an improved process, with the completed items being removed from the operating plan before it comes to the board for approval.

Trustee Zelada-Garcia stated that this would be added to the Agenda for the November Board Meeting, and that the Board would approve the operating plan as of that date.

Director Kittay asked for further assistance and clarification from Trustee McDonald as to exactly how the Operating Plan should be presented to the Board.

11. **NEW BUSINESS**

a) Presentation of Suggested Use of HUD Funds (**DISCUSSION/ POSSIBLE ACTION**)

b) Approval of LACCD Master Agreement Contract to Purchase Library Book stacks

c) Review of Project Management Proposal (**DISCUSSION/ POSSIBLE ACTION**)

Director Kittay mentioned the previously presented Bridge assessment and estimated costs information as a possible use of HUD funds. She noted that there were other options for the Bride that would save the District money and future maintenance issues but that these ideas would take considerable time to present to the community and receive buy in for. She presented to the Board a suggestion for a possible re-shelving project of the Library, which would possibly restructure the layout and flow of the Library and bring the shelving in the Library up to date. She noted that there is a current agreement with the Los Angeles Community College District that the Library District could use as a contract under which to purchase new shelving. Doing this would dramatically reduce the time and resources needed to create an RFP and to go through the RFP process in order to select a vendor. She noted that using the contract of another government entity for a purchase such as this was common practice. She noted that the Library would be closed for approximately six weeks and that during that time the Library would also have new carpet tiles installed and electrical updates.

Director Kittay noted that this had been presented to the Leadership team, and that staff had already begun to suggest and brainstorm ideas for programming and professional development during the closure.

She suggested that the Board create or re-new their facilities committee so that they could participate in the planning process. This would also help the team by having input during the process rather than just once per month at a Board meeting.

She noted that the drawing presented was tentative and that the quote that was provided was not an accurate representation of the quote that the Library would receive for the project, and that the amount would be significantly less. She noted that this was a very tentative, draft plan of action.

Director Kittay pointed out that the drawings were prepared with the collection size reflective of what our Library building was designed to hold when built in 1967, a time with much less public space and no computers. She mentioned that because the shelving is lower and further apart for accessibility, that there would need to be more shelving to hold the amount of materials that this Library was built for in 1967. She noted that our current collection is a little over 100,000 items and that our building was designed to hold approximately 80,000 books.

She also mentioned that she is currently and has been researching how other Libraries compare in size of their buildings, and size of their collections. She mentioned that she believes that our collection size is much larger than that of a modern Library in relation to our building size. Also noting that our public needs more space and a Library full of shelving will not best serve our community's needs. She noted that our Library has extremely low circulation, and that we are essentially warehousing old books, considering the average age of our collection.

Director Kittay mentioned that by the November Board meeting, contracts would have to be signed and details finalized so that this project would not interfere with summer reading and the work could be completed and billed in time to use the HUD funds before they expire. She stated that we need to

be considered what type of Library we would like to be for our public, and that this would be an opportunity to reduce shelving, and create a collection that is more responsive, and will be used, instead of continuing to hold books that aren't circulating.

Trustee McDonald asked how much the current shelving would be reduced by.

Director Kittay noted that she would need to speak with Yamada about creating more open spaces and have them come back with the amount that the new shelving would hold. She noted that when Libraries design shelving there are assumptions that are made that say at any given time, 1/3 of the shelves are circulating and therefore empty, she stated that currently, we know that is not the case in respect to our current collection and statistics. She said that the contract with Yamada includes all of the design work that goes into figuring out how much shelving will hold a certain number of items. She noted that she would like to do more research including researching what other Libraries are holding per capita before responding.

She spoke to the Board about an option of which they were provided a draft drawing of the layout, with Children's and adults being flipped, and stated that there are pros and cons to either layout. She mentioned that this is only something to consider. She also mentioned that the Library would provide new shelving and display for the Friends Bookstore in an effort to increase sales and improve the look of the bookstore which is the first thing users see when they enter the library.

Trustee Bershatsky asked as to whether or not the Discount stated in the contract with Yamada is still in effect and would be provided to the District. Director Kittay stated that they would.

Director Kittay also noted that the quote provided was a very high quote and the actual quote would be a much lower number.

She stated that decisions would need to be made in November, unless the Board wanted to call a special meeting in December.

Trustee Zelada-Garcia asked about the deadlines that Director Kittay was referring to, to which Director Kittay stated that it would be ideal for the project to be completed prior to Summer Reading, so it would ideally be completed in March/April, and also noted that the HUD funds will expire in August/September of 2017.

She stated that is why she was suggesting the creation/update of a facilities committee during this Board meeting.

Director Kittay stated that there were only a few options for the use of the HUD funds that are feasible and that she has provided information on both the Bridge project, and shelving project.

Trustee Zelada-Garcia stated that she had concerns, due to the visual impact removing the circulation desk made and how jarring it was (she believed) to the community. She said it was hard to think about coming in and seeing a very different space. She stated that it was a short amount of time and that she believed the process should be slowed down, and wondered if there were other ways to use the HUD funds.

Director Kittay noted that she had been at the District for two years, and that it was a very difficult process to reach the HUD office, she also noted that HUD was very clear as to the purposes that would be covered by the HUD funds, which included: Asbestos Abatement, ADA compliance, shelving, and lighting. She noted that asbestos abatement could not be completed cost effectively without total renovation to the building, and that she believed HUD would cover the bridge, although it was not guaranteed or stated in the grant. She noted that the bathrooms could not be redone without the asbestos remediation, walls being moved which would need permits and plans which may also cause the library to be required to put in sprinklers and that the district is very limited to the projects that could be completed with the funds that are available.

Director Kittay also stated that once the decision was made, the District would start communicating with the public immediately and preparing them for the closure and mini-remodel. She also noted that the Branch would have extended hours during the closure, possibly being open 7 days a week and long hours. She also noted that staff would be paid during the closure and provided with opportunities to shadow at local schools/libraries and other public libraries, do extensive community outreach, planning for future programming, attend and experience innovative programming at museums and other institutions, time for technology training, and other opportunities and that staff was excited about this and coming up with many different ways to efficiently use the time we are closed.

Trustee Zelada-Garcia stated that the size of the collection being reduced, and less volumes is a touchy subject.

Director Kittay stated that difficult decisions have to be made, but ultimately it needs to be decided what type of Library we want to be for our community.

Trustee Zelada-Garcia stated that she had a concern with the timeline and what needs to happen.

Director Kittay noted that there were people waiting for the Closed Session and that the conversation and other items on the agenda might have to be postponed.

Trustee Bershatsky asked about the calendars and election of officers, to which Trustee McDonald stated he was okay with doing those items by e-mail.

Trustee McDonald suggested that Director Kittay present at the November Board meeting, a new set of options regarding the use of the HUD funds and that neither the bridge or shelving proposals, matched the amount of money the District has available through HUD funds.

Trustee Zelada-Garcia asked if this was one-time funding and whether or not there were opportunities to use the funds once they expire.

Director Kittay noted that she had asked the HUD office for an extension and was denied. She noted that she again requests a facilities committee, and perhaps should have requested one months ago.

Trustee Zelada-Garcia asked if one could be created today, and stated that her and Trustee Bershatsky could be the facilities committee.

Trustee McDonald stated that a facilities committee could not be created because it was not on the agenda, but that one currently exists. Director Kittay stated that it was on the Agenda, under the Director's Report, and that there was a facilities committee, but it needed new board members.

Trustee Zelada-Garcia asked if both her and Trustee Bershatsky could communicate informally rather than be a committee.

Trustee Zelada-Garcia asked if there was an alternative project.

Director Kittay noted that she needs to know if this project would even be a possibility, because there would be a tremendous amount of work to be done between now and November.

She also mentioned there were a number of other things she could be working on if the Board was not going to consider this project a possibility.

Trustee Zelada-Garcia acknowledged that she knows the funds have been sitting for a long time, and that it is not the fault of Director Kittay. She noted that Director Kittay has the ability to move very quickly but she believes we need to move at a "healthy pace", and what it would mean for the community to come in and see a different library. She stated we need to "be mindful and consider if this is the right thing to do and not only think about the funds."

Trustee Bershatsky asked if the dimensions changed the number of books they can hold.

Director Kittay stated that to be ADA compliant, the shelving is lower and farther apart. She also noted that it is the current goal of the District to get the collection down to at least 79,000.

Trustee McDonald stated that the board would need the data laid out for the possible projects, and from the information they have currently, he wouldn't vote for either project. He would like to see other options, and needs more details regarding the projects and funding. He would like the staff to investigate potential projects. He stated it "feels like we are rushing to spend money and it may not be the best use of funds." He would like more information and would like to have staff input. He noted that not spending the HUD funds and letting them expire was also an option.

Director Kittay noted again that the district is very limited in what HUD will cover, and that they have made it clear that they will cover a few items, but will not give anything additional in writing.

Trustee Zelada-Garcia asked if doing the bridge project was solving an ADA issue. To which Director Kittay replied that WJE provided a report (which was also previously provided to the Board) that stated due to the deterioration of the bridge, it is no longer ADA compliant.

Trustee Zelada-Garcia stated she believed the ADA compliance was the major issue, and that she believed the bathrooms were the biggest problem, in addition to shelving.

Trustee McDonald stated that he was confused as to why HUD will pay for the lighting if the non-ADA bathrooms were a major issue. Director Kittay stated that lighting was included in the original grant application, and that she has been working with HUD to get reimbursed for the Lighting work that was done approximately two years ago.

Trustee Bershatsky inquired as to whether any overages would come out of capital, and Director Kittay stated that the Foundation received the grant and that it was technically their money.

Trustee Zelada-Garcia stated that this should be postponed to the next board meeting.

e) Board of Library Trustees Meetings Calendar for 2017 (DISCUSSION/ POSSIBLE ACTION)
POSTPONED

f) Holidays and Closures for 2017 (DISCUSSION/ POSSIBLE ACTION)
POSTPONED

12. ELECTION OF OFFICERS BY BALLOT (DISCUSSION / ACTION)
POSTPONED

13. CORRESPONDENCE & PRESS
a) Press Clippings (INFORMATION)

14. REPORTS OF SUPPORT GROUPS - NONE
a) Altadena Library Foundation
b) Friends of the Altadena Library

15. REPORTS OF TRUSTEES – NONE

16. CLOSED SESSION – RECESSED INTO CLOSED SESSION 7:04PM

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54956.9) for conference with legal counsel – anticipated litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Two separate potential legal cases involving employment claims of two employees where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

17. **RECESS BACK INTO OPEN SESSION – 7:48 PM**
18. **PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION.**
Trustee Zelada-Garcia reported that the Board voted to reject the demand letter.
19. **AGENDA ITEMS FOR FUTURE AGENDAS**
Board of Library Trustees Meetings Calendar For 2017
Holidays and Closures For 2017
ELECTION OF OFFICERS BY BALLOT
20. **ADJOURNMENT**
Recommended Action: There being no further business to come before the Board, the meeting is adjourned.
Meeting Adjourned at 7:58 PM

DRAFT

Statistics for FY 2016/17													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Circulation - Main*													
FY15/16	17,903	16,499	16,371	17,671	16,623	15,024	16,073	16,335	17,705	16,435	15,519	17,498	68,444
FY16/17	17,367	17,252	16,008	16,383									67,010
% Change	-3%	5%	-2%	-7%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-2%
Self-Check	4175	4142	3679	3753						2,296	2535	4,040	
Circulation - Branch													
FY15/16	1,281	933	955	994	939	942	999	995	1,106	1,059	1103	1,112	4,163
FY16/17	1,291	1,182	1,166	1,168									4,807
% Change	1%	27%	22%	18%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	15%
TOTALS													
FY 15/16	19,184	17,432	17,326	18,665	17,562	15,966	17,072	17,330	18,811	17,494	16,622	18,610	72,607
FY 16/17	18,658	18,434	17,174	17,551	0	0	0	0	0	0	0	0	71,817
% Change	-3%	6%	-1%	-6%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-1%
Visitors - Main													
OLD COUNTER DOUBLED ITS NUMBERS!													
FY15/16	14,500	9,568	8,947	13,670	9,725	9,119	9,660	12,022	11,362	14,406	16,626	16,126	46,685
FY16/17	14,895	14,372	13,159	14,788									57,214
% Change	3%	50%	47%	8%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	23%
Visitors - Branch													
FY15/16	4,028	3,460	4,253	3,927	3,300	3,541	3,313	3,377	3,925	3,397	3,537	3,531	15,668
FY16/17	3,383	3,589	4,062	3,543									14,577
% Change	-16%	4%	-4%	-10%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-7%
TOTAL VISITORS													
	18,278	17,961	17,221	18,331	-	-	-	-	-	-	-	-	71,791
Days Open - Main													
FY15/16	26	26	25	27	22	24	24	24	27	26	25	26	104
FY16/17	25	27	25	25									102
% Change	-4%	4%	0%	-7%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-2%
Days Open - Branch													
FY15/16	23	21	21	21	18	21	19	20	23	21	21	22	86
FY16/17	20	23	21	20									84
% Change	-13%	10%	0%	-5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-2%
Registrations - Main													
FY15/16	208	189	191	188	141	126	161	140	177	164	187	274	776
FY16/17	223	202	234	215									874
% Change	7%	7%	23%	14%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	13%
Registration - Branch													
FY15/16	18	20	23	19	13	16	6	18	17	26	33	19	80
FY16/17	17	27	27	24									95
% Change	-6%	35%	17%	26%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	19%
Registration - Total													
FY15/16	226	209	214	207	154	142	167	158	194	190	220	293	856
FY16/17	240	229	261	239	0	0	0	0	0	0	0	0	969
% Change	6%	10%	22%	15%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	13%
Reserves - Main													
FY15/16	175	224	187	238	248	201	221	234	274	389	330	375	824
FY16/17	312	316	396	403									1,427
% Change	78%	41%	112%	69%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	73%
ILL Lent (Main)													
FY15/16	32	39	40	51	35	42	46	48	46	42	48	48	162
FY16/17	48	10	40	30									128
% Change	50%	-74%	0%	-41%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-21%
ILL Borrowed (Main)													
FY15/16	28	22	32	25	28	15	27	19	28	22	23	23	107
FY16/17	24	23	42	25									114
% Change	-14%	5%	31%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	7%
Inter Library Loan - Branch													
FY15/16	5	0	3	8	6		6	7	4	5	7	7	16
FY16/17	5	1	5	4									15
% Change	0%		67%	-50%	-100%		-100%	-100%	-100%	-100%	-100%	-100%	-6%

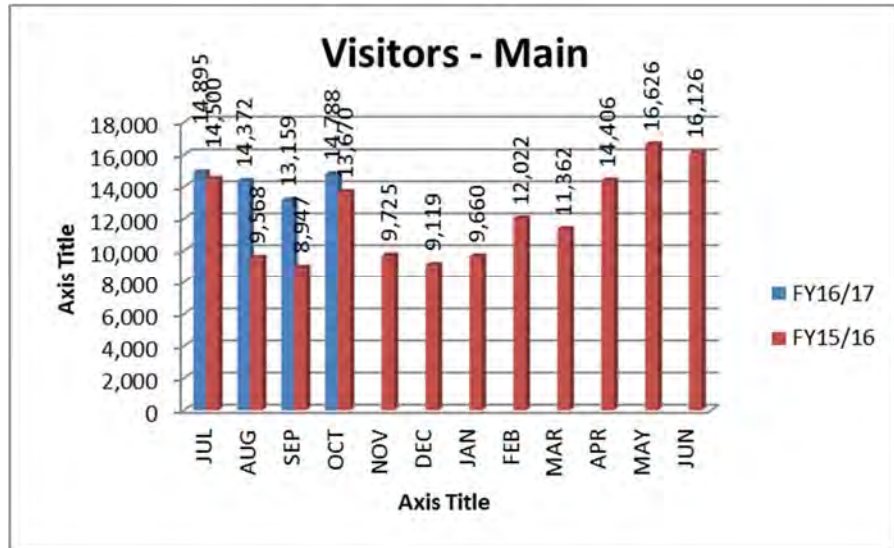
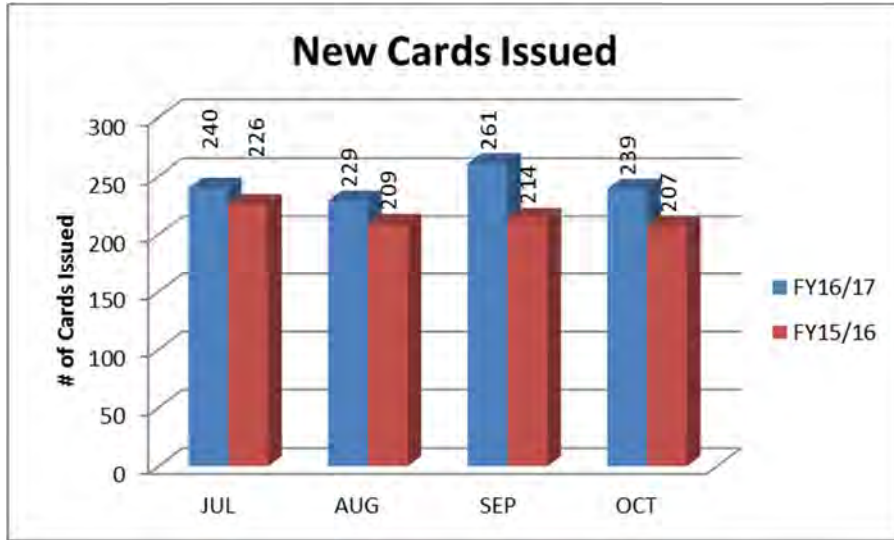
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Community Room Events (Non-Library)													
FY15/16	8	11	14	11	9	6	6	9	8	5	8	9	44
FY16/17	6	10	7	6									29
% Change	-25%	-9%	-50%	-45%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-34%
Community Room Attendance (Non-Library)													
FY15/16	67	85	197	178	226	48	102	132	77	70	139	119	527
FY16/17	75	134	81	67									357
% Change	12%	58%	-59%	-62%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-32%
Adult Reference Questions													
FY15/16	475	430	287	260	212	195	104	196	210	130	158	145	1,452
FY16/17	114	119	107	115									455
% Change	-76%	-72%	-63%	-56%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-69%
Children's Services Reference Questions													
FY15/16	1052	567	569	611	446	422	582	601	735	679	550	917	2,799
FY16/17	749	568	548	589									2,454
% Change	-29%	0%	-4%	-4%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-12%
Branch Services Reference Questions													
FY15/16	75	66	88	74	57	67	52	63	81	68	67	41	303
FY16/17	58	74	61	35									228
% Change	-23%	12%	-31%	-53%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-25%
Adult Public Computer Usage													
FY15/16	2,313	2,167	1,979	2,218	1,703	576	1,779	1,803	2,003	1,585	1,900	1,915	8,677
FY16/17	2,213	2,221	3,928	2,226									10,588
% Change	-4%	2%	98%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	22%
Children's Services Public Computer Usage													
FY15/16	605	671	549	306	467	236	141	234	488	520	488	829	2,131
FY16/17	742	840	555	584									2,721
% Change	23%	25%	1%	91%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	28%
Branch Services Public Computer Usage													
FY15/16	729	681	726	801	608	662	544	541	652	621	751	775	2,937
FY16/17	627	763	883	812									3,085
% Change	-14%	12%	22%	1%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	5%
Main PC Usage Wireless													
FY15/16	2,658	2,760	2,841	2,976	2,751	2,765	2,873	3,257	3,725	4,004	5,376	4,939	11,235
FY16/17	4,888	5,023	4,918	5,532									20,361
%Change	84%	82%	73%	86%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	81%
Branch PC Usage Wireless													
FY15/16	1,297	1,252	1,401	1,441	1,341	1,461	1,295	1,385	1,186	1,373	1,452	1,394	5,391
FY16/17	1,146	1,178	1,145	1,301									4,770
% Change	-12%	-6%	-18%	-10%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-12%

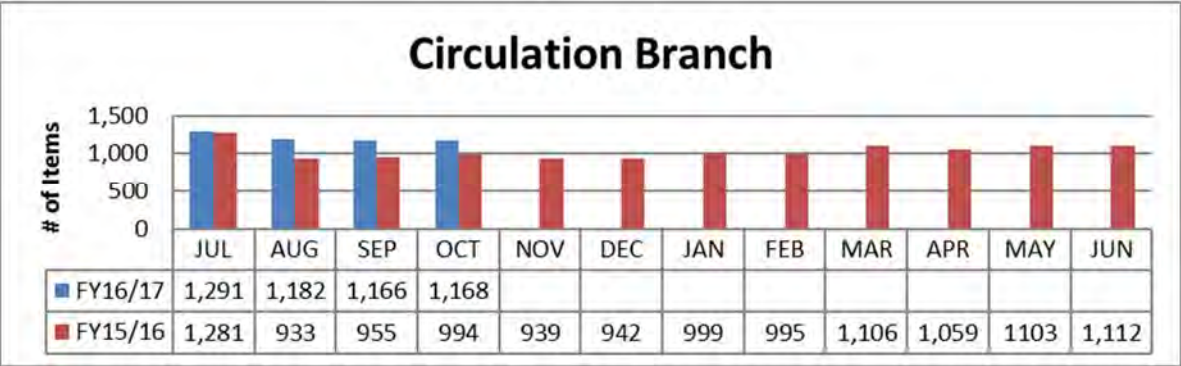
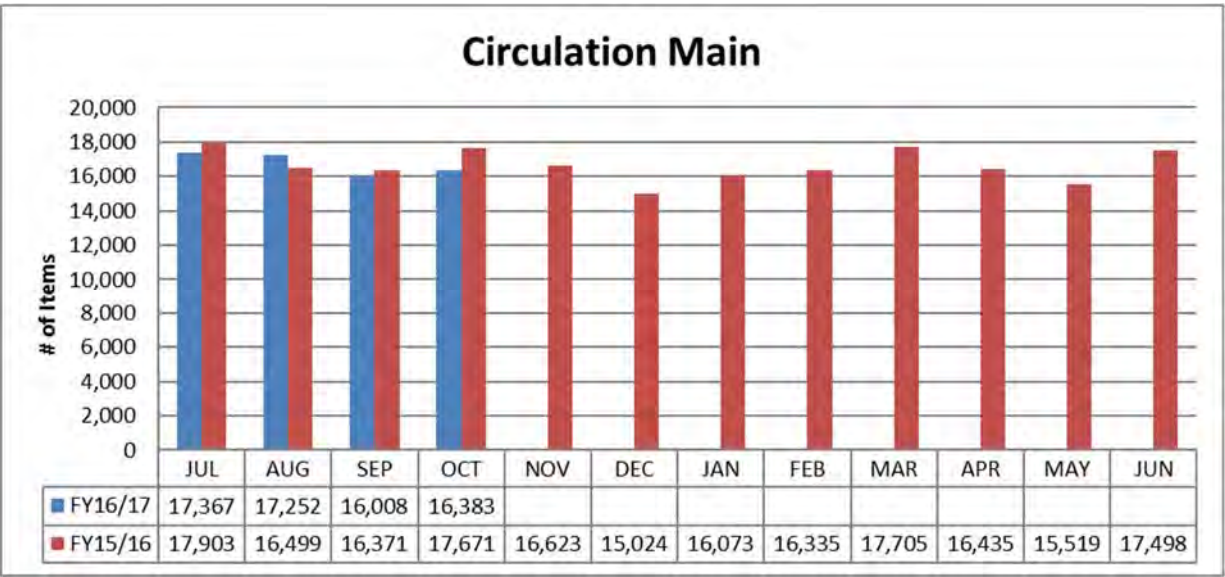
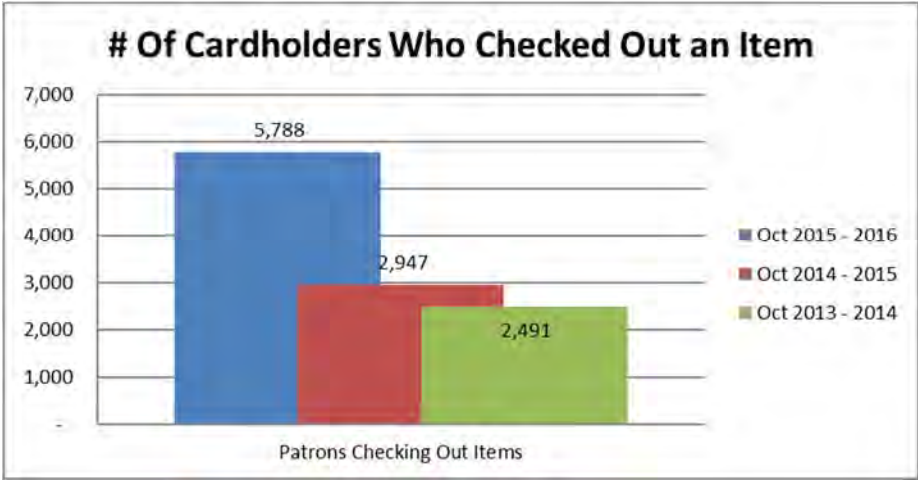
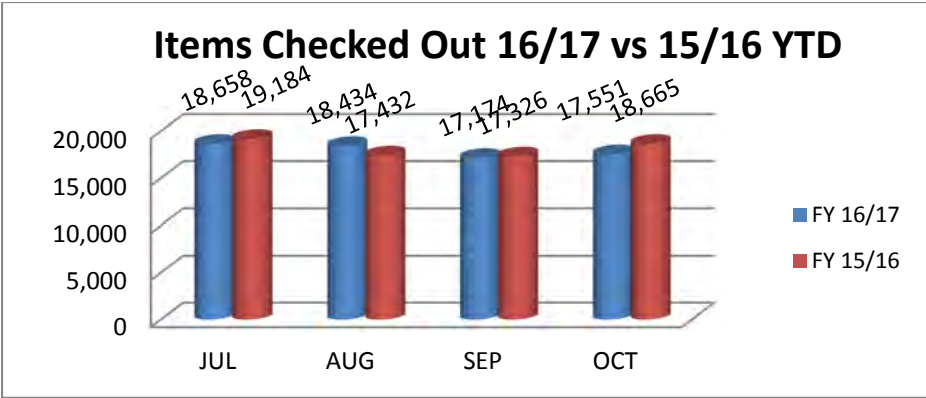
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Adult/YA Total Items Owned													
FY15/16	129,494	118,169	108,800	107,990	108,761	109,840	110,206	109,888	108,615	108,071	108,293	108,577	
FY16/17	109,140	109,751	111,139										
% Change	-16%	-7%	2%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
Adult/YA Total Items Added													
FY15/16	1227	756	966	700	774	837	447	879	917	761	671	962	3,649
FY16/17	499	699	853	672									2,723
% Change	-59%	-8%	-12%	-4%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-25%
Children's Total Items Owned													
FY15/16	32,197	30,965	31,209	31,466	31,437	31,628	31,732	31,749	31,992	32,123	32,187	32,237	
FY16/17	32,516	32,648	32,889										
% Change	1%	5%	5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
Children's Total Items Added													
FY15/16	335	72	525	283	109	413	221	71	295	111	178	180	1,215
FY16/17	330	86	218	61									695
% Change	-1%	19%	-58%	-78%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-43%
Branch Services Collection Owned													
FY15/16	18,861	18,523	18,613	18,724	18,859	18,959	19,018	19,256	19,208	19,446	19,321	19,282	
FY16/17	19,570	20,004	20,272										
% Change	4%	8%	9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
Branch Services Items Added													
FY15/16	168	100	114	85	80	50	37	98	74	95	59	142	467
FY16/17	115	295	116	108									634
% Change	-32%	195%	2%	27%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	36%
Adult Programs													
FY15/16	5	2	2	10	5	2	2	7	7	8	4	9	19
FY16/17	5	5	8	7									25
% Change	0%	150%	300%	-30%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	32%
Adult Programs - Attendance													
FY15/16	176	104	33	390	514	145	128	275	235	392	943	469	703
FY16/17	141	115	151	467									874
% Change	-20%	11%	358%	20%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	24%
Young Adult Programs													
FY15/16	7	1	6	9	6	2	4	3	3	6	5	12	23
FY16/17	10	1	1	0									12
% Change	43%	0%	-83%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-48%
Young Adult Program Attendance													
FY15/16	152	13	136	117	65	45	109	41	58	85	65	192	418
FY16/17	162	5	4	0									171
% Change	7%	-62%	-97%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-59%
Children's Services Programs Offered													
FY15/16	21	8	17	23	19	12	14	17	25	23	15	18	69
FY16/17	18	1	19	23									61
% Change	-14%	-88%	12%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-12%
Children's Services Program Attendance													
FY15/16	1,097	418	527	781	401	389	428	472	554	507	368	820	2,823
FY16/17	740	5	475	564									1,784
% Change	-33%	-99%	-10%	-28%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-37%
Branch Services Programs Offered													
FY15/16	8	2	2	2	2	3	2	2	2	2	2	4	14
FY16/17	5	0	0	6									11
% Change	-38%	-100%	-100%	200%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-21%
Branch Services Program Attendance													
FY15/16	205	32	44	35	40	54	52	44	42	33	26	209	316
FY16/17	142	0	0	100									242
% Change	-31%	-100%	-100%	186%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-23%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Children's Services Class Visits													
FY15/16	12	9	12	12	11	7	10	9	8	10	11	11	45
FY16/17	10	8	7	8									33
% Change	-17%	-11%	-42%	-33%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-27%
Children's Services Classroom Visits Attendance													
FY15/16	235	145	206	193	166	117	131	201	12	151	210	210	779
FY16/17	158	104	109	161									532
% Change	-33%	-28%	-47%	-17%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-32%
Branch Services Class Visits													
FY15/16	0	0	0	0	0	0	0	0	3	2	0	1	0
FY16/17	0	0	0	0	0	0	0	0	3	2	0	1	6
% Change			n/a						0%	0%		100%	
Branch Services Class Visits - Attendance													
FY15/16	0	0	0	0	0	0	0	0	78	56	0	20	0
FY16/17	0	0	0	0	0	0	0	0	78	56	0	20	154
% Change			n/a						0%	0%		0%	
Branch Services - Literacy Tutor Sessions Offered													
FY15/16	61	58	72	58	38	44	40	53	60	55	63	54	249
FY16/17	32	55	62	79									228
% Change	-48%	-5%	-14%	36%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-8%
Branch Services Literacy Tutor Sessions Attendance													
FY15/16	204	176	210	185	147	138	98	133	219	200	192	164	775
FY16/17	126	140	202	244									712
% Change	-38%	-20%	-4%	32%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-8%
Branch Services Literacy Tutor Hours offered													
FY15/16	78.75	91.75	100.75	52.5	51.25	38.75	44	80	82.75	81.5	89	57.75	324
FY16/17	27.5	27	75.5	99									229
% Change	-65%	-71%	-25%	89%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-29%
Branch Services Literacy - Volunteer Hours													
FY15/16	83.75	95	20	7.5	20	15	12	15	12	8	6	12.75	206
FY16/17	11.25	30.5	21.5	133									196
% Change	-87%	-68%	8%	1673%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-5%
Adult Volunteers													
FY15/16	1	1	1	1	1	1	3	3	1	2	10	1	4
FY16/17	3	4	1	2									10
% Change	200%	300%	0%	100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	150%
Adult Volunteer Hours													
FY15/16	25.45	44.5	22.5	31	17	24	36	76	48.5	38	113	27.5	123
FY16/17	38	67	13	24									142
% Change	49%	51%	-42%	-23%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	15%
Young Adult Volunteers													
FY15/16	11	7	16	12	10	9	12	13	16	15	18	16	46
FY16/17	11	0	0										11
% Change	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-76%
Young Adult Volunteer Hours													
FY15/16	60.25	28	117.75	91.5	46.25	31.75	50	36	78.25	75.25	96.5	176	298
FY16/17	52.25	0	0										52
% Change	-13%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-82%
Children's Services Volunteers													
FY15/16	5	2	2	4	3	0	0	0	0	0	0	0	13
FY16/17	0	0	0	0									0
% Change	-100%	-100%	-100%	-100%	-100%								-100%
Children's Services Volunteer Hours													
FY15/16	20.75	7	5	22.25	8.25	0	0	0	0	0	0	0	55
FY16/17	0	0	0	0									0
% Change	-100%	-100%	-100%	-100%	-100%								-100%
Branch Volunteer Hours													
FY15/16													0
FY16/17	26												26
% Change													

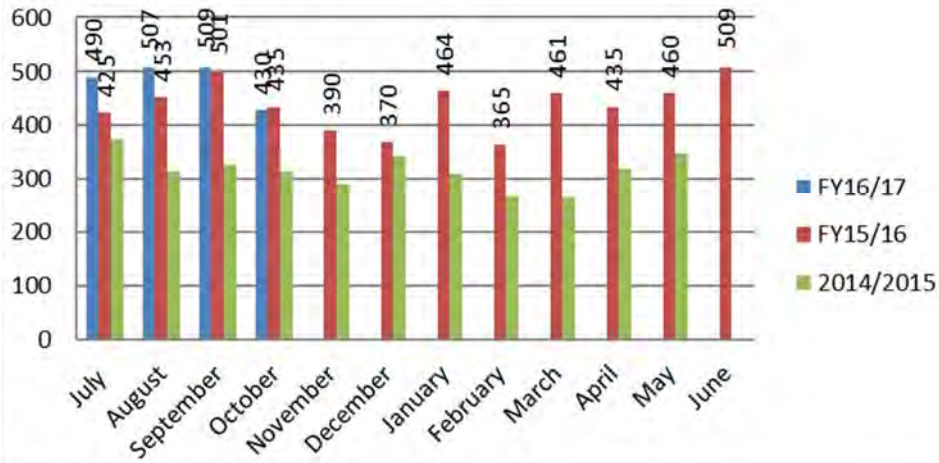
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Ebsco Databases													
FY15/16													0
FY16/17				28									28
% Change													
Novelist													
FY15/16													0
FY16/17			5	2									7
% Change													
BrainFuse -Tutor Service													
FY15/16	16	53	109	114	161	108	116	183	67	150	217	127	292
FY16/17	76	104	287	159									626
% Change	375%	96%	163%	39%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	114%
Flipster (Searches)													
FY15/16													0
FY16/17	125	94	80	2									301
% Change													
Tumblebooks													
FY15/16	20		97	27	19	14		6	2	30	0	2	144
FY16/17	79	1	10	27									117
% Change	295%		-90%	0%	-100%	-100%		-100%	-100%	-100%		-100%	-19%
Passports													
FY15/16	178	171	167	190	147	122	206	204	248	258	221	237	706
FY16/17	209	208	179	208									804
% Change	17%	22%	7%	9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	14%
Passport Photos													
FY15/16	123	121	102	124	117	94	117	159	192	197	158	168	470
FY16/17	156	166	119	170									611
% Change	27%	37%	17%	37%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	30%
Notary Service													
FY15/16	3	0	12	17	8	7	8	1	7	5	8	1	32
FY16/17	8	10	4	7									29
% Change	167%		-67%	-59%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-9%
*includes downloadables													
*Literacy volunteer hours are up as they have been incorrectly reported before, I believe. Edward had been recording only prep hours as volunteer hours but volunteers hours should be instructional hrs. plus prep hours which is the way it is on the CLLS annual report.													

Statistical Graphs for the Month of October 2016





eBook Circulation



CIRCULATION (CHECKOUT) STATISTICS						
ALL LOCATIONS						
P TYPE	Oct 16		Change vs		Actual #	
	PERCENT	QTY	Sep 16	Oct 15	Sep 16	Oct 15
Adult	79.9%	13674	2.7%	-6.6%	13317	14642
Juvenile	14.7%	2517	13.8%	13.7%	2211	2213
Staff	3.1%	534	-23.7%	-41.9%	700	919
Volunteer	0.0%	0	0.0%	-100.0%	0	71
Trustee	0.0%	2	100.0%	-33.3%	1	3
Teacher Loan	1.9%	319	-2.1%	22.7%	326	260
Teen	0.4%	75	-31.8%	-38.5%	110	122
Total	100.0%	17121	2.7%	-6.1%	16665	18230

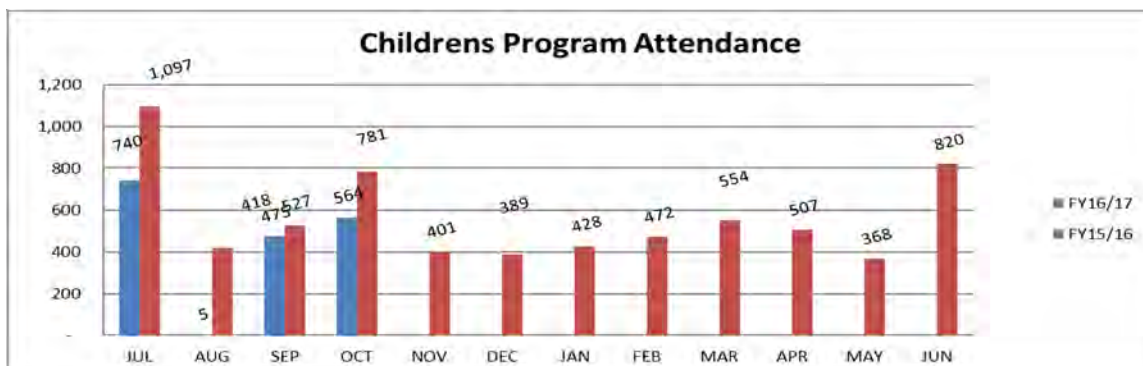
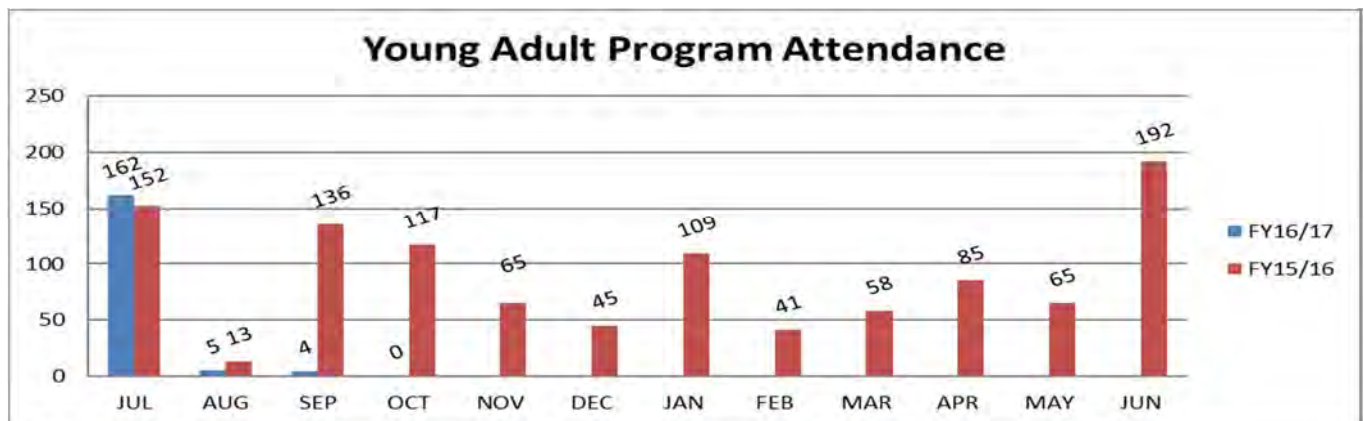
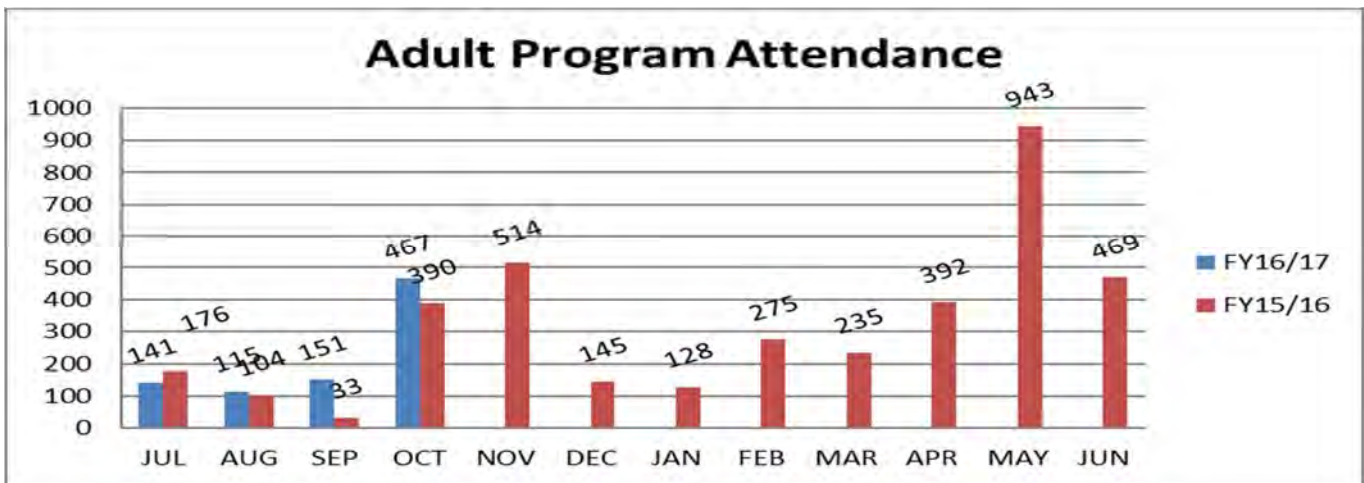
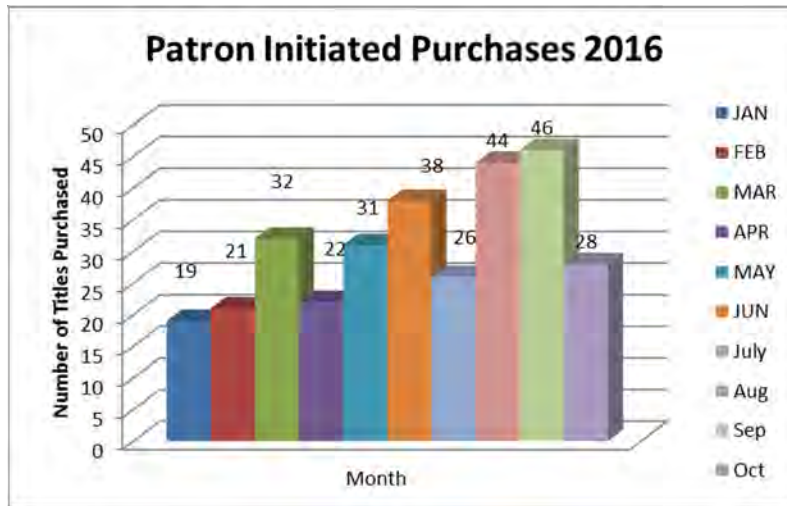
CIRCULATION (CHECKOUT) STATISTICS						
Main Library						
P TYPE	Oct 16		Change vs		Actual #	
	PERCENT	QTY	Sep 16	Oct 15	Sep 16	Oct 15
Adult	80.0%	12769	3.1%	-8.3%	12386	13919
Juvenile	14.6%	2335	12.9%	13.5%	2069	2057
Staff	3.0%	485	-26.1%	-43.4%	656	857
Volunteer	0.0%	0	0.0%	-100.0%	0	70
Trustee	0.0%	2	100.0%	-33.3%	1	3
Teacher Loan	2.0%	317	-1.6%	21.9%	322	260
Teen	0.3%	45	-30.8%	-35.7%	65	70
Total	100.0%	15953	2.9%	-7.4%	15499	17236

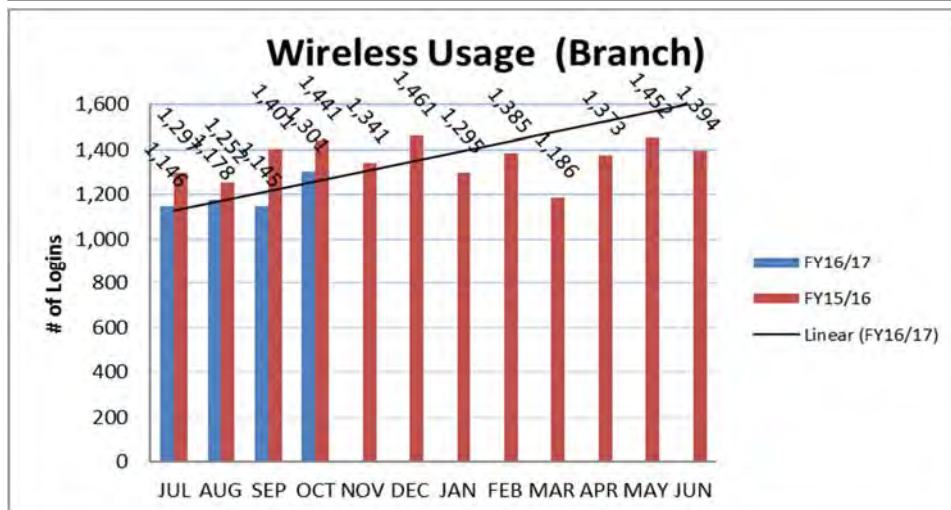
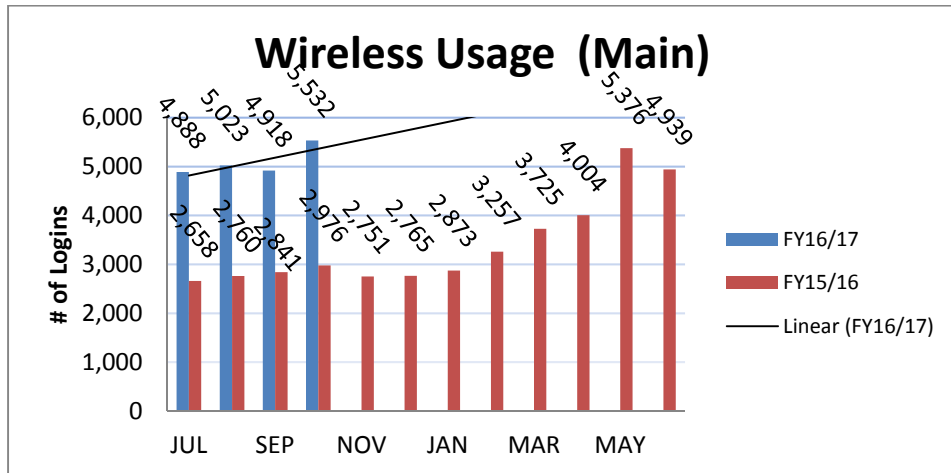
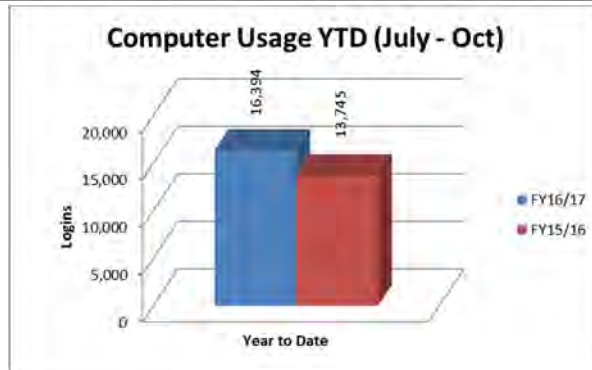
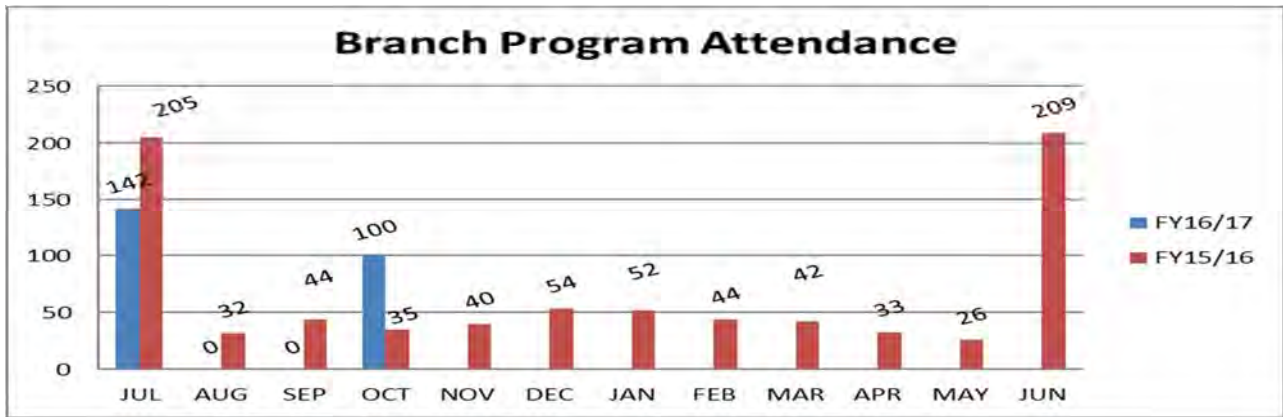
CIRCULATION (CHECKOUT) STATISTICS						
ALL LOCATIONS						
I TYPE	Oct 16		Change vs		Actual #	
	PERCENT	QTY	Sep 16	Oct 15	Sep 16	Oct 15
Book	66.0%	11302	5.0%	-8.0%	10760	12286
Sound Disc	7.1%	1220	-6.4%	-21.4%	1303	1552
CD-ROM	0.0%	1	0.0%	0.0%	0	0
DVD	21.1%	3614	-3.1%	-1.3%	3730	3662
Kit	0.4%	60	-13.0%	-7.7%	69	65
Serial	1.9%	326	56.7%	17.7%	208	277
YA Video Games	0.6%	109	-9.9%	39.7%	121	78
Mature Video Games	0.4%	77	22.2%	305.3%	63	19
Chromebooks	2.4%	412	0.2%	41.6%	411	291
Total	100.0%	17121	2.7%	-6.1%	16665	18230

CIRCULATION (CHECKOUT) STATISTICS						
Branch Library						
P TYPE	Oct 16		Change vs		Actual #	
	PERCENT	QTY	Sep 16	Oct 15	Sep 16	Oct 15
Adult	77.5%	905	-2.8%	25.2%	931	723
Juvenile	15.6%	182	28.2%	16.7%	142	156
Staff	4.2%	49	11.4%	-21.0%	44	62
Volunteer	0.0%	0	0.0%	-100.0%	0	1
Teacher Loan	0.2%	2	-50.0%	0.0%	4	0
Teen	2.6%	30	-33.3%	-42.3%	45	52
Total	100.0%	1168	0.2%	17.5%	1166	994

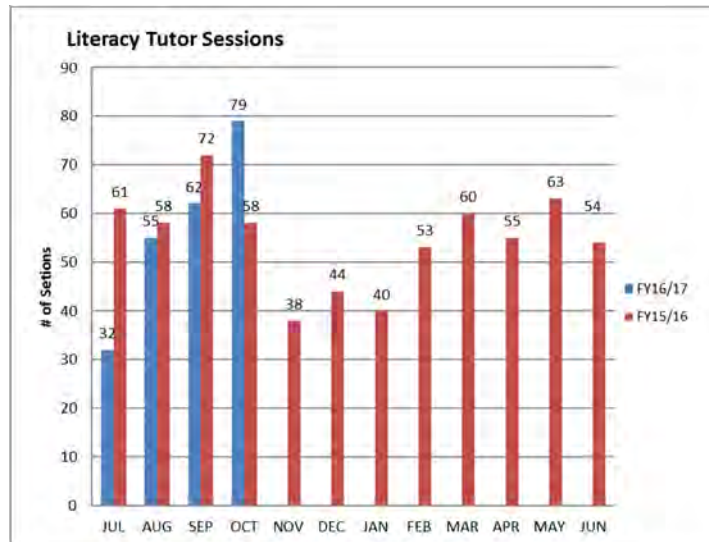
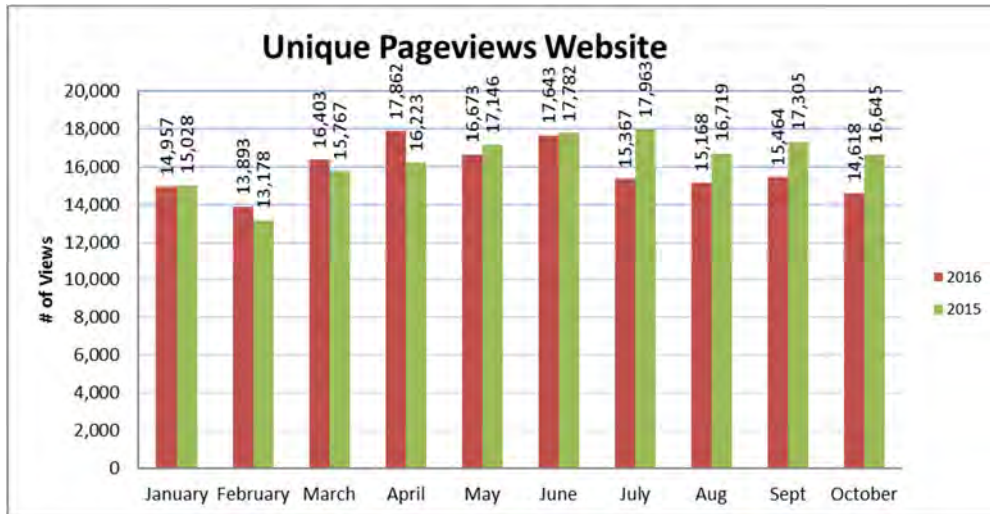
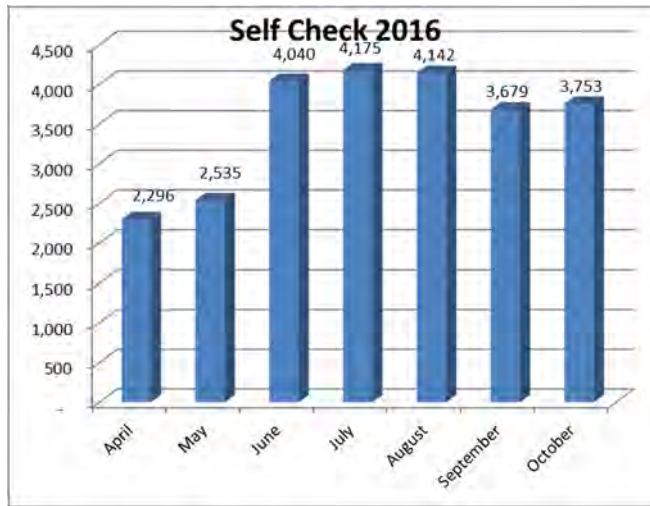
PATRONS THAT HAVE ITEMS (November 1, 16)

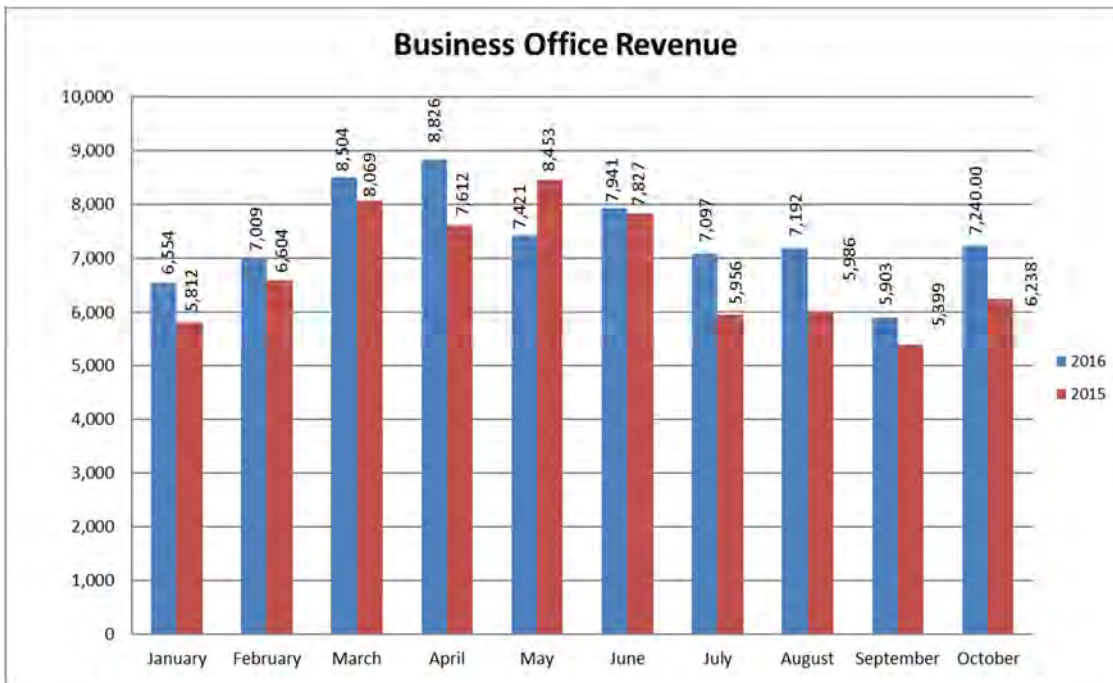
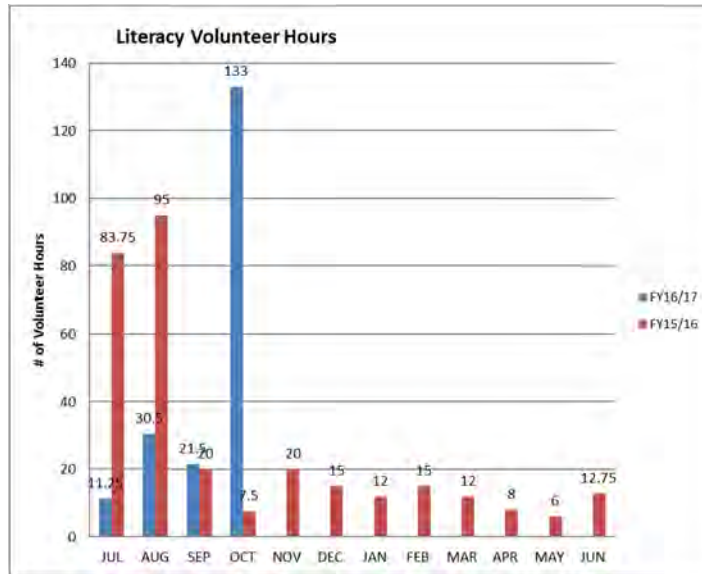
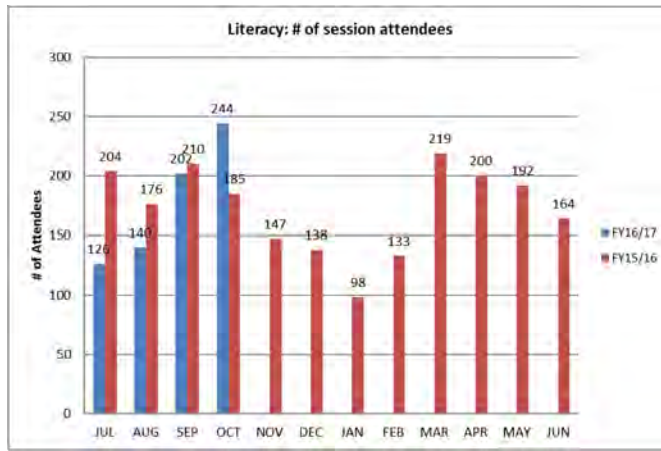
Patron Type	Patrons	Patrons w/items	% w/items	# items	Avg/Patron
Adult		1514		6564	
Juvenile		458		1670	
Staff		30		309	
Trustee		1		2	
Foster Patrons		11		37	
Teacher Loan		41		463	
Teen		20		53	
TOTAL	22,659	2,075	9.16%	9,098	4.38
District Population				53,183	
% w/Cards less than 3 years old (used & not used)				42.61%	
Items in the Collection				100,780	
% of Items Checked Out				9.03%	





The number of never before wireless connections is 597 for October (Branch and Main)





Newsletter Title	Recipients	Sent	Unique Opens
Second Saturday @ the Altadena Library - THIS Saturday 11/12/2016	10,343	2 days ago	17.74% 1,835 opened
This Week @ Your Altadena Library - Second Saturday & November Novels Sale	10,360	6 days ago	15.69% 1,625 opened
Welcome to the Altadena News Working Group Community Survey	10,370	11 days ago	16.68% 1,730 opened
This Week @ Your Altadena Library AND the November Newsletter!	10,385	11 days ago	16.34% 1,697 opened

CURRENT SUBSCRIPTIONS

21811

[Download](#)
[View More](#)

NEWSLETTERS SENT

1020

[View More](#)

PAGE VIEWS LAST 30D

4528

192 New Subscribers Last 30d

REVIEWS



4.7 ★

4.7 of 5 stars

14 reviews



Maria Molina

5★ Outstanding! I have been to the library for 34 years I love it!

November 2, 2016 · 🌐

👍 Like 💬 Comment



Diane Tangreti

5★ Great concert! Love the people and the atmosphere. I came from Alhambra to enjoy second Saturday concert. I plan on coming every month!

18 hours ago · 🌐

👍 Like 💬 Comment



Youth Services October Highlights

Programs & Services

October proved to be another busy month! In the 25 days that the library was open, we offered 23 programs! They included, 16 storytimes, including a special reading tour by Chris Holden, the In-N-Out reading program, Reading to Cedar, a movie, LEGO Club, Friday crafts, Coloring for Candy and Read for the Record!

Display Case

Our display case has become so popular that kids are only displaying their collections for a period of 2 weeks now instead of a whole month. A 7 year old boy shared his LEGO creations and a 5 year old girl displayed her Shopkins collection, both were very popular.



World Series

Since October is World Series Month, we had a baseball book display. Unfortunately, the Dodgers didn't make it to the World Series but I'm glad the Cubs finally broke their 108 year old losing streak.



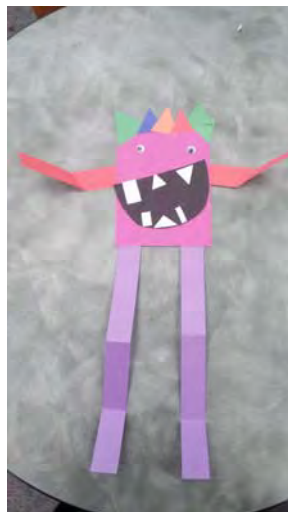
LEGO Club

We had 37 children and their parents building with us during the month of October. We offer this program once a month but we always get asked why we don't offer it more often. Maybe it's something to consider.



Fun Craft Fridays

47 children created Halloween themed crafts during the month of October.



Coloring for Candy

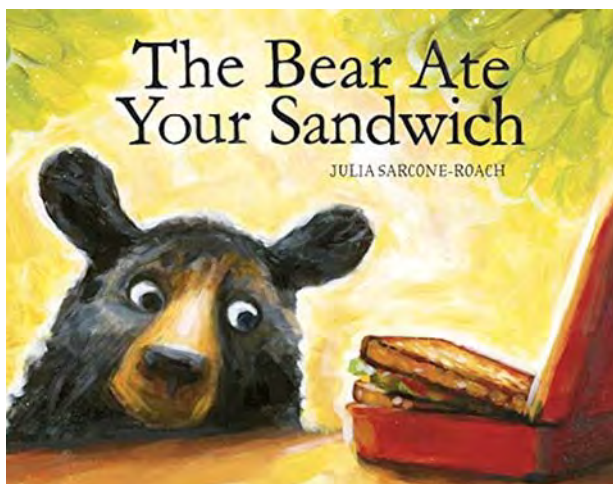
I can't exactly tell you how many pieces of candy we gave out but we had dozens of children participate in "Coloring for Candy". We displayed their masterpieces throughout the children's dept.



Read for the Record

The library participated in the 11th Annual Read for the Record event. This is a nationwide literacy awareness event where readers throughout the country try to break a world record for the most number of people reading the same book on the same day.

We had 61 participants and gave away 40 copies of the book.



Class Visits

Finally, we had 8 class visits to and from the library serving 161 students during the month of October

Teen Services – Board Report

October 2016

October is a very short month for teen services. I started as the new teen librarian on October 24th leaving me very little time.

My first project was the new book section. I went through all the books that are no longer new and removed them from the new shelves, placing them in the general collection. I then cleaned up the magazine and display area. I removed the flipping magazine shelves and relocated the new books to a more central location with lots of display space.

In the resulting space created by moving the new books, I shifted the YA Mysteries, YA Science Fiction, and YA Fiction to fill the space. This allowed space at the end of each shelf for display. I put various titles front facing on the ends of all but the bottom two shelves.



I then created a Game of Thrones Read-alikes display for the teen space.

The teen video games had recently been combined with the adult video games leaving an empty space at the end of the graphic novel collection. I moved Spanish from the middle of nonfiction, to the end of the graphic novels. I pulled biographies from the middle of nonfiction to place them at the end of the nonfiction collection and spread the nonfiction, biographies, graphic novels, and Spanish collection out to allow more ease of browsing and removing items from the shelves. I placed display materials on the top of the shelves. While shifting the nonfiction, I pulled old, unattractive materials for deselection.

I found a table and placed the magazines on it. I'm considering alternative ways to showcase the teen magazines. UTNE reader has been moved back to the adult magazines.

In addition to rearranging, I started contacting area schools to try to create partnerships. I contacted 9 different schools with plans to contact 5 more in November.



Branch October 2016 report – Submitted by Carlene Chiu, Librarian II – Branch Services

PROGRAMS

The month of October was one in which we celebrated Halloween all month. We had a Halloween bulletin board display and an inspiration station in which patrons could make their own Halloween decorations.

Here is a picture of one of our literacy students, Grace and her tutor, Stef making Halloween cards at our inspiration station:



In the background, is our Goosebumps goo decoration on the rolling shelf.



We also had a pumpkin treat craft for the kids. They made pumpkins out of Rice Krispie cereal, frosting, and candy.



Check out those candy corn teeth!

OTHER EVENTS

On October 5th, I attended PUSD's 4th Annual First Choice Festival which enabled me to learn more about the local schools and see what programs they offer.



On October 27th, for the first time we had flu vaccine shots offered at the Branch in partnership with Huntington Hospital. Twenty-five patrons received flu shots.



Modesta and I promoted this service by passing out flyers to Robinson Park, Jackie Robinson Center, Villa Park, Jackson Elementary School, Franklin Elementary school, Loma Alta Park, Altadena Mom's club, the Seventh Day Adventist Church, Sacred Heart, St. Elizabeth's, Odyssey School, and PUSD Peachjar online.

LITERACY

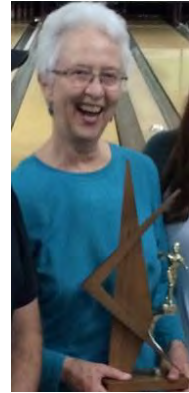
Kelly and Modesta starting teaching the ESL students basic computer skills! The bilingual class meets for 5 weeks every Tuesdays and Thursdays from 10:30-12. The students are excited to learn about the computer and get hand's on experience utilizing our laptops. There are 10 students in the class and a lot of interest from others.



Modesta here showing the class a mouse! The dynamic duo at work!

Collection Development Board Report – October 2016

Autumn ushered in a season of change in the Collection Development Department. We bid a fond adieu to Laureen McCoy, who transitioned back to Public Services, and I completed my first month as the new Collection Development Manager, having started on September 12th. Laureen, who scored the most points for her bowling team on Professional Development Day, was very helpful in sharing her knowledge of the community and the collections, ensuring that we will continue to offer our patrons a plethora of choices of access to information and entertainment.



Providing better access to the collections is one reason why we are hoping to use the HUD funds to get new shelving. With earthquake safe shelving, we can also feel better about patron safety. Providing Yamada Enterprises information about our collections, so that they could produce a shelving proposal, became a key focus of my duties in October. In October, I also compiled statistics regarding fiscal year 2015/2016 for the annual report to the California State Library. In fact, during the latter part of September, and the entire month of October, I was swimming in statistical data, as I created weeding lists for Young Adult fiction, Large Print fiction, Reference, and the adult history and religion sections. Laureen worked on weeding some older reference items, and, also determined that some of the books will better serve our patrons as part of the circulating collection. David and Chris both helped with pulling picture books that due to lack of circulation, are candidates for weeding. David also helped with pulling the large print items from the shelves.

Ordering new items for the collection continued, and, David added some donations we received to our Plays Special Collection. Regarding acquiring new items, I met with Carlene to discuss her collection needs for the Bob Lucas location, and, with Lucy to discuss picture books

Collection Development Board Report – October 2016

and beginning reader items. Learning about each member of the Collection Development Team’s workflow and daily processes was another focus in October. Chris showed me how he adds magazine issues to the collection, and Vicky started showing me some of her acquisitions process. Melloney and I met to discuss Interlibrary Loan, so that I could learn what sort of items other libraries request from us, and, more importantly, what kinds of items our patrons request from elsewhere. So, October was also chock full of meetings!

Professional Development Day provided the entire team with some great learning experiences. Miguel Figueroa gave an engaging presentation about the future of libraries.



Chris reports that he has now, “read all of Miguel Figueroa’s articles about Library Trends.” I look forward to the Collection Development Team working with other staff to incorporate some of these trends into the services we offer the Altadena

Community. In the photos, Chris is enjoying the skit, *Journey of the Book*, a tale of how a book becomes a part of the Library’s collection; and, David is smiling as he is about to

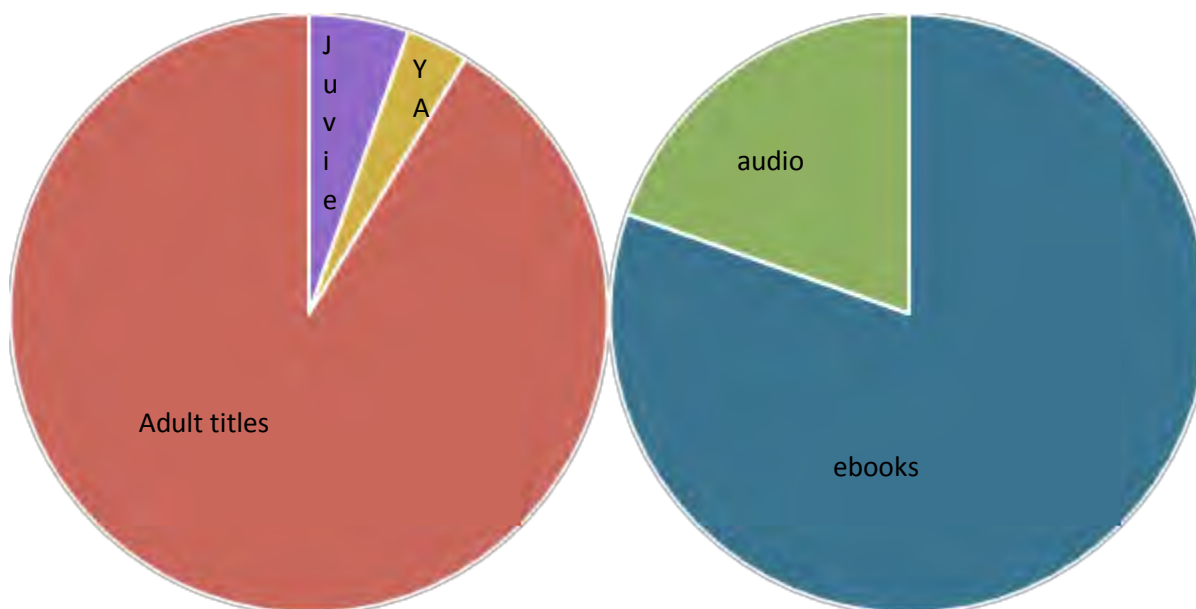


take part in the *Amazing Race: Library Edition*, a scavenger hunt in the Library. After the work day ended, Vicky and Stella took part in the bowling tournament, as members of *Team Superbad* (pun intended)!



Collection Development Board Report – October 2016

Regarding our collections, OverDrive continues to be a product that our patrons are seeking. In October, we had 430 checkouts, 105 audiobook and 325 ebook. The orange pie chart shows that ninety-one percent of the titles currently checked out are adult, five percent are juvenile, and the yellow represents young adult items. The blue in the second chart shows that eighty percent of current checkouts are ebooks, with audio books represented in the green. The percentage also mimics the OverDrive collection, in that the majority of our titles, are ebooks.



Usage of BrainFuse dropped from 287 total usage in September to 159 in October. The AWE Learning computers saw an increase of total sessions, 415 in October, from 363 in September. Tumblebook usage also increased from ten in September to twenty-seven in October! Good to know our youngest patrons are using these two fun learning tools. Another great thing to report is that the overall age of the collection is improving, and, slowly becoming more current. Whereas last month 4,011 items had a publication date of 2016, in October that number increased to 4,463 items!

Submitted by:
Estella Terrazas

November Technology Report

It has been awhile since the last technology report because the primary focus has been technology training for the staff; however, Altadena Library continues to excel technologically as lines in the sand get drawn and passed. The technology team met at the end of October to discuss the initiatives undertaken. The technology training topics have been expanded on, and a better process for producing the training has been enacted; also, a new section will be added to the Intranet called, 'Resident Expert List.' The list will be generated by staff to cover an assortment of topics with self-designated resident experts. Staff will utilize this list to be able to quickly find a staff member for internal assistance or assistance for the public. An unexpected opportunity came up for the Library to purchase two staff training licenses for Lynda.com via CALIFA at 50% discount, totaling \$409.50. The Lynda platform will go a long way in expanding on the staff's technological capabilities. The licenses will be assigned round-robin, and are good for one year.

All the public computers have been updated in the Children's Department to mirror the settings of the other public computers. Additionally, cool color changing mice have been installed to replace the degraded peripherals.

Our phone system has been upgraded to Jive VOIP. ***This saves the District \$3,400 per year by eliminating an on premises PBX maintenance contract, additional maintenance fees, reduction of direct dial numbers, and services fees.*** The system is state of the art, and vastly improves the phone system for staff and the public while saving money.

Miscellaneous Notes:

A mobile hotspot has been purchased for the District to have internet access at outside events.

The network control room carbon footprint has been reduced by reduction of physical hardware.

An audio broadcast system is now available to send audio signal from the teen T.V. to an unlimited number of headsets, reducing the sound from events.

We are stepping into the virtual reality space with VR headsets for the Playstation 4.

Our wifi upgrade is around the corner (November to December).

Raspberry Pi's will soon be the catalog computers in the public spaces.

The old people counters have been removed from their side by side deployment with the new people counts. The new people counters are within a tolerance of +-5%, and we are continuing to work on improving that margin. The co-deployment proved the validity of the long term error.

The Community Room now has the capability for a presenter to send an AV signal from a phone, tablet, or laptop to the projector and audio system from anywhere in the room.

October 2016 Monthly Report—Adult Services



October 1. Helen facilitated the **Saturday Sewing Program** for Naomi throughout October.

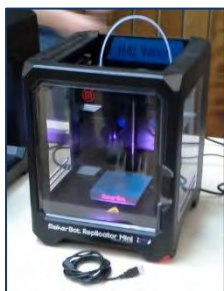
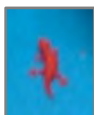
October 8. Second Saturday has returned to the Library starting with the group **Upstream**. Patrons had been waiting all summer for this event to start up again, and a good **350 people** came to the library to hear the Caribbean sounds. *Upstream* played a little Reggae, a little Calypso, some Soca and Steel Drum. If you have never heard of Soca music, it's "also known as *the soul of calypso*, and is a genre of Caribbean music that originated within a marginalized subculture in Trinidad and Tobago in the late 1970s, and developed into a range of styles in the 1980s and later. Soca developed as an



offshoot of kaiso/calypso, with influences from cadence, funk and soul. Soca has evolved in the last 20 years primarily through musicians from various Anglophone Caribbean countries including Trinidad and Tobago, Guyana, Saint Vincent and the Grenadines, Barbados, Grenada, Saint Lucia, Antigua and Barbuda, United States Virgin Islands, British Virgin Islands, The Bahamas, Dominica, Saint Kitts and Nevis, Jamaica, Belize and Montserrat." (Wikipedia) You could barely move around in here

and the dance floor was in constant motion with people dancing! Our local businesses of *El Patron*, *Ale House* and *Sweeter than Honey* were on hand for something to eat and drink. Ryan and Katherine brought Wei Wei for his first big music event (Kyllynn is holding him). Lots of fun and enjoyment by all who attended.

October 10. Both Libraries were closed all day for **Professional Development Day**. After a delicious breakfast, Guest speaker Miguel Figueroa shared views about emerging trends in libraries. During the afternoon session, the



staff took part in Technology Breakout training sessions. One of these

sessions demonstrated how to use the library's 3D MakerBot machines. The smaller machine made a little pink gecko and the larger machine produced a small blue octopus

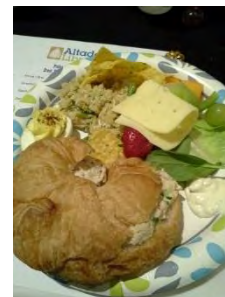
(picture enlarged to show detail). The MakerBots create these objects by laying down layers of plastic by way of preprogrammed instructions fed into the machine. A second session featured how to make a movie via your computer by compiling uploaded photographs. Two more sessions introduced: (1) Ten Amazing Applications For Smart Phones, and (2) Social Networking Sites Beyond Facebook and Twitter. Throughout the day, Staff

members had fun trying to decide who belonged to what baby picture



only person who really studied the time to decide member. Not baby picture, so taking part. scavenger hunt—

given a set of clues. First team to team's color won a prize. Breakfast and Lunch were catered by the Arevalo family. A big thanks to them for providing such a delightful and delicious array of foods.

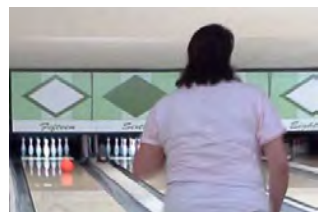
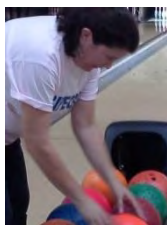


decide who

—Kyllynn was the got them all right. She said she just facial features for long periods of which ones belonged to each staff every staff member brought a we didn't know who was not Another challenge was a library teams were divided up by color and collect all the color tags with their

Comment from Helen: "it was a very well thought out and put together day."

At the end of the day, after all of the events came to a close, some members of the staff spent the evening bowling. Three distinct teams of five or more had formed during the week prior to the Professional



Development Day: **The Mighty K** team of Lauren, Mindy, Kelly, Christopher, Kylynn, and Jonathan



(Mikayla's Dad), **The Bowling Stones** (Sebastian, Mikayla, Helen, Felipe, Kate and her husband Tim), and **Superbad** (Vicky, Sue, Brianna, Ashley, and Estelle). Board of Trustees member Ira Bershatsky brought his two kids (Anya and Mark) to play and they formed the last team, along with Alondra (Christopher's wife).

The team with the most gutterball players called themselves **Superbad** and even had team shirts made. You could hear them cheering each other every time a gutterball was played. (Yay! Gutterball! Woo Hoo!) A lot of people thought that was kind of strange, but the



Superbad team had lots of fun.

[Bowling Champions! →](#)



October 11. No Guilt Book Club moderated by Helen. This month's selections included (1) **Want Not** by Jonathon Miles (A compulsively readable, deeply human novel that examines our most basic and unquenchable emotion: want) and (2) **Chasing the Scream: The**

First and Last Days of the War on Drugs by Johann Hari. (It is now 100 years since drugs were first banned in the United States. On the eve of this centenary, journalist Johann Hari set off on an epic three-year, thirty-thousand-mile journey into the war on drugs. What he found is that more and more people all over the world are beginning to recognize three startling truths: Drugs are not what we think they are. Addiction is not what we think it is. And the drug war has very different motives to the ones we have seen on our TV screens for so long. Hari reveals his discoveries entirely through the stories of people across the world whose lives have been transformed by this war. They range from a transsexual crack dealer in Brooklyn searching for her mother, to a teenage hit-man in Mexico searching for a way out. It begins with Hari's discovery that at the birth of the drug war, Billie Holiday was stalked and killed by the man who launched this crusade – while it ends with the story of a brave doctor who has led his country to decriminalize every drug, from cannabis to crack, with remarkable results. [source: chasingthescream.com]) Book Club members did not care for the fiction book, but liked "Chasing the Scream" better. 9 people attended.

October 12. Felipe, Mindy, and Helen bought tickets, took a vacation day and went on the **Casino Bus Trip** to support the **ALD Foundation fundraiser** headed by Gwyn.

October 15. Celebrating Frida Kahlo with Miriam Quezada. Miriam read & talked about Frida's life during the first part of the event. After a short break, the film *Frida*, with Selma Hayak, was



shown. Miriam had several pieces of handmade artwork for sale that she had created.

The film can be found in our DVD collection for those who missed it.

October 17. Dine for a Cause at Mijares Mexican Restaurant. 10 % of the day's proceeds were donated by the restaurant to the **Altadena Library Foundation**. Lots of people ate delicious Mexican food this night to support the Foundation and the Library.



October 18. Sue listened to a Booklist webinar called "Breathing New Life into Print Reference."

October 18. A patron was very excited to find the book “[The four doors : a guide to joy, freedom, and a meaningful life](#)” by Richard Paul Evans at our library. She had called 18 stores and libraries and no one had the book except us. Sue put it on hold for her—she came in and obtained a library card. Said she’s going to come here more often.



October 20.
Wear Purple Day. Staff wore purple to support Domestic Violence/Abuse awareness.

October 20.
Helen listened to a Booklist webinar on New Cookbooks.

Lots of great, scrumptious-looking new titles were gleaned from this repeat.



October 21. A patron was impressed because we had a Spanish language book ([Charlie y la fábrica de chocolate](#)) by Roald Dahl in the adult section. Back when Helen was doing the collection development for foreign language adult books, she had ordered several children’s books (to be kept in the adult section) for patrons who wanted to keep up their foreign language skills. Helen said it’s because “children’s books are easier to read than adult’s when learning or refreshing a language.”

October 22. Helen facilitated the From Page to Table Cookbook Club for 9 members. She prepared a blue cheese spread—and the recipe was from a magazine in the Friends Bookstore. The group was rerouted to Mindy’s office, where they watched the first half of the recently released movie, *City of Gold*, about the transformative power of food and food writing in how we experience where we live—the documentary of Los Angeles, led by Jonathon Gold of the Los Angeles Times. The 2nd half of the DVD will



be viewed at the next meeting on December 3rd. Helen made the blue cheese spread with veggies. Ken made an Argentinian beef stew, served in a roasted pumpkin. Patty created a pasta dish using Trader Joe's products. It was a small pasta with Soyocatash and a sauce. Helen said it was very yummy. 11-year-old member, Evelyn, made homemade potato salad to share.



October 22. Spoken Poetry program with multi-award winning poets Victoria Chang and Blas Falconer. Spoken poetry is a little like jazz improvisation as poets improvise new color and meaning into the text that the reader won't find on the written page. **It's poetry that is written on a page but performed for an audience.** Because it is performed, this poetry tends to demonstrate a heavy use of rhythm, improvisation, free association, rhymes, rich poetic phrases, word play and slang. (Source: Google) Open mic was at 1 pm followed by the readings and a Q&A with the guest poets.

October 22 was the final due date for all submissions of poetry for next year's 2017 Spring Poetry event on April 29, 2017. Submitted poetry will be published in the Altadena Poetry Review and/or read at the event.

October 26. Helen checked out books from the Sierra Madre Library for November's No Guilt Book club members to read. The selections for November are: Feathered Bone by Julie Cantrell and In Other Words by Jhumpa Lahiri. See Helen if you can't locate a copy to check out.

October 27. Helen and Vicki went to the Branch for their free flu shots.

Helen also cleaned and weeded the school reading list paperback shelf in the Circ. office.

October 29. Helen loaned the big chair and crown from her home to Kate (our Young Adult Librarian) to use in YA for the Game of Thrones display.



October 31. Halloween –some of the staff dressed up. Mindy was a witch, Natalie was a high school girl, etc. Lots of kids came to the library with their costumes on.

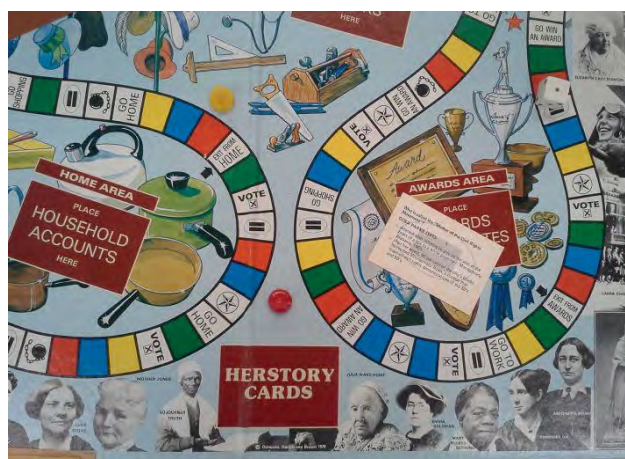
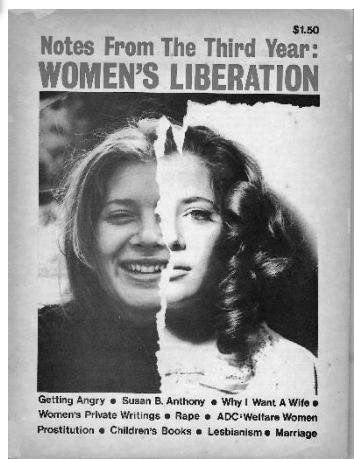


Helen continually helped Children's by signing up for or awarding children *Cheeseburger Rewards* for the **In-N-Out program**.

And, she also contributed to the Edge Assessment Action Plan for Technology headed by Christopher.

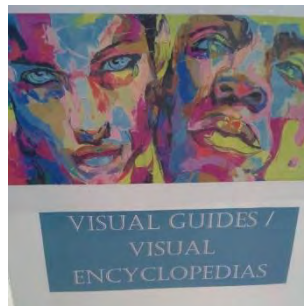
Display Case: A private collection of memorabilia from the **Women's Movement during the 1960's**. It's being held over into the month of

November, in case you missed it.





Displays: (1) Visual dictionaries, encyclopedias & guides, (2) books with red covers, (3) books with purple covers, (4) Domestic Violence Awareness (with handouts on elder abuse, teen abuse, and how to tell if you're the victim of emotional abuse). (5) National Popcorn Popping Month. (6) new Cookbooks. (7) new Audio books. (8) Have you Seen These People? about murderers, & spooky people. (9) Day of the Dead. (10) New weekly Bestsellers on the Wall. (11) Candy Corn colored books (white, orange, and yellow covers)



Debbie created the **“What’s Your Candy IQ: Test Your knowledge of trick-or-treating favorites with this quiz”** guessing game. Patrons and staff had more fun with this.



25 questions about candy, and you get to choose a candy from one of 3 Halloween bowls, depending on the number of right answers. The more answers right, the better the candy.

Artwork on the Fence wall between Youth Services and Adult Services by Sarah Ambrosio.



The League of Women Voters set up a table in the front of the Library to help patrons with **Registering to Vote** for the November election.



Random Reference Question. Lauren received a request by mail from a man in prison in Colorado who wanted to locate a clipping about a murder of a woman, Valerie Martin, who was killed in the 1950's. Since our library doesn't have a database to obtain newspaper articles, Lauren and Helen used their Pasadena Public Library cards to access the database **Proquest** to search for the news clipping. Apparently, the man who shot the woman was a relative of her husband's (a jockey) and he claimed that the woman had placed a curse on his family. He was sentenced for a number of years, and eventually was released. The victim had two young children, two and three years old.

Help! Bats have invaded the Library!



ESL/Computer Literacy
 Kelly Rae and Modesta Nava
 October 2016

On October 18th, 2016 Modesta and myself Kelly Ray started teaching basic computer literacy to the ESL class that is attached to the Bob Lucas branch library. There are 10 students in which have been enrolled from the very first day, and we only have 6 laptops to accommodate the students but they share computers. The initial basic instruction Modesta and I have been providing has been on turning on a computer, basic controls with a mouse and a cursor and arrow keys. We had the class all sign up for emails, which was a great experience for them since for all the students this is the first time in their lives they have used a computer, and very vexing and confusing for them as well. For the past 3 sessions, we have introduced the class to the keyboard with the intent of building some greater comfortably with the keyboard and cursor. This part of the instruction has taken off and they are ecstatic about the opportunity to learn, after just three out of the four initial weeks their self-confidence has grown, so much so after class some arrive to the library and continue with practicing.

Our most recent session dealt with writing memos and introducing them to Google translate, Modesta and I felt it's paramount crucial that the students can communicate rather it be online, ordering food or just trying to bridge the communication gap it's good to know that there is a resource that can at least assist them overcoming the language barriers in which they had no idea existed. Heading in to the final sessions we shall spotlight on building some communication skills, internet basics, Email (attachments), setting up online accounts and how to access the public school portals since a majority of the participants have children and are unaware of how to access their kids grades.



The participants had such a feeling of relief from this class that they wanted to write thank you letters and wish much gratitude to the branch staff and to the administrators of the library for allowing this class to exist. I have included those notes from them and translated their thoughts using a google application. If anything we have been missing in this class would have been resources access to a few more laptops to accommodate the 10 students would have made things easier but the students took it upon themselves and found a solution on their own and shared, I

additionally brought a device of my own and allowed them to use it as well. Modesta and myself feel it's a great investment in this underserved portion of the community and that this experience will deeply enrich their lives.

ESL Computer Class												
Students												
Last Name	First Name	Computer	Library #	Date	Attendance							
					10/18/2014	10/20/2014	10/25/2014	10/27/2014	11/1/2014	11/5/2014	11/8/2014	11/10/2014
[REDACTED]	[REDACTED]	U1	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	no	
[REDACTED]	[REDACTED]	U1	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	no	no	
[REDACTED]	[REDACTED]	Per Laptop	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	yes	
[REDACTED]	[REDACTED]	U1	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	yes	
[REDACTED]	[REDACTED]	Branch	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	yes	
[REDACTED]	[REDACTED]	Branch	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	yes	
[REDACTED]	[REDACTED]	Branch	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	no	
[REDACTED]	[REDACTED]	Shared	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	yes	
[REDACTED]	[REDACTED]	Shared	[REDACTED]	[REDACTED]	yes	yes	yes	yes	no	yes	yes	
[REDACTED]	[REDACTED]	Kelly's Tablet	[REDACTED]	[REDACTED]	yes	yes	yes	yes	yes	yes	yes	
Resources		Real-time										
4 Laptops		1/2 hr per session										
1 Projector												
		Topics										
Session 1		On/off/scrollbox										
Session 2		Email (docs)										
Session 3		Cursor/arrow keys										
Session 4		Backspace/saving files										
Session 5		Keyboard										
Session 6		Keyboard/Shift key										
Session 7		Internet/Email attachments										
Session 8		Amazon/School Portals										
		Google Translator										
		Printing/PDF files										


BOARD OF LIBRARY TRUSTEES
DIRECTORS UPDATE

DEPARTMENT: District Director MEETING DATE: November 28, 2016
PREPARED BY: Mindy Kittay LOCATION: Community Room

“Libraries are the great evolving democratic institution that we must hold onto. Someone said to me you are going to have to fight for them.... If we have to fight we'll fight until hell freezes over and then we'll fight on the ice because libraries aren't going away. When libraries go away our democracy goes away.” Ken Brecher the President of the Library Foundation of Los Angeles. <https://www.arts.gov/art-works/2016/ken-brecher-power-libraries-21st-century>

ALTADENA LIBRARY FOUNDATION

The Foundation has had a busy few months with two completed fundraisers and an ongoing opportunity. The Pasadena Playhouse has partnered with the Foundation to offer a 20% discount on tickets to the Christmas show. See flyer below for details.



\$20 Per Person

Includes:
Transportation, On Board Entertainment, and Refreshments

Please RSVP by October 1
Call for More Information
626.798.3337

Pick-up and Parking:
Rite Aid Pharmacy
735 E. Altadena Drive
Altadena, CA

Altadena Library
600 East Mariposa
Altadena | 626 798 0833
www.AltadenaLibrary.org



Monday, October 17, 2016
Dine for a Cause at Mijares Mexican Restaurant

Enjoy a delicious and authentic Mexican meal and have a percentage of the proceeds benefit the Altadena Library Foundation.

You do not need to make a reservation nor inform the restaurant that you are there to support the fundraiser—you simply need to go enjoy a mouth-watering Mexican dinner!

Help us raise funds for library programs and capital projects. You can read more about the Altadena Library and the Altadena Library Foundation at www.altadenalibrary.org

Questions: Contact Gwendolyn McMullins 626-791-3337 or call the library at 626-798-0833.

Altadena Library
600 East Mariposa
Altadena | 626 798 0833
www.AltadenaLibrary.org

SAVE 20%!
HELP RAISE MONEY FOR
THE ALTADENA LIBRARY FOUNDATION

You'll save 20% on tickets to Cinderella and The Pasadena Playhouse will donate 10% of the sales to The Altadena Library Foundation, but you must use our code when purchasing tickets.

THE PASADENA
Playhouse
PRESENTS
LYTHGOE FAMILY PANTO

A CINDERELLA CHRISTMAS

DECEMBER 8, 2016 – JANUARY 8, 2017

***USE CODE: ALF**

Panto at The Playhouse, now in its fifth year, has become a "must-do" holiday tradition for Southern California residents. A *Cinderella Christmas* is the latest Holiday Spectacular presented by The Pasadena Playhouse and Lythgoe Family Panto in the style of the traditional British Panto. A Panto is interactive holiday fun for all ages, and the timeless tale of Cinderella will feature comedy, magic, dancers from "So You Think You Can Dance" and contemporary music from Taylor Swift to the Bee Gees. Panto at The Playhouse productions have featured luminaries from the worlds of music, theatre and television, including Sabrina Carpenter, John O'Hurley, Ariana Grande, Ben Vereen, Olivia Holt and Lucy Lawless.

*Use code ALF to receive 20% off your tickets for A CINDERELLA CHRISTMAS. Offer expires January 8, 2017 and is good on all performances excluding December 8 at 7:00pm. Discount is available on all seats excluding ROW C and HIT SEATS (Rows R, S, & H). Fees and restrictions may apply.

Panto
AT THE PLAYHOUSE CELEBRATING 5 YEARS OF FAMILY FUN!

LEFT/RIGHT/TOP-BOTTOM: (1) Ariana Grande, Neil Patrick Harris and Charles Tilton in A Snow White Christmas. Photo by J. Scott Schulte. (2) Ben Vereen, Jordan Fisher and Eddie Van Halen in The Wizard of Oz. Photo by Clarence Aldred. (3) Lucy Lawless, Olivia Holt and Garrett Clayton in Sleeping Beauty and Her Winter Knight. Photo by Michael Reisman. (4) Gwen Stefani, Kevin Quinn, Sabrina Carpenter and August Manner in Peter Pan and Cinderella: A Panto Christmas. Photo by J. Scott Schulte.

Facebook.com/PasadenaPlayhouse @PasPlayhouse 626.356.7529 PasadenaPlayhouse.org

MEETINGS AND TRAVEL



In October I attended the Harwood Training in Atlanta. I will be using the skills and materials to train staff and to create, with our consultant Brian Biery, Community Conversations in order to:

- Access Public Opinion that can then be used to inform decision-making of all kinds, especially for future planning for the Altadena library
- Engage our community and provide the space for new relationships to form
- Find new partners and create opportunities for collaboration
- Develop strategies for working on

issues and build capacity to be able to work together

- Create natural pathways for people and organizations to contribute

- Educate the community about the important resource and significant value of their public library

The information garnered from these conversations will also be essential to updating our Strategic Plan which expires in 2017.

In early November I attended the California Library Directors meeting and the California Library Association Annual Conference – both in Sacramento.

STATISTICS

Highlights: (all compared to last year at this time)
(We were closed an additional two days this year as compared to last year which does affect these numbers)

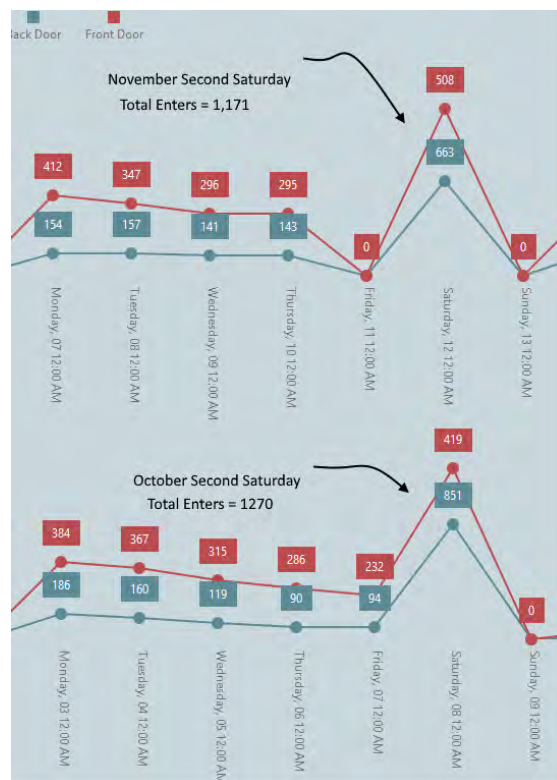
- Circulation at the Branch was up 18% and Main was down 7%.
- New library card registrations were up 14% at main and 26% at the branch
- Holds on our items were up 69%
- Passports issued was up 9%, photos up 37%

We had two very successful Second Saturday events so far this year (October and November). As you can see by the graph below, these events are pulling in large crowds from our community and continue to grow. They are a great opportunity for the District to advocate and inform our community about our value and our challenges.

DISPLAY



This month we added some display pieces to our Media Lounge and our new Teen Librarian, Kate Shumaker has been busy creating an interesting and inviting teen area for our community.



TECHNOLOGY

- VOIP is up and running and we have an actual operating professional phone system and have been able to cancel some phone lines and we are no longer paying for long distance.
- Our Wifi usage just keeps growing and growing but what is even more important is the number of users that are coming in, who have never used our wifi before. In July it was 598, August 635, September 552 and October 597.

FACILITIES:

- The new quiet study/meeting room is completed and ready to open for the public.
- The Staff Porch was cleaned up and received new outdoor furniture and barbeque – just in time for our Halloween Potluck.



STAFF MEETING:

- The new Teen Librarian started on October 24th and hit the ground running! She has already implemented Maker Mondays for Teens which is a STEAM program which gives our teens an opportunity to have some fun and learn at the same time.
- The Children and Family Services Librarian will start on Monday November 21st.
- Staff Meetings have been moved to coincide with Board Meetings which enables HRNETwork to spend the day at the library, training and meeting with staff in the morning and then attending Board meeting in the evening.
- Leadership continues to meet at least twice a month.
- All staff met in a special meeting in November to review and discuss the Phase I Renovation Plan.



MEMORANDUM

DATE: November 8, 2016

TO: All Staff

FROM: Leadership Team Committee for the Operating Plan: Mindy Kittay, Ryan Roy, Tina Wallin, Christopher Kellermeyer, Laureen McCoy, Carlene Chiu (absent), Helen Milner, Sebastian Zelepin, Mikayla Arevalo, Estella Terrazas, Kate Shumaker and Klynn Chaney.

Leadership Meeting Notes 10-28-16

2016-17 Operating Plan DRAFT

The Leadership Team unanimously voted in favor of Mindy and Ryan working on a new draft of the 2016-17 Operating Plan that would incorporate the suggestions of the Board of Trustees – specifically narrowing the scope of some of the objectives and removing completed objectives so that the documents the Board approve would contain only upcoming tasks and initiatives rather than completed ones.

- It was also noted that discussion regarding future Operating Plans should come before the Leadership Team in March or April, so that a Draft Operating Plan could be submitted to the Board by May.

HUD Projects Update

Mindy provided an update on HUD grant funds:

- HUD will cover the lighting and the ramp work that has already been done.
- Mindy anticipates the door work will be around 25,000, which would also be covered work as long as they are ADA accessible doors. Christopher is the lead on getting these bids.
- Regarding the Bridge project, she mentioned that upkeep and maintenance costs of re-doing the Bridge would be significant and would recur regularly as the bridge naturally deteriorated. One solution would be to backfill under the bridge and then create the bridge with concrete, replace the railing with pickets that meet building code and replace the light fixtures. This would make an ADA entryway that looked very similar to the bridge but would not require ongoing maintenance. The cost for this could be less than the estimate to recreate the bridge as it was originally built. The issue with this is that there are people in the community that are adamant about the facility remaining in its original form and it would take too much time to have a campaign to convince the community of

the benefits of this change. It was also noted that while we believe HUD might possibly pay for this project, it is not certain, as it was not written in the original grant document. HUD has been clear that only work that was included in the grant documents would be covered.

- Mindy also presented the possible shelving project and presented the possible layout plan from Yamada shelving, which will be covered in the next section:

Shelving/Carpeting (Mini-Remodel Project)

Mindy presented an overview of the possible shelving/carpeting project by providing insight into the history of the HUD funds and how they could most effectively be used. The following information was covered:

- The Library was designed and built in 1967 to hold approximately 80,000 books. There was no accommodation for ADA accessibility, no space allotted for computers or movies or audiobooks, nor considerations made for earthquake safety. Currently, the Library has about 90,000+ items, and if we were to go forward with the re-shelving project, we would have space for around 69,000 items. (NOTE: With the new drawing from Yamada that was received after the Leadership Meeting, this number of items has been updated to about 82,000 items.)
- If the Library was to receive new shelving, we would also add more electrical outlets and we would re-carpet the Library as well, which the Foundation would contribute to financially.
- While the new shelving would require weeding in targeted areas, Estella reported that she believe the average age of the collection is about 14 years, and that the collection would need to be weeded significantly whether the Library got new shelving or not.
- There is currently a contract in place with the Los Angeles Community College District that we could attach on to and it would avoid having to go out for bid, which is a timely and lengthy process, in which we would most likely end up going with Yamada, who has done shelving previously in the Library.
- In drawing provided by Yamada, Plan 1 involved swapping the Children's and Adult areas, and Plan 2 kept them in the same place while altering the shelving capacity.
- The project would require a closure of the Main Library for approximately 6 weeks, but there would still be enough work for staff. The Branch would possibly have extended hours, and staff would have opportunities for programming outside the library, professional development, outreach, training, and could take vacation time as well.
- It was asked that each member of Leadership provide their feedback, as well as vote on which option they thought would be best for the library -- or if they believed a project should take place at all.

The Leadership Team present at the meeting unanimously voted for Option 2 of the shelving/carpet project proposal as the best use of the available HUD funds, and preferable to not using them at all.

Comments from specific Leadership Team Members

Laureen-

- Laureen said that yes, the shelving project should take place, that it is very important for ADA and earthquake reasons. She said she would go with Plan #2, leaving the adult collection where it stands. She said that she understands that difficult decisions must be made and that she would like to be involved in the process of reducing the collection as needed. She said Plan 2 is the most reasonable; that ADA accessible shelving and doors are extremely important; and that she would hate to see the district lose the HUD funds available.

Ryan-

- Ryan said that he leans toward Plan #2, and that with the other plan there is a significant distance from the adult collection to the information desk. He also mentioned that having the computers located so close to the Children's area could present a sound problem. Ryan also mentioned that he believes that the staff, public and board will benefit from all the research that is being done in regards to the project, including statistics from our Library and others. He also said that it is important that the Doors be replaced as well.

Christopher-

- Christopher said that after seeing the plans, he believes Plan 2 to be the better option, and that the plans might have to be adjusted with respect to power. Mindy asked that Christopher and Klynn work to get preliminary bids for electrical work that would expand the power in the Library for the public.

Mikayla-

- Mikayla said that she absolutely believes the shelving project would be best for the Library, and that she is open to accepting either Plan 1 or Plan 2.

Sebastian-

- Sebastian said that he believes Plan 2 would be best due to the restrooms being close to the Children's area. He said that he believes the Community would appreciate this project, and although he saw mixed feelings in the beginning in respect to changes that have taken place, he has witnessed more and more patrons that are happy with the overall changes that have taken place. He said that he is not too happy about the collection size having to be reduced, but he understands, and believes that if that is part of the process to accomplish this project, then it has to be done, and the benefits for the community outweigh the negative aspects.

Helen-

- Helen said that it would be a shame to lose the funding. She mentioned that the carpet and flooring is so terrible and appalling, that she does not invite anyone that she knows to our Library. She said that she would appreciate if the Community Room was spruced up as well in the process since the majority of programs are held in the Community Room. She asked if both the Bridge project

and shelving could be done and Mindy confirmed that it was either project and that the funding would not cover both. She mentioned that the bridge project is not a project that is guaranteed to be covered by the grant.

- It was also noted that the current tile in the community room poses a danger as some tiles are broken and there is exposure to asbestos.
- Helen also mentioned that she believes this mini-remodel would invigorate the community and help to get support for the foundation for the possible major remodel, or even just re-doing the bridge in the future. Helen asked about the 50th anniversary in 2017, and Mindy and Helen agreed that the grand re-opening after this project would make a great promotion for both the project and 50th anniversary 'party'.
- Mindy agreed with Helen and pointed to the fact that in the past, before changes took place, there were very few new board applicants, and that most recently, after many changes have taken place, there were overwhelmingly positive Board applicants who seemed excited and voiced their want to be a part of the changes taking place at the Library.
- It was noted that if the Library is going to go forward with the shelving project, that we would start notifying the public immediately and that a focused campaign would start most likely in December, to prepare the public for what is to come.

Kate-

- Kate mentioned that the teen space needs a refresh, and that the entire Library could really use a refresh. She believes that from the comments and conversation that she has heard, that Plan 2 is probably a better fit for the Community.

Estella-

- Estella is currently working on a report that includes the statistics in other Libraries and how their size compares to the size of their collections, and their circulation rates. She will also be working on a weeding report and working with Laureen in regards to the collection.

Facilities Committee and All-Staff Planning

A facilities committee with staff was created and will meet to discuss this plan further. It was decided that staff would reach out to the friends and foundation and ask if they would like to attend the meetings.

There will be a special all-staff meeting in the next couple of weeks where the rest of the staff will be presented with the plan of the leadership and facilities committee, and will be surveyed as to how they feel about the project, and if they would like to pursue other options or not.



MEMORANDUM

DATE: November 10, 2016

TO: All Staff

FROM: Leadership Team Committee for the Operating Plan: Mindy Kittay, Ryan Roy, Tina Wallin (absent), Christopher Kellermeyer, Laureen McCoy, Carlene Chiu (absent), Helen Milner, Sebastian Zelepin, Mikayla Arevalo, Estella Terrazas, Kate Shumaker and Klynn Chaney.

Leadership Meeting Notes 11/8/2016

HUD Update

Klynn updated Leadership on the current progress and updates regarding the HUD grant. She mentioned that she and Tina submitted a reimbursement request on 10/31 for the Lighting and Ramp work that has been done.

- It was also noted by Mindy that HUD will not reimburse the District for moving costs associated with the shelving project.

HUD Projects Update

Mindy provided an update from Yamada:

- Mindy presented the final drawing from Yamada, which she noted contains more items, and notes the existing shelving that will not be replaced, so that Yamada will not include existing shelving in their price quote. It was noted that in their first quote, they were charging for existing shelving.
- Once the plan is approved by Leadership, Christopher will begin working with Electricians for quotes on electrical upgrades.
- The new plan is completely ADA compliant, with more opportunities for display and more seating areas, which will bring patrons further into the collection.
- Mindy also noted the district will seek quotes for walls to separate different areas of the collection, (such as YA).

Collection and Weeding- Estella

It was noted that regardless of whether we receive new shelving or not, weeding will need to happen, along with continuous weeding going forward.

- With the previous plan, Approx. 13k-14k books would have needed to be weeded, with the new plan, only about 5k will need to be weeded.
- More overall volumes will be retained with this new plan.
- The Children's and YA collections would be gaining volumes, and it was noted that this new plan provides lots of room to grow and to adapt spaces for the collection.

Mindy-

- Mindy began researching Library standards and statistics. It was noted that California does not have Library standards.
- Large communities have approx. .5 to .75 sq. ft. per capita, and smaller communities have approx. 1.25 to 1.5 sq. ft. per capita.
- Mindy estimated that for our population of about 55k the Library should have about 55,000 square feet to adequately serve the community.

Laureen asked about the catalog computers, (Mindy mentioned we will still have them throughout) and about a moving estimate.

Mindy noted that the moving company will help remove the materials, store them and replace them. She noted that weeding would take place prior to the project so that the collection is where it needs to be prior to moving.

Estella noted that an inventory of the collection would also be done in the process, which hasn't been done in over 10 years, causing problems for staff and patrons. Estella also noted that cataloging and labeling projects can take place as a part of this process.

Signage

- Mindy noted that once the Library re-opens, there will be consistent signage hanging around the Library, with a cohesive look.

Flooring

- Mindy provided leadership with samples of both carpet and hard flooring, and a timeline and estimate will be forthcoming.

Mindy

- Mindy noted that it is important that the Board hear from staff regarding their support of the project. It was noted that the Branch would be open for extended hours, and that the entire bottom floor would still be open and usable during this process.

Laureen

- Laureen asked that new books be taken to the branch so that patrons can still check out new books and materials during the process. She also asked if Wi-Fi would still be accessible.

Ryan and Mindy

- noted that it is possible to set up tables in the parking lot for computer usage, Story-time could be held at the farmer's market, and second Saturday would take place in the parking lot.
- Possibly updating community room ceiling tiles and putting an overlay over the existing flooring.

Upcoming Staff Meeting

- Mindy mentioned that during the special all staff meeting, leadership will present for approximately 15 minutes, then answer staff questions, and staff will complete a questionnaire regarding their thoughts about the possible project.

Round-Table Staff Comments

Mindy-

- Waiting for Children's Librarian to formally accept the position. She will be starting on November 21st. Tina is on leave until at least December 1st. An accountant will be brought in; Nicole is working three days a week.

Christopher-

- Christopher mentioned that he needs to meet with Mindy to discuss expanding the Data and Power in the building.

Sebastian-

- Sebastian said he is looking forward to the all staff meeting regarding the project.

Laureen-

- Laureen thanked Mindy for the patio update. She also mentioned she has been working with Estella on weeding Reference and cleaning up the catalog.

-

Helen-

- Helen said that a patron came all the way from Santa Monica looking for a specific book we had in our collection, and thanked Mikayla for her help on Saturday.

Kate-

- Kate mentioned that she was working on Teen volunteer applications.

Estella-

- Estella is working on her Board document, and asked leadership to let her know if they have any questions or suggestions. She thanked Mikayla for letting her know that Holiday CDs were being kept in a box away from the public.

Ryan-

- Ryan will be sending leadership meeting notes, and send the adopted plan along with the memo to all staff. He also mentioned he was working on the schedule for the Open Studios weekend.



MEMORANDUM

DATE: November 10, 2016

TO: All Staff

FROM: Administration

All Staff Special Meeting Notes 11/9/2016

Welcome and Purpose of Meeting

Ryan provided staff an update on the plans for use of the HUD funds to Leadership and the possible shelving project.

- He noted that the purpose of this meeting was to update all staff and seek their feedback regarding this and other possible projects.

HUD Update and Overview

Kylynn provided a brief overview on the HUD grant to all staff, mentioning that over the last 8 months, Admin has had multiple conversations with HUD in which they have confirmed they will only cover projects included in the original grant, which severely limits the District in the projects we can pursue.

- It was also noted that Tina and Kylynn had submitted the first reimbursement request on 10/31 for the lighting and ramp access work.
- Kylynn noted that if the Board approves this project, admin will submit a Budget Line Item Amendment request, to advise HUD on the projects the District will be completing.

Doors Update

Christopher provided an update on the quote and plan for replacing the doors.

- It was noted that the bottom door would be a push-button automatic door and that the upper front door would be replaced with a large sliding automatic door.

Collection Update

Estella provided an update the plans for the collection and how they relate to this project.

- She noted that overall, because of the shelving, we would be gaining more volume space.

- She mentioned that there would be opportunities for the display in the collection.
- She also mentioned that the collection we have is not current, and not serving our community best due to the average age of the collection.
- She mentioned that regardless of whether this project goes forward, weeding will need to happen.
- She showed photos of the shelving in the juvenile area that she took, which shows overcrowding and mentioned that the shelves are too close together.

Mindy

Mindy spoke to staff about the possible projects that these funds could be used for, noting that due to budget and time constraints, our options are very limited.

- She mentioned that she believed one of the biggest concerns of the Board was the closure that this project would require.
- She noted that during this closure, we would have extended branch hours, and opportunities for staff development, outreach, and vacation if staff wanted to take it during that time. She noted there would be no shortage of work and all staff would be employed with no one being forced to take time off.

Questions and Concerns:

The Friends of the Library asked about their space and what changes would be made to the bookstore.

- Mindy noted that the Friends would be retaining all current shelving that surrounds the bookstore, receiving a new display in the middle, and a new shelf on the outside that extends further than the current shelf/display. This would increase the number of volumes available to display and improve the look of the bookstore and provide delineation.

Chris W. (FOAL) asked if this project would be taking funds from other needs or maintenance projects that the Library needs.

- Mindy noted that most costly portions of this project including shelving and doors, would be covered by HUD funds, and that other maintenance needs have a specific budget from the Library that does not relate to this project. She also noted that the Foundation would be contributing financially to costs associated with this project that will not be covered by HUD, flooring, for example.

Vicki asked about weeding and expressed concern with how much weeding might need to be done and how it will affect the collection, she mentioned that a lot of weeding has been done already and asked if this was a continuation of that project.

- Estella noted that the current collection will need to be weeded either way, and that our current collection is not responsive to our community.
- She noted that our collection is very old, and patrons are not checking our materials out.
- She mentioned that there are very specific collections that need to be weeded, due to age and mentioned that the Library needs to weed and build a collection that responds to our Community's needs and that our patrons will check out and use, to which was agreed by staff and noted that they would like to have a collection that is used by our Community.

BOARD OF LIBRARY TRUSTEES
STAFF REPORT

DEPARTMENT: District Director MEETING DATE: November 28, 2016
PREPARED BY: Mindy Kittay LOCATION: Community Room

TITLE: Summary Report of Goals and Purpose of Operating Plan for 2016/2017

The purpose of the Annual Operating Plan is to help the District focus on achieving its Strategic Goals in small annual chunks. Optimally the Operating Plan will be completed prior to and in conjunction with the Annual Budget. This ensures that all projects in the plan have the appropriate funding and that staff are prepared to begin work on the plan in July.

This fiscal year the operating plan process began in March with the leadership team reviewing the existing Operating Plan progress and determining what would move forward to the next year, what would be abandoned and what new items needed to be added. All staff were invited to post additional ideas onto worksheets that were created. On June 3, 2016 at an all staff meeting which included Trustees McKenzie and Zelada-Garcia, a final exercise was held where input from all staff was gathered. Leadership then analyzed the information, divided it into sections that aligned with the Strategic Plan and began preparing its final report. At this time it became clear to Leadership that a new section needed to be created and they called it C.O.R.E. The C.O.R.E. initiatives address core values, morale, communication, training, review of job descriptions and salary and benefit analysis.

At the June Board Meeting the Leadership Team presented a report to the Board as to the progress on the plan and the addition of the C.O.R.E. Initiative. The Leadership Team requested that the final Operating Plan be presented to the Board in September with progress reports every month. The delay was requested so that, as per instructed by the Board, we could focus on improving morale and communication. It was the intention of the Leadership Team that the newly added C.O.R.E. section would address these challenges. The Board agreed to the delay and Board President McKenzie stated that the board was supportive of the teams' goals and plans as stated.

Since that time Leadership has provided the Board with reports from each of their weekly meetings. These reports show the development of the Operating Plan. In September, as promised, Leadership provided the final plan to the Board. The Board deferred review of the plan until the October Board Meeting.

At the October Board Meeting the Board requested that the Leadership Team remove items already completed from the plan and refine other areas of the plan and re-submit.

Attached is the Operating Plan that has been revised and approved by the Leadership Team. This plan provides staff with the priorities to focus on for the remainder of the fiscal year. Once the plan is approved by the Board, staff and leadership will determine which of the objectives will require implementation teams and which can be completed without. Methods to measure success will be defined and reported on quarterly and annually.

The following Operating Plan for 2016-2017 **is reflective of the Altadena Library District's** mission to provide free and equal access to information, ideas, technology, and the joy of reading to educate and empower our diverse community. This document seeks to outline a plan of action for achieving the goals **set forth in the District's current Strategic Plan, so that** the Altadena Public Library can continue to meet the present, future, and constantly changing needs and interests of its diverse clientele.

Goal 1

Funding: The Altadena Library District will seek to establish a stable source of funding to sustain current levels of customer service. The District will expand sources of revenue.

Goal 2

Outreach: The Altadena Library District will tell its story to the community through enhanced print, electronic and social media communications.

Goal 3

Facilities: The Altadena Library District will provide a facility that is comfortable, welcoming, safe, energy efficient, flexible, and fully disabled-accessible.

Goal 4

Lifelong Learning: The Altadena **Library District will fuel Altadena's passion for reading, personal growth, and learning.**

Goal 5

Technology: The Altadena Library District will provide access to the digital world through state-of-the-art technologies.

Goal 1 -- *Funding*: The Altadena Library District will seek to establish a stable source of funding to sustain current levels of customer service. The District will expand sources of revenue.

Objectives for Goal 1: Staff support of library support groups

- We will reach out to all support groups (ie: Friends of the Library, Library Foundation) to ask them to present to all staff the information they share with the community.
- Continue to research and apply for grants that meet the Strategic Goals of the Library and the Operating plan.
- Revise and update the Volunteer Program.
 - Continue to search for Volunteer, Volunteer Coordinator or Review existing positions and determine if funding is available to add a paid Volunteer Coordinator position.

Goal 2 -- *Outreach*: The Altadena Library District will tell its story to the community through enhanced print, electronic and social media communications.

Objectives for Goal 2: Increase visibility of library in community

Community Conversations

- This fall and winter the Altadena Library will be taking its role as a community connector seriously and will be focusing on a turned-outward way to authentically engage members of our community through a series of conversations using the Harwood and Libraries Transforming Communities protocol and training. This process will provide the library with knowledge of the **community's aspirations**, what they think needs to change in order to reach these aspirations and what do they believe they can do and who do they trust to take action on the challenges that we face as a community.
- The purpose of these conversations is to:
 - Assess Public Opinion that will be applied to inform decision-making of all kinds, especially for future planning for the Altadena library
 - Engage our community and provide the space for new relationships to form
 - Find new partners and create opportunities for collaboration
 - Develop strategies for working on issues and build capacity to be able to work together

- Create natural pathways for people and organizations to contribute
- Educate the community about the important resource and significant value of their public library
- From this outreach process, we will garner information from the community on a number of topics, and from this information, the board may decide to revisit the strategic plan/vision/mission and goals of the District. The information will also provide our support groups (Friends and Foundation) with the information they need to effectively campaign for donations. (Our current strategic plan expires in 2017)
- Create a style guide to be used by the Library, Friends and Foundation so all communications have a uniform and recognizable look. **Draft was presented and is being revised for presentation to the Boards in 2016/2017 and to include signage guidance.**
- Create a Social Media Marketing Plan including parameters and best practices protocols. Increase our presence within social Internet platforms (Facebook, Pinterest, etc.), and add social media options to our website.

Move the Library Outside the Walls

- Participate in bringing awareness to the community by advocating for the library in the community. Specifically, during Library Card Signup Month and during other times we will be reaching out to the community with a physical presence. For **example, the library could have a presence at public events such as farmer's market,** concerts in the park, Little Free Library etc. The implementation team for this goal will work on specifics and present them to the Leadership Team during the 2nd Quarter of the fiscal year.
- Increase communication and partnerships between the Library, Friends and Foundation. Meet with all three groups to discuss how they feel this can be accomplished.
 - Hold a Community Conversation (Harwood) with all three Boards in December 2016.

Goal 3 -- *Facilities*: The Altadena Library District will provide a facility that is comfortable, welcoming, safe, energy efficient, flexible, and fully disabled-accessible.

Objectives for Goal 3:

Create more defined spaces for the public: This objective came from feedback about the library being too noisy and lacking quiet places to work and study as well as from teens requesting quiet study areas.

- Determine if changes due to using the HUD funding for new shelving will allow us to create quiet study spaces and more meeting area by redefining the layout of the main floor which will be necessary to meet ADA requirements.
- Complete reorganization of lower level staff spaces in order to open up more space for the public on the main level.
- Complete the creation of a teen area along the west end of the library
- Research, purchase and install at least one exterior lighted sign and a cohesive signage design for the interior of the building.
- Provide plan for replanting of planters in reading court as part of the mini-renovation. If mini-renovation does not happen the replanting is still budgeted for and will go forth.

Improve internal aesthetics, cleanliness & safety goals

- Safety: **HR Network's contract includes safety training and creating a safety program for the library.** The team will work with HR Network for staff training on this subject
- Aesthetics: As spaces become defined and change, we will be able to make updates to certain aesthetic parts of the library such as replacing the carpet.
 - Internal signage is a priority
 - The team will work with the foundation to figure out the following priorities: Bridge repair, replacing carpeting, making the library ADA Compliant, electrical upgrades, signage, replace furniture and replacing shelving, using the HUD funds, District budgeted funds and additional funding from the Foundation.
 - External Signage – Monument Signs

Goal 4 -- *Lifelong Learning*: **The Altadena Library District will fuel Altadena's passion for reading, personal growth, and learning.**

Improve and diversify programming: Expand and develop programming (classes, seminars, lectures, training, presentations,) that meets the needs of the community and is experiential and relevant.

- Create an implementation team to assess the results of program exit surveys, community conversations, and the success of existing/past programs. This team will evaluate how programs should evolve going forward. They will be responsible for:
 - Figuring out what new programs to try and what programs have already been working
 - Making sure we are reaching all segments of the community (ie: age, ethnicity, socio economic status, etc.)
 - Introducing new ideas to the community which the community may not have had an interest in originally

Goal 5 -- *Technology*: The Altadena Library District will provide access to the digital world through state-of-the-art technologies.

Provide better platform for staff/public interaction with the Library

- Summer Reading online open source platform is a priority
- Community engagement tool: Biblio Board (the library purchased this tool and will be rolling it out in 16/17)
 - This tool allows the work of local artists, musicians, and writers to be featured online
- Unique Phone System
 - Telephone service for library including live help online from our website. Some of **the service's capabilities include: answering phone calls, scheduling** appointments (ex: for the community room), forwarding calls to specific staff members, forwarding calls to the reference desk, placing holds on books, etc.
 - Schedule a webinar in November for the leadership team to assess the pros and cons of implementing the system. A circulation staff member from the Palos Verdes Library, who has used the service for a number of years, will attend and explain how it works for their library.
- Expand the Teen DIY program to create a Digital Learning Lab/Makerspace (FabLab) for all ages.

Library Staff Training and Development

C.O.R.E. (Core Organizational Responsibilities Evaluation), which includes what services we provide & how we provide them – positions needed in the Library/job description review, our organizational and staff values, morale, internal communication, salary & benefits review, and professional training.

- A) Work with HRNetwork on ways to address morale issues.
- HRNetwork to attend All Staff Meetings and present on topics selected by the Administration/leadership and Board and will continue to present at Staff Meetings until further notice.
 - The most prevalent morale issues will be defined. Leadership Team (with the assistance of HRNetwork) will identify and discuss methods of improvement, culminating in the creation of a specific plan of action. The plan may or may not include the refining of existing strategies (such as White Board and Implementation Teams).
 - At a defined time, the Leadership Team, (with the assistance of HRNetwork), will further analyze if morale has improved; this will be shared with the staff and the board, and will be used to reassess and update plan.
- B) HRNetwork has been tasked with creating **a new employee manual and SOP's which will be** provided to all employees.
- C) HRNetwork will be doing a salary and benefits analysis in 2016/2017 for review by the Board.
- D) The staff will meet to provide input on a cultural values statement for the organization. (September Staff Meeting) and a document will be created that defines our cultural values in relation to our Vision and Mission as an organization.
- E) Leadership Team will review the outcomes from the Community Conversations and use the information to review the services and products we offer to the public. Based on this information Leadership will make recommendations as to changes in job roles in order to better meet the needs of our community. New job descriptions will be created accordingly.
- F) Encourage staff to share their passions and their aspirations in relation to their job and duties, and use that information to provide opportunities for empowerment, improve job satisfaction, and build confidence.
- G) Training: The fiscal and organizational success of the District relies upon a well-organized, informed, technologically proficient, and forward-thinking staff. Continue to search out opportunities for our staff to view, learn and discuss what other libraries and institutions are doing. Continue the work of the Staff Technology Competencies Implementation Team to provide staff with expectations and training.

COMPLETED ITEMS AS OF 10/31/2016

Lifelong Learning & Outreach: Participated in Outside the Lines: Outside the Lines is a weeklong celebration demonstrating the creativity and innovation happening in libraries. We

had special Inspiration Stations includes Happy Signs and we partnered with the Girl Scouts in Parking Day.

Facilities: Retrofit of lighting to LED at the Branch in the Parking Lot. Completed September 2016: Branch parking lot is now 100% LED.

Technology: Upgrade to VOIP telecommunications system. Completed

C.O.R.E.: Have a full day of staff training in October (annually) with opportunities for staff to work together as a team and learn from experts in the Library field. Completed, Exit Survey results shared with Board and Staff

C.O.R.E.: Set library staff technology competencies and train staff in accordance. The Implementation team for this project is meeting regularly and training is being created and completed. This is an ongoing project that will be modified and revised as needed as time and technology changes occur.

Outreach: In July we began a program to bring back users who have not visited the library in over 12 months. This consists of an email blast to those users inviting them back. This will happen quarterly.



Board of Library Trustees

Meetings are held the fourth Monday of the Month*
(unless otherwise noted)

Location: Altadena Library District Barbara J. Pearson Community Room
Time: 5:00 p.m. (unless otherwise noted)

Agendas are posted 72 hours prior to the meetings.

Meeting Dates for 2017

January 23, 2017

February 27, 2017

March 27, 2017

April 24, 2017

May 22, 2017

June 26, 2017

July 24, 2017

August 28, 2017

September 25, 2017

October 23, 2017

November 27, 2017

No Meeting in December

Subject to approval by the Board of Trustees on October 24, 2016



HOLIDAYS AND CLOSURES FOR 2017

New Year's Day observed	Monday	January 2
Martin Luther King Jr. Day	Monday	January 16
Presidents' Day	Monday	February 20
Memorial Day	Monday	May 29
Independence Day	Tuesday	July 4
Labor Day	Monday	September 4
Columbus/Indigenous Peoples Day (Professional Development Day)	Monday	October 9
Veterans Day observed	Friday	November 10
Thanksgiving Day	Thursday	November 23
Day After Thanksgiving	Friday	November 24
Flexible Holiday	Friday	December 22
Christmas Eve Holiday (In lieu of Christmas Eve which occurs on a Sunday)	Saturday	December 23
Christmas Day Holiday	Monday	December 25

Early Closure

Thanksgiving Eve	Wednesday 5pm	November 22
Christmas Tree Lane Lighting	Saturday 4pm	December 9

* Personnel Policies and Rules, Section 9.1.1



AGREEMENT
Patron Communications Services

Client Name: Altadena Library District
Address: 600 East Mariposa Street
City, State, Zip: Altadena, CA 91001
Telephone: 626-798-0833

SERVICES

Unique Integrated Communications, Inc. (UIC) and the Client named above enter this agreement for Patron Communications Services to be provided by UIC on behalf of Client. UIC shall provide Client with the services specified in Exhibit A in accordance with the terms and conditions of this Agreement.

CONFIDENTIAL INFORMATION

Each party agrees that: (1) it will not disclose to any third party any Confidential information disclosed to it by the other party except as expressly permitted in this Agreement; (2) it will not use any Confidential Information disclosed to it by the other party except as necessary to perform its obligations under this Agreement; and (3) it will take all reasonable measures to maintain the confidentiality of all Confidential Information of the other party in its possession or control, which will in no event be less than the measures it uses to maintain the confidentiality of its own information of similar importance.

All information about Customers/Patrons, including, without limitation, names, phone numbers, email addresses, postal addresses, and any other data that is accessible through and/or received or collected by UIC in the course of performing the Services (collectively, **Customer Information**), shall be the Confidential Information and exclusive property of Client. UIC will ensure it has in place and at all times maintains appropriate security measures consistent with prevailing industry standards to safeguard the receipt, collection, transmission and storage of all Customer Information and the delivery of such Customer Information to Client. UIC may only use the Customer Information for the purpose of performing its obligations under this Agreement, and will not make any other use of the Customer Information except as otherwise specifically permitted by the terms of this Agreement. UIC agrees not to sell, share or otherwise transfer the Customer Information to any third party without Client's prior written consent.

TERM

This Agreement carries no term length and may be terminated without penalty at any time upon written notice.

PRICING

Prices are valid for twelve (12) months from contract execution date.

Implementation Fee: \$895.00

Patron Communications by Phone:

\$1.25 per minute, with a monthly minimum charge of \$895.00. Pricing will be per minute of phone-time (active agent engagement). UIC would track the length of each phone call in seconds, and bill based on the aggregated number of minutes per month.

Patron Communications by Live Chat:

\$355 per month for unlimited chats

Applicable Discounts:

Above price for live chat reflects 10% Califa member discount

Client Representative

Unique Integrated Communications Representative

Date

Date

Exhibit A

Basic description of service:

ALTADENA LIBRARY DISTRICT will determine which calls are appropriate for routing. ALTADENA LIBRARY DISTRICT initially desires UIC to forward the library's main published number to UIC. Detailed scope of service parameters will be defined during the UIC implementation.

The hours that calls and chats are answered by UIC staff will be at the discretion of ALTADENA LIBRARY DISTRICT, up to the full duration of UIC's operating hours:

- Monday – Friday 4 a.m. – 9 p.m. PT
- Saturday 6 a.m. – 5 p.m. PT
- Sunday 9 a.m. – 5 p.m. PT

UIC maintains the following holidays and will not be available to receive calls on these days:

- New Year's Day
- Memorial Day
- July 4th
- Labor Day
- Thanksgiving Day
- Christmas Day

UIC staff will provide a customizable, ALTADENA LIBRARY DISTRICT-specified greeting to the calling party.

UIC staff will engage with library patrons by phone and chat in a warm, engaging, and positive manner.

UIC staff will ascertain the nature of the patron's inquiry and log, in a computer interface, the nature and reason(s) for the call or chat.

All calls will be recorded and all chats transcribed and retained in UIC systems for 180 days, or a period determined by ALTADENA LIBRARY DISTRICT. UIC will provide a web-based reporting interface for ALTADENA LIBRARY DISTRICT staff. This interface will provide the ability to retrieve call audio recordings chat transcripts and view detail and aggregate statistics regarding all patron interactions.

Implementation of service:

UIC will provide an implementation plan led by a dedicated UIC Project Manager. The implementation project will consist of gathering of ALTADENA LIBRARY DISTRICT requirements, creating a plan for technical changes and configurations necessary to implement the plan, mapping of common workflow issues, training of UIC staff on specific ALTADENA LIBRARY DISTRICT policies and procedures, go-live testing, training of ALTADENA LIBRARY DISTRICT staff on UIC web-tools, and creation of ALTADENA LIBRARY DISTRICT-specific computer interfaces used in handling incoming ALTADENA LIBRARY DISTRICT patron phone calls and chats.

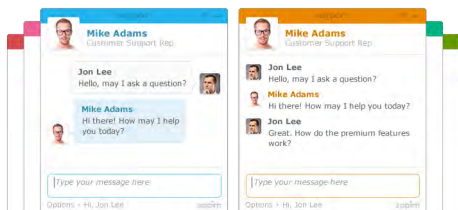
UIC will work with library technical staff to configure existing telecommunications systems in order to route appropriate incoming calls to UIC systems. Calls will be routed to UIC systems via local or toll-free channels so as to not incur any additional telecommunication expense for ALTADENA LIBRARY DISTRICT. Calls routed to UIC will be answered during the agreed service period by staff employed by UIC.

UIC will work with library technical staff to embed Unique's live chat software on the relevant pages of the library website.

UIC staff will be trained in the relevant account and circulation policies applicable to ALTADENA LIBRARY DISTRICT. UIC will maintain a consistent level of trained staff adequate to handle the number of incoming calls expected for ALTADENA LIBRARY DISTRICT.

UIC staff will be trained and given access to relevant ALTADENA LIBRARY DISTRICT computer systems necessary to render service to customers, such as Symphony WorkFlows ILS. All software licensing related to these ALTADENA LIBRARY DISTRICT computer system will be provided by ALTADENA LIBRARY DISTRICT.

NEW FROM UNIQUE: LIVE CHAT



Seamlessly embedded on your website and staffed by UIC, live web chat enables real-time assistance to online patrons in a format that suits their usage preferences.

Why Live Chat?



Be Present

Answer patron questions at the moment they're asking



Drive Usage

Help patrons use more library materials, services, and programs



Spend Smart

Take care of your online patrons while saving staff time



Gain Insight

Capture critical data on patron interests, questions, and needs

Califa Special Pricing



Annual Circulation	Basic Chat No ILS Access	Full Service Chat No ILS Access
	Cost Per Month	Cost Per Month
<1,000,000	\$356	\$536
1-3,000,000	\$536	\$716
3-6,000,000	\$806	\$986
6-10,000,000	\$986	\$1,166

Set-up Fee: Standard Policy Chat: \$295, Full Circulation Chat : \$495



“It’s very convenient to have chat as an option. Your representative was kind, understanding, and efficient.”

- Library Patron, Palos Verdes Library District

E-Media Chat Transcript

The following is an actual Frisco library chat transcript that took place on frisco.library.com/faq



March 14, 2016



4:58 PM



29 Min 30 Sec



E-Media Support

Frisco Public Library On-Line Patron

I just downloaded a book " Down The Rabbit Hole" by J D Robb using Adobe epub but I can't open it - can you help me?

I wanted to try opening it on my computer or my iPad

okay please

ok, 1 second...next

great thanks

installing - back when it's done

looks like it is done

okay hang on, got it hang on

okay let me try it before I let you go please...awesome it worked - now to transfer it to my kindle app on my iPad do I do something special?

ok

Thanks so much for all your help

no I think that will do it, thanks again and have a great night

Unique Staff on Behalf of Library

Sure, I'd be happy to help you with that. My name is Paul. What device are you wanting to use to read that ebook?

It sounds like the best option for you is going to be Adobe Digital Editions. You can use it to open the EPUB file on your computer and also transfer it to your iPad. I could walk you through the basic steps of using that program.

Sure thing. Let's start by creating an Adobe ID, which you'll use to log in and authorize Adobe Digital Editions once we download it. You can use the following link to do so: <https://goo.gl/BpIbPr>

Ok. Now let's download Adobe Digital Editions. I'll get that link for you now.

Here it is. You'll want to select the version suited for your computer, either Windows or Mac: <http://goo.gl/INBX3p>

Great. Just let me know.

Great. It should open a new window on your screen labeled Adobe Digital Editions.

Sure thing. You should now be able to open the file with Adobe Digital Editions.

Just one moment while I get some information on that for you.

Thank you for your patience. I think this link should direct you to where you can download the Adobe Digital Editions app for your iPad: <https://goo.gl/LEVN5U>

You're welcome! You should be able to read from your computer to your iPad now. Is there anything else I can help you with today?



800-879-5453



sales@uniqueic.com

The Altadena Library Presents Open Studios Art Tour, Reception and Show

From STAFF REPORTS

Published : Monday, October 31, 2016 | 7:44 PM

Like 41 Share Tweet G+ 0 Share 0 49K+ Share 5

The Altadena Library will be operating as the Hub for the December Open Studio Tour. From November 28 through December 9, surrounding the weekend of the Tour, the library will host a display of works from each of the artists with the reception for the artists on Friday December 2 from 6:00 p.m. to 9:00 p.m. at the Altadena Library.



The Open Studios Art Tour provides an intimate view into the artist's life and studio; to be able to see where and how ideas are conceived and developed. Unlike the setting of a typical gallery show, when visiting an artist's studio, the creative process becomes apparent and provides a personal, individualized experience to each visitor.

On the Open Studios Tour weekend, the library will be open – on Saturday December 3 from 10:00 a.m. to 6:00 p.m. and Sunday, December 4 from 11:00 a.m. to 5:00 p.m. – as a Hub to allow visitors to preview the work on display and to obtain brochures, maps and information for the self-guided tour to 23 locations hosting a total of 53 artists. Visitors may select the types of art that interests them the most, visit as many locations as they wish, and with as many artists as they desire. Maps and brochures for the event with details of locations, participating artists, and special events will be available in advance from the Library and from local retail establishments.

Art and other one-of-a-kind, handmade items are available for purchase at most locations and at our retail hosts. Some locations offer food, and some offer music and other amenities. Altadena Library hopes that you enjoy this Open Studios Art Tour, make new friends, and remember to: "Meet Neighborhood Artists, Come Curious and Leave Inspired"

The idea for Open Studio originated over a cup of coffee between two friends: Mary Gothard and Ginko Ching Lee. Mary and her husband, Patrick, had been hosting a lively open studio at their Altadena home for 10 years. Ginko wanted to support this event and a few more friends were invited to join. Thus the first Open Studios was born in December 2013 with 16 artists participating at 3 locations. With the help of many volunteers, artists and art lovers, this program has expanded into a biannual two-day experience.

For more information visit: OpenStudios.Gallery or call The Altadena Library at (626) 798-1833 or visit the library online at: www.AltadenaLibrary.org.




[\(http://coloradoboulevard.net/\)](http://coloradoboulevard.net/)

- HOME ([HTTP://COLORADOBOULEVARD.NET/](http://coloradoboulevard.net/))
- ABOUT US ([HTTP://COLORADOBOULEVARD.NET/ABOUT-US/](http://coloradoboulevard.net/about-us/))
- EVENTS ([HTTP://COLORADOBOULEVARD.NET/EVENTS/](http://coloradoboulevard.net/events/))
- SUSTAINABILITY ([HTTP://COLORADOBOULEVARD.NET/SUSTAINABILITY/](http://coloradoboulevard.net/sustainability/))
- EXPLORE ([HTTP://COLORADOBOULEVARD.NET/EXPLORE/](http://coloradoboulevard.net/explore/))

POSTED ON [NOVEMBER 1, 2016 \(HTTP://COLORADOBOULEVARD.NET/EVENTS/DIA-DE-LOS-MUERTOS-CELEBRATION/\)](http://coloradoboulevard.net/events/dia-de-los-muertos-celebration/) BY [STAFF \(HTTP://COLORADOBOULEVARD.NET/AUTHOR/STAFF/\)](http://coloradoboulevard.net/author/staff/)

Dia de los Muertos Celebration

31  [Subscribe \(#\)](#)
SHARES

[\(/#email\)](#) [\(/#printfriendly\)](#)

<https://www.addtoany.com/share#url=http%3A%2F%2Fcoloradoboulevard.net/de-los-muertos-celebration%2F&title=Dia%20de%20los%20Muertos%20Celebration>

Date/Time
Date(s) - 11/01/2016
4:00 pm - 5:30 pm

Location
[Altadena Main Library](http://coloradoboulevard.net/locations/altadena-main-library/)
[\(http://coloradoboulevard.net/locations/altadena-main-library/\)](http://coloradoboulevard.net/locations/altadena-main-library/)

Category(ies)

- Holidays
[\(http://coloradoboulevard.net/events/categories/holidays/\)](http://coloradoboulevard.net/events/categories/holidays/)





View as PDF

- 1) Click the download button
- 2) This will take you to our web page.
- 3) Download the FREE product



Live Memories

Many interesting activities will be awaiting for children and their families:

Paper flower making, decorating sugar skulls, face painting, music, and a community altar for patrons who wish to bring pictures, candy, and other decorations for loved ones passed.

[About \(#abh_about\)](#) [Latest Posts \(#abh_posts\)](#)

Staff ([Http://Coloradoboulevard.Net/Author/Staff/](http://coloradoboulevard.net/author/staff/))

General

Lost & Found

Recommendations

 GROUPS

+ Add a group...

© Nextdoor 2016

[About](#) [Blog](#) [Guidelines](#) [Help](#) [Jobs](#)

[Privacy](#) [Press](#) [Safety](#)



LEAD
80
F

Mark Your Calendars - Nextdoor Altadena 4K Party 11/12 @ 6 p.m.

Rene Amy from Janes Village · 1d ago

With today's gentle reminder that there's something called "weather," a party to celebrate the 17 Nextdoor groups covering Altadena reaching a combined membership of 4,000 folks will happen on November 12, from 6:00 until, v 8:30 p.m., at the Altadena Library's Community Room.

4,000 neighbors - Altadenans, at that - talking with each other! Now, *that* something to celebrate!

Attendees will enjoy the sounds of New Orleans jazz; can bring food to share at the event; and can meet up with non-members as we piggyback on the Library's extremely-popular Second Saturday program <http://www.altadenalibrary.org/program/s...> - and try to explain what it all means. Bring my iPad, so that folks can sign up on site.

And, there'll be a cake! (Anyone got 4,000 candles?)

We all know that there's no way to ever get everyone together, but please show up if you can! I'd love to meet as many of you folks as possible, and hope you would like to be able to put a real face to the words we read every day!

And, of course, many thanks to Mindy Kittay and the Altadena Library District giving us a place to party!

Thanks!

Second Saturday with Kenny Sara and the Sou...

ALTADENALIBRARY.ORG

Edited 21h ago · Shared with Janes Village + 16 nearby neighborhoods in General

THANK · 17

REPLY · 9



Altadena Women's Network
11-14-2016

"There is no power greater than a community discovering what it cares about." ~ Margaret Wheatley

~~~ Fran Korten, publisher of YES! magazine, outlines 10 ways to cope with the events of this past week.

[http://www.yesmagazine.org/people-power/10-ways-to-cope-with-what-just-happened-](http://www.yesmagazine.org/people-power/10-ways-to-cope-with-what-just-happened-0161109?utm_source=YTW&utm_medium=Email&utm_campaign=20161111)

[0161109?utm\\_source=YTW&utm\\_medium=Email&utm\\_campaign=20161111](http://www.yesmagazine.org/people-power/10-ways-to-cope-with-what-just-happened-0161109?utm_source=YTW&utm_medium=Email&utm_campaign=20161111)  
1 And I've retrieved a compilation of prayers and reflections I put together in 2011 for a three part educational series at my church called Faith Into Action. If you'd like a copy, e-mail me and I'll send it to you.

~~~ Chris Meadows sends word that the Altadena Library is seeking our used books and more. She writes, ""The Altadena Library main branch is happy to accept the donations of good used books -- adult/teen/children's, CDs, LP records (yes, there are collectors who buy them) and DVDs. The Friends of the Altadena Library, a volunteer organization that helps raise funds for the library, sorts the books and puts them on sale in their Book Store, just inside the front door of the main branch, and sells them at their Annual Book Sale in May. You can drop off used books at the lower level, easily reached from the parking lot, near that grassy area. You will see signs and plastic tubs there for the books, against the building. The Friends cannot sell books that are full of dirt or mildew, etc. nor do we accept VHS tapes anymore. Thanks for your help."

~~~ Both branches of the Altadena Library are partnering with the Los Angeles County Sheriff's Department for their annual holiday toy and canned food drive from November 14 through December 9. If you have outstanding Library fines you can donate new toys, or non-perishable food items and the Library will waive your fines. Toys must be new, in original packaging, and not gift-wrapped. Canned food items must not be expired. Here are the fine/donation details: \$1-\$5 = 2 canned goods and/or toys; \$6-\$10 = 3 canned goods and/or toys; \$11-\$20 = 4 canned goods and/or toys; \$21-\$30 = 5 canned goods and/or toys; \$31-\$50 = 6 canned goods and/or toys.

~~~ There are so many places to find out what's going on in Altadena. Here

Mindy Kittay

From: Nextdoor <no-reply@rs.email.nextdoor.com>
Sent: Friday, November 11, 2016 3:01 PM
To: Mindy Kittay
Subject: Reminder: SECOND SATURDAY @ THE ALTADENA LIBRARY WITH KENNY SARA AND THE SOUNDS OF NEW ORLEANS is happening on Sat, Nov 12





REMINDER


SECOND SATURDAY @ THE ALTADENA LIBRARY WITH KENNY SARA AND THE SOUNDS OF NEW ORLEANS is happening on Nov 12


You're receiving this reminder because you responded:
Going to this event.

Details

 Sat, Nov 12, 6:30 PM

 600 E Mariposa St
600 E Mariposa St, Altadena, CA, United States

 Kenny Sara will surely entertain you ... [Read more](#)

 Posted by Mindy Kittay from Mountain View
14 Oct · Viewable on the calendar by any Nextdoor member

[View event](#)

Map

Mindy Kittay

From: Mindy Kittay <mindykittay@gmail.com>
Sent: Sunday, November 6, 2016 8:44 PM
To: Mindy Kittay
Subject: Fwd: Altadena Women's Network 11-7-2016

----- Forwarded message -----

From: "Monica Hubbard" <monica@mjhubbard.com>
Date: Nov 6, 2016 6:34 PM
Subject: Altadena Women's Network 11-7-2016
To: "Mindy Kittay" <mindykittay@gmail.com>
Cc:

Altadena Women's Network
11-7-2016

"There is no power greater than a community discovering what it cares about." ~ Margaret Wheatley

~::~ Congratulations to Lori and Scott Webster who have been selected as the grand marshals for the 39th Pasadena Doo Dah Parade on Sunday, November 20. <http://www.altadena-now.com/main/town-life/altadenans-scott-and-lori-webster-will-serve-as-grand-marshals-of-the-39th-pasadena-doo-dah-parade/>

~::~ Congratulations to Mint Leaf Indian Restaurant for the nice writeup in the November/December issue of AutoClub Westways Magazine.

~::~ Altadenan Dolores Ware received some unexpected help from neighbors who helped transform her yard. You can read about this done-in-a-day project and how Pasadena Friendship Community Development Corporation (PF CDC) will be sponsoring more Neighborhood Community Service Days (CSD) in the area by bringing community, volunteers and local businesses together. <http://pasadenajournal.com/neighbors-helping-neighbors/>

~~~ Gina Sicilla and her bank perform at Coffee Gallery Backstage on Friday, November 11, at 8:00 p.m. For more information call: [626-798-6236](tel:626-798-6236) or visit <https://www.coffeegallery.com/showsat.htm>.

~~~ A party celebrating all the Next Door online groups will happen on November 12, from 6-8:30 p.m. at the Library's Second Saturday event in the Altadena Library's Community Room. Attendees will enjoy the sounds of New Orleans jazz; can bring food to share; can buy food at the event; and can meet up with non-members.

~~~ On Saturday, November 12 from 1-4 p.m. at the Altadena Library, Maureen Taylor will give an overview workshop of California native plant horticulture, for beginners. 600 E Mariposa Street. [626-798-0833](tel:626-798-0833).

~~~ Sunday, November 13 the California Native Plant Society takes us on a plant walk at 9 a.m. to learn about the local flora and begin understanding basic botany. Eaton Canyon Nature Center, 1750 N Altadena Drive. [626-359-5278](tel:626-359-5278). [cnps-sgm.org](http://cnps-sgm.org)

~~~ Get Lit in The Lounge as The New Short Fiction Series, Los Angeles' longest running spoken word series, concludes its 20th season with Adela's Pages and other stories by Altadenan, Désirée Zamorano, Sunday, November 13, at The Federal Bar. <https://www.facebook.com/events/1786855688256774/> The performance stars spoken word artist Sally Shore, with guest cast Marina Palmier Gonzalez (Desperate Housewives, The Shield), Sherry Mandujano (Shameless, Telenovela) and Vanessa Suarez (The Adventures of Superseven's Madame Wasabi). For more information and to purchase your ticket visit <https://web.ovationtix.com/trs/pe/10104521>.

~~~ Pasadena Community Garden Conservancy, PUSD and the Pasadena Educational Foundation invite us to join them for a ribbon cutting to celebrate Franklin Fox Farm on Wednesday,

version is here: <https://www.surveymonkey.com/r/DH2PYWJ>

Thank you!

~~~ The Daz-E Thrift Store bag sale continues on Monday, November 7 and Tuesday November 8. Bags are \$10 each for items that can fit in one bag. All items that can't fit in a bag are half price. 11:00 a.m. - 4:00 p.m. 2525 North Lake Avenue.

~~~ THE most important thing we can all do on Tuesday, November 8, is VOTE! If you haven't already voted by mail or taken advantage of early voting, head to your polling place and make your voice heard. You can find your polling place here: <https://lavote.net/locator> Still needing information about the ballot measures on the November 8 ballot? Hop on the KCET website for one minute explanations of each ballot measure by Val Zavala. They are non-partisan, balanced and easy to understand. Clicking on the drawings starts the videos. [www.kcet.org/ballot-brief/a-quick-guide-to-a-long-list-of-props](http://www.kcet.org/ballot-brief/a-quick-guide-to-a-long-list-of-props)

~~~ The Pasadena Unified School District (PUSD) seeks applicants to serve on its 7-11 Committee. The Committee is being formed to advise the Board of Education on the disposition of property. More information and application instructions are here: <https://local.nixle.com/alert/5770693/>

~~~ Gina Sicilla and her band perform at Coffee Gallery Backstage on Friday, November 11, at 8:00 p.m. For more information call: [626-798-6236](tel:626-798-6236) or visit <https://www.coffeegallery.com/showsat.htm>.

~~~ A party celebrating all the Next Door online groups will happen on November 12, from 6-8:30 p.m. at the Library's Second Saturday event in the Altadena Library's Community Room. Attendees will enjoy the sounds of New Orleans jazz; can bring food to share; can buy food at the event; and can meet up with non-members.



## Kenny Sara and the Sounds of New Orleans – Second Saturday Concert at the Altadena Library

From STAFF REPORTS

Published : Wednesday, October 12, 2016 | 11:36 AM



L-R: Mark Justin Keyboard-bass vocals, Kenny Sara-Drums Lead Vocals, Doug Macaskill - Guitar - Vocals, Robert Kyle Saxes - Vocals

Back due to popular demand, Kenny Sara and the Sounds of New Orleans returns for the Altadena Library's season of Second Saturday concerts on Saturday, November 12 from 6:30 to 8:30 pm. Kenny Sara will surely entertain you with his New Orleans style Jazz with that marching-brass-band sound along with other styles and favorites.

"Kenny is the real New Orleans deal. Kenny has got a sound that will sweep you up and carry out right into the bayou," says Grace Le of OC Weekly. "Kenny and his band were a fixture in Downtown Disney's Ralph Brennan's Jazz Kitchen for more than a decade." Kenny has played with greats such as Herbie Hancock, Wayne Shorter, Woody Allen, Della Reese, Bo Diddley, Taj Mahal, "Papa" John Creach, Bernie Maupin, and Henry Butler.

Kenny's shows and tours include The Playboy Jazz Festival, the US Air Jambalaya Festival, The Portland Blues Festival, The Chicago Blues Festival, The JVC Jazz Festival, The Los Angeles Jazz Festival and The "Papa" John Creach Northwestern Tour. Kenny's TV credits are extensive including Everybody Loves Raymond, Charles in Charge and the Rosie O'Donnell Show, Bones to name a few.

Kenny was born and raised in New Orleans and has made his home, with his wife Debbie, in Altadena since 1979. "I wanted to pursue a music career that allowed me to challenge all aspects of my musical abilities." Kenny came to Southern California to pursue recording records and work. His company, KKaremusic, has recorded 5 CDs that can be purchased on his website: [www.kkaremusic.com](http://www.kkaremusic.com).

At the Altadena Library, during Second Saturday performances, you can listen to great music as you sip beer and wine from The Ale House; savor grilled eats from El Patron; and sample delectable desserts from Sweeter Than Honey. Altadena Library also hosts a monthly art show which you can view while dancing the night away.

## Young Dempsey at the Altadena Library Second Saturday Concert Featuring Doo Wop to Country

From STAFF REPORTS

Published : Tuesday, October 11, 2016 | 12:03 PM

49K+



The Altadena Library's Second Saturday concert season features Young Dempsey on Saturday December 3 from 6:30 to 8:30 pm. Sprinkle in music from the 50s to 80s with dancing and you get that explosive concoction known as Young Dempsey. Based in Los Angeles, Young Dempsey is a band of "dudes" – Drewin Young, Josh Jones, Mac Lake and Marc Doten – that bring back that hot-rodded nostalgic doo wop and country sound. These genres of music reach all ages and walks-of-life. The audience is guaranteed a fiery sound where everyone can't help but dance the night away.

During Second Saturday performances at the Altadena Library you can listen to great music as you sip beer and wine from The Ale House; savor grilled eats from El Patron; and sample delectable desserts from Sweeter Than Honey. Altadena Library also hosts a monthly art show which you can view while dancing the night away.

For more information, call (626) 798-1833 or visit the library online at [www.AltadenaLibrary.org](http://www.AltadenaLibrary.org).

[Read Previous Post](#)

[Read Next Post](#)

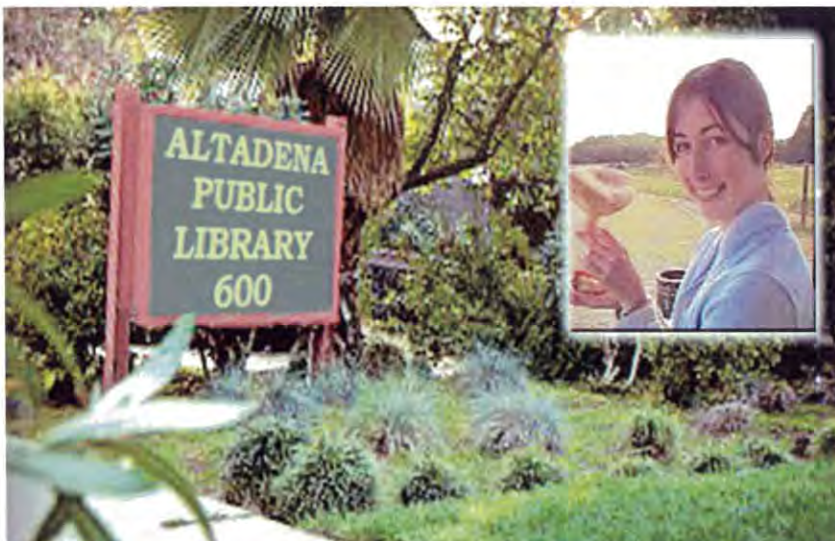


## Altadena Library Presents Gardening with California Natives with Maureen Taylor

From STAFF REPORTS

Published : Friday, October 28, 2016 | 1:03 PM

[Like](#) [Share](#) [Tweat](#) [G+](#) [0](#) [Share](#) [0](#) 49K+ [Share](#) [3](#)



Join Altadena Library as instructor Maureen Taylor gives an overview workshop of California native plant horticulture, for beginners. Saturday, November 12 from 1:00 p.m. to 4:00 p.m. Learn why native plants are important and how to successfully grow them in your garden. Class topics will include plant selection, planting techniques, establishment, and irrigation. The second portion of the class will be held outdoors with a hands-on planting demonstration. Please wear closed-toed shoes, and bring a shovel and watering can if you have them. Everyone is invited to this free event.

Maureen received her BA in Environmental Studies/Biology from UC Santa Cruz. After graduating she was hired by the Theodore Payne Foundation for Wildflowers and Native Plants, which expanded her love for nature into the realm of gardening. Maureen now operates her own landscape maintenance business for clients with mostly native gardens. She recently became a UC Master Gardener Volunteer in order to learn about growing food. In her free time, Maureen enjoys making art inspired by nature.

For more information, visit the Altadena Library in person or visit the library online at [www.AltadenaLibrary.org](http://www.AltadenaLibrary.org).

[Read Previous Post](#)

[Read Next Post](#)

# WE :) LIKE L.A.

## THINGS TO DO

# 46 Awesome Things to do this Veterans Day Weekend in L.A. [11-11-16 to 11-13-16]

NOVEMBER 10, 2016 BY CHRISTINA MINH

## Saturday November 12th, 2016

29. The [Jackalope Arts & Crafts Fair](#) is a two day event in Pasadena's Central Park featuring local artisans and crafters. FREE

30. The National Park Service will hosts the [Third Annual Bird Festival](#) in the Santa Monica Mountains. FREE

31. LACMA's Film department presents [Fuel for Nightmares](#), a curated film series based on Guillermo del Toro's favorite films. This week Pacific Rim will be screened.

32. [WISHLIST](#), [Gabba Gallery's annual holiday show](#) is happening this Saturday. Now in its fourth year, the event is a great show for folks getting into art. Nothing will be priced over \$1000 and artwork will be from 75 local and international artists.

33. Anthony Jeslnik and some very special guest will be doing [stand-up at L.A.'s legendary Comedy Store](#) on the Sunset Strip this Saturday. DISCOUNTED (via Goldstar)

34. The Giant Robot Store is hosting a opening reception for [Pop Soups Totoro Mash Up](#) this Saturday. FREE

35. The Altadena Library will host a [workshop](#) on California native plant horticulture, for beginners. FREE





Free Events Recipes Parenting Special Needs Community News Health & Wellness Education Family Fun

what's hot

L.A. Parent Events ; Family Fall ; School Open Houses ;

Sign Up For Our Newsletter

Search this website ...

# In-N-Out Cover to Cover Reading Program

issues.....

Published November 5, 2016



**Date/Time**  
Date(s) - 11/05/2016  
10:00 am - 6:00 pm

**Location**  
Altadena Library District  
600 E. Mariposa St  
Altadena, CA, 91001

Free.  
626-798-0833

[www.altadenalibrary.org/](http://www.altadenalibrary.org/)

This Month Education Guide Special Needs

|    |          |    |    |    |    |    |  |    |
|----|----------|----|----|----|----|----|--|----|
| << | Nov 2016 |    |    |    |    |    |  | >> |
| S  | M        | T  | W  | T  | F  | S  |  |    |
| 30 | 31       | 1  | 2  | 3  | 4  | 5  |  |    |
| 6  | 7        | 8  | 9  | 10 | 11 | 12 |  |    |
| 13 | 14       | 15 | 16 | 17 | 18 | 19 |  |    |
| 20 | 21       | 22 | 23 | 24 | 25 | 26 |  |    |
| 27 | 28       | 29 | 30 | 1  | 2  | 3  |  |    |

During the annual In-N-Out reading program, children (ages 4-12) can check-out and read five library books and receive a certificate for a free hamburger or cheeseburger (you may substitute for a grilled cheese) from In-N-Out Burger!



Google  
Add to Your Calendar:  
iCal  
Google Calendar

Filed Under: [Free](#), [Storyhours & Book Events](#), [Twins & Teens](#), [Unique Events](#)

Search Events  
Submit an Event Update an Event

**MAKE YOUR NEXT BIRTHDAY PARTY A BLAST!**  
 •NO-MESS FUN!  
 •HANDS-ON! •AGES 5-12  
**Mad SCIENCE**  
 888-760-1100  
[www.losangeles.madscience.org](http://www.losangeles.madscience.org)

**CHEEKY MONKEY PEANUT BUTTER PUFFS**  
 100% ORGANIC • NON-GMO • VEGAN  
 GLUTEN-FREE • NO ADDED SUGAR

A PERFECT FIRST PEANUT FOOD FOR INFANTS, A DELICIOUS AND HEALTHY SNACK FOR EVERYONE!

**SOLD AT WHOLE FOODS AND ON AMAZON**  
[CheekyMonkeyOrganic.com](http://CheekyMonkeyOrganic.com)

love this? share!

1 Share

leave a comment

Your email address will not be published. Required fields are marked \*



Free Events Recipes Parenting Special Needs Community News Health & Wellness Education Family Fun

what's hot

L.A. Parent Events : Family Fall : School Open Houses :

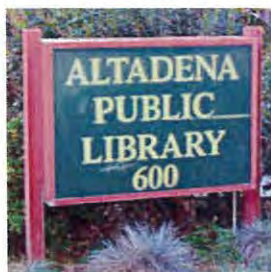
Sign Up For Our Newsletter

Search this website ...

# Read to Cedar the Tail Waggin' Tutor

issues.....

Published November 5, 2016



**Date/Time**  
Date(s) - 11/05/2016  
11:00 am - 12:00 pm

**Location**  
Altadena Main Library  
600 E. Mariposa St.  
Altadena, CA, 91001

Free.  
626-798-0833

[www.altadenalibrary.org/](http://www.altadenalibrary.org/)

This Month Education Guide Special Needs

| << Nov 2016 >> |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
| 30             | 31 | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 | 1  | 2  | 3  |

Eager young readers are invited to visit the library and read to their furry friend from Therapy Dogs International. This monthly reading session is open to all ages and reading abilities.



Add to Your Calendar:  
[iCal](#)  
[Google Calendar](#)

Filed Under: [Animal Encounters](#), [Free](#), [Storyhours & Book Events](#)

love this? share!

1Share

leave a comment

Your email address will not be published. Required fields are marked \*

Search Events

Submit an Event

Update an Event

**CHEEKY MONKEY PEANUT BUTTER PUFFS**  
100% ORGANIC, NON-GMO, VEGAN  
GLUTEN-FREE, NO ADDED SUGAR

A PERFECT FIRST PEANUT FOOD FOR INFANTS, A DELICIOUS AND HEALTHY SNACK FOR EVERYONE!

Some peanut butter puffs can reduce an infant's risk of developing peanut allergy. Consult your doctor if your infant has egg allergy, eczema, or a family history of peanut allergy.

**SOLD AT WHOLE FOODS AND ON AMAZON**  
[CheekyMonkeyOrganic.com](http://CheekyMonkeyOrganic.com)

**echo HORIZON SCHOOL**  
Pre K-6

**OPEN HOUSE**  
10/20/16 and 11/10/16  
RSVP Today!



File Edit View History Bookmarks Tools Help

Google News

https://news.google.com/nwshp?hl=en&tab=wn&ei=IQkZWlv1MJ50jAOH8L64Aw&ved=0EJ

Search

Most Visited Bookmarks Menu Home | Altadena Libra... Altadena Library Catal... WorldCat Google https://outlook.office... New Tab Amazon

**Top Stories**

- Hillary Clinton
- Mosul
- Manchester United F.C.
- Dallas Cowboys
- Chicago Bears
- Tesla Motors
- Alabama
- Baltimore
- Chicago Cubs
- Donna Brazile
- Altadena, California
- World
- U.S.
- Elections
- Business
- Technology
- Entertainment
- Sports
- Science
- Health

**Baltimore**

This is a modal window. This modal can be closed by pressing the Escape key or activating the close button. Close Modal Dialog. This is a modal window.

**Trump, Pence pitch Obamacare repeal a week from election**  
 CNN - 2 hours ago  
 King of Prussia, Pennsylvania (CNN) Donald Trump ceded the floor Tuesday to his running mate, Indiana Gov. Mike Pence, to make his campaign's case a week out from Election Day for repealing and replacing Obamacare.

**Uber is partnering with GM's mobility arm on a car rental program for drivers**  
 Recode - 44 minutes ago  
 The pilot program with Maven, which looks a lot like Lyft's partnership with Maven, will only be available in San Francisco for 90 days.

**World »**

**Bashar al-Assad, Unrepentant, Says He Expects to Rule Syria Until 2021**  
 New York Times - 6 hours ago  
 President Bashar al-Assad of Syria during an interview with a Russian newspaper last month, in a photograph from the state-run news agency.

**Pope Francis says the Catholic Church will probably never have female priests**  
 Washington Post - 1 hour ago  
 Pope Francis said Tuesday that the Catholic Church will probably continue banning women from serving as priests forever, according to journalists who were traveling on a plane with him.

**A 'Chaotic And Ineffective Response To The Violence' By UN In South**

**NBA**

|     |         |     |
|-----|---------|-----|
| HOU | 3:00 PM | CLE |
| LAL | 4:00 PM | IND |
| ORL | 4:00 PM | PHI |

**MLB**

|     |         |     |
|-----|---------|-----|
| CHC | 5:08 PM | CLE |
|-----|---------|-----|

**Altadena, California »**

After 16 years, the Famous Braeburn Haunted House in Altadena Opens for its Final Show  
 Pasadena Now - Oct 31 2015

The Altadena Library Presents Open Studios Art Tour, Reception and Show  
 Pasadena Now - 17 hours ago

Local Investment Firm 'Floats' Opportunities in Pasadena to Chinese Media  
 Pasadena Now - 7 hours ago

**Editors' Picks**

**mynewsLA.com**

Mystery rivets media: Kim Kardashian pulls Facebook posts  
 Ken Stone

Brewer dumps Amy Schumer, Seth Rogen 'Bud Light Party'  
 Ken Stone

Four arrested at 'World's largest' Halloween disco party in WeHo  
 Debbie L. Sklar

USA Today publisher abandons bid to buy

2:31 PM  
 11/1/2016





### 30 Sex Offenders in Altadena, 2016 Halloween Registry Map

Find out where they are before you go out to trick-or-treat.

By PAIGE AUSTIN (Patch Staff) - Oct 29, 2016



### Altadena Library District - Youth Services

Don't forget to join us today from 4-5:30 pm for our Dia de los Muertos celebration! There will be sugar skull decorating, paper flower making, face painting and much more! We will be honoring...

1 hour ago



### Storm to Bring Cool Temps and Heavy Rain to Altadena

A storm expected to move in Friday morning will be bring the risk of flooding in burn scar regions and

# CALENDAR

Friday Oct. 20 through Wednesday Oct. 27  
PLEASE NOTE: Dates are for Pasadena  
Publications. For other locations, see the local  
listing for the event. Dates are for Pasadena  
Publications only.

## THURSDAY

**Art Center Collage of Design, Hillside Campus**  
1700 Lida St., Pasadena  
(626) 396-3297  
artcenter.edu  
Artist and data visualization pioneer Edward Tufte, known as "The Da Vinci of Data," discusses "Thinking Eye," focusing on the frontiers of knowledge and interpreting the unknown, from 7 to 8:30 p.m. in the Ahmanson Auditorium. A reception for the exhibition "Uncertainty," featuring 16 artists, including Tufte, follows the lecture from 8:30 to 10 p.m. in the Ayce de Roulet Williamson Gallery, on view through Jan. 22. Admission is free and open to the public.

**Blue Guitar Club**  
Arroyo Seco Golf Course  
1055 Lohman Lane, South Pasadena  
(626) 769-3500  
blueguitarclub  
The club at Arroyo Seco Golf Course hosts jazz performances at 7:30 p.m. Thursdays. Tonight's performance features the Lappitt-Rocha Septet. Admission is \$15 for table seating, \$10 general admission.

**Boston Court Performing Arts Center**  
70 N. Mentor Ave., Pasadena  
(626) 683-6883  
bostoncourt.com  
Music @ Boston Court features LA Phil keyboardist Joanne Pearce Marlin performing works written for her by Joseph Pereira, Gernot Wolfgang and Esa-Pekka Salonen at 8 p.m. Tickets are \$20 to \$30.

**Green Street Village Open House**  
Green Street and Lake Avenue, Pasadena  
greestreetvillagepasadena.com  
Green Street Village hosts an open house from 5 to 10 p.m., with a wine tasting at Madeline Garden featuring music by harpist Karina Ward from 6 to 9 p.m. Cost is \$20 for four tastings. High Low Vintage features music from guitarist Peter Skraback and champagne and treats from 7 to 10 p.m. Walker/Viden Luxury Consignment hosts a fundraiser for the Pulmonary Hypertension Association with music by Chloe Temtchine and guitarist Dave Berry from 7 to 9 p.m. and Century Books features jazz by saxophonist Kryz Mach, wine and hors d'oeuvres and a sale from 6:30 to 9:30 p.m.

**One Colorado**  
41 Hugus Alley, Pasadena  
(626) 564-1066 onecolorado.com  
Kids' Thursday Mommy and Me event features the Luca Puppet Co.'s "Sally Sea Saga" from 10 to 11 a.m. A children's craft session runs from 4 to 5 p.m. Free.

**Pasadena Public Library, Central Branch**  
285 E. Walnut St., Pasadena  
(626) 744-4066  
cityofpasadena.net/library  
The LA Law Library presents a workshop on lawsuits in superior court from 1 to 2 p.m.

**Pasadena Public Library, Hastings Branch**  
3325 E. Orange Grove Blvd., Pasadena  
(626) 744-7262  
cityofpasadena.net/library  
Huntington Hospital nurses present a free seasonal flu shot clinic from 3 to 6 p.m.

**Wroman's Bookstore**  
695 E. Colorado Blvd., Pasadena  
(626) 449-5320  
wromansbookstore.com  
Rachel Hollis discusses and signs "Upscale Downhome: Family Recipes, All Gussied Up" at 7 p.m.

## FRIDAY

**ArtNight Pasadena**  
Various locations, Pasadena  
artnightpasadena.org  
ArtNight features free admission to Pasadena art galleries, museums and cultural institutions, including music and other entertainment venues. Stops include A Room to Create (ARC), Army Center for the Arts, Pasadena City Hall, Kidspace Children's Museum, Lineage Performing Arts Center, Norton Simon Museum, Pasadena Public Library's Central Branch and other locations. Free shuffles run between the various venues. The event is from 6 to 10 p.m. Visit the website for a complete listing of locations.

**Boston Court Performing Arts Center**  
70 N. Mentor Ave., Pasadena  
(626) 683-6883 bostoncourt.com  
Music @ Boston Court presents "The Naked Cello," featuring cellist Rustan Biryukov performing works by Handel, Bach and Cassado. Tickets are \$20 to \$30.

**Center for the Arts, Eagle Rock**  
2225 Colorado Blvd., Eagle Rock  
(323) 561-3044 cfaer.org  
The producers of Eagle Rock Music Festival and the Center present ERMF Locals Night, featuring music by The Kidneys, The Anti-Job and Small Forward at 8 p.m. Tickets are \$8 to \$10, available at ticketify.com/event/1336287.

**Friday Songwriter's Night**  
Madeline Garden Bistro  
1030 E. Green St., Pasadena  
(626) 795-5599  
madelinegarden.com  
The monthly Songwriter's Night features Steel-Heart lead guitarist Dr. U., singer-songwriter Emiko, Dole & Humphries, Debra Davis, Mark Moran and Alicia Toney from 7 to 9 p.m. Free.

**Los Angeles Children's Chorus**  
Lineage Performing Arts Center  
89 S. Fair Oaks Ave., Pasadena  
(626) 793-4231  
lachelchildrenschorus.org  
The Los Angeles Children's Chorus Young Men's Ensemble and Lineage Dance Company present an interdisciplinary collaboration, as dancers physically interpret a wide range of music, classical and contemporary works by Fauré, Craig Hella Johnson, Richard M. Sherman and Robert B. Sherman during Art Night. Free performances start on the hour from 6 to 10 p.m.

**Los Angeles County Arboretum and Botanic Garden**  
301 N. Baldwin Ave., Arcadia  
(626) 821-4623  
arboretum.org  
The exhibition "Digital Nature: Techno-Botanical Art in the Garden" features a group of acclaimed contemporary artists who project their work onto the botanical garden, including digital and video works exploring the intersection of horticulture and technology. The event includes live music, a no-host bar and food trucks. It runs from 6 to 9 p.m. Friday and Saturday. Tickets are \$16 general public, \$14 for children 5 to 12, or \$10 for members, \$8 for members' children, available on the website.

**Pasadena Public Library, Central Branch**  
285 E. Walnut St., Pasadena  
(626) 744-4066  
cityofpasadena.net/library  
A kid's writing workshop for tweens 8 to 12 offers instruction on how to write your own stories, no experience necessary at 4:30 p.m. Call and press option 4 to sign up.

**Pasadena Public Library, La Pintoresca Branch**  
1355 N. Raymond Ave., Pasadena  
(626) 744-7268  
cityofpasadena.net/library  
Jamie Jackson, a nonprofit management consultant, hosts a workshop on grant writing from 4 to 5:30 p.m.

**Pasadena Senior Center**  
85 E. Holly St., Pasadena  
(626) 795-4331 pasadenaseniorecenter.org  
A free health fair offers hearing screenings and information on vascular health, blood pressure, counseling and community resources from 9 to 11 a.m. Bring your list of medications, doctors and emergency contacts for a personal ID card. Free films start at 1 p.m. Fridays. Friday's film is "The King's Speech" (2010).

**Sierra Madre Playhouse**  
87 W. Sierra Madre Blvd., Sierra Madre  
(626) 355-4318  
sierramadrepayhouse.org  
The hit interactive comedy "Late Night Calcechism" features Sister teaching a roomful of "students," in this case the theater audience, going from benevolent instructor to authoritarian drill sergeant. Classes begin at 8 p.m. Friday and 2:30 and 8 p.m. Saturday. Tickets are \$30 general, \$27 for seniors, \$22 for youth.

**Women's City Club of Pasadena**  
Blinn House  
160 N. Oakland Ave., Pasadena  
(626) 798-0560  
facebook.com/womens-city-club-of-pasadena  
ArtNight Pasadena features the art exhibition "Passion," tours of the historic Blinn House, live music, interactive art experiences, club information and hors d'oeuvres from 6 to 10 p.m.

## SATURDAY

**Altadena Library**  
600 E. Mariposa St., Altadena  
(626) 983-0833  
altadenalibrary.org  
"Poetry: The People's Art," featuring poetry reading, open mic and a Q&A with award-winning poet Victoria Chang and Blas Falconer, runs from 1 to 2:30 p.m.

**Boston Court Performing Arts Center**  
70 N. Mentor Ave., Pasadena  
(626) 683-6883  
bostoncourt.com  
Music @ Boston Court presents a Piano Spheres concert featuring pianist Mark Robson in a birthday concert performing works by composers who share his birthday, including Liszt, Brecht, Hameau, Saint-Saëns, Dukas, Shostakovich, Ives and Takemitsu, with tributes to artists including Catherine Deneuve, Sarah Bernhard and Doris Lessing — also born on Oct. 22 — at 8 p.m. Tickets are \$20 to \$30.

**Brand Boulevard Block Party**  
Brand Boulevard between Colorado Street and Caruso Avenue, Glendale  
brandblvdblockparty.com  
The event features live music by 1980s rock band Wayward Sons, adult beverages and food from a variety of local restaurants from 5 to 8 p.m. Tickets are \$50 in advance, available on the website, \$60 at the door.

**Doo Dah Parade Queen Tryouts**  
American Legion Post 280  
179 N. Vinedo Ave., Pasadena  
(626) 590-1134  
pasadenadoodahparade.info  
Queen tryouts for the 39th Occasional Doo Dah Parade start with live music at 3 p.m. followed by judging at 4 p.m. Admission is \$5, free for the first 20 hopefuls who arrive. The parade is scheduled for Nov. 20.

**Descanso Gardens**  
1418 Descanso Drive, La Cañada Flintridge  
(818) 949-4200 descansogardens.org  
Slightly Spooky Stories features Ensemble Shakespeare Theater performing family-friendly stories that are funny, surprising and slightly spooky for children and adults at 11 a.m. Saturday, Sunday and Oct. 29 and 30, free with Descanso admission of \$9 for adults, \$6 for seniors and students, \$4 for children 5 to 12, free for children 4 and younger.

## ONGOING

**A Noise Within, 3352 E. Foothill Blvd.**  
Pasadena, presents Molière's "The Imaginary Invalid," the story of Argan, whose growing medical debts are due to his mental neuroses grossly outweighing his physical impairments. It opened Oct. 9 and continues through Nov. 19. Tickets are \$44 and up. The company presents its production of Jean Genet's "The Maids," the story of two housemaids who construct elaborate role-playing rituals focusing on the murder of their mistress when she is away in a response to a lifetime of abuse. The play, loosely based on two actual sisters who brutally murdered their employer and her daughter in France in 1933, opened Sept. 18 and continues through Nov. 12. Tickets are \$44 and up. Call (626) 356-3100 or visit anoisewithin.org.

**Armory Center for the Arts, 145 N. Raymond Ave.**  
Pasadena, presents the exhibition "Radio Imagination: Artists in the Archive of Octavia E. Butler," featuring new works by Laylah Ali, Lauren Halsey, Mendi and Keith Obadike, Connie Samaras and Carleen Smith, with performance, sound, installation, photography, drawing and video. The exhibition "Harry Dodge: The Inner Reality of Ultra-Intelligent Life" features video works, sculptures and drawings. Both opened Oct. 1 and continue through Jan. 8. Call (626) 792-5101 or visit armoryarts.org.

**Fremont Centre Theatre, 1000 Fremont Ave., South Pasadena, and Young Stars Theatre**  
present the musical "Bye Bye Birdie," which opened Sept. 30 and closes Sunday. This is the story of rock star Conrad Birdie, who's been drafted. His promoter sets up a publicity stunt in which Birdie kisses a gorgeous teenage fan before he is inducted. The production is double cast, with performances by the all-adult Rock Cast and the all-youth Roll Cast on select nights. Tickets are \$30. Visit youngstarstheatre.org for the schedule and tickets.

**The Huntington Library, Art Collections and Botanical Gardens, 1151 Oxford Road, San Marino**  
presents the exhibition "Gardens, Art and Commerce in Chinese Woodblock Prints," featuring 48 fine examples of woodblock prints on loan from the National Library of China, Beijing, the Nanjing Library, the Shanghai Museum and 14 institutional and private collections in the United States. A highlight is a rare edition of "Ten Bamboo Studio Manual of Calligraphy and Painting," ca. 1633-1703, acquired in 2014 and on view for the first time. The exhibition is on view Sept. 17 through Jan. 9. Call (626) 405-2100 or visit huntington.org.

**The Intuitive Movement Jam at Farnsworth Park, 568 Mount Curve Ave., Altadena**  
is a rocking, free-form, eclectic dance event offering the chance to dance to your own music without judgment, alcohol or small talk from 7 to 9 p.m. Mondays. No experience is needed and there are no steps to learn. The first visit is free with a printout of the website home page at intjamm.net; admission is \$10 thereafter.

**The Huntington Library, Art Collections and Botanical Gardens, 1151 Oxford Road, San Marino**  
(626) 405-2100  
huntington.org  
The Huntington celebrates the centennial of the National Park Service with the second of two exhibitions focusing on the role that parks have played in U.S. history. "Geographics of Wonder: Evolution of the National Park Idea, 1933-2016" depicts the unceasing public enthusiasm for park spaces, as well as changes in the concept of the national park over the years. Works illuminate the paradox of making the lands enjoyable public spaces while preserving them. The exhibition is on view Saturday through Feb.

**Norton Simon Museum, 411 W. Colorado Blvd., Pasadena**  
presents "States of Mind: Picasso Lithographs 1945-1960," exploring his work in the medium, featuring works from Norton Simon's collection of his prints, on view Oct. 14 through Feb. 13. Call (626) 449-6840 or visit nortonsimon.org.

**Pasadena Museum of California Art, 490 E. Union St., Pasadena**  
presents Lloyd Hamrol and Joan Perlman's "A Sky in the Palm of a Hand," which pairs Hamrol's site-specific industrial sculptures and Perlman's abstract paintings and prints. "In the Land of Sunshine" showcases works by a variety of artists celebrating the varied visions and interpretations of the coast and culture as well as the way industry and society shape the landscape and its people from the early 1900s to the present. It features some 90 oil, acrylic and watercolor paintings and prints and magazines, posters, photographs and other ephemera. Both exhibitions opened Sept. 25 and continue through Feb. 19. Call (626) 568-3665 or visit pmcaonline.org.

**Rose Bowl Stadium Tours, 1001 Rose Bowl Drive, Pasadena**  
offer behind-the-scenes visits to the facility. Tours are from 10:30 a.m. to 12:30 p.m. the last Friday of the month. Cost is \$17.50 for adults, \$14.50 for children, seniors and military members. Call (626) 275-2114 or visit rosebowlstadium.com.

**Santa Anita Park, 285 W. Huntington Drive, Arcadia, and the California Art Club team**  
up to aid the futures of retired race horses with an art exhibition "The Majesty of the Great Race Place: California Art Club Paints Historic Santa Anita Park," which opened Sept. 29 and closes Saturday. Visit santanita.com/full-calendar.

**The Theatre at Boston Court, 70 N. Mentor Ave., Pasadena**  
presents the play "Bars and Measures," about two brothers, one a Christian classical pianist, the other a jazz bassist who is Muslim accused of being a terrorist. Tickets are \$39 general admission, \$34 for seniors, \$20 for students. It opened Sept. 24 and closes Sunday. Call (626) 683-6883 or visit bostoncourt.com for show times and dates.

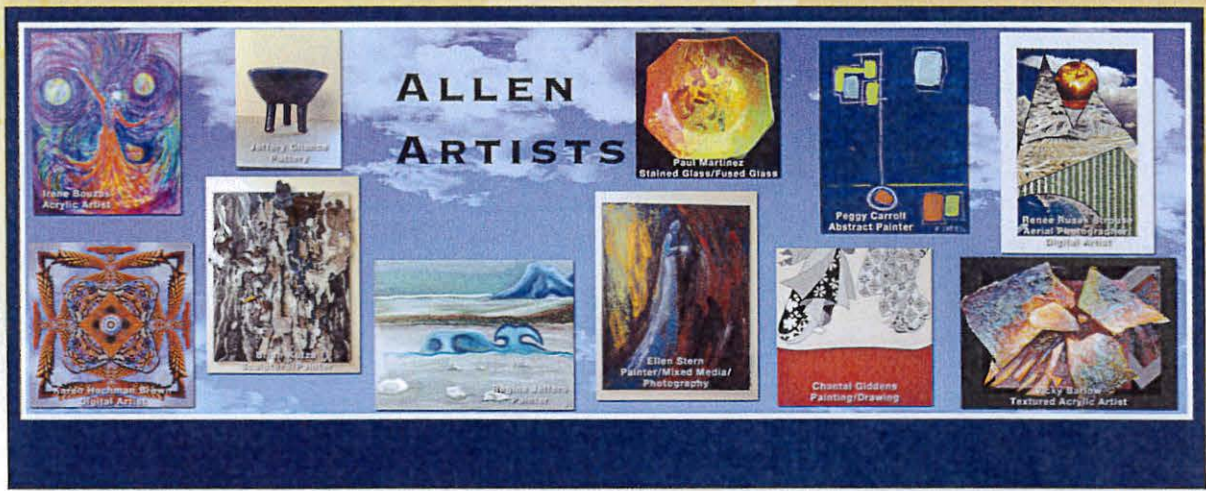
**Unbound Productions' Wicked Lit, Mountain View Cemetery and Mausoleum, 2300 N. Marengo Ave., Altadena**  
features staged performances of classic horror literature. Works include H.P. Lovecraft's "From Beyond," "Anansi and the Demons," adapted from the canon of Anansi stories and Ashanti proverbs, and Ellen Glasgow's "The Shadowy Third," which opened Oct. 1 and continues at 7:30 p.m. through Nov. 12. Tickets are \$45 to \$65. Visit unboundproductions.org for the full schedule and information.

**13 In Drama after Dark, actors with the Guild of St. George perform tales of Edgar Allan Poe and Edward Gorey in an evening of chilling drama for guests age 10 and older from 6:30 to 10 p.m. Tickets are \$55, \$45 for members. Register on the website.**

**Norton Simon Museum, 411 W. Colorado Blvd., Pasadena**  
(626) 449-6840 nortonsimon.org  
A guided tour visits works depicting labor from 1 to 2 p.m., free with museum admission of \$12 for adults, \$9 for seniors and free for members, students and those 18 and younger.

—CONTINUED ON PAGE 32





# Second Saturday Concert Series

Second Saturday's (mostly) from 6:30 to 8:30 pm

Listen to great music as you sip beer and wine from The Ale House; savor grilled eats from El Patron; and sample delectable desserts from Sweeter Than Honey.



**Young Dempsey.**  
Doo Wop & Country on December 3 (First Saturday)

**Todd Washington Trio**  
Blues to Gospel on January 14, 2017

**Louis Van Taylor Quintet**  
Jazz n More on February 11, 2017

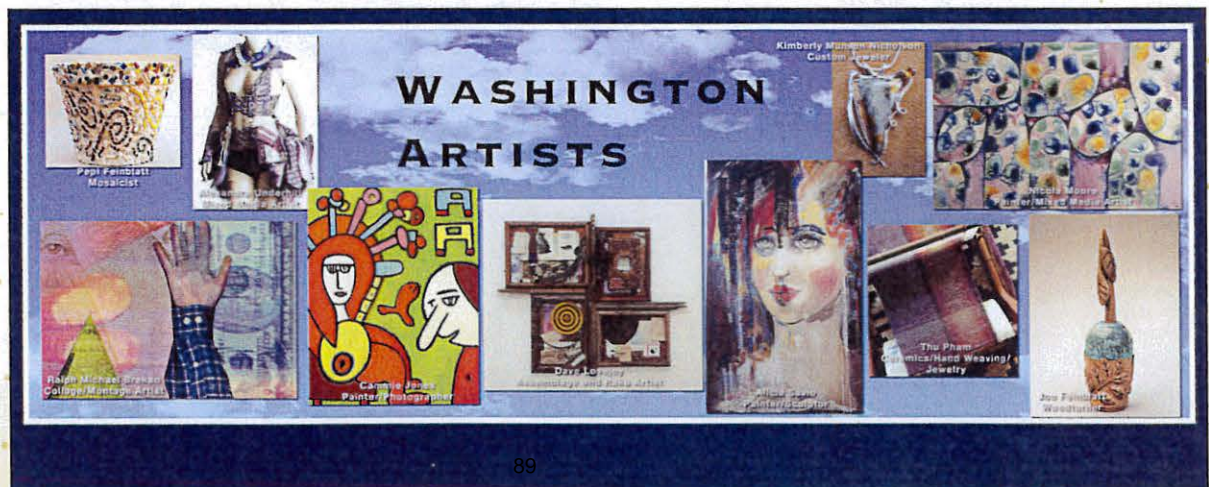
**DeRumba**  
Rumba with us on March 11, 2017

**Splish Splash Band**  
Travel through Time on April 8, 2017

**Michael Haggins Band**  
Funk and Smooth Jazz on May 13, 2017



600 East Mariposa  
Altadena | 626 798 0833  
[www.AltadenaLibrary.org](http://www.AltadenaLibrary.org)







# POLICE BLOTTERS



## MONROVIA

Nov. 3

At 4:30 p.m., a vehicle was reported stolen from a parking lot in the 1600 block of S. Myrtle Ave. The victim parked his vehicle in the lot at 7 a.m. and went to work. When he returned at 4:30 p.m., he discovered his vehicle had been stolen. The investigation is continuing.

At 5:20 p.m., an officer on patrol conducted a traffic stop for a vehicle code violation at California and Duarte. A computer check of the driver revealed she had a felony warrant out of Monrovia for her arrest. She was arrested and taken into custody for the warrant.

At 9:50 p.m., a resident in the 700 block of Montana Street called police to report the theft of his bicycle. The victim left his bicycle on the side of his yard at 8 p.m. and went inside his residence. At 9 p.m., he went back outside and noticed his bicycle was missing. The investigation is continuing.

At 11:01 p.m., a hit and run traffic collision that occurred at Mayflower and Diamond was reported to police. A 17-year-old male subject was walking across the street when a vehicle's front fender grazed the back of his ankle. The driver of the vehicle left the scene. The minor walked home and informed his mother of the incident. The minor did not have any visible injuries, but he complained of pain to his ankle. The investigation is continuing.

Nov. 4

At 7:40 a.m., a female resident in the 1200 block of S. Sherman called police to re-

port she had been involved in a fight with her brother. Both subjects are adults. The argument became physical and both subjects pushed and shoved each other. The male suspect then pushed his sister to the ground, causing her to fall backwards and strike her back on a brick planter box. The suspect then went into the house and the victim followed. Inside the house, they continued to argue and fight. At one point, the male suspect bit the female victim on her shoulder through her shirt, causing injury. The suspect then left the residence on foot. Officers conducted an area search for the suspect, but he was not located. The investigation is continuing.

At 3:05 p.m., a student ran in front of a slow moving vehicle at a middle school in the 200 block of S. Ivy. The child was struck and went to the ground. The child was treated by Monrovia Fire Department and taken to a hospital for precautionary measures. The child had visible scrapes on his face. The child's mother was notified. She responded to the school and went to the hospital with her son.

Nov. 5

At 3:50 a.m., police dispatch received a call reporting several subjects sleeping on the lawn at a location in the 200 block of E. Palm. Officers arrived and discovered five subjects sleeping on the lawn. The officers recognized one of the subjects and knew he had outstanding warrants for his arrest. The warrants were confirmed and the subject was arrested. A search of his property revealed he was in possession of methamphetamine, which was added to his charges.

At 7:50 a.m., a vehicle was reported stolen from an apartment complex in the 1500 block of Encino. The victim parked and locked her vehicle in the guest parking for the complex at 2:00 a.m. The vehicle is a black, 1998 Honda Civic. When she returned to her vehicle in the morning, she found her vehicle was missing. Officers checked the area, but the vehicle was not located. The investigation is continuing.

At 12:02 p.m., an officer was dispatched to a residence in the 700 block of Ridgeway on the report of a vehicle burglary. The victim parked and locked his vehicle on the street at 1:45 a.m. Sometime during the night, unknown suspects entered the vehicle and gained access to the trunk. They stole miscellaneous tools and other items from the trunk of the vehicle. The investigation is continuing.

At 6:27 p.m., police received a call reporting subjects camped out in the rear alley of a business in the 300 block of W. Huntington. Officers arrived and made contact with one male and one female camped out in the alley. The female subject was found to have an outstanding warrant for her arrest and was in possession of a glass pipe used for smoking methamphetamine. She was arrested and taken into custody.

At 7:30 p.m., a male and female subject were reported fighting in the park in the 300 block of S. Myrtle Ave. Officers arrived and located the two subjects. The female subject was found to be extremely intoxicated and was arrested for being drunk in public. The male subject is listed as being the restrained person in a court ordered domestic violence restraining order and

the protected person is the intoxicated female. The male subject was arrested for violating the restraining order.

At 11:30 p.m., a fight between a male and female subject was reported in the 500 block of W. Palm. Officers arrived and found the subjects were in a vehicle arguing. The male subject had an injury to his finger and the female subject had an injury to her hand. The officers determined the female subject was the aggressor and she was arrested for domestic violence.

## PASADENA

Nov. 3

At about 3:52 p.m., Pasadena Police officers responded to the area of Foothill Boulevard and Oak Grove Drive regarding a three-vehicle traffic collision. On arrival, officers learned that one of the involved vehicles was a motorcycle. The motorcyclist was in critical condition and was transported to a local hospital. Occupants from the other two involved vehicles were also injured and transported to area hospitals. The Pasadena Police Department's Major Collision Investigation Team responded and is reviewing the collision.

Nov. 5

At 12:13 a.m., Pasadena Police officers investigated calls of shots fired in the area of Del Mar Boulevard and Raymond Avenue. Officers recovered evidence of a shooting; however, they were not able to find any suspects or victims. Witnesses were generally uncooperative and only provided limited information to the officers. During the preliminary investigation, a male adult was dropped off at a local hospital with a gun-

shot wound to the leg. He was treated for the injury and released from the hospital.

At 1:33 a.m., Pasadena Police officers investigated calls of shots fired in the 500 block of N. Fair Oaks Ave. On arrival, officers found evidence of a shooting; however, they did not find any suspects or victims. Witnesses stated the suspect (Black Male, 20s, wearing all black clothing) was shooting at a vehicle driving on Fair Oaks Avenue.

## ARCADIA

Nov. 5

Shortly after 12:01 p.m., an officer responded to the Santa Anita Mall, 401 S. Baldwin Ave., regarding an activation of an Arcadia Police Department GPS tracker. Arcadia PD detectives had previously deployed decoy bicycles containing tracking devices to combat the increase in bike thefts through out the city. An investigation revealed a 31-year-old male from West Covina was in possession of the stolen bicycle and tracker. He was arrested and transported to the Arcadia City Jail for booking.

At approximately 7:21 p.m., an officer responded to the intersection of Huntington Drive and Colorado Place regarding a family disturbance report. Witnesses reported seeing a mother choking her 10-year-old son. The officers discovered the 36-year-old mother from E Segundo had struck her son numerous times and also had an outstanding misdemeanor warrant. She was arrested and transported to the Arcadia City Jail for booking. The juvenile son was transported to Arcadia Methodist Hospital for evaluation. DCFPS was notified.

Nov. 3

At approximately 8:38 a.m., an officer conducted an enforcement stop on a vehicle in the 5400 block of Peck Road for a seatbelt violation. Upon contacting the driver, the officer noticed he displayed symptoms of drug use. A records check revealed the 33-year-old male from El Monte had an outstanding misdemeanor warrant. During a consensual search of the vehicle, the officer located a pipe commonly used to smoke methamphetamine. The suspect was arrested and transported to the Arcadia City Jail for booking.

Nov. 4

At about 12:10 a.m., an officer conducted a traffic stop on two vehicles in the area of Longden Avenue and Baldwin Avenue for street racing. The officer witnessed the two vehicles driving in excess of 50 miles per hour on Baldwin Avenue, which has a speed limit of 40 miles per hour where the vehicles were racing. Both drivers, an 18-year-old male from El Monte and a 20-year-old male from Rosemead, were cited and released in the

Saturday, November 12, 6:30 to 8:30



## Kenny Sara and the Sounds of New Orleans

Second Saturday Concert

Kenny Sara will surely entertain you with his New Orleans style Jazz with that marching-brass-band sound along with other styles and favorites. "Kenny is the real New Orleans deal. Kenny has got a sound that will sweep you up and carry you right into the bayou," says Grace Le of OC Weekly. During Second Saturday performances at the Altadena Library you can listen to great music as you sip beer and wine from The Ale House, savor grilled eats from El Patron, and sample delectable desserts from Sweeter Than Honey. Altadena Library also hosts a monthly art show which you can view while dancing the night away.



Altadena Libraries

600 E. Mariposa Altadena | 626 798 0833  
www.AltadenaLibrary.org

## GROUND BREAKING FORECLOSURE RULING!



The California Supreme Court ruled on February 18, 2016 that a homeowner has the right to challenge his lender's authority to foreclose based upon void assignments of the loan to third parties. The high court expressly upheld an earlier California Appellate opinion called Glaski v Bank of America. This decision could set aside many foreclosures and/or obtain monetary damages, settle lawsuits with modifications and prevent foreclosures from happening in the first place.

This decision will hopefully provide our firm with even more legal leverage to not only set aside many foreclosures and/or obtain money damages, but settle lawsuits with modifications and prevent foreclosures from happening in the first place.

For an explanation of your rights under this opinion please contact our office for a free consultation. Call us at (626) 584-7800

600 N Rosemead Blvd. Suite 100  
Pasadena, CA 91107

SRG STEPHEN R. GOLDEN & ASSOCIATES