



Honoring the past, cultivating the present, empowering the future

AGENDA

Special Meeting

Board of Library Trustees – Altadena Library District

Community Room – Main Library

October 28, 2017 – 4:30 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

- a. Ira Bershatsky, President
- b. Adalila Zelada-Garcia, Secretary
- c. Gwendolyn McMullins
- d. John McDonald
- e. Armando Zambrano

3. ADOPTION OF AGENDA

- a. Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).
- b. **Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

- a. Citizens of Altadena may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address

5. NEW BUSINESS

- a. Recommendation: Extend the contract of Altadena Library District Director, Mindy Kittay, at a monthly salary of \$10,584.97 per month (\$61.07 per hour), effective 11/1/2017 and expiring June 30, 2018.

6. AGENDA ITEMS FOR FUTURE AGENDAS

- a. This is an opportunity for Board members to request that items be placed on future agendas.

7. ADJOURNMENT

- a. **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.



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**District Director
Extension of Employment Contract**

This Extension of Employment Contract is made by and between the Altadena Library District (the “District”) and Mindy Kittay (“Employee”)

Whereas a certain Agreement between the parties dated October 27, 2014, expires on October 31, 2017, and both the District and the Employee want to extend and continue said Agreement; it is agreed that said Agreement is extended for an additional term commencing upon the expiration of the original term and shall now expire on June 30, 2018.

This extension shall be on all other terms and conditions as stated in the original Agreement except for and with the following provision: The Personal Action Form which includes the increase to Step 4 is approved, signed, and retroactive to May 1, 2017. The effective rate of pay shall be \$10,584.97 per month (\$61.07 per hour).

This extension Agreement shall be binding upon and inure to the benefit of the parties, their successors, and personal representatives.

Signed this Date:

DISTRICT:

By: _____

Title: _____

Date: _____

EMPLOYEE:

By: _____

Date: _____