



Honoring the past, cultivating the present, empowering the future

MINUTES

Regular Meeting

Board of Library Trustees – Altadena Library District

Community Room – Main Library

October 23, 2017 – 5:11 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Ira Bershatsky, President

Adalila Zelada-Garcia, Secretary – **Absent, Excused**

Gwendolyn McMullins

John McDonald

Armando Zambrano

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

Mark Mariscal provided public comment on Agenda item #3 noting that the Board may want to reconsider adding to their Closed Session agenda language to state that the Board would be possibly approving a contract. He noted that he knows the Director's contract expires on October 31st and that if the Board adds and the 'possible approval' of a contract, they could negotiate with both parties in a closed session, and then come out of closed session to report the possible approval of a contract or extension.

MOTION BY Trustee McMullins TO ADOPT THE AGENDA:

Second: Trustee Zambrano, Aye: Trustee Zambrano, Trustee McDonald, Trustee McMullins

No: None, Abstain: None

Mark asked for a point of clarification if the Board was continuing to approve the agenda without considering the amendment and that all they were going to do in closed session was negotiate a contract.

Trustee Bershatsky stated that Mark made a public comment, Trustee McDonald noted the Board cannot comment on Public Comment.

Mark noted that was true, however they could amend their agenda.

Trustee Bershatsky stated to Mark that Mark did not know what was going on with the negotiations and does not know where the Board is at. Trustee McDonald stated Marks comment did not make any sense and that he was "splitting hairs over the word negotiation".

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

R. Mayreas provided a public comment, stating that he is a retired librarian who now uses the Altadena Library as his local library. He stated that the changes are impressive. He noted that he is

disappointed that there aren't many new non-fiction books. He said that he is concerned as a resident and while he knows there are a lot of other things going on, and new computers etc. he believes books are still important and hopes that they remain a focus. He also stated that it is a little hard to figure out where things are. He would like to see new books, comparable to a bookstore.

Trustee McDonald stated he wanted to make a comment from the Board that he has gone on record two meetings in a row being concerned about the collection as well.

S. Vega, a member of the Altadena Town Council came to respond to the presentation that Director Kittay made to the Town Council at their meeting. She noted that she has seen the positive impact of the changes to the Library and has received a lot of feedback from the Community. She stated that she believes the Board probably hears a lot of negative public comment and that she believes when there are positive comments that it is important for the Board to hear those as well.

Trustee Bershatsky stated the they "have an outstanding staff at this Library" and "they make it all happen".

Trustee Zambrano noted to Mr. Mayreas that if there was a particular title he was looking for, the staff can assist him in getting it to the Library.

J. Matthews from the Altadena Town Council stated that she has used the library with her children for over 40 years. She appreciated the inclusiveness of the material that includes items that are about me. She appreciates that children can read items that they can identify with.

M. Mariscal provided clarification on the Brown Act and the Board responses to public comment noting that they were giving responses. He mentioned that he would be providing comment later in the meeting, noting the Board had a responsibility to provide a contract for the employment of a Director.

V. Jones of the Altadena Town Council, 50-year resident. Appreciates the changes and wonderful things Mindy has done to the Library, and noted that she had concerns for the Bob Lucas Branch Library and would love to see updates and improvements to that Library as well.

H. Shakur stated that she felt there were not enough books in the Library. She stated that the teens are very loud, and she felt that there were too many programs being planned at one time, which made parking difficult and the Library loud and busy. She also stated she would like to see Bob Lucas receive more attention, including a larger sign.

A. Chomyn a member of the Altadena Town Council, stated that Director Kittay provides monthly updates to the Town Council and she thinks it's "remarkable" that the work the Library has done to bring the community together, and taking the action in the community to bring awareness to the Library.

B. Malone, president of the Altadena Chamber of Commerce, member of the Town Council, stated that in the last few years Altadena has seen a lot of positive changes in the Library. He stated that the Community had a visioning process and the Library had the community conversations process, which both addressed the same questions, and he wonders now what to do with the information. He stated that he believed all of the organizations of Altadena should be mindful so that they are working together. He would like to see more partnerships and bringing in of other community organizations. He believes it is important for community organizations to support each other so that there will be groups in the future to help support the funding of the Library as in the past.

C. Kumanchik stated she is a relatively new resident of Altadena, who was not very involved with the Library until she met Director Kittay. She stated that she really enjoys all the events and programs. She mentioned that Director Kittay told her about the renovations to which her husband, her mother and herself decided to get involved and contribute to the Children's area. She stated that she believes Director Kittay has done a great job. She noted she volunteered on the 50th anniversary committee and met the wonderful staff. She believes the Library brings the community together and it is not just about books and it is now an experience and she believes it is due a lot to Director Kittay's leadership.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS
HIRES/PROMOTIONS: (3 minutes)**

- 1) APPOINTMENTS
Naomi Ruiz, PT Library Clerk I - September 5, 2017
Helen Cate, PT Library Page - September 11, 2017
- 2) RESIGNATIONS AND TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Effective Date</u>
None			
- 3) TRANSFERS AND PROMOTIONS
None

6. **FINANCIAL REPORTS (5 minutes)**

- a) Financial reports for August 2017

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

**MOTION BY Trustee McDonald to accept the financial reports. Second: Trustee McMullins
Aye: Trustee Zambrano, Trustee McDonald, Trustee McMullins, No: None, Abstain: None**

7. **CONSENT CALENDAR (5 minutes)**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) Approval of minutes – Regular meeting held August 28, 2017, September 25, 2017, October 9, 2017
- b) Statistical Reports – YTD – August 2017 and September 2017
- c) Departmental Monthly Report – August 2017 and September 2017
- d) Update on CalPERS Benefits/ Open Enrollment

Trustee McDonald asked to remove the Minutes from the August Board meeting and item D, the update on CalPERS benefits.

Public Comment - Mark Mariscal. Stated for the October 9th Special Meeting the Board while technically fell within the Brown Act requirements the spirit in which it was done with notice being on Friday late afternoon and then Monday the library being closed did not give the public the time to know about it like would normally happen. He stated that September meeting minutes should note that the meeting was for informational only as there was not a quorum.

Trustee Bershatsky- Stated that a special meeting only requires 24 hours' notice and that the board schedules meetings when they are all available. Trustee McDonald stated that Columbus Day is not a holiday for everyone and it happened to be for the Library and the Board failed to notice.

MOTION BY Trustee McDonald TO Approve Items on the Consent Calendar with the exception of the August 28, 2017 minutes and item D. Second: Trustee McMullins

Aye: Trustee McDonald, Trustee McMullins, Trustee Bershatsky No: Trustee Zambrano, Abstain: None

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

Trustee McDonald provided his comments on the Minutes from August: He stated: Regarding page 18 there was a discussion on compensation and on the step system "I Would like noted for the minutes, even though the minutes are accurate about what occurred, the minutes are incorrect in what the reality is. So I would like the minutes to be amended that the Board was not provided with any documentation that included description of the step system and the budget impact of the step system in fact we were given two memos that outlined federally mandated changes to minimum

wage and how that impacted the step system. So I would like the minutes amended with that correction.”

Administrative Assistant Kylynn Chaney clarified that Trustee McDonald “wanted the August minutes amended to note that the Board was not provided with a description of the step system or the budget impact of the step system in general?” Trustee McDonald stated that was correct.

On the CalPERS report: Trustee McDonald stated that he had a question on the recommendation which stated that the “Board review and file the attached report and monthly premiums.” He asked “What exactly does review and file mean?” Administrative Assistant Kylynn Chaney that it meant the item is informational. Trustee McDonald asked a question to clarify that there was “no action if we don’t follow the recommendation, if we don’t review and file it?” Administrative Assistant Kylynn Chaney stated that was correct. Trustee McDonald asked if the Board can reject [the monthly premium amounts in the attached report]. Kylynn stated no, that it was solely information for the Board, that the recommendation is that the Board read it and then put it away, and they do not have to read nor keep the information.

Trustee McMullins asked about the \$500 contribution that the employees receive. Kylynn confirmed that the \$500 amount was a set Board approved amount for the CalPERS Contribution.

Director Kittay made a comment regarding the change to the minutes. She stated that (on August 8th) she e-mailed the Board, a memo, which she also provided at the August Board meeting, and in the memo was five examples of the step and salary structure that have been in the Board books for the past three years, two of which were related to minimum wage changes, three of them directly related to the budget approval. She stated John sent an e-mail to the Board following the August meeting stating that the memo was incorrect and that all five were minimum wage increases. She stated that she responded to the full board and provided all of the information and specifically described which pages were directly related to the budget. She stated that she had the documents with her and that the Board could review them, and that saying all five were related to minimum wage was incorrect.

Trustee McDonald stated that he “did not say all five were related to minimum wage increases” and that he “said the ones that were provided that included budget impact were related to federally mandated minimum wage”. He went on to state the other three were only salary schedules with no budget impact information. He invited Director Kittay to provide that information to the Board at the next meeting, and that was what he asked her to do via e-mail, to provide that information to the Board. Director Kittay stated that she did provide the information. Trustee McMullins asked for the information to be provided or provided again.

Director Kittay stated that the information was e-mailed and also provided in hard copy at the August Board meeting, She stated that it was not in the Board Package due to containing personnel information. Trustee Zambrano asked that they receive a copy again. Trustee McDonald stated to Director Kittay that it “does not provide the information you say it provides... you think it does but it does not.” Director Kittay said that they “definitely have a difference of opinion”. Trustee McMullins asked for the information to be provided again.

Director Kittay stated that she has asked three times to meet with the Board and that she has put a closed session on the Agenda to meet with the Board to specifically discuss these issues, and that was removed from the agenda. She said that three times she has requested to have a discussion with the Board in closed session and that she has been denied.

Trustee McDonald noted that he had not received those recommendations, to discuss these items in closed session.

Public Comment from Mark Mariscal:

Mark provided his comments stating that he believes the Board cannot approve a budget without having salary information.

Trustee McDonald thanked Mark for his comment and mentioned that Mark did make a similar comment previously, and that he is on record saying the Board was not given the information.

9. **NEW BUSINESS**

a) Annual Review of Summer Reading Program (Summer Reading Committee) (INFORMATION) (5 minutes)

Christina McTighe, Children’s Librarian provided a report on the Annual Summer Reading program.

b) Update on new ILS Koha (Christopher Kellermeyer) **(INFORMATION) (10 minutes)**
Christopher Kellermeyer, IT Manager provided an update on the new Koha ILS.

c) Review of Draft of Annual Report **(INFORMATION) (5 minutes)**

A draft Annual Report was presented to the Board. The Board requested time to review the document and provide input.

d) Review of RFP for Legal Council **(INFORMATION) (5 minutes)**

Public Comment from Mark Mariscal-

Mark commented on the Draft RFP, stating that County Counsel was available to the District.

Director Kittay presented a draft RFP for legal services to the Board, requesting a sub-committee with a member from the Board of Trustees to review the responses the district receives and to move the process along. She also noted she would include County Counsel. Trustee Zambrano stated that he supports the idea of a subcommittee, and stated that the Trustees should ask Adalila if she would like to serve on the committee as well. Trustee McDonald suggested moving the timetable up to possibly be completed as soon as possible and suggested by December 31, 2017, as well as selection criteria be the Altadena/Pasadena area as a geographical preference, but he would leave it up to the subcommittee. Trustee Bershatsky asked if this was for employment or general counsel. Director Kittay noted general counsel. Director Kittay responded that it would be general counsel as well as covering employment and have Special District experience and that there are plenty of them to choose from.

Comment by Mark Mariscal. Noted the Trustees Bylaws states that the ad-hoc committees can be joined by members of staff and the public, and that if the trustees wanted to limit the participation to only trustees they should include that in their motion.

MOTION BY Trustee McDonald to create a subcommittee with membership to be determined at a later date. Second: Trustee Zambrano, Aye: Trustee McDonald, Trustee McMullins, Trustee Zambrano, No: None, Abstain: None

10. **OLD BUSINESS**

a) Human Resources Update – Written Report by HRNETwork **(INFORMATION) (15 minutes)**
Audrienne from HRNETwork provided an update on Human Resources. She noted that management training including performance appraisal training was being scheduled. She also noted the results of the most recent pulse survey that is provided quarterly. Trustee Bershatsky asked how the pulse survey was conducted. Audrienne noted it is five questions that is sent out through Stratex. The questions ask about culture, happiness, recommendation, obstacles, and right direction. Trustee Zambrano asked if the pulse survey was anonymous. Audrienne noted that the results go to one administrator at her office to compile. She noted that all areas increased with a number at 100% and that we continue to move in the right direction.

Audrienne also noted that HRNETwork is completing the salary and benefits analysis.

b) 2017/2018 Materials Budget **(INFORMATION) (5 minutes)**

Director Kittay noted that in the Collection Development report, the materials budget reduction was addressed. Kittay read from the Collection Development report which explained the challenges and issues around the purchasing for the past year. Director Kittay also reminded the Board about patron initiated purchasing.

Trustee McDonald stated that he applauded the efforts of Estella and her staff and that the purchasing models were great. He noted his original question from a few meetings ago was about the non-expenditure of budgeted funds which is not reflected in a description of the budget. He asked whether there was a significant decrease in the purchase of new materials or if the change in the ILS affected this number.

Estella Terrazas, Collection Development manager noted that the renovation, moving the whole collection in and out slowed down purchasing. There was a retirement and a resignation in the Department and there was a time during hiring where the Department was short staffed., and work on the database including taking Inventory was affecting the amount of new materials coming in.

She stated that there is a lot of cleanup that still needs to happen. She also noted the problem with one of the Library's main vendors.

Trustee McDonald asked if there is "no budget mechanism to make up for the shortfall for the number of items purchased" He stated that he is "totally okay if items weren't purchased as a conscious decision, it sounds like it wasn't and there was an impact on staff and collections. Without the information we made a conscious decision to approve the budget which also included a reduction in the budget for the collection. You can't ever make up that 75k. Cannot go back and purchase those books. I'm okay if that's what we are doing. We were told there was a little bit of a staffing issue, there is no budget mechanism to make up for that is that correct?"

Director Kittay stated that "we don't have the physical room to go back and spend those funds along with the current budget" "As we work on the collection, if we find areas that are missing significantly, and if we don't have enough funds, at the midyear budget adjustment we will ask for funding to fill in those gaps." She also noted that "we have about 80,000 items which was the built for and agreed for the collection size."

Trustee McDonald stated that "\$75k worth of materials is only a couple thousand books, or even less with DVDs and other materials." He then asked, "Just for clarification there is no budget mechanism to make up for the items that were not purchased last year?"

Director Kittay stated that "the budget mechanism is to do a mid-year budget adjustment". She stated that they can add \$75,000 of funds but she wasn't sure if they would be able to spend it. Trustee McDonald stated that his "proposal is we do a mid-year budget adjustment to add \$75,000 into the materials budget which is what I said in august."

Trustee McDonald moved to make a midyear budget amendment to add \$75,000 to the materials budget.

Comment from H. Shakur- If there weren't as many seating areas there would be space for more books. Trustee McDonald thanked her for her comment and stated that the Board intentionally decided to remove some shelving, though if they had known it was going to impact the materials budget they "should have had that information".

Public Comment from Mark Mariscal:

Mark stated he thought this was a good idea, and stated if [the library] does not spend it all, he would advise adding the amount unused to next year's budget and repeating the process yearly.

Trustee Zambrano asked that some of the funds could focus on Bob Lucas Branch as well. Estella noted that she is working with new branch manager and will be updating that collection as well and Trustee Zambrano asked Estella to provide an update next month.

Kylynn asked for clarification regarding the motion and if Trustee McDonald was recommending adding the funds at the mid-year budget adjustment. Trustee McDonald stated he was making a motion to amend the budget now, noting that the money needed to be moved from reserves.

MOTION BY Trustee McDonald to make a mid-year budget adjustment. Second: Trustee Zambrano Aye: Trustee McDonald, Trustee Zambrano, Trustee McMullins, No: None, Abstain: None

c) Tree Trimming Update (**INFORMATION**)

Jonathan Arevalo – Will be trimming the Deodar trees in early Winter for regular maintenance. Trustee Zambrano asked if it will affect the Christmas Tree Lane to which Jonathan stated it is only trees on our property. Trustee McDonald asked that there be some public communication before the maintenance takes place.

e) Revised IT Report (**INFORMATION**)

The Revised IT Report was provided.

f) Update on Bylaws Review (**INFORMATION**)

Mark Mariscal asked that if the Trustees were looking to update their bylaws, The Friends request for the Trustees open their committee up to include a member of the Friends.

Director Kittay stated that she spoke with two separate attorneys and received some quotes on pricing. She stated that she believed since the District was going to be releasing an RFP for legal services, it would be best to wait and have the same attorney review the Bylaws as well.

Trustee McDonald- When the request to update the Bylaws was presented, the Board recommended that Staff pull the current bylaws and make recommendations as to what needed to be updated. The Board would then take a draft of updated Bylaws to legal counsel for review. He stated that he did not believe the District needed to pay legal counsel to review the bylaws.

Director Kittay noted that in the previous meeting she stated that she would pull the Bylaws and review them with an attorney and that the attorney would make recommendations and then she would let the Board know. She stated that she does not feel qualified to re-write the bylaws.

Trustee McDonald stated then “if there are no recommendations for changes to the Bylaws” he “wasn’t sure” if there were changes needed. He stated that the Board was told specifically that the Bylaws needed to be updated. Director Kittay said they do, as they refer to organizations that no longer exist and to meetings the Board no longer holds. Trustee McDonald asked if those recommendations could be made for the Board to review and that it would be a waste to pay an attorney to note those changes.

Mark Mariscal (Public Comment) noted that the Board could create a committee that would include at least one Board Member, staff, and possibly Friends of the Library, to sit down and discuss some of these issues, and then could come back to the Board for recommendation of possible legal review, and that it should not be solely directed to staff as these are the Bylaws of the Board.

Trustee McDonald stated that the Board would like a copy of the Bylaws. Trustee Zambrano stated that the Board did not have a copy of the current bylaws. Director Kittay noted that she did e-mail them to the Board and that she would find the e-mail and resend it. Trustee Zambrano asked if it was the signed copy to which Director Kittay replied yes. He stated that the Board had received a copy of unsigned bylaws.

Director Kittay stated that Administration had found the physical signed copy of the Bylaws and that she both placed them on the website and e-mailed them to the full board.

Trustee McDonald requested all versions thereof of the bylaws before and after.

Kylynn Chaney noted that there was an amendment in 2008, and that the signed copy we have is the only signed copy. It is the physical original signed copy of the bylaws.

Trustee McDonald noted the Board requests copies of all related documents such as additions and amendments as well.

Kylynn stated that the Board could request the minutes as well from when the bylaws were approved.

Trustee Bershatsky stated before the Board took any action they would like the documentation.

Kylynn asked if the Board would like physical copies or e-mailed. Trustee McDonald stated he was okay with e-mail.

THE BOARD WENT INTO RECESS AT 6:50 P.M.

RECESS BACK INTO OPEN SESSION AT 7:01 P.M.

11. DIRECTOR’S REPORT (INFORMATION) (10 minutes)

- a) Facilities Update
- b) Taste of Dena Update
- c) Save The Date – Volunteer Event: Wednesday November 8, 7-9pm at the Library
- d) Professional Development Day

Director Kittay provided her report, updating the Board on the Foundation, the Taste of Dena event, and the upcoming volunteer event. She also provided updates on grants and professional development day.

Director Kittay recommended a new facilities report be completed and was beginning work on an RFP for bids to assess the facilities.

Trustee Zambrano asked how soon can a 3D printer be placed at the Branch and put into use. Director Kittay noted that she along with the Branch manager with the leadership team would need to assess the space and staffing at the Branch. She noted that there are challenges because the space is quite small and the District does not have the technology staffing to support both locations with full time technology training. She also noted all of the updates and programs that have recently happened at the branch. Trustee Zambrano asked how long the process would take to meet and assess having a 3D printer sent to the branch. Director Kittay stated that this could take place in November.

12. **CORRESPONDENCE**

a) Award from the Pasadena Weekly

13. **REPORTS OF SUPPORT GROUPS**

a) Altadena Library Foundation (5 minutes)

b) Friends of the Altadena Library (5 minutes)

Mark Mariscal, President of the Friends of the Altadena Library provided an update to the Board about the current events taking place such as the pop-up book sales which coincide with Second Saturday. He also noted that the Foundation will have a giving Tuesday campaign.

14. **REPORTS OF TRUSTEES (5 minutes)**

15. **CLOSED SESSION**

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and taking action on the following items:

- a) **LABOR NEGOTIATIONS (§ 54957.6)**
Pursuant to Government Code Section 54957.6
Title: District Director
Negotiation of District Director Contract

Public Comment from Mark Mariscal: Mark encouraged the Board to change the language of their closed session to note that they may approve a contract. Trustee McDonald stated that he believed the word negotiation included the possible approval of a contract.

There was discussion between Mark Mariscal, Library Administration and the Board regarding whether or not there was a legal requirement for a contract for the Director, and whether or not the agenda wording needed to be amended.

Trustee McMullins suggested going back to the adoption of the agenda and adding the words “and possible approval” of the District Director Contract.

**MOTION BY Trustee McMullins, Second: Trustee Zambrano, Aye: Trustee Zambrano, Trustee McMullins, No: Trustee McDonald (Trustee Bershatsky voted no, as chair of the meeting)
Abstain: None**

Trustee McMullins noted that the Trustee Bershatsky should not be voting unless there is a tie.

Administrative Assistant Klynn Chaney noted that she was not sure about the language, however, if the Board was to vote in closed session they would need to report the vote including what they were voting on when they came out of closed session. Trustee McDonald stated this was incorrect and asked Mark what his goal was. Mark stated that the Board should consult legal counsel to make sure they were doing everything in accordance with the law so that if they wanted Director Kittay to be acting as the Director on November 1st, they have a mechanism that legally allows them to do so. Trustee Zambrano stated he believed the agenda was prepared for the Board. Mark stated that the Board President and Director prepare the agenda together. Director Kittay noted that she used the language provided to her by Trustee Bershatsky. Trustee Bershatsky denied this saying “that’s the language he saw in there”. Trustee Zambrano stated he believed an approval could be a part of the negotiation process. He also stated if the Board needed to, after consulting with legal counsel, they could hold a special meeting.

The Board went into closed session at 7:27 p.m.

16. RECESS BACK INTO OPEN SESSION

The Board came out of closed session at 8:22 p.m.

17. PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION.

“The Board accepts contract extension to June 30, 2018 as presented to the Board on 10/16/2017 by the District Director. Details to be provided pursuant to all applicable laws.”

Director Kittay clarified if the Board was accepting the counteroffer. Trustee Bershatsky stated, “That’s what he said.” Director Kittay asked the Board if they were going to vote. Trustee Bershatsky stated they were “passing it on to HRNetwork,” Director Kittay stated that in the morning she would be calling SDRMA and County Counsel to check on the Brown Act laws and what transpired so that there could be no possible problems on November 1st. She stated she believed that the Brown Act was not followed and that there are some very distinct steps that need to be followed. She stated that she mentioned these to Trustee Bershatsky in previous conversations. He stated they “never had this discussion.” She noted that she explained to him at that time, that she should have gone into closed session to negotiate with the Board, and that they would come out of closed session and vote as a Board, and reveal basic concepts of the contract for the Director.

Trustee Zambrano stated that the contract details were going to be provided to HRNetwork and HRNetwork will draw up the contract. The Board considered the Director’s terms, and the Board reviewed and accepted those terms. Director Kittay confirmed but stated that she was “99% sure” that there were other steps the Board needed to take and that she was just going to double check because the Board may need to have a special meeting, just to make sure everything is the way it’s supposed to be for the brown act. She also thanked the Board.

Public Comment: Lisa Cavelier provided her comments stating that she has sat in hundreds of Board Meetings, with “hundreds of opportunities for public and community people getting together for the good of families and children which is what this place is about” and has never seen such rude and disrespectful behavior such as this Boards, she stated she appreciates the work that the Trustees do, but that she is sick inside to see this kind of appalling behavior.

18. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

There was discussion about the Bob Lucas Library, including programs and signage. It was decided that future Agenda items will be submitted via e-mail by Trustee McDonald.

19. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.

MOTION BY Trustee McMullins, Second: Trustee Zambrano, Aye: Trustee Zambrano, Trustee McMullins, Trustee McDonald, No: None, Abstain: None

Meeting Adjourned at 8:28 p.m.