



*Honoring the past, cultivating the present, empowering the future*

**AGENDA  
Regular Meeting**

Board of Library Trustees – Altadena Library District  
Community Room – Main Library - **October 22, 2018** – 5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

**1) CALL TO ORDER**

**2) ROLL CALL:**

- a) Terry Andrues
- b) Ira Bershatsky
- c) Betsy Kahn, President
- d) Gwendolyn McMullins, Secretary
- e) Armando Zambrano

**3) PUBLIC COMMUNICATION**

- a) Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.

**4) PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

**New Hires/Promotions/Transfers:**

Estella Terrazas - promoted to Public Services Director - September 10, 2018

**Resignations/Terminations:**

Ryan Roy - Acting District Director - September 21, 2018

Mindy Kittay - District Director - September 28, 2018

**5) FINANCIAL REPORTS**

- a) **Financial reports for August 2018 (INFORMATION/ACTION) (10 Minutes) Page #**  
**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

**6) CONSENT CALENDAR (5 Minutes)**

- a) The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- i) Approval of Minutes – Special meeting held September 26, 2018, Page #
- ii) Statistical Reports – YTD – September 2018, Page #
- iii) Departmental Monthly Reports – September 2018, Page #

**7) CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

- a) Items removed from the Consent Calendar will be discussed individually at this time.

**8) NEW BUSINESS**

- a) Request for early closure at 2pm on 12/8/18 for Christmas Tree Lane Winter Festival (INFORMATION/ACTION)
- b) Compensation Adjustment for Interim District Director (INFORMATION/ACTION)

**9) CLOSED SESSION**

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and taking action on the following items:

- a) CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
Kittay v. Altadena Library District, et al.

**10) RECESS BACK INTO OPEN SESSION**

**11) PUBLIC REPORT OF ANY REPORTABLE ACTION FROM CLOSED SESSION.** (Section 54960 et seq.)

**12) OLD BUSINESS**

- a) Update from Ad-Hoc Subcommittee to fill interim District Director Position (INFORMATION/ACTION)

**13) REPORTS OF SUPPORT GROUPS (5 minutes)**

- a) Altadena Library Foundation
- b) Friends of the Altadena Library

**14) REPORTS OF TRUSTEES**

**15) AGENDA ITEMS FOR FUTURE AGENDAS**

- a) This is an opportunity for Board members to request that items be placed on future agendas.

**16) ADJOURNMENT**

- a) **Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.