



**AGENDA**

**Regular Meeting**

Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**September 28, 2015, 5:00 p.m.**

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President  
David Tuck  
Gwendolyn McMullins, Secretary  
Adalila Zelada-Garcia  
John McDonald

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

TERMINATION OF PORAWAN CUSTODIA, PART-TIME LIBRARY ASSOCIATE IN FINANCE,  
EFFECTIVE JULY 22, 2015

6. **FINANCIAL REPORTS**

a) ALTADENA LIBRARY DISTRICT FOR THE MONTH OF AUGUST 2015  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD AUGUST 24, 2015
  - b) STATISTICAL REPORTS – AUGUST 2015
  - c) DEPARTMENTAL MONTHLY REPORT – AUGUST 2015
8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**  
Items removed from the Consent Calendar will be discussed individually at this time.
9. **DIRECTOR'S REPORT**
- NATHANIEL IMEL, TROOP 1 ALTADENA, EAGLE PROJECT
10. **OLD BUSINESS**
- a) REQUEST TO APPROVE AND SUBMIT RESOLUTION 201506 TO LA COUNTY'S ELECTION COORDINATION UNIT AND BOARD OF SUPERVISORS PER CALIFORNIA ELECTION CODE §10515
  - b) ACCEPTANCE OF SOCAL WATER\$MART TURF RESERVATION APPLICATION REBATE IN THE AMOUNT OF \$3,000 **(INFORMATION)**
  - c) ACCEPTANCE OF ALTADENA LIBRARY WATER CONSERVATION DEMONSTRATION GARDEN GRANT FROM THE COUNTY OF LOS ANGELES REGIONAL PARK AND OPEN SPACE DISTRICT IN THE AMOUNT OF \$25,000 **(INFORMATION)**
  - d) UPDATE ON BESTFEST **(INFORMATION)**
11. **NEW BUSINESS**
- a) BOARD OF LIBRARY TRUSTEES CALENDAR 2015/2016 **(DISCUSSION/POSSIBLE ACTION)**
  - b) DISCUSSION REGARDING A NAMING POLICY FOR THE LIBRARY DISTRICT **(DISCUSSION/POSSIBLE ACTION)**
  - c) DISCUSSION REGARDING REPORTING REQUIREMENTS FROM THE LIBRARY FOUNDATION AND FRIENDS GROUPS TO THE BOARD **(DISCUSSION/POSSIBLE ACTION)**
12. **CORRESPONDENCE & PRESS**
- a) PRESS CLIPPINGS **(INFORMATION)**
13. **REPORTS OF TRUSTEES**
14. **AGENDA ITEMS FOR FUTURE AGENDAS**  
This is an opportunity for Board members to request that items be placed on future agendas.
15. **RECESS TO CLOSED SESSION**  
The Board of Trustees may move into a closed session with Legal Council pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9(b) (Potential Litigation)
16. **ADJOURNMENT OF CLOSED SESSION**
17. **RETURN TO REGULAR MEETING – REPORTABLE ITEMS FROM CLOSED SESSION (DISCUSSION/POSSIBLE ACTION)**
18. **ADJOURNMENT**

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.



Altadena Library District  
**Balance Sheet**  
As of August 31, 2015

	<u>Aug 31, 15</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash & Cash Equivalents	
1010.00 · Cash in County Treasury	
1010.20 · Asset Replacement Reserve	143,939.00
1010.10 · Trustee Election Reserve	122,122.95
1010.00 · Cash in County Treasury - Other	1,785,289.08
Total 1010.00 · Cash in County Treasury	2,051,351.03
1021 · Cash in Checking Chase Gen Fund	207,134.41
1026 · Cash in Savings PF - Chase Bank	2,682.69
1041 · Cash in Savings - Chase Bank	25,109.88
1045 · Cash HUD Fund - Chase Bank	2.04
1075 · SCLC Deposit Account	1,160.00
1080 · Petty Cash	777.00
Total Cash & Cash Equivalents	2,288,217.05
Total Checking/Savings	2,288,217.05
Other Current Assets	
1400 · Property Taxes Receivable	-36,918.87
1076 · Prepaid Items & Deposits	800.00
Total Other Current Assets	-36,118.87
Total Current Assets	2,252,098.18
Fixed Assets	
Non-Depreciable Assets	
1500 · Land	77,280.28
1510 · Artwork	102,500.00
Total Non-Depreciable Assets	179,780.28
Depreciable Assets	
1550 · Structures & Improvements	1,180,735.18
1700 · Furniture, Fixtures & Equipment	683,740.71
1800 · Accum Depr (S & I)	-1,002,725.14
1900 · Accum Depr (FF & E)	-612,732.21
Total Depreciable Assets	249,018.54
Total Fixed Assets	428,798.82
<b>TOTAL ASSETS</b>	<b><u>2,680,897.00</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	32,692.76
Total Accounts Payable	32,692.76
Other Current Liabilities	
2012 · Accrued Vacation Payable	66,564.65
2064 · Deferred Compensation - CalPERS	1,469.82
2090 · Misc Short Term Payable	-3,000.00
Total Other Current Liabilities	65,034.47
Total Current Liabilities	97,727.23
Long Term Liabilities	
2030 · GASB 45 OPEB Liability	189,067.52
Total Long Term Liabilities	189,067.52
Total Liabilities	286,794.75

10:48 PM  
09/22/15  
Accrual Basis

Altadena Library District  
**Balance Sheet**  
As of August 31, 2015

	<u>Aug 31, 15</u>
Equity	
3300 - Retained Earnings	2,823,701.51
Net Income	<u>-429,599.26</u>
Total Equity	<u>2,394,102.25</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,680,897.00</u></u>

## Altadena Library District Summary Profit & Loss Budget vs. Actual July through August 2015

	Jul 15	Jul - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
PROPERTY TAXES	-83,709.53	-1,695.16	2,869,298.00	-2,870,993.16	-0.06%
INTEREST INCOME	-6,219.69	-5,520.48	7,000.00	-12,520.48	-78.86%
FINES & FEES	11,040.84	20,210.49	102,500.00	-82,289.51	19.72%
DONATIONS AND GRANTS	3,010.00	21,085.00	45,798.00	-24,713.00	46.04%
MISCELLANEOUS INCOME	0.01	0.01	165,000.00	-164,999.99	0.0%
<b>Total Income</b>	<b>-75,878.37</b>	<b>34,079.86</b>	<b>3,189,596.00</b>	<b>-3,155,516.14</b>	<b>1.07%</b>
<b>Gross Profit</b>	<b>-75,878.37</b>	<b>34,079.86</b>	<b>3,189,596.00</b>	<b>-3,155,516.14</b>	<b>1.07%</b>
<b>Expense</b>					
SALARIES, WAGES & BENEFITS	168,219.00	322,222.35	2,180,148.00	-1,857,925.65	14.78%
LIBRARY MATERIALS	25,627.42	31,753.28	232,911.00	-201,157.72	13.63%
PROGRAMS	5,581.46	18,742.73	24,500.00	-5,757.27	76.5%
OPERATING EXPENSES	54,365.19	70,491.10	262,218.00	-191,726.90	26.88%
PROFESSIONAL & TECHNICAL	8,852.77	10,407.97	126,819.00	-116,411.03	8.21%
FACILITIES, GROUNDS & MAINTENAN	3,265.12	3,758.75	52,000.00	-48,241.25	7.23%
CAPITAL	0.00	6,193.09	155,000.00	-148,806.91	4.0%
MISCELLANEOUS EXPENSE	93.53	109.85	156,000.00	-155,890.15	0.07%
<b>Total Expense</b>	<b>266,004.49</b>	<b>463,679.12</b>	<b>3,189,596.00</b>	<b>-2,725,916.88</b>	<b>14.54%</b>
<b>Net Ordinary Income</b>	<b>-341,882.86</b>	<b>-429,599.26</b>	<b>0.00</b>	<b>-429,599.26</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-341,882.86</b>	<b>-429,599.26</b>	<b>0.00</b>	<b>-429,599.26</b>	<b>100.0%</b>

**Altadena Library District**  
**Detailed Profit & Loss Budget vs. Actual**  
July through August 2015

			<u>% of Budget</u>		17%
	<u>Jul 15</u>	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>PROPERTY TAXES</b>					
4010 · Current Secured	-54,392.34	-54,392.34	1,956,876.00	-2,011,268.34	-2.78%
4020 · Current Unsecured	-12,974.47	44,272.83	70,000.00	-25,727.17	63.25%
4030 · Prior Year	-2,091.78	13,340.13	10,000.00	3,340.13	133.4%
4050 · Homeowners Exemption	0.00	0.00	7,500.00	-7,500.00	0.0%
4060 · Per Parcel Benefit Assessment	-19,809.06	-13,919.62	762,617.00	-776,536.62	-1.83%
4070 · SB 813 Supplemental Roll	5,570.51	6,933.69	28,000.00	-21,066.31	24.76%
4080 · Penalties, Interest & Costs	-12.39	2,070.15	15,000.00	-12,929.85	13.8%
4090 · RDA ABx126 Income	0.00	0.00	19,305.00	-19,305.00	0.0%
<b>Total PROPERTY TAXES</b>	<b>-83,709.53</b>	<b>-1,695.16</b>	<b>2,869,298.00</b>	<b>-2,870,993.16</b>	<b>-0.06%</b>
<b>INTEREST INCOME</b>					
4210 · Chase Bank	0.70	1.41	50.00	-48.59	2.82%
4220 · County Deposits	-6,220.39	-5,521.89	6,950.00	-12,471.89	-79.45%
<b>Total INTEREST INCOME</b>	<b>-6,219.69</b>	<b>-5,520.48</b>	<b>7,000.00</b>	<b>-12,520.48</b>	<b>-78.86%</b>
<b>FINES &amp; FEES</b>					
4305 · Fines	4,083.82	6,633.17	33,000.00	-26,366.83	20.1%
4310 · Printer & Copy Machine	744.02	1,306.32	8,500.00	-7,193.68	15.37%
4330 · Video Game Rentals	122.00	216.00	1,000.00	-784.00	21.6%
4340 · Passport Services Fees	6,091.00	12,055.00	60,000.00	-47,945.00	20.09%
<b>Total FINES &amp; FEES</b>	<b>11,040.84</b>	<b>20,210.49</b>	<b>102,500.00</b>	<b>-82,289.51</b>	<b>19.72%</b>
<b>DONATIONS AND GRANTS</b>					
4710 · Friends of the Library	0.00	0.00	30,000.00	-30,000.00	0.0%
4730 · Undesignated	0.00	75.00	500.00	-425.00	15.0%
4735 · Designated	3,010.00	3,010.00	1,000.00	2,010.00	301.0%
4740 · CA Library Literacy Services	0.00	18,000.00	14,298.00	3,702.00	125.89%
<b>Total DONATIONS AND GRANTS</b>	<b>3,010.00</b>	<b>21,085.00</b>	<b>45,798.00</b>	<b>-24,713.00</b>	<b>46.04%</b>
<b>MISCELLANEOUS INCOME</b>					
4910 · Miscellaneous Income	0.01	0.01	10,000.00	-9,999.99	0.0%
4940 · Transfer in from Reserves	0.00	0.00	155,000.00	-155,000.00	0.0%
<b>Total MISCELLANEOUS INCOME</b>	<b>0.01</b>	<b>0.01</b>	<b>165,000.00</b>	<b>-164,999.99</b>	<b>0.0%</b>
<b>Total Income</b>	<b>-75,878.37</b>	<b>34,079.86</b>	<b>3,189,596.00</b>	<b>-3,155,516.14</b>	<b>1.07%</b>
<b>Gross Profit</b>	<b>-75,878.37</b>	<b>34,079.86</b>	<b>3,189,596.00</b>	<b>-3,155,516.14</b>	<b>1.07%</b>
<b>Expense</b>					
<b>SALARIES, WAGES &amp; BENEFITS</b>					
<b>SALARIES &amp; WAGES</b>					
5010 · Salaried	98,883.17	197,307.39	1,238,167.00	-1,040,859.61	15.94%
5020 · Hourly	19,960.15	38,378.08	250,573.00	-212,194.92	15.32%
<b>Total SALARIES &amp; WAGES</b>	<b>118,843.32</b>	<b>235,685.47</b>	<b>1,488,740.00</b>	<b>-1,253,054.53</b>	<b>15.83%</b>
<b>BENEFITS</b>					
5120 · Soc Security & Medicare, Salary	7,453.46	14,871.81	94,720.00	-79,848.19	15.7%

**Altadena Library District**  
**Detailed Profit & Loss Budget vs. Actual**  
July through August 2015

	Jul 15	Jul - Aug 15	Budget	\$ Over Budget	% of Budget
5121 · Soc Security & Medicare, Hourly	1,521.69	2,880.65	15,197.00	-12,316.35	18.96%
5210 · PERS Retirement	14,615.83	14,126.61	166,527.00	-152,400.39	8.48%
5220 · Health Insurance	14,684.34	28,922.46	222,000.00	-193,077.54	13.03%
5222 · OPEB Contribution	0.00	12,700.00	140,000.00	-127,300.00	9.07%
5230 · Dental Insurance	1,253.00	2,455.88	14,435.00	-11,979.12	17.01%
5240 · Vision Insurance	434.30	816.79	5,348.00	-4,531.21	15.27%
5250 · SUI, Salaried	-1,700.33	-1,667.36	14,350.00	-16,017.36	-11.62%
5251 · SUI, Hourly	185.94	362.19	2,302.00	-1,939.81	15.73%
5260 · Life Insurance	140.40	280.80	1,642.00	-1,361.20	17.1%
5310 · Workers' Compensation	10,787.05	10,787.05	14,887.00	-4,099.95	72.46%
<b>Total BENEFITS</b>	<b>49,375.68</b>	<b>86,536.88</b>	<b>691,408.00</b>	<b>-604,871.12</b>	<b>12.52%</b>
<b>Total SALARIES, WAGES &amp; BENEFITS</b>	<b>168,219.00</b>	<b>322,222.35</b>	<b>2,180,148.00</b>	<b>-1,857,925.65</b>	<b>14.78%</b>
<b>LIBRARY MATERIALS</b>					
6110 · Cataloging Expenses	3,620.88	5,001.76	19,604.00	-14,602.24	25.51%
6115 · Electronic Databases & Subscrip	4,962.78	4,962.78	11,000.00	-6,037.22	45.12%
6120 · Books	7,735.45	11,082.55	98,944.00	-87,861.45	11.2%
6125 · Audio CD	3,355.55	3,795.59	19,253.00	-15,457.41	19.71%
6130 · DVD's & Videogames	1,261.13	1,855.11	25,110.00	-23,254.89	7.39%
6135 · Processing of Materials	2,283.91	2,631.27	31,500.00	-28,868.73	8.35%
6140 · Periodicals	2,407.72	2,424.22	12,500.00	-10,075.78	19.39%
6150 · Downloadables	0.00	0.00	15,000.00	-15,000.00	0.0%
<b>Total LIBRARY MATERIALS</b>	<b>25,627.42</b>	<b>31,753.28</b>	<b>232,911.00</b>	<b>-201,157.72</b>	<b>13.63%</b>
<b>PROGRAMS</b>					
6200 · Youth Services	3,770.53	3,803.67	8,000.00	-4,196.33	47.55%
6210 · Teen Services	434.70	12,476.88	3,000.00	9,476.88	415.9%
6220 · Adult Services	1,280.81	1,722.72	10,000.00	-8,277.28	17.23%
6230 · Bob Lucas Branch Services	95.42	197.65	1,500.00	-1,302.35	13.18%
6240 · Literacy Services	0.00	541.81	2,000.00	-1,458.19	27.09%
<b>Total PROGRAMS</b>	<b>5,581.46</b>	<b>18,742.73</b>	<b>24,500.00</b>	<b>-5,757.27</b>	<b>76.5%</b>
<b>OPERATING EXPENSES</b>					
6430 · Insurance-Gen, Prop, Liab, Eq	29,381.49	29,381.49	31,000.00	-1,618.51	94.78%
6620 · Membership Dues & Subscriptions	4,759.84	5,331.84	11,405.00	-6,073.16	46.75%
6622 · Organizational Memberships	0.00	60.00	0.00	60.00	100.0%
6625 · Training & Education	0.00	2,305.00	5,000.00	-2,695.00	46.1%
6626 · Recruitment, Gifts and Memorial	110.87	953.50	6,500.00	-5,546.50	14.67%
6627 · Advertising / Marketing	305.89	305.89	6,000.00	-5,694.11	5.1%
6710 · Meetings & Travel	575.58	1,223.28	3,000.00	-1,776.72	40.78%
6730 · Mileage & Parking Reimbursement	8.74	15.65	2,500.00	-2,484.35	0.63%
6740 · Postage & Delivery	1,066.01	1,066.01	7,500.00	-6,433.99	14.21%
6745 · Banking & Service Fees	293.30	435.21	1,500.00	-1,064.79	29.01%
6746 · Payroll Fees	1,372.95	2,400.12	9,000.00	-6,599.88	26.67%
6750 · Printing & Reproduction	0.00	0.00	6,000.00	-6,000.00	0.0%
6755 · Equipment, Furniture, Fixtures	0.00	0.00	5,000.00	-5,000.00	0.0%
6765 · Janitorial Supplies	916.09	988.89	14,500.00	-13,511.11	6.82%
6770 · Operating Supplies	2,472.38	4,120.55	40,000.00	-35,879.45	10.3%
6780 · Operating Software	4,340.62	4,340.62	29,989.00	-25,648.38	14.47%
6785 · Computer Supplies	0.00	0.00	9,800.00	-9,800.00	0.0%

**Altadena Library District**  
**Detailed Profit & Loss Budget vs. Actual**  
 July through August 2015

	Jul 15	Jul - Aug 15	Budget	\$ Over Budget	% of Budget
6790 · Hardware (Computers / Tech)	0.00	0.00	5,000.00	-5,000.00	0.0%
6920 · Electricity	5,170.38	10,651.99	40,000.00	-29,348.01	26.63%
6930 · Natural Gas	49.20	106.35	5,500.00	-5,393.65	1.93%
6940 · Water & Sewage	297.80	1,079.60	5,600.00	-4,520.40	19.28%
6950 · Refuse	423.89	847.78	4,500.00	-3,652.22	18.84%
6960 · Products for Resale	0.00	0.00	500.00	-500.00	0.0%
6970 · Equipment Lease & Rental	2,820.16	4,877.33	12,424.00	-7,546.67	39.26%
<b>Total OPERATING EXPENSES</b>	<b>54,365.19</b>	<b>70,491.10</b>	<b>262,218.00</b>	<b>-191,726.90</b>	<b>26.88%</b>
<b>PROFESSIONAL &amp; TECHNICAL</b>					
7125 · Audit and Financial Consulting	3,166.25	2,146.25	14,000.00	-11,853.75	15.33%
7130 · Legal Fees	0.00	0.00	1,200.00	-1,200.00	0.0%
7135 · Technology Consulting	2,580.42	2,580.42	9,000.00	-6,419.58	28.67%
7140 · Architectural & Engineering	0.00	0.00	9,000.00	-9,000.00	0.0%
7145 · Collection Agency	161.10	214.80	1,800.00	-1,585.20	11.93%
7155 · Consultants - Other	160.00	910.00	12,000.00	-11,090.00	7.58%
7170 · Telecommunications	2,303.29	3,753.08	21,306.00	-17,552.92	17.62%
7175 · Internet Service	481.71	803.42	6,575.00	-5,771.58	12.22%
7180 · Technology Equipment	0.00	0.00	35,000.00	-35,000.00	0.0%
7185 · Technology Maintenance Fees	0.00	0.00	8,938.00	-8,938.00	0.0%
7190 · Website Development	0.00	0.00	8,000.00	-8,000.00	0.0%
<b>Total PROFESSIONAL &amp; TECHNICAL</b>	<b>8,852.77</b>	<b>10,407.97</b>	<b>126,819.00</b>	<b>-116,411.03</b>	<b>8.21%</b>
<b>FACILITIES, GROUNDS &amp; MAINTENAN</b>					
7205 · Maintenance Contracts	1,959.82	2,065.32	4,000.00	-1,934.68	51.63%
7210 · Building Maint & Repairs	1,228.09	1,574.74	45,000.00	-43,425.26	3.5%
7220 · Landscape	77.21	118.69	3,000.00	-2,881.31	3.96%
<b>Total FACILITIES, GROUNDS &amp; MAINTENAN</b>	<b>3,265.12</b>	<b>3,758.75</b>	<b>52,000.00</b>	<b>-48,241.25</b>	<b>7.23%</b>
<b>CAPITAL</b>					
7310 · Equipment, Furniture & Fixtures	0.00	6,193.09	55,000.00	-48,806.91	11.26%
7320 · Structures & Improvements	0.00	0.00	100,000.00	-100,000.00	0.0%
<b>Total CAPITAL</b>	<b>0.00</b>	<b>6,193.09</b>	<b>155,000.00</b>	<b>-148,806.91</b>	<b>4.0%</b>
<b>MISCELLANEOUS EXPENSE</b>					
7510 · Miscellaneous Expense	51.07	67.39	2,000.00	-1,932.61	3.37%
7520 · Refunds/Parcel	0.00	0.00	1,000.00	-1,000.00	0.0%
7530 · Direct Assessments/Admin Costs	42.46	42.46	33,000.00	-32,957.54	0.13%
7540 · Trustee Election	0.00	0.00	120,000.00	-120,000.00	0.0%
<b>Total MISCELLANEOUS EXPENSE</b>	<b>93.53</b>	<b>109.85</b>	<b>156,000.00</b>	<b>-155,890.15</b>	<b>0.07%</b>
<b>Total Expense</b>	<b>266,004.49</b>	<b>463,679.12</b>	<b>3,189,596.00</b>	<b>-2,725,916.88</b>	<b>14.54%</b>
<b>Net Ordinary Income</b>	<b>-341,882.86</b>	<b>-429,599.26</b>	<b>0.00</b>	<b>-429,599.26</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-341,882.86</b>	<b>-429,599.26</b>	<b>0.00</b>	<b>-429,599.26</b>	<b>100.0%</b>



Altadena Library District  
**Donations & Grants**  
 July through August 2015

	<u>Date</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
<b>DONATIONS AND GRANTS</b>				
<b>4730 · Undesignated</b>				
	08/11/2015	AUG-2015 - Cash Donation from patron, Lisa Hoseu	50.00	50.00
	08/12/2015	AUG-2015 - Donation from A. Vijayaraghavan	25.00	75.00
Total 4730 · Undesignated			<u>75.00</u>	<u>75.00</u>
<b>4735 · Designated</b>				
	07/01/2015	JUL-2015 - Reclassify Grant income for FY15-16	3,000.00	3,000.00
	07/28/2015	JUL-2015 - Donation for Adult programming	10.00	3,010.00
Total 4735 · Designated			<u>3,010.00</u>	<u>3,010.00</u>
<b>4740 · CA Library Literacy Services</b>				
	08/12/2015	AUG-2015 - Grant from CLLS, 1st Installment	18,000.00	18,000.00
Total 4740 · CA Library Literacy Services			<u>18,000.00</u>	<u>18,000.00</u>
Total DONATIONS AND GRANTS			<u>21,085.00</u>	<u>21,085.00</u>
<b>TOTAL</b>			<u><u>21,085.00</u></u>	<u><u>21,085.00</u></u>

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**ALTADENA LIBRARY DISTRICT  
MONTHLY INVESTMENT  
REPORT**

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**Summary of Cash and Investments as of August 31, 2015**

<b>ACCOUNT</b>	<b>AGENT</b>	<b>YIELD</b>	<b>FEB-2015</b>
Pooled Funds at County of Los Angeles	LA County	0.62%	\$2,051,351.03
General Fund – Business Select Checking	Chase Bank	0.00%	\$207,134.41
Savings Public Fund – High Yield Savings	Chase Bank	0.15%	\$2,682.69
General Savings – High Yield Savings	Chase Bank	0.15%	\$25,109.88
HUD Account - Business Select Checking	Chase Bank	0.00%	\$2.04
SCLC Deposit Account	SCLC	0.00%	\$1,160.00
Petty Cash	District Office	0.00%	\$777.00
<b>Total Cash and Investments</b>			<b>\$2,288,217.05</b>

We hereby certify that the investments are in compliance with Altadena Library District Policy, and California Government Code Section 53646(b)(1); and that the Altadena Library District has the ability to meet its budgeted expenditures for the next six (6) months.



## ALTADENA LIBRARY DISTRICT

*Honoring the past, cultivating the present, empowering the future*

### MINUTES

#### Regular Meeting

Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**August 24, 2015**  
5:05 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President  
David Tuck  
Gwendolyn McMullins, Secretary  
Adalila Zelada-Garcia  
John McDonald

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

**It was Moved (Zelada-Garcia) and Seconded (McMullins) to amend the agenda and move Items 11a and 11b to be presented before Item 6.**

### APPROVED

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

HIRING OF WILLIAM RYAN ROY, PUBLIC SERVICES DIRECTOR,  
EFFECTIVE JULY 1, 2015

11. a) ADULT AND YOUTH SERVICES SUMMER READING CLUB FINAL  
REPORT (**INFORMATION**)

Teen librarian Carrie reported on behalf of Senior Librarian Youth Services Manager Cassandra Stearns. 461 children up to age 12 and 90 teens participated in the respective children and teen summer reading programs. 214 participants completed the 5-book challenge, while the Branch celebrated its first-ever participation. 34 teens attended Karaoke & Cookies on June 25 while 175 attendees attended the Pacific Animal Productions' Songs of the Wild on July 14<sup>th</sup>.

Senior Librarian Lauren McCoy reported on behalf of Adult Services. 54 adults registered for the 2<sup>nd</sup> annual installation of the adult summer reading program, *Read to the Rhythm*. Two films were presented in conjunction with the program's theme, *Life Inside Out* (June 29) and *Searching for Sugarman* (July 11). The former featured a Q&A with the film's award-winning director, producer, and leading actress who also wrote the script. Other aptly themed programs included Simon Spaulding's *Life at Sea in the Age of Sail* (July 20), Brother Yusef Sings the Blues: *Fatback Blues* (July 24), and another film with Q&A of *Twenty Feet From Stardom* featuring one of the film's actresses, Claudia Lennear. For the summer reading program finale, a first-time participant won the prized Samsung Nook.

b) ABOVE & BEYOND AWARD – 2<sup>nd</sup> QUARTER (**INFORMATION**)

Carrie Wilson, Teen Librarian, was the recipient of the 2<sup>nd</sup> Quarter Above & Beyond recognition award.

6. **FINANCIAL REPORTS**

a) ALTADENA LIBRARY DISTRICT FOR THE MONTH OF JULY 2015  
(**DISCUSSION/POSSIBLE ACTION**)

Finance Director Wallin reported County FY14/15 statements remain outstanding, anticipating receipt of auditor's draft report for October. Regarding Gasby G8 paperwork which is also anticipating receipt, is estimated for delivery in November. Wallin confirmed 3k was received for the Latino American grant award. No expenditure highlights to report at present.

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD JULY 22, 2015
- b) STATISTICAL REPORTS – JULY 2015
- c) DEPARTMENTAL MONTHLY REPORT – JULY 2015

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

9. **DIRECTOR'S REPORT**

Public Services Director Ryan Roy presented the report in Director Kittay's absence. Trustee President McKenzie applauded the District for its noticeable community-wide publicity.

10. **OLD BUSINESS**

11. **NEW BUSINESS**

- c) APPROVAL TO CHANGE STRATEGIC PLAN GOAL 4  
(DISCUSSION/POSSIBLE ACTION)

**It was Moved (McMullins) and Seconded (Zelada-Garcia) to approve the revision to Strategic Plan Goal 4 to expand the focus from teens to a broader community-oriented goal towards lifelong learning.**

**APPROVED**

- d) REQUEST MAIN LIBRARY FULL DAY CLOSURE ON SEPTEMBER 2<sup>ND</sup>  
FOR COLLECTION DEVELOPMENT TASKS (DISCUSSION/POSSIBLE  
ACTION)

Public Services Director Ryan Roy requested a full day closure of the main library to assist the District in satisfying goal-oriented deadlines. The Branch would remain open.

**It was moved (Zelada- Garcia) and Seconded (McMullins) to approve the full day closure of the Main library on September 2<sup>nd</sup>, 2015.**

**APPROVED**

- e) **REQUEST TO AMEND JOB DESCRIPTION AND SALARY RANGE FOR NETWORK INFORMATION SPECIALIST CLASSIFICATION (DISCUSSION/POSSIBLE ACTION)**

Finance Director Wallin presented the amended job description and salary schedule for the IT Manager position. There was discussion and clarification about the transition from an IT specialist to a manager position. Additional discussion centered around the salary structure and the Board was informed that the increase was based upon an informal survey of surrounding libraries with similar positions and review of their salary structures.

**It was Moved (Tuck) and Seconded (McDonald) to approve the amended job description and salary range for Network Information Specialist to IT Manager.**

**APPROVED**

- f) **REQUEST TO APPROVE AND SUBMIT RESOLUTION 201506 TO LA COUNTY'S ELECTION COORDINATION UNIT AND BOARD OF SUPERVISORS PER CALIFORNIA ELECTION CODE §10515**

Executive Secretary Shermaine Barlaan presented the resolution in accordance with the LA County Registrar-Recorder's office requiring that a formal resolution be approved in order to cancel elections due to insufficient amount of candidates. County confirmed that if the number of candidates equals the number of seats coming open it is considered an insufficient number of candidates. The Altadena Library District received three applications for exactly three seats coming open for the upcoming November general elections.

**It was Moved (Tuck) and Seconded (McMullins) to approve the resolution and appoint the incumbents as official trustees for the Altadena Library District in lieu of the coming elections.**

**APPROVED**

12. **CORRESPONDENCE & PRESS**

13. **REPORTS OF TRUSTEES**

McMullins: Per Dale LaCasella, a capital campaign consultant had been hired and Best Fest committee had received approval for the street closure

Zelada-Garcia: Was unable to attend recent Friends meeting though received a report that the meeting had been well attended.

Tuck: No report

McKenzie: No report

McDonald: No report

14. **AGENDA ITEMS FOR FUTURE AGENDAS**

This is an opportunity for Board members to request that items be placed on future agendas.

15. **ADJOURNMENT**

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.

**It was Moved (McMullins) and Seconded (McDonald) to adjourn the meeting.**

**APPROVED**

**Meeting adjourned at 5:50 p.m.**

## Statistics for FY 2015/16

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>Circulation - Main</b>													
FY14/15	18,195	16,445	16,719	16,353	14,673	15,071	15,871	14,486	15,149	15,321	15,263	17,533	34,640
FY15/16	17,478	16,046											33,524
% Change	-4%	-2%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-3%
<b>Circulation - Branch</b>													
FY14/15	1,522	1,030	1,039	1,321	894	1,034	956	1,044	1,052	1,097	860	1,046	2,552
FY15/16	1,281	933											2,214
% Change	-16%	-9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-13%
TOTAL 14/15	19,717	17,475	17,758	17,674	15,567	16,105	16,827	15,530	16,201	16,418	16,123	18,579	37,192
TOTAL 15/16	18,759	16,979	0	0	0	0	0	0	0	0	0	0	35,738
% Change	-5%	-3%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-4%
<b>Visitors - Main</b>													
FY14/15	30,484	27,710	27,969	28,623	26,411	19,412	25,288	23,507	22,278	19,122	26,782	27,642	58,194
FY15/16	29,000	19,135											48,135
% Change	-5%	-31%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-17%
<b>Visitors - Branch</b>													
FY14/15	4,124	3,659	3,815	4,665	3,103	3,161	3,533	3,448	4,104	4,163	3,435	3,707	7,783
FY15/16	4,028	3,460											7,488
% Change	-2%	-5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-4%
<b>Days Open - Main</b>													
FY14/15	27	25	25	27	22	25	25	23	26	26	26	26	52
FY15/16	26	26											52
% Change	-4%	4%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	0%
<b>Days Open - Branch</b>													
FY14/15	22	21	20	23	17	21	20	19	22	21	21	22	43
FY15/16	23	21											44
% Change	5%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	2%
<b>Registrations - Main</b>													
FY14/15	214	192	216	188	109	114	169	151	146	159	155	207	406
FY15/16	208	189											397
% Change	-3%	-2%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-2%
<b>Registration - Branch</b>													
FY14/15	25	21	19	27	13	13	26	21	35	17	16	21	46
FY15/16	18	20											38
% Change	-28%	-5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-17%
<b>Reserves - Main</b>													
FY14/15	107	85	111	115	121	110	136	109	138	154	134	159	192
FY15/16	175	224											399
% Change	64%	164%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	108%
<b>Inter Library Loan - Main</b>													
FY14/15	93	78	67	83	67	59	98	74	91	76	50	63	171
FY15/16	69	72											141
% Change	-26%	-8%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-18%
<b>Inter Library Loan - Branch</b>													
FY14/15	8	10	5	12	5	6	5	4	4	3	5	7	18



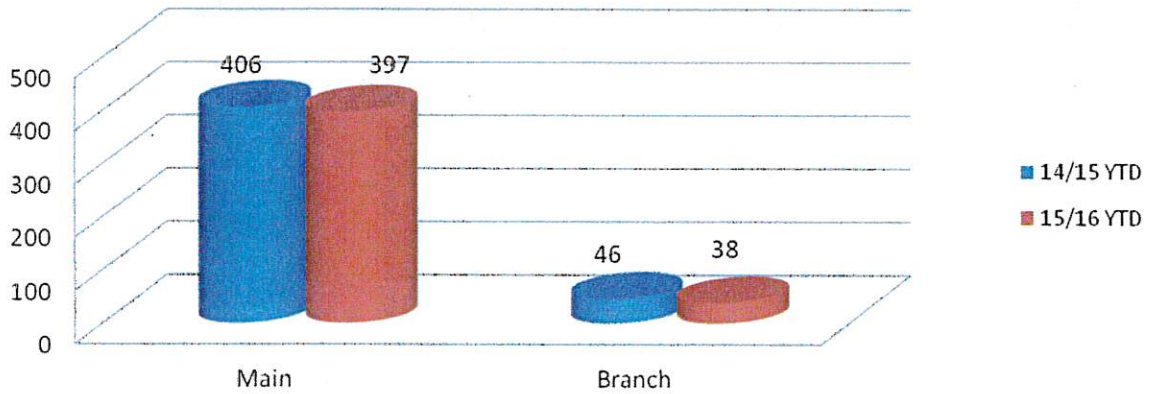




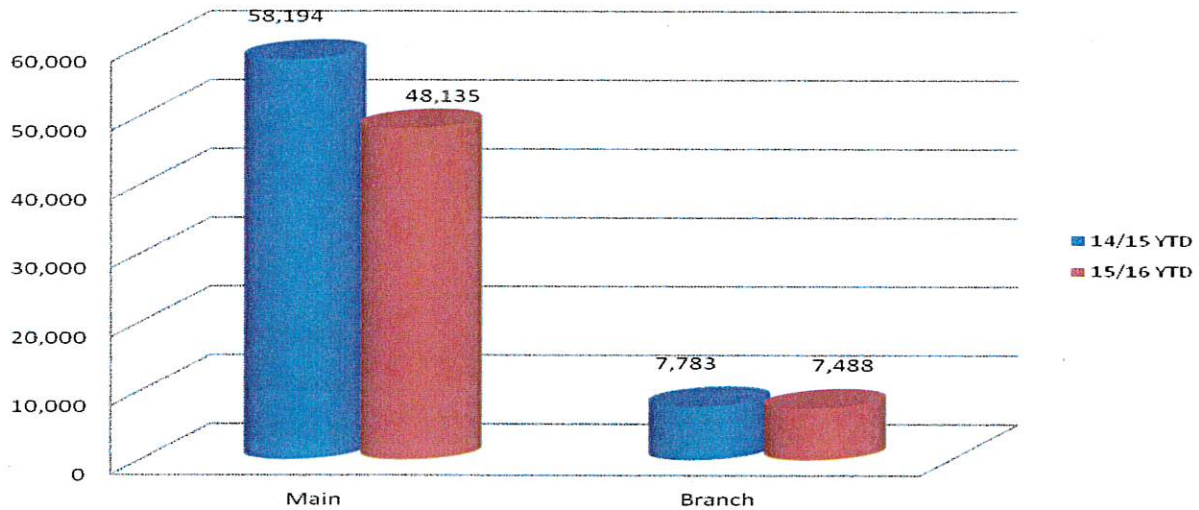
	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	TOTAL
<b>Branch Services Programs Offered</b>													
FY14/15	6	1	2	2	5	3	2	2	2	2	2	2	7
FY15/16	8	2											10
% Change	33%	100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	43%
<b>Branch Services Program Attendance</b>													
FY14/15	345	8	28	43	143	58	35	58	36	37	40	60	353
FY15/16	205	32											237
% Change	-41%	300%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-33%
<b>Children's Services Class Visits</b>													
FY14/15	2	1	6	6	7	3	12	13	17	9	13	12	3
FY15/16	12	9											21
% Change	500%	800%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	600%
<b>Children's Services Classroom Visits Attendance</b>													
FY14/15	37	24	102	146	126	74	243	266	358	186	249	245	61
FY15/16	235	145											380
% Change	535%	504%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	523%
<b>Branch Services Class Visits</b>													
FY14/15	0	0	1	4	1	1	1	1	2	5	3	1	0
FY15/16	0	0											0
% Change			n/a	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	100%	
<b>Branch Services Class Visits - Attendance</b>													
FY14/15	0	0	28	48	26	26	26	26	48	127	75	26	0
FY15/16	0	0											0
% Change			n/a	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	#DIV/0!	
<b>Branch Services - Literacy Tutor Sessions Offered</b>													
FY14/15		48	79	100	73	66	76	94	89	69	80	60	48
FY15/16	61	58											119
% Change		21%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	148%
<b>Branch Services Literacy Tutor Sessions Attendance</b>													
FY14/15	49	147	223	152	197	174	237	282	255	215	210	191	196
FY15/16	204	176											380
% Change	316%	20%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	94%
<b>Branch Services Literacy Tutor Hours offered</b>													
FY14/15	82	59.5	136.25	152	181.25	120.5	136.25	163.5	157.5	102.25	137.75	95.9	142
FY15/16	78.75	91.75											171
% Change	-4%	54%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	20%
<b>Branch Services Literacy - Volunteer Hours</b>													
FY14/15	129	111.5	184.25	186.5	112.75	100.5	187.75	238.75	190.75	193	283.75	105.9	241
FY15/16	83.75	95											179
% Change	-35%	-15%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-26%
<b>Adult Volunteers</b>													
FY14/15	1	2	2	1	1	2	2	2	2	1	1	1	3
FY15/16	1	1											2
% Change	0%	-50%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-33%
<b>Adult Volunteer Hours</b>													
FY14/15	6	12.5	7.25	8	2	10	14	11.5	14	4.5	12.5	51.3	19
FY15/16	25.45	44.5											70
% Change	324%	256%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	278%
<b>Young Adult Volunteers</b>													
FY14/15	10	10	7	6	12	7	12	11	10	11	9	13	20



### Library Cards Issued 14/15 vs 15/16



### Visitors 14/15 vs 15/16 YTD



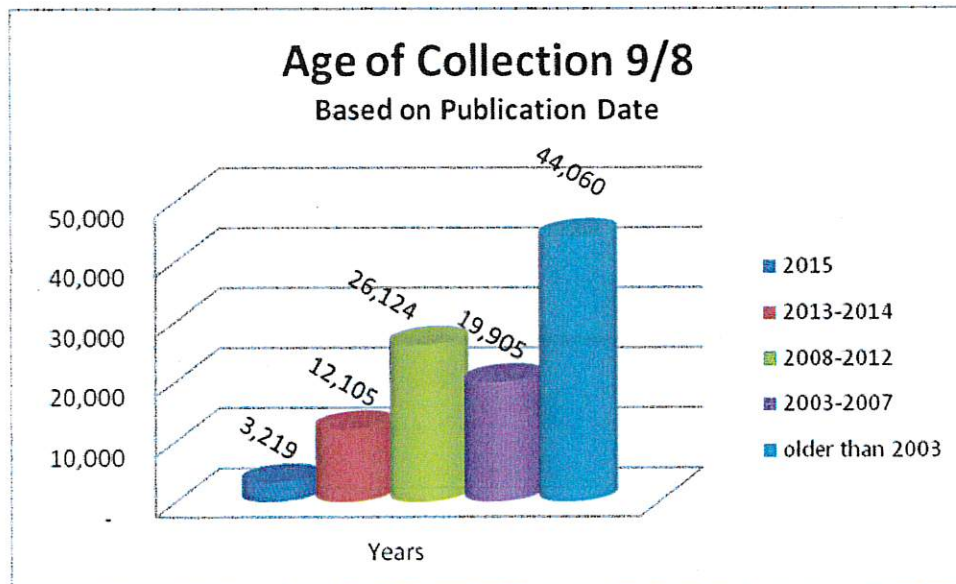
Cardholders as of 8/30/2015		C/O Items in past 3 years	C/O Items in past 2 years	C/O Items in past 12 months
Card 3 years or less	23,307	12,717	9,977	7,053
Population of District	53,177	As per California State Library		
% of Population with Library Card	44%			
% of Population w/ck out in 3 years	24%			
% of Population w/ck out in 2 years	19%			
% of Pop w/ck out in past 12 months	13%			

## PATRONS THAT HAVE ITEMS (Sep 18 15)

#	Patron type	patrons	Patrons w/items	% w/items	# items	avg/patron
0	Adult		1,428		6,065	
1	Juvenile		397		1,541	
2	Staff		39		537	
3	Volunteer		26		91	
4	Trustee		0		0	
5	Foster Patrons		12		39	
6	Teacher Loan		32		201	
7	Teen		10		28	
	<b>TOTAL</b>	<b>23,307</b>	<b>1,944</b>	<b>8.34%</b>	<b>8,502</b>	<b>4.45</b>

District Population	53,177	Items in	105,413 Collection
% w/Library Cards	44%	8.07% % chkd out	

Since 6/3/15 we have increased the percentage of patrons with items out from 7.78% to 8.34% and the percentage of the collection checked out from 6.63% to 8.07%.



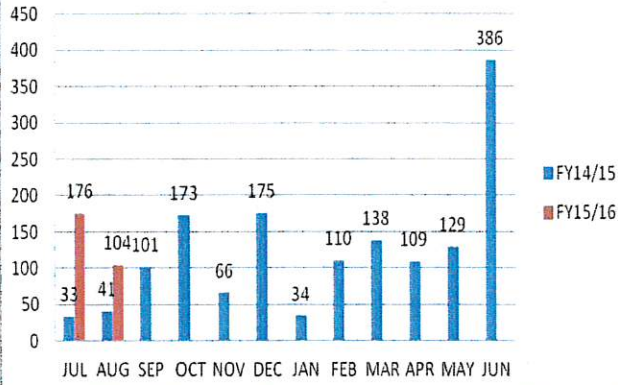
	9/8/2015		8/5/2015		6/9/2015		3/17/2015	
2015	3,219	3.05%	2,671	2.19%	1,526	1.22%	658	0.51%
2013-2014	12,105	11.48%	12,008	9.84%	11,566	9.28%	11,043	8.51%
2008-2012	26,124	24.78%	28,415	23.28%	29,210	23.42%	29,609	22.82%
2003-2007	19,905	18.88%	23,107	18.93%	24,554	19.69%	25,489	19.65%
older than 2003	44,060	41.80%	55,855	45.76%	57,840	46.38%	62,928	48.51%
		100%		100%		100%		100%
<b>Total</b>	<b>105,413</b>		<b>122,056</b>		<b>124,696</b>		<b>129,727</b>	

15,324 items are less than 3 years old - 14.54% of the collection

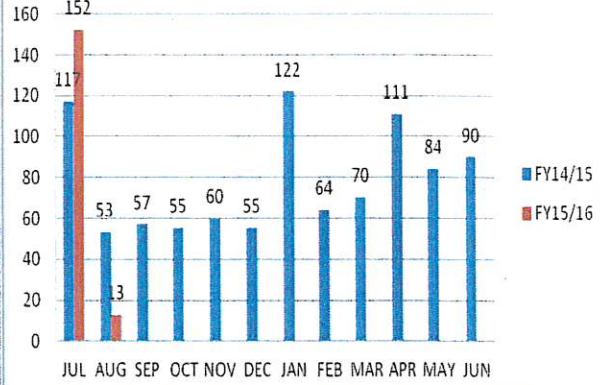
24.78% of the collection is between 7 and 4 years old.

60.68% of the collection, 63,965 items are over 8 years old and of those 41.80% are over 13 years old.

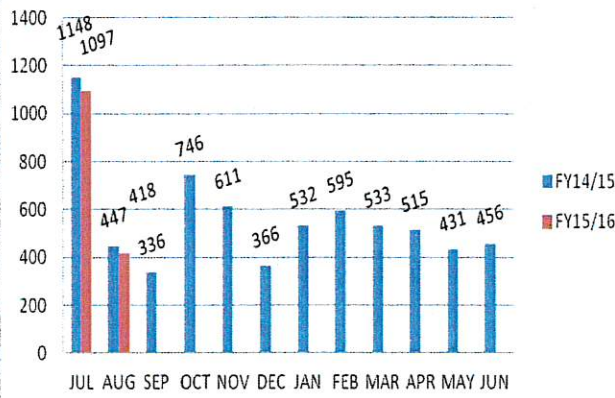
### Adult Program Attendance



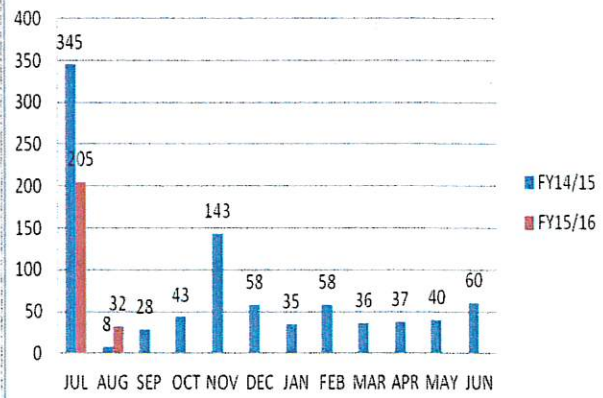
### Young Adult Program Attendance



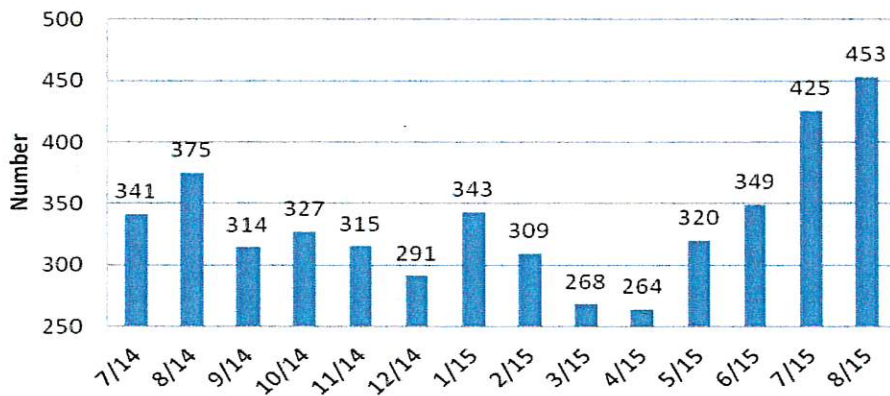
### Childrens Program Attendance



### Branch Program Attendance



### eBook Circulation 7/14-7/15







# CIRCULATION (CHECKOUT) STATISTICS

ALL LOCATIONS

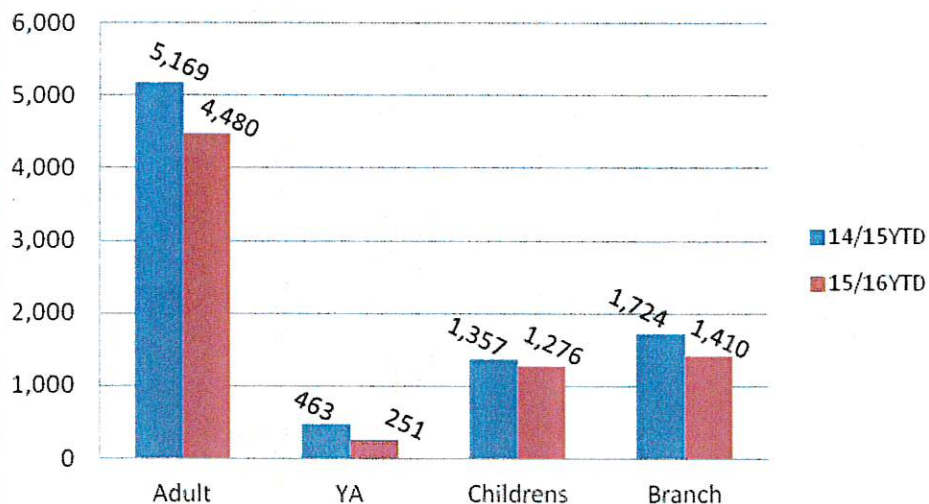
Aug 15		
P TYPE	PERCENT	QTY
Adult	77.7%	13,201
Juvenile	13.7%	2,321
Staff	6.2%	1,060
Teen	0.8%	130
Teacher Loan	0.6%	106
Volunteer	0.9%	161
<b>TOTAL</b>	<b>100.0%</b>	<b>16,979</b>

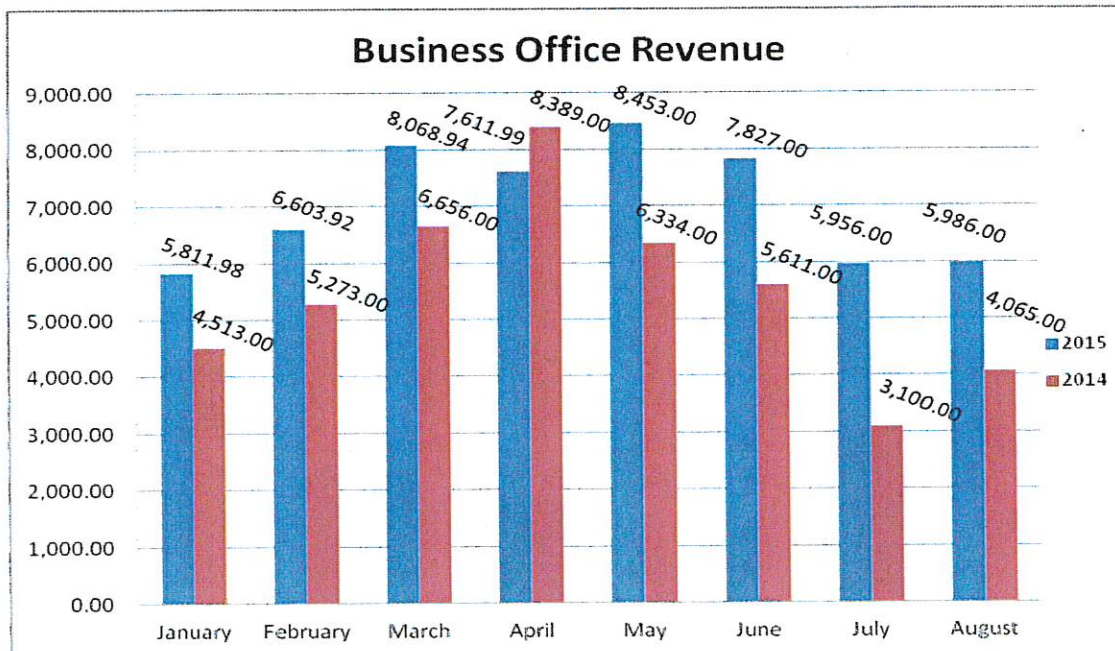
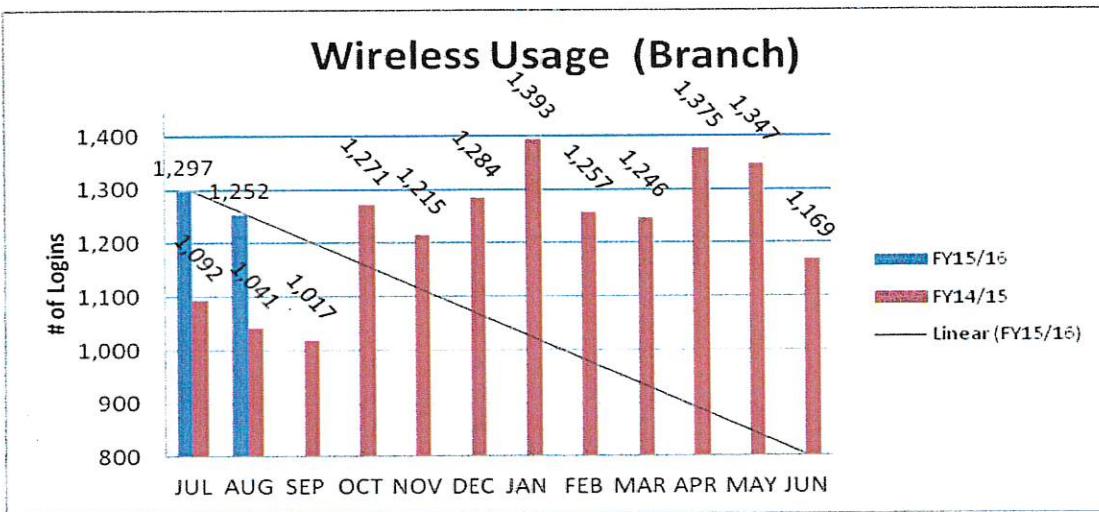
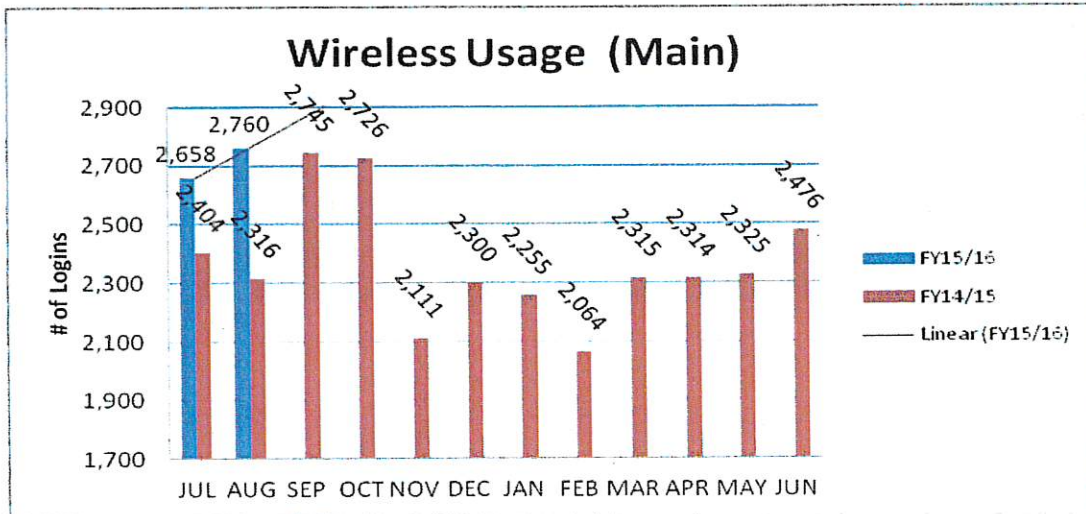
## CIRCULATION (CHECKOUT) STATISTICS

ALL LOCATIONS

I TYPE	Aug 15 PERCENT	Change vs QTY	Actual # Jul 15	Aug 14	Jul 15	Aug 14
Book	68.7%	11,667	-8.4%	2.9%	12,743	11,340
DVD	19.0%	3,222	-10.4%	-18.7%	3,594	3,962
Sound Disc	9.3%	1,587	-8.7%	8.2%	1,738	1,467
Serial	1.4%	238	-30.2%	-3.3%	341	246
Chromebooks	1.0%	176	-12.0%	-24.5%	200	233
Kit	0.2%	36	-54.4%	-66.4%	79	107
YA Video Gam	0.3%	49	-7.5%	32.4%	53	37
Mature Video	0.0%	4	-50.0%	-60.0%	8	10
<b>Total</b>	<b>100.0%</b>	<b>16,979</b>	<b>-9.5%</b>	<b>-2.4%</b>	<b>18,756</b>	<b>17,402</b>

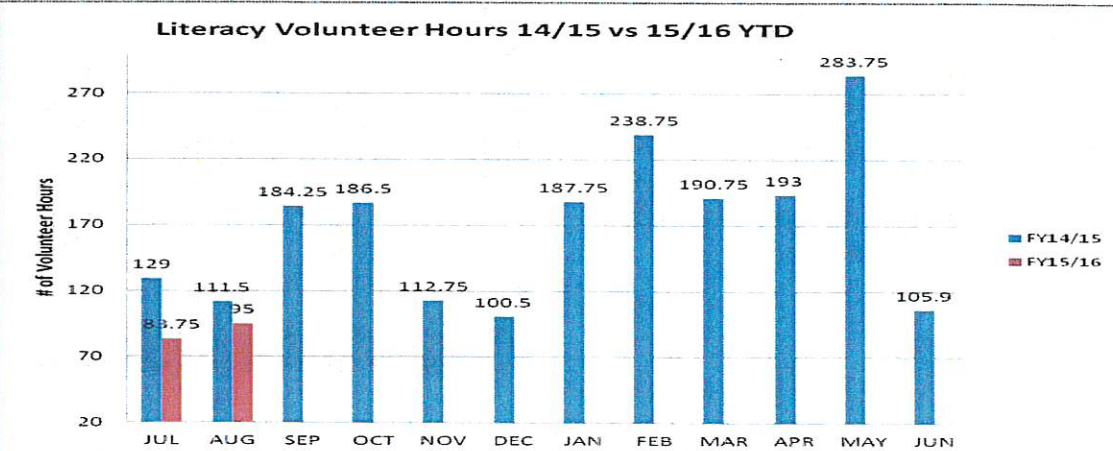
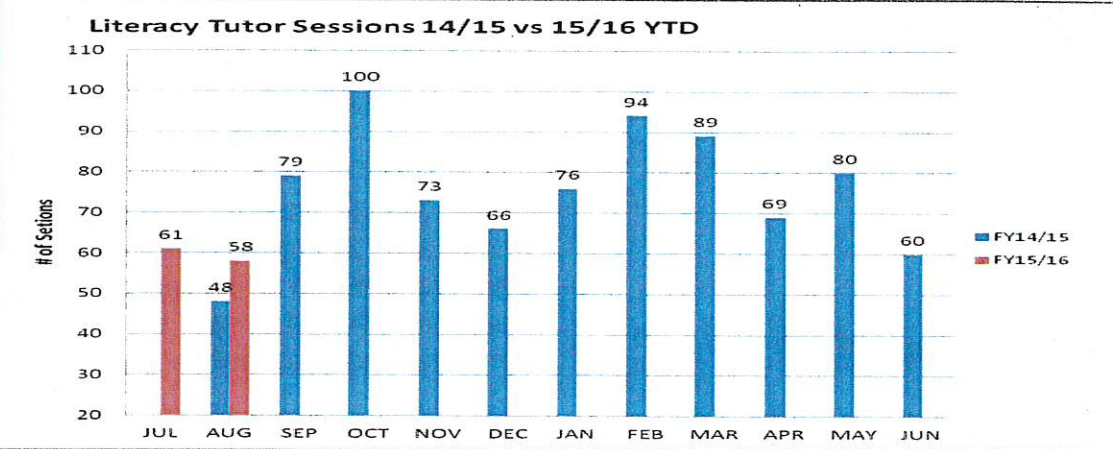
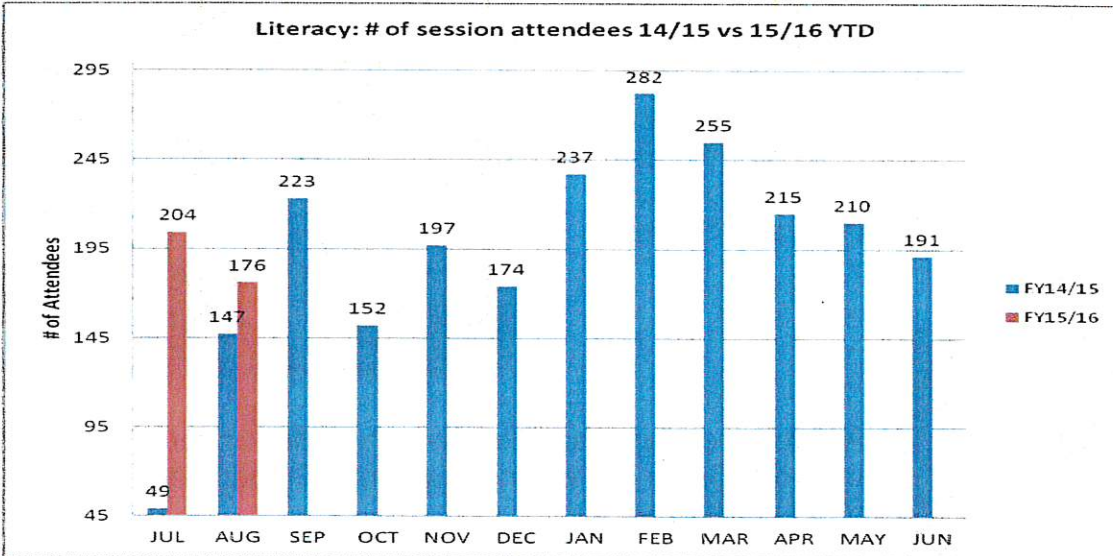
### Computer Usage 14/15 vs 15/16 YTD





## Facebook Stats

	9/13	7/27	7/20	7/13	7/6
Page Visits	18	39	50	39	34
Weekly Total Reach	1,743	2,372	2,205	1,401	1,409
People Engaged	112	147	110	81	97
Total Page Likes	753	738	734	734	732





**Adult Services Department  
Monthly Report: August 2015**

Adult Services wrapped up the second annual Adult Summer Reading Program with a celebration on August 1<sup>st</sup>. Adults who participated in the program received “Read to the Rhythm” themed goodie bags, and winners were announced for the Bookface and Sleeve-face contests.



Altadena resident Tara Holmes was thrilled to come away with the Adult Summer Reading Program’s Grand Prize – a brand new NOOK e-reader!

And after a very busy and program-filled summer, the Adult Services department decided to slow down programming a bit and focus on other departmental projects:

A new weekly display showcases books and music CDs on notable musicians. The first featured artist was jazz trumpeter Clifford Brown, followed by versatile singer/songwriter Nina Simone.



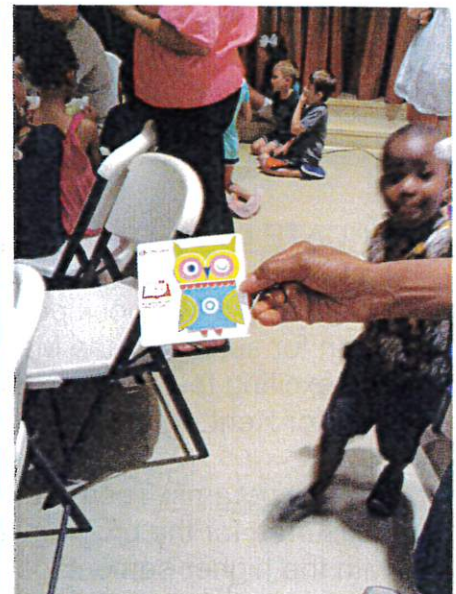
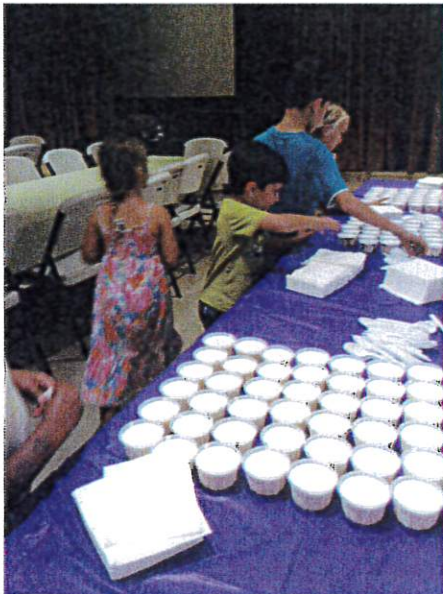
Over 140 boxes of discarded library materials were shipped to Better World Books – a company that partners with literacy organizations like Books for Africa, Room to Read, WorldFund, and the National Center for Families Learning, in order to find good homes for unwanted or unneeded books.





**Youth Services Department**  
**Monthly Report: August 2015**

The Summer Reading Club wrapped up with the annual Ice Cream Social and Grand Prize drawing. The \$250 Target gift card, sponsored by the Friends of the Library, went to Abraham Schorter! Summer Reading Club is a fun-filled and rewarding experience, which never really ends – we've already begun planning next year's program! The 2016 theme is READ for the Win!



LEGO Club resumed in August after a short break during the month of July! The theme for August was LEGO Minions. Building the minions was a little more challenging than expected, but the kids pulled it off and had a great time!

The summer storytime session ended, allowing us to catch our breaths, and the planning for fall storytime sessions has already taken place. Storytimes are very carefully thought out. Rather than simply choosing a book to read from our collection, we select developmentally appropriate books to share, usually based on a theme, and we also learn fingerplays, rhymes and songs to round out the storytime program. These activities, while a lot of fun, actually serve to provide really young children with the skills they will need when they learn to read. During



**Youth Services Department**  
**Monthly Report: August 2015 (cont.)**

storytime librarians also model and explain early literacy techniques to parents that give *them* the skills *they* can use when sharing books and promoting language development with their children at home! We are excited to be expanding our storytime offerings starting this fall to include a storytime for babies, a monthly bilingual Spanish storytime, and a sensory storytime for children with autism and sensory processing disorders; all in addition to the old storytime favorites.

**Teen Services Department**  
**Monthly Report: August 2015**

UPDATE on the Pitch-an-Idea Grant for Teen DIY Club: Altadena Library received its first batch of exciting new technology—including sewing machines, a professional film camera, and Macbook pros which will be used for film editing. Special thanks goes to Ryan for setting up the Macbooks and film equipment. This equipment will be used for two exciting teen workshop series, filmmaking and sewing, taught by professional film director Kent Yoshimura and assistant fashion designer Koalani Walkoe respectively.

Teen Programs: Teen Summer Reading Club was very successful—90 young adults registered for the program and 22 completed the 5 book challenge this summer. Along with the higher percentage of program completion this year, teens participated in summer reading at the branch for the first (but not last!) time.

Many teens received free books of their choice for their participation. Long after the program ended, the positive impact continued to be felt, as teens came by to tell me how much they enjoyed the books. This totally makes my day as a librarian!

13 teens enjoyed a special screening of the popular film *Insurgent* on August 7<sup>th</sup>.

Volunteers & Interns: August was a slower month than usual in terms of volunteers, but Teen Advisory Council members continued to be extremely helpful to Youth Services librarian, organizing legos for a special lego club project, helping out with our film programs, and making artwork for displays.

We also started to prepare for Banned Books Week, which is Sept 27<sup>th</sup>-October 3<sup>rd</sup>. Check out these awe-inspiring decorations that reference book burning (our slogan will be Ban the Burn!) created by Kate Davey, Emmet O'Connor and Maud O'Connor:



**Teen Services Department**  
**Monthly Report: August 2015 (cont.)**



Our wonderful **intern**, Perla Vogel, wrapped up her internship in Youth Services on August 12<sup>th</sup>. She continued to volunteer, however, wrapping up by working on a long list of books for Young Adults that have been banned or challenged. She proved herself so indispensable to the library that she (quite deservedly) ended up getting hired as a Library Page!

**Branch Services Department**  
**Monthly Report: August 2015**

We observed the end of summer with an ice cream social and screening of the Dolphin Tale 2 that wrapped up the Summer Reading Program. Twenty-three people enjoyed the movie screening and ice cream. The Summer Reading Program was a success with 19 adults and 130 teens and children signed up! Our grand prize winner was Thor from Franklin Elementary School, next door.

We had our first craft program of the school year on August 27<sup>th</sup>. Nine children had fun making a pencil and pen holder out of color paper and creative folding. It was the first time doing origami for some of the kids.



On August 26<sup>th</sup> Edward and I met with Pat Smith, Manager of La Pintoresca and Villa Parke Libraries at La Pintoresca, which is the nearest public library next to us (besides



## ALTADENA LIBRARY DISTRICT

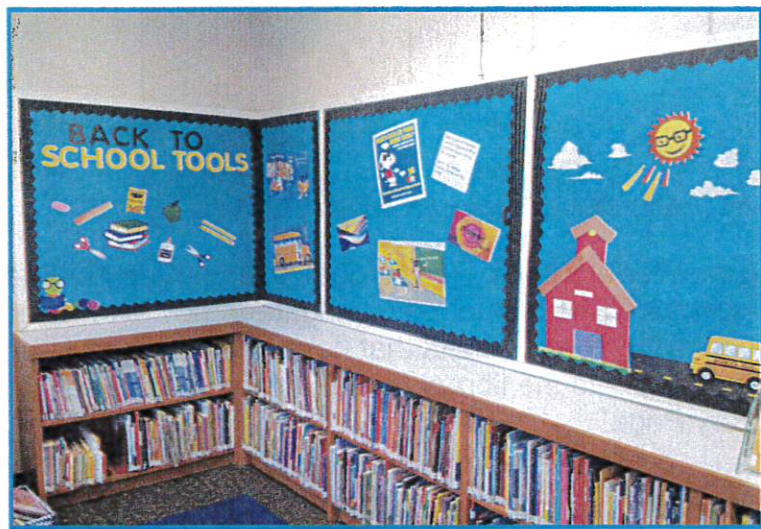
### Branch Services Department Monthly Report: August 2015 (cont.)

our Main Library) to discuss establishing a partnership of shared resources, referrals, and ideas. Her staff will make literacy referrals to us and let our tutors use their space at both branches. I will receive training from one of their staff members on how to use their national grant database (Foundation Directory online) to search for grants.

We designed a wonderful display for back to school and to highlight that September is National Library Card Sign-up Month. The library card is the star next to Snoopy and Pete the Cat.

Mikayla assisted with the display as well as teen volunteer, Elizabeth. She has contributed 32 hours of volunteer hours this month. She has helped with shelving books, shelf reading, and special projects.

I decided to try to change up the new book display and here is the result:







**Literacy Services Department**  
**Monthly Report: August 2015**

**Literacy Collection**

Tutors and learners of Let's Read Altadena rely on many of the resources the literacy center provides for weekly sessions. These include the learning workbooks, online resources, and the basic items such as pencils and paper. This month, we restocked updated materials from New Readers Press such as the popular Laubach workbook series and the Breakthrough to Math series. Learners can keep these workbooks as they work with their tutors, and the literacy program restocks the shelf for future use. We also added a new set of biographies, natural sciences, and current topic books from Mid-America Books. One of the challenges of adding materials for our adult learners is avoiding materials that are intended for a younger reading audience. Mid-America books are ideal for our adult learners since they are simple to read and are intended for all adults learners.

**ESL Class**

Modesta, our ESL instructor, has started using the Laubach workbook series that the literacy program ordered this month. Although many of our ESL learners come in to the program with some knowledge of English, not everyone is at the same level. The Laubach series comes in four levels of learning to read English, and Modesta is beginning to use the third level with our learners. Some of the ESL learners eventually move on to work with tutors one-to-one.



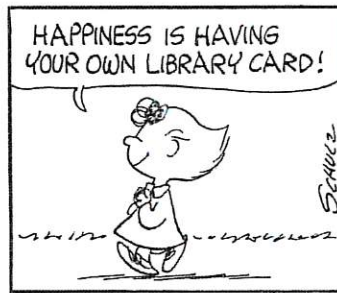
## BOARD OF LIBRARY TRUSTEES

### DIRECTORS UPDATE

**DEPARTMENT:** District Director      **MEETING DATE:** September 28, 2015

**PREPARED BY:** Mindy Kittay      **LOCATION:** Community Room

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We are wrapping up National Library Card Sign-Up month here at the library and have really enjoyed meeting our newest patrons. Thanks to the Friends of the Library for donating a free book to every new patron!

**Programs:** Staff has worked very hard this month to put together some amazing programs. Along with our usual children's programming and the branch programming we had some exciting offerings:

- Teen Filmmaking (made possible by the Pitch an Idea Grant)
- LA Opera Talk Series started and will run monthly into next year
- College Counseling Workshop
- Teen Sewing (made possible by the Pitch an Idea Grant)

Staff continues to work hard adding new programs and preparing for the very busy rest of this month and early October which includes:

- Our first episode in the Latino Americans: 500 Years of History Grant Program, *Foreigners in Their Own Land* will be shown on Saturday the 26<sup>th</sup> of September and moderated by local Historian Roberta Martinez.
- BestFest! The library will be open and in full-swing on this day. We expect to serve many, many more people than on a normal Saturday and have some special programs and inspiration stations scheduled along with tours and an area set up just to sign up people for a library card.
- And Second Saturday returns on October 10<sup>th</sup> with Verdugo Swing Society (Big Band).

**Collection Maintenance Day:** On Monday, September 2<sup>nd</sup> almost every member of the staff participated in a Collection Maintenance Day at the main library. Everyone worked very hard. We are committed to meeting the present, future, and constantly changing needs and interests of our diverse community so we are continually reviewing all aspects of library service. We strive to provide the most relevant collection of materials – including recently published titles, time-

honored classics, and everything in-between. The health of the library's collections is dependent on a regular and systematic review of our materials and focused attention by our dedicated librarians and staff and that is what this day was all about. We are currently reinvigorating our efforts to review and assess the usage, condition, and relevancy of all titles in the collection. Through this process, we have removed obsolete material to make room for new items, replace important titles with new copies, and identified gaps in the collection where new titles can be purchased. The Library's focus on this type of collection maintenance provides the most robust, relevant, and impactful collection for the community that we serve.

**Facilities:** We have been concentrating on identifying facility issues and concerns and looking at solutions. Some of the areas we are currently working on are:

- Alarm and Security Systems
- Main Door Repairs
- Branch Parking Lot Repairs
- Finalizing Purchasing and minor remodeling of the Branch
- Reorganization of the Finance Office
- Preparations for the Water Conservation Demonstration Garden
- Boy Scout Shelving/Storage Project
- Shifting of the Collection at Main and removal of some shelving

I have enjoyed looking at our recent electric bills which are showing quite a lot of savings due to the LED lighting! Next month I will prepare a more detailed report of the savings. I was also able to confirm that we have the White Coating on the roof at Main which helps to lower utility bills.



During my recent trip to China I visited the National Library in Beijing and received a library card!

*"For millennia, libraries did essentially one thing and they did it very well. But the librarian-as-gatekeeper-to-knowledge era is behind us. Not only do we need to catch up to that in terms of public perception, we must get ahead of changes we can't yet anticipate. We need to toe to a very fine line between honoring what was and creating what will be. This won't be easily accomplished. It will require the courage to venture beyond what our communities can imagine. It will require experimentation and a willingness to get it wrong. While our stakeholders look on."*

<http://publiclibrariesonline.org/2015/09/a-librarian-walks-into-a-bar/>  
<http://publiclibrariesonline.org/2015/09/a-librarian-walks-into-a-bar/>



## ALTADENA LIBRARY DISTRICT

*Honoring the past, cultivating the present, empowering the future*

### RESOLUTION NO. 201506

#### RESOLUTION OF THE BOARD OF TRUSTEES, ALTADENA LIBRARY DISTRICT APPROVING A NOTICE TO LOS ANGELES COUNTY ELECTION COORDINATION UNIT AND BOARD OF SUPERVISORS TO WITHDRAW ITS ELECTION FOR THE GENERAL ELECTIONS SCHEDULED FOR NOVEMBER 3<sup>RD</sup>, 2015 PER CALIFORNIA ELECTION CODE §10515

**WHEREAS**, California Election code §10515 enables a supervising authority to appoint an individual(s) to office in lieu of holding formal elections due to an insufficient number of candidates, and

**WHEREAS**, the Altadena Library District has received an insufficient number of candidates for its Board of Trustees elections to be held during the general elections on November 3<sup>rd</sup>, 2015,

**NOW, THEREFORE**, be it resolved that the Altadena Library District Board of Trustees hereby approves the filing of this resolution with the Los Angeles County Election Coordination Unit and Board of Supervisors to appoint trustees to its board per California Election Code §10515.

Passed, approved and adopted this \_\_\_\_\_28th\_\_\_\_ day of \_\_\_\_\_September\_\_\_\_\_, 2015.

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Meredith McKenzie  
President, Board of Trustees  
Altadena Library District

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Gwendolyn McMullins,  
Secretary, Board of Trustees  
Altadena Library District

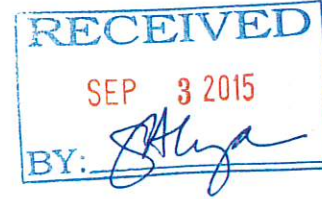


Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan  
Registrar-Recorder/County Clerk

August 28, 2015

Ms. Minely Kittey, District Director  
Altadena Library District  
600 East Mariposa Street  
Altadena, California 91001



Dear Ms. Kittey:

This is to inform you that for the election scheduled to be held in your District on November 3, 2015, only three persons have been nominated for the office of Member, Board of Trustees for the full terms ending November 25, 2019.

Pursuant to Section 10515 of the Elections Code, your Board of Trustees shall, by resolution, order that an election not be held and immediately request the Board of Supervisors to appoint the persons nominated. Please submit a copy of the resolution to this office. Appointment to such an office must be made at a regular meeting held prior to the date of the election.

Attached is a copy of a notice that will be published pursuant to Section 10515 stating that no election will be held, but that the Board of Supervisors will appoint the persons nominated to such office.

Please call me at (562) 462-3183 or Election Coordination Unit at (562) 462-2912 if you have any questions.

Sincerely,

Valerie Pagcanlungan, Administrative Assistant I  
Election Coordination Unit

Enclosure

- c: Election Coordination File
- Election Planning File

NOTICE OF NO ELECTION

NOTICE IS HEREBY GIVEN TO ALL QUALIFIED VOTERS of the ALTADENA LIBRARY DISTRICT that only three persons have been nominated for the office of Member of the Board of Trustees in the above District. Pursuant to Section 10515 of the Elections Code, the Board of Supervisors shall appoint the persons nominated to such office.

Member, Board of Trustees

1. John D. McDonald  
3560 Hollyslope Road  
Altadena, Ca 91001
2. Gwendolyn W. McMullins  
1245 Rubio Vista Street  
Altadena, Ca 91001
3. Adalila Zelada Garcia  
2915 Emerson Way  
Altadena, Ca 91001

Persons requiring multilingual assistance in Chinese, Hindi, Japanese, Khmer, Korean, Spanish, Tagalog/Filipino, Thai or Vietnamese regarding information in the notice may call (800) 481-8683.

DEAN C. LOGAN  
Registrar-Recorder/County Clerk  
County of Los Angeles

PUBLISH IN: PASADENA STAR NEWS  
REQUISITION #: 16007136  
PUBLICATION DATE: AUGUST 27, 2015 (THURS)

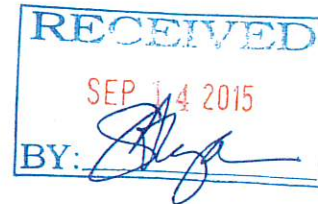


Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan  
Registrar-Recorder/County Clerk

September 8, 2015

Ms. Minely Kittey, District Director  
Altadena Library District  
600 East Mariposa Street  
Altadena, California 91001



Dear Ms. Kittey:

This is a revision of the letter provided by our office to you on Thursday, August 28, 2015. This is to inform you that for the election scheduled to be held in your District on November 3, 2015, only three persons have been nominated for the office of Member, Board of Trustees for the full terms ending December 6, 2019.

Pursuant to Section 10515 of the Elections Code, your Board of Trustees shall order that an election not be held and immediately request the Board of Supervisors to appoint the persons nominated. Appointment to such an office must be made at a regular meeting held prior to the date of the election.

Please call me at (562) 462-3183 or Election Coordination Unit at (562) 462-2912 if you have any questions.

Sincerely,

Valerie Pagcanlungan, Administrative Assistant I  
Election Coordination Unit

Enclosure

- c: Election Coordination File
- Election Planning File



**ALTADENA LIBRARY DISTRICT**

*Honoring the past, cultivating the present, empowering the future*

**RESOLUTION NO. 201506  
RESOLUTION OF THE BOARD OF TRUSTEES, ALTADENA LIBRARY DISTRICT  
APPROVING A NOTICE TO LOS ANGELES COUNTY ELECTION COORDINATION UNIT AND  
BOARD OF SUPERVISORS TO WITHDRAW ITS MEASURE FOR THE GENERAL ELECTIONS  
SCHEDULED FOR NOVEMBER 3<sup>RD</sup>, 2015 PER CALIFORNIA ELECTION CODE §10515**

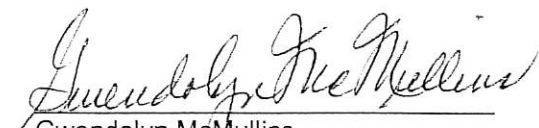
**WHEREAS**, California Election code §10515 enables a supervising authority to appoint an individual(s) to office in lieu of holding formal elections due to an insufficient number of candidates, and

**WHEREAS**, the Altadena Library District has received an insufficient number of candidates for its Board of Trustees elections to be held during the general elections on November 3<sup>rd</sup>, 2015,

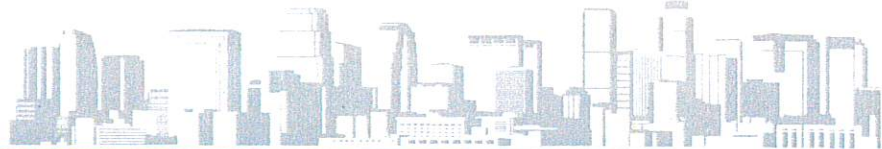
**NOW, THEREFORE**, be it resolved that the Altadena Library District Board of Trustees hereby approves the filing of this resolution with the Los Angeles County Election Coordination Unit and Board of Supervisors to appoint trustees to its board per California Election Code §10515.

Passed, approved and adopted this \_\_\_\_\_24th\_\_\_\_\_ day of \_\_\_\_\_August\_\_\_\_\_, 2015

  
Meredith McKenzie  
President, Board of Trustees  
Altadena Library District

  
Gwendolyn McMullins,  
Secretary, Board of Trustees  
Altadena Library District

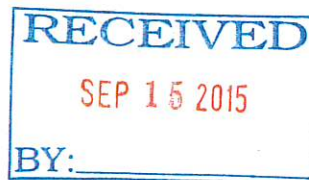




Los Angeles County Registrar-Recorder/County Clerk

Dean C. Logan  
Registrar-Recorder/County Clerk

September 11, 2015



Ms. Minely Kittey, District Director  
Altadena Library District  
600 East Mariposa Street  
Altadena, California 91001

Dear Ms. Kittey:

This is to inform you that for the election scheduled, to be held in your District on November 3, 2015, only three persons have been nominated for the office of Member, Board of Trustees for the full term ending December 6, 2019.

Attached is a copy of the certificate pursuant to Section 10515 stating that no election will be held, but that the Board of Supervisors will appoint the person nominated to such office.

Please call Francis Guijaro, Head of the Election Planning Section at (562) 462-2323 or his assistant Maria D. Lopez at (562) 462-3056 if you have any questions.

Sincerely,

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

ALEX OLVERA, Manager  
Election Information and Preparation Division

Enclosure

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, do hereby certify that, at the close of nominations, only three persons were nominated for the three offices of Trustee for the

**ALTADENA LIBRARY DISTRICT**

for the full term ending December 6, 2019, namely:

**JOHN D. MCDONALD**

**GWENDOLYN W. MCMULLINS**

**ADALILA ZELADA GARCIA**

Pursuant to Section 10515 of the Elections Code, there being only three candidates nominated for the three offices to be filled, and no petition having been filed, the election scheduled for the 3<sup>rd</sup> day of November, 2015 shall not be held. The Board of Supervisors, therefore, shall at a regular or special meeting held prior to November 30, 2015 appoint to the office of Trustee, the persons nominated. Such persons shall take office and serve exactly as if elected at a general district election.

Dated this 11<sup>th</sup> day of September, 2015.



*Dean Logan*  
DEAN C. LOGAN  
Registrar-Recorder/County Clerk  
County of Los Angeles

## Mindy Kittay

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**From:** arroyolover [arroyolover@gmail.com]  
**nt:** Monday, August 24, 2015 10:36 AM  
**o:** Albert Ablaza; Trinh Bui; Agie Jordan; Mindy Kittay  
**Subject:** Fwd: FW: Turf Removal application #TRM120365 Pre-Approved.

Dear Albert:

Per your request relative to our LA County grant application, below is confirmation of our MWD Turf Removal Rebate.

Thanks, and let me know if you have any other questions.

Best,

Meredith McKenzie  
President, Board of Trustees  
Altadena Library District



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## Your Part 1 Turf Reservation Application has been approved! Application number : #TRM120365

Dear ALTA DENA LIBRARY DIST,

Your turf reservation application has been approved. Due to the new program changes effective May 12, 2015, you have been approved a incentive rate of \$2 per square foot for the first 3,000 square feet and \$1 per square foot for all areas exceeding the 3,000 square feet, up to a maximum rebate of \$50,000. You have 120 days (until 12/12/15) to remove the turf from your project area and replace it with a California F Landscape. Once your project is complete, apply for your rebate by logging in at <https://mwdturf.conservationsrebates.com/> and submitting "Turf rebate application". This application will ask for photos of your completed project and other basic information. Project must be complete. Documents must be received within 120 days or the rebate will be cancelled. Please keep in mind, to receive a rebate, your completed project must meet the below terms and conditions. **If your completed project does not meet these conditions you may not receive a rebate.** Approved applications will be on a first-come-first-serve basis and subject to funding availability. **Submittal of a reservation request or application does not guarantee approval or payment.**

- Not include any live turf or turf-looking grasses
- Include some plants (excluding turf) in the project area
- Be permeable to air and water. Areas with concrete and other surfaces that water and air cannot move through will be disqualified.

Customers are responsible for complying with all applicable laws, codes, policies, covenants, conditions, and restrictions.

- 
1. Rebate amounts vary by water agency and are subject to change at any time.
  2. Renters may be eligible to participate with written consent of property owner. Renter's name must be on water bill.
  3. All rebated devices are subject to on-site inspection.
  4. Metropolitan and participating water agencies are not responsible for any taxes, fees or tariffs that may be assessed as a result of device purchase.
  5. Metropolitan and participating water agencies make no representation or warranty relating to devices, including hazardous substances that may be contained in the device. This application form is for rebate purchases only.
  6. Applicant waives and releases Metropolitan, participating water agencies, and their contractors or agents from all and all claims and causes of action arising out of the installation and use of devices pursuant to the Turf Removal Rebate Program.
  7. If installation cannot be verified, the applicant must reimburse Metropolitan for rebates received and associated processing costs.
  8. Reduced water bill is not guaranteed.
  9. Email address may be used to communicate additional available rebates or programs.
  10. Rebate checks will become void 90 days after being issued.

**Approved Square Footage:**

Parkway: 0  
Property: 0  
Total SQ. Feet of Turf To Be Removed: 1500

**Total Estimated Rebate:** \$3,000.00

You are responsible for complying with all applicable laws, codes, policies, covenants, conditions, and restrictions.

For additional resources on turf removal and California Friendly Landscapes, visit [BeWaterWise.com](http://BeWaterWise.com). The "garden spot" tab includes tips on getting started, helpful how to's, and other reference materials

If you have any questions regarding your application, please contact [\(888\)-376-3314](tel:888-376-3314).

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This email has been scanned for email related threats and delivered safely by Mimecast.  
For more information please visit <http://www.mimecast.com>

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**County of Los Angeles  
Regional Park and Open Space District**

EXHIBIT A

**Grant Application Form**

*This form and required attachments must be submitted for each project.*

Project Name: Altadena Water Conservation Demonstratoin Garden	<i>For District Use Only</i> Grant Number: _____ - _____ - _____ Program Manager: _____
Project Applicant: <i>(Name of agency and mailing address)</i>  Altadena Library District, 600 Mariposa Street, Altadena, CA 91001	Proposition Section(s) _____ Grant Amount Requested: <u>\$25,000.00</u> Total Project Cost: <u>\$25,000.00</u> Source(s) of other funds: <u>Altadena Library District will provide inkind funding for maintenance</u> Project Address: <u>600 E. Mariposa Street Altadena, CA 91001</u>

Grant Applicant's Representative Authorized in Resolution:

<u>Meredith McKenzie</u> Name	<u>President</u> Title	<u>626-344-9755</u> Phone
----------------------------------	---------------------------	------------------------------

Person with day-to-day responsibility for project (if different from authorized representative):

<u>Mindy Kittay</u> Name	<u>Library Director</u> Title	<u>626-798-0833</u> Phone
-----------------------------	----------------------------------	------------------------------

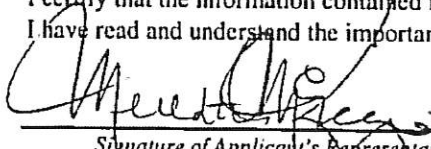
Brief Description of Project:

See Attached Project Description.

6/30/2017

<p><b>For Development Projects - Land Tenure:</b> Project is <u>0.015</u>   <input checked="" type="checkbox"/> Acres owned by Applicant (fee simple)  <input type="checkbox"/> Acres available under a _____ year lease  <input type="checkbox"/> Acres - Other <i>(please explain)</i></p>	<p><b>For Acquisition Projects:</b> Project is _____ acres.   <input type="checkbox"/> Acquired in fee simple by Applicant  <input type="checkbox"/> Acquired in other than fee simple <i>(please explain)</i></p>
--	--

I certify that the information contained in this project application form, including the required attachments, is accurate and that I have read and understand the important information and assurances on the reverse side of this form.

  
*Signature of Applicant's Representative as shown in resolution.*  
President, Board of Trustees  
Altadena Library Project

24 July 2015  
Date

revised 1/00



**ALTADENA LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES CALENDAR – 2015/2016**

JULY	Publicity for Trustees Election – Odd Year Filing for Trustees Election - Odd Year Appointment of Liaison to the Friends Board Strategic Plan Objectives for the Fiscal Year
AUGUST	Annual Report
SEPTEMBER	
OCTOBER	Health Care Premiums – Resolution – as needed Quarterly Budget Review of current budget Schedule of Board Meetings for Following Year
NOVEMBER	Audit Report Trustees Election CLA Conference Schedule of Holidays for Following Year
DECEMBER	NO MEETING
JANUARY	Bank Signature Cards – as needed Election of Officers Mid-Year Budget Review of current budget
FEBRUARY	Plan Volunteer Recognition Investment Policy
MARCH	Conflict of Interest Forms Review of Fines and Fees Schedule
APRIL	Auditor bids – every three years or as needed (moved fr MAR) Preliminary Budget Review of Proposed Budget for forthcoming Fiscal Year National Library Week Friends Annual Meeting - Dates Friends Annual Book Sale – Dates Volunteer Recognition Quarterly Budget Review of current budget
MAY	Preliminary Budget Review of Proposed Budget for forthcoming Fiscal Year Friends Annual Meeting Friends Annual Book Sale – Recap Employee Recognition
JUNE	Provide draft of budget book Master Calendar for Board of Library Trustees for Following Fiscal Year Gann Appropriations Limit Resolution to ask Auditor/Controller of Los Angeles County to Prepare New tax roll for Account No. 57.12

*win 30-60 days of Annual Meeting*

# Celebrate Hispanic Heritage Month with Presentation on Life of Francisco Ramirez

*Author Paul Bryan Gray and historian Michele Zack to lead discussion*

From STAFF REPORTS

Published : Wednesday, September 9, 2015 | 3:55 PM

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Thursday, October 15th from 7-9 p.m. in the Barbara J. Pearson Community Room of the Main library, the Altadena Library District will continue its Latino American Grant award programming with an in-depth discussion on the life of Francisco Ramirez.

With special guests Paul Bryan Gray, award-winning author of *A Clamor for Equality: Emergence and Exile of California Activist Francisco P. Ramirez*, and historian Michele Zack, the presentation will highlight Ramirez' contributions to early Angelenos.

Widely known for founding Los Angeles' first Spanish-only newspaper in 1855, *El Clamor Piblico*, at the age of 18, Ramirez used the publication as a platform to express ideas of liberalism and democracy. At the time, California had become the newest state in 1850, its southern half, Spanish-speaking Californios made up most of the population. Misgivings about their new national identity after Mexico's loss of California to the United States through the Treaty of Guadalupe Hidalgo, the brewing division within the Union, and a pueblo governed by "Southern-minded" elites supporting the nascent Confederacy, created a dangerous storm for young Ramirez, who spoke eloquently for social and racial justice against the tide of history.



Paul Bryan Gray is an attorney and bi-cultural independent scholar who wrote *A Clamor for Equality* (2012), the first book-length biography of Ramirez. Michele Zack is an author and historian who partnered for eight years with the Huntington-USC Institute for California and the West in a program that integrated California history into American History to make its teaching more exciting, relevant, and inclusive. Both Gray and Zack are past recipients of the Pfleuger Award for excellence in writing local history and other local, state, and national honors.

This program is co-sponsored by Altadena Heritage and is a part of an ongoing series of Latino-American library programming. The Altadena Library is located at 600 East Mariposa Street, Altadena. For more information please call (626) 798-0833. For a schedule of events, visit the library on the web at [www.altadenalibrary.org](http://www.altadenalibrary.org).

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Today's Weather: High 93, Low: 74 - [see details here.](#)

## 1 El Nino Puts on Big Boy Pants

*Climate experts upgraded the existing El Niño, warning it could be among the most powerful three to ever hit California... [More](#)*



**Want to share your opinion on community matters?  
Click here for our new Letter to the Editor form  
and tell it to the Patch.**

## 2 Altadena Library Starts Exclusive Opera Series

*The first event is this Saturday, September 12... [More](#)*





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**Review the Draft Environmental Impact Report (EIR) for Pasadena's Non-Potable Water Project. Public review period extended to Sept. 14, 2015**

PASADENA Water & Power

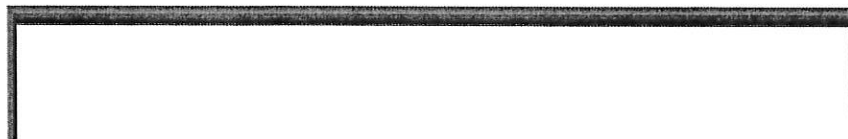
## Altadena Library Launches Award-Winning Series 'Latino Americans: 500 Years of History' Grant with Speaker Roberta Martinez

From STAFF REPORTS

Published : Wednesday, September 9, 2015 | 5:24 PM

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\$1,900.00  
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Next on Patch » Altadena NAACP Sponsors Financial Literacy Forum  
(/california/altadena/altadena-naacp-sponsors-financial-literacy-forum-0)

## Altadena Library Hosts Intuition Workshop

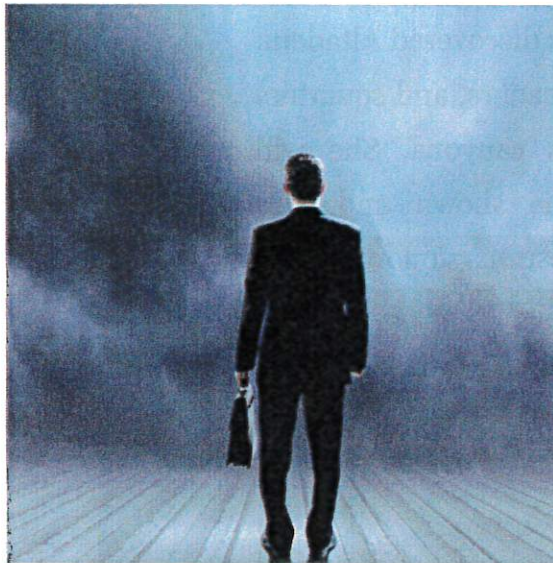
The open course begins October 11.

Altadena (<http://patch.com/california/altadena>), CA (<http://patch.com/california>)

LOCALSTREAM (/users/yourcommunityca1)

© September 18, 2015 P (<http://contribute.patch.com/moderation/25658443>)

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via Facebook

Developing Your Intuition Workshop

### More from Altadena Patch

- ICYMI, Altadena: School Lockdowns; Thunderboat Flips; Border Shooter  
(/california/altadena/icymi-altadena-school-lockdowns-thunderboat-flips-border-shooter-0)
- Which California Cities Have Fared Best and Worst Since the Recession?  
(/california/altadena/which-california-cities-have-fared-best-worst-recession-0)
- Pre-Orders Begin for Anticipated Pink Ribbon License Plates  
(/california/altadena/pre-orders-begin-anticipated-pink-ribbon-license-plates-0)
- Patch Localstream: Altadena Sheriff's Station  
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- Patch Localstream: Fair Trade Altadena  
(/california/altadena/localstream)

In an atmosphere of emotional safety and non-judgment, you will be offered fun and intriguing exercises to explore your inner life, for it is by turning within that we say YES to the 'intuitive' mind.

CONCERTS OF THE BEACH | Pepsi | 7-Eleven  
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ABC, WANG CHUNG, NAKED EYES, MAXI AND CHERI ORIGINAL MARY JANE GIRLS, DRAMARAMA, A FLOCK OF SEAGULLS... AND MORE!  
SEPTEMBER 26  
MANDALAY BAY  
RESORT AND CASINO, LAS VEGAS  
GET TICKETS

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(<http://patch.com/california/altadena/s/f/to-popes-2015-u-s-visit-full-schedule-tickets-traffic-information-and-more>)
- 2 VIDEO: Construction Workers Help Officer Subdue Suspect  
(<http://patch.com/california/altadena/s/f/construction-workers-help-officer-subdue-suspect>)
- 3 White House Staffer Dies in Charity Bike Ride Accident  
(<http://patch.com/california/altadena/s/f/house-staffer-dies-in-charity-bike-ride-accident>)
- 4 Rare Supermoon Lunar Eclipse Will Be The First In More Than 30 Years  
(<http://patch.com/california/altadena/s/f/supermoon-lunar-eclipse-will-be-the-first-in-more-than-30-years>)
- 5 Are These Cheerleaders' Skirts Too Short for School?  
(<http://patch.com/california/altadena/s/f/these-cheerleaders-skirts-too-short-for-school>)

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23 SEP 2015 (<http://patch.com/california/altadena/todays-weather-forecast>)

74°

*Next on Patch* » Altadena Sheriff's Station To Host 'Coffee With The Captain' (</california/altadena/altadena-sheriffs-station-host-coffee-captain-0>)

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## Altadena Library To Host 'Second Saturday'

*Second Saturday will be held on Saturday, October 10th, from 6:30 PM to 8 PM.*

Altadena (<http://patch.com/california/altadena>), CA (<http://patch.com/california>)

LOCALSTREAM (/users/yourcommunityca4)

🕒 September 21, 2015

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**Shared by Altadena Library District**

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AND Second Saturday returns October 10th!!! We can't wait to see you there!  
Second Saturday @ the Library Saturday October 10th, 6:30-8PM Main  
Library Reading Court Verdugo Swing Society Dance - Eat - Drink Browse our  
Books, Music, Movies and More! Food & Drink available for purchase by El  
Patron, The Altadena Ale and Wine House and others! (must be over 21 to  
purchase alco...

- October 20 - Understanding Trauma and PTSD
- October 27 - The Family as Ally – Helpful Skills and Strategies

*Dr. Di Paolo received his B.A. in psychology, with a double major in business from the University of Notre Dame. He received a master's Degree (M.A.) in human development from Columbia University/Teachers' College. He received his Doctoral Degree in clinical psychology (Ph.D.) From the California School of Professional Psychology in Los Angeles. Dr. Di Paolo also completed a one-year postgraduate training program in psychoanalytic psychotherapy at the institute for Contemporary Psychoanalysis.*

**Altadena Library**  
600 E. Mariposa St., Altadena  
(626) 798-0833 altadenalibrary.org  
A sewing workshop, for those age 13 to 19 is open to teens of all skill levels, including those who have never touched a sewing machine, and taught by assistant designer Koalene Walkoe, starting at 2 p.m. Other workshops are Oct. 10 and 17, Nov. 7 and 14. Sewing machines, including sewing machines are included. Participants may bring their own fabric or projects, if desired. Registration is required. Call ext. 108 or email Carrie Wilson at cwilson@altadenalibrary.org to register.

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**Chinese Musical Drama 'Nasirdin Afandi'**  
Pasadena Civic Auditorium  
300 E. Green St., Pasadena  
(800) 982-2787 thepasadenacivic.com  
The Chinese musical drama "Nasirdin Afandi" tells the story of a young man who admires and dreams of becoming Afandi, a legendary wise man, as his scheming landlord uses him to gain the trust of the people by posing as the wise man. The production starts at 7:30 p.m. Saturday through Wednesday. Tickets are \$38 to \$80.

**Descanso Gardens**  
1418 Descanso Drive, La Cañada Flintridge  
(818) 949-4200 descansogardens.org  
Cassy Aoyagi, president of the Theodore Payne Foundation and founder of Form LA Landscaping, the firm that created Descanso's Center Circle low-water garden, discusses her vision and aesthetic for a new Los Angeles landscape where drought is the norm at 10 a.m. Free with Descanso admission of \$9 general, \$6 for seniors and students, \$4 for children 5 to 12, free for children 4 and younger.

**First United Methodist Church of Pasadena**  
500 E. Colorado Blvd., Pasadena  
fumcpasadena.org  
The church's Third@First Concert Series features the husband and wife music team of Karen Benjamin and Alan Chapman performing a program of classic, American songs at 4 p.m. Admission is free; voluntary offerings are encouraged.

**Levitt Pavilion Summer Concert Series**  
Memorial Park  
Corner of Raymond Avenue and Walnut Street  
Pasadena  
(626) 683-3230 levittpavilionpasadena.org  
The free concert series closes with world music by Rocky Dawuni 8 p.m. Concerts continue through Sunday.

**Los Angeles Chamber Orchestra**  
Alex Theatre

Made possible in part by the Pasadena Arts & Culture Commission and the City of Pasadena Cultural Affairs Division, PMH's Textile Arts Council, and French Hand Laundry.



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tory is located  
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# The Altadena Library District

This Library is a gem hidden in Altadena. We provide free and equal access to information, education, ideas, technology and the joy of reading. We want to empower everyone in our community!

This Library is a much-loved community incubator of personal happiness and informal self-education!

- It is a place for children to experience the wonders of reading, imagination and storytelling,
- for youth to gather, create and study,
- a place for all

residents to participate and explore Artistic, Educational and Cultural opportunities

- a place in Altadena's history, a place where our

Community comes together.

Come and see for yourself what is new @ your library. Once you visit us you will return again and again.



Pasadena Independent 9/17/15



## Know It All!

### OCTOBER EVENTS

**BEST FEST** — In Support of YOUR Altadena Libraries! Saturday, October 3, 2015 9:00AM to 5:00 PM Food! Fun! Art! Music! And a great cause!

**SECOND SATURDAY RETURNS** Saturday, Oct. 10, 2015 7:00 PM The Verdugo Swing Society has been bringing back Big Band memories since 1986. Originally formed by members of the Glendale College Jazz band, they now have local musicians from aerospace to academia. Good friends, good food, good fun!

**NEUTRA POST NEUTRA** Dion Neutra, architect Saturday, October 24, 2015 2:00PM Fans of modernism take note! Dion Neutra, son of the iconic Richard Neutra, will hold a lecture and book signing for "The Neutras, Then & Later." A slide show and Q & A will accompany the presentation.

**MAIN LIBRARY**  
600 E. MARIPOSA ST.  
ALTADENA, CA 91001  
(626) 798-0833

**FRANCISCO RAMIREZ,**  
FOUNDER, EL CLAMOR PÚBLICO  
Altadena Public Library celebrates Hispanic heritage month with an illustrated presentation on the life of Angeleno vanguard Francisco Ramirez in discussion with award-winning author Paul Bryan Gray and historian Michele Zack. Thursday, October 15th 7:00PM-9:00PM Widely known for founding Los Angeles' first Spanish-only newspaper in 1855, El Clamor Público, at the age of 18, Ramirez used the publication as a platform to express ideas of liberalism and democracy.



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