



AGENDA

Regular Meeting

Board of Library Trustees
Altadena Library District
Community Room – Main Library
September 28, 2015, 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President
David Tuck
Gwendolyn McMullins, Secretary
Adalila Zelada-Garcia
John McDonald

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

TERMINATION OF PORAWAN CUSTODIA, PART-TIME LIBRARY ASSOCIATE IN FINANCE,
EFFECTIVE JULY 22, 2015

6. **FINANCIAL REPORTS**

a) ALTADENA LIBRARY DISTRICT FOR THE MONTH OF AUGUST 2015
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD AUGUST 24, 2015
- b) STATISTICAL REPORTS – AUGUST 2015
- c) DEPARTMENTAL MONTHLY REPORT – AUGUST 2015

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**
Items removed from the Consent Calendar will be discussed individually at this time.

9. **DIRECTOR'S REPORT**

- NATHANIEL IMEL, TROOP 1 ALTADENA, EAGLE PROJECT

10. **OLD BUSINESS**

- a) REQUEST TO APPROVE AND SUBMIT RESOLUTION 201506 TO LA COUNTY'S ELECTION COORDINATION UNIT AND BOARD OF SUPERVISORS PER CALIFORNIA ELECTION CODE §10515
- b) ACCEPTANCE OF SOCAL WATER\$SMART TURF RESERVATION APPLICATION REBATE IN THE AMOUNT OF \$3,000 **(INFORMATION)**
- c) ACCEPTANCE OF ALTADENA LIBRARY WATER CONSERVATION DEMONSTRATION GARDEN GRANT FROM THE COUNTY OF LOS ANGELES REGIONAL PARK AND OPEN SPACE DISTRICT IN THE AMOUNT OF \$25,000 **(INFORMATION)**
- d) UPDATE ON BESTFEST **(INFORMATION)**

11. **NEW BUSINESS**

- a) BOARD OF LIBRARY TRUSTEES CALENDAR 2015/2016 **(DISCUSSION/POSSIBLE ACTION)**
- b) DISCUSSION REGARDING A NAMING POLICY FOR THE LIBRARY DISTRICT **(DISCUSSION/POSSIBLE ACTION)**
- c) DISCUSSION REGARDING REPORTING REQUIREMENTS FROM THE LIBRARY FOUNDATION AND FRIENDS GROUPS TO THE BOARD **(DISCUSSION/POSSIBLE ACTION)**

12. **CORRESPONDENCE & PRESS**

- a) PRESS CLIPPINGS **(INFORMATION)**

13. **REPORTS OF TRUSTEES**

14. **AGENDA ITEMS FOR FUTURE AGENDAS**
This is an opportunity for Board members to request that items be placed on future agendas.

15. **RECESS TO CLOSED SESSION**
The Board of Trustees may move into a closed session with Legal Council pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9(b) (Potential Litigation)

16. **ADJOURNMENT OF CLOSED SESSION**

17. **RETURN TO REGULAR MEETING – REPORTABLE ITEMS FROM CLOSED SESSION (DISCUSSION/POSSIBLE ACTION)**

18. **ADJOURNMENT**

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.