AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library

July 23, 2012
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:
   - David Datz, President
   - Thomas Hubbard, Secretary
   - Dale E. LaCasella
   - David Tuck
   - Gwendolyn McMullins

3. ADOPTION OF AGENDA
   Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

   **Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION
   Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS
   (INFORMATION)

   (a) Library Page, Mirna Hajjali resigned her position effective June 15, 2012 and Mona Hajjali was hired to fill the vacant position effective June 18, 2012.

   (b) Robert Housely, Interim Finance Director is leaving position effective June 30, 2012.

   (c) Tina Wallin is leaving position as Finance Associate effective June 30, 2012, and assuming the position of Finance Director effective July 1, 2012

6. FINANCIAL REPORTS
   a) Altadena Library District for month of June 2012
   **(DISCUSSION/POSSIBLE ACTION)**

   **Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR
Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

a) APPROVAL OF MINUTES - Regular meeting held June 25, 2012

b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS

c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN’S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

a) DISTRIBUTION OF THE DISTRICT’S ADOPTED OPERATING & CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2012/13 (RECEIVE AND FILE)

b) DISTRIBUTION OF APPROVED MASTER CALENDAR FOR BOARD OF LIBRARY TRUSTEES FY 2012/13 (RECEIVE AND FILE)

c) REVIEW OF FEASIBILITY STUDY CONDUCTED BY DMA ASSOCIATES, FOR MAIN LIBRARY RENOVATION AND EXPANSION PROJECT (DISCUSSION/ACTION)

d) REVIEW AND ADOPTION OF RESOLUTION No. 20124 – TO ASK AUDITOR/CONTROLLER OF LOS ANGELES COUNTY TO PREPARE NEW TAX ROLL FOR ACCOUNT #57.12 ALTADENA LIBRARY DISTRICT TAX (DISCUSSION/ACTION)

10. NEW BUSINESS

a) REPORT ON CALPERS PENSION SIDE-FUND (DISCUSSION/ACTION)

b) CONSIDERATION AND APPROVAL OF ITEMS FOR PURCHASE BY THE FRIENDS OF THE ALTADENA LIBRARY FOR FISCAL YEAR 2012/13, IN THE AMOUNT OF $31,000 (DISCUSSION/ACTION)

c) NOMINATION AND APPOINTMENT OF LIAISON TO THE FRIENDS BOARD (DISCUSSION/ACTION)

d) ETHICS TRAINING FOR BOARD MEMBERS TO BE COMPLETED BY OCTOBER 1, 2012. TRAINING IS INTERNET ACCESSIBLE AT www.fppc.ca.gov. (INFORMATION)

e) REPORT ON THE LIBRARY’S ACCEPTANCE AS A PARTICIPANT IN THE INDOOR MAPPING PROJECT WITH GOOGLE MAPS DOC. (INFORMATION)

11. CORRESPONDENCE

a) GOVERNOR SIGNS BUDGET BILL – LEAVES $4.7 MILLION IN PLACE FOR PUBLIC LIBRARIES (INFORMATION)
b) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR AUGUST 13, 2012, 6 P.M. (INFORMATION)

c) OTHER

12. REPORTS OF TRUSTEES

a) REPORT OF ALTADENA LIBRARY FOUNDATION – CAPITAL CAMPAIGN FUNDRAISING (INFORMATION)

b) REPORT ON THE ART ON MILLIONAIRE’S ROW COMMITTEE-(INFORMATION)

c) OTHER

13. AGENDA ITEMS FOR FUTURE AGENDAS
This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURN TO CLOSED SESSION
The Board of Trustees may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9 (Potential Litigation)

a) DIRECTOR’S ANNUAL PERFORMANCE EVALUATION (DISCUSSION/ACTION)

15. ADJOURNMENT OF CLOSED SESSION

16. RETURN TO REGULAR MEETING - REPORTABLE ITEMS FROM CLOSED SESSION

17. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.