



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
July 20, 2015
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President
David Tuck
Gwendolyn McMullins
Adalila Zelada-Garcia

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PRESENTATION OF RECOGNITION PLAQUE TO TRUSTEE DATZ**

5. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

6. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

7. **FINANCIAL REPORTS**

a) **ALTADENA LIBRARY DISTRICT FOR THE MONTH OF JUNE 2015
(DISCUSSION/POSSIBLE ACTION)**

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

8. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD JUNE 22, 2015
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR JUNE 2015
- c) DEPARTMENTAL MONTHLY REPORT – ADULT SERVICES, YOUTH SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR JUNE 2015

9. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

10. **DIRECTOR'S REPORT**
 - a) Ryan Roy (July 1)
 - b) August Meeting
 - c) Annual Report (September)
11. **OLD BUSINESS**
 - a) DISTRIBUTION OF THE DISTRICTS ADOPTED OPERATING BUDGET BOOK, FY2015-16
(DISCUSSION/POSSIBLE ACTION)
12. **NEW BUSINESS**
 - a) APPOINTMENT OF ADALILA ZELADA-GARCIA AS TRUSTEE LIAISON TO THE FRIENDS OF THE ALTADENA LIBRARY **(INFORMATION ONLY)**
 - b) ELECTION OF BOARD OF TRUSTEES SECRETARY **(DISCUSSION/POSSIBLE ACTION)**
 - c) BOARD MEMBER INTERVIEWS **(DISCUSSION/POSSIBLE ACTION)**
 - d) PUBLICITY FOR TRUSTEES ELECTION - NOVEMBER 3, 2015 **(DISCUSSION/POSSIBLE ACTION)**
 - e) LOS ANGELES COUNTY LOCAL AND MUNICIPAL CONSOLIDATED ELECTIONS NOVEMBER 3, 2015 NOMINATION PERIOD - FILING DECLARATION OF CANDIDACY BEGINS JULY 13 AND ENDS AUGUST 7 FOR CANDIDATES TO FILE DECLARATIONS OF CANDIDACY (E.C. § 10510 AND 10603). SEE PAGE 3 OF 12. **(INFORMATION)**
 - f) REVIEW AND APPROVAL OF RESOLUTION AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) **(DISCUSSION/POSSIBLE ACTION)**
 - g) WATER CONSERVATION DEMONSTRATION GARDEN --- **(DISCUSSION/POSSIBLE ACTION)**
13. **CORRESPONDENCE & PRESS**
 - a) CORRESPONDENCE – JULY 1 LETTER FROM CSL STATE LIBRARIAN GREG LUCAS FOR 30K GRANT APPROVAL USING LSTA FUNDS **(INFORMATION)**
 - b) CORRESPONDENCE – JULY 9 LETTER FROM CSL STATE LIBRARIAN GREG LUCAS FOR INITIAL 18K CLLS PROGRAM FUNDING **(INFORMATION)**
 - c) PRESS – JUNE 2ND AND JUNE 20TH ALTADENA NOW BLOG **(INFORMATION)**
 - d) PRESS – JUNE 24TH ALTADENA NOW BLOG **(INFORMATION)**
 - e) PRESS – JUNE 30TH BEACON MEDIA AD **(INFORMATION)**
 - f) PRESS – JULY 2ND ALTADENA PATCH BLOG **(INFORMATION)**
 - g) PRESS – JULY 8TH PASADENA NOW ARTICLE **(INFORMATION)**
 - h) PRESS – JULY 9TH ALTADENA NOW BLOG **(INFORMATION)**
 - i) PRESS – JULY 10TH ALTADENA NOW BLOG **(INFORMATION)**
 - j) PRESS – JULY 12TH OFF THE 210 BLOG RE FEATURED EXHIBIT **(INFORMATION)**
14. **REPORTS OF TRUSTEES**
15. **AGENDA ITEMS FOR FUTURE AGENDAS**

This is an opportunity for Board members to request that items be placed on future agendas.
16. **ADJOURNMENT**

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.



ALTADENA LIBRARY DISTRICT

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**BOARD OF LIBRARY TRUSTEES
STAFF REPORT**

DEPARTMENT: Finance

MEETING DATE: July 20, 2015

PREPARED BY: Tina Wallin

LOCATION: Community Room

TITLE: Summary Report of Financial Statements for July 2014 to June 2015

REVENUE HIGHLIGHTS:

- Percent of year completed is 100%.
- The County will provide final Financial Statements in August. Total Revenues will be presented with the Audited Financials; however, staff will provide the Board with an update once those statements are issued.

EXPENDITURE HIGHLIGHTS:

- Total expenditures as reflected on the Summary Profit and Loss is \$2.63M, which is under budget; however, there will be some adjustments for material orders that have been ordered but not processed. Additionally, there were capital projects that were not completed in the 14/15FY have been reallocated to the 15/16FY Budget.

Altadena Library District
Balance Sheet
 As of June 30, 2015

	Jun 30, 15
ASSETS	
Current Assets	
Checking/Savings	
Cash & Cash Equivalents	
1010.00 · Cash in County Treasury	
1010.20 · Asset Replacement Reserve	143,939.00
1010.10 · Trustee Election Reserve	122,122.95
1010.00 · Cash in County Treasury - Other	2,112,191.00
Total 1010.00 · Cash in County Treasury	2,378,252.95
1021 · Cash in Checking Chase Gen Fund	180,758.53
1026 · Cash in Savings PF - Chase Bank	2,434.73
1041 · Cash in Savings - Chase Bank	25,108.60
1045 · Cash HUD Fund - Chase Bank	2.04
1075 · SCLC Deposit Account	1,160.00
1080 · Petty Cash	777.00
Total Cash & Cash Equivalents	2,588,493.85
Total Checking/Savings	2,588,493.85
Accounts Receivable	
1350 · Accrued Interest Receivable	2,434.74
Total Accounts Receivable	2,434.74
Other Current Assets	
1220 · Miscellaneous Receivable	643.65
1400 · Property Taxes Receivable	29,181.99
1076 · Prepaid Items & Deposits	50,580.76
Total Other Current Assets	80,406.40
Total Current Assets	2,671,334.99
Fixed Assets	
Non-Depreciable Assets	
1500 · Land	77,280.28
1510 · Artwork	102,500.00
Total Non-Depreciable Assets	179,780.28
Depreciable Assets	
1550 · Structures & Improvements	1,173,651.18
1700 · Furniture, Fixtures & Equipment	646,097.77
1800 · Accum Depr (S & I)	-988,164.08
1900 · Accum Depr (FF & E)	-608,601.06
Total Depreciable Assets	222,983.81
Total Fixed Assets	402,764.09
TOTAL ASSETS	3,074,099.08
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	47,298.00
Total Accounts Payable	47,298.00
Other Current Liabilities	
2012 · Accrued Vacation Payable	67,771.34
2064 · Deferred Compensation - CalPERS	0.45
2080 · Deferred Revenue RDA ABX1 26	-18,812.41
2090 · Misc Short Term Payable	-30.00
Total Other Current Liabilities	48,929.38
Total Current Liabilities	96,227.38

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07/17/15
Accrual Basis

Altadena Library District
Balance Sheet
As of June 30, 2015

	<u>Jun 30, 15</u>
Long Term Liabilities	
2030 · GASB 45 OPEB Liability	205,906.00
Total Long Term Liabilities	<u>205,906.00</u>
Total Liabilities	302,133.38
Equity	
3300 · Retained Earnings	2,379,756.52
Net Income	<u>392,209.18</u>
Total Equity	<u>2,771,965.70</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,074,099.08</u></u>

Altadena Library District
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
PROPERTY TAXES	31,399.37	2,829,363.49	2,805,564.00	23,799.49	100.85%
INTEREST INCOME	1,251.96	9,289.36	7,200.00	2,089.36	129.02%
FINES & FEES	11,755.28	103,114.48	77,100.00	26,014.48	133.74%
DONATIONS AND GRANTS	3,000.00	69,402.00	59,439.00	9,963.00	116.76%
MISCELLANEOUS INCOME	278.63	13,672.22	185,955.00	-172,282.78	7.35%
Total Income	47,685.24	3,024,841.55	3,135,258.00	-110,416.45	96.48%
Gross Profit	47,685.24	3,024,841.55	3,135,258.00	-110,416.45	96.48%
Expense					
SALARIES, WAGES & BENEFITS	154,532.58	1,891,330.82	2,004,319.00	-112,988.18	94.36%
LIBRARY MATERIALS	11,865.16	180,921.36	242,004.00	-61,082.64	74.76%
PROGRAMS	2,263.37	24,480.89	27,277.00	-2,796.11	89.75%
OPERATING EXPENSES	10,350.74	264,231.04	359,344.00	-95,112.96	73.53%
PROFESSIONAL & TECHNICAL	6,928.40	95,875.87	101,097.00	-5,221.13	94.84%
FACILITIES, GROUNDS & MAINTENAN	975.04	37,367.03	40,756.00	-3,388.97	91.69%
CAPITAL	0.00	44,726.94	111,653.00	-66,926.06	40.06%
MISCELLANEOUS EXPENSE	17,884.77	93,698.42	100,000.00	-6,301.58	93.7%
BOOKS, MATERIALS & LIBRARY SVCS	0.00	0.00	780.00	-780.00	0.0%
TRUSTEE EXPENSES	0.00	0.00	200.00	-200.00	0.0%
Total Expense	204,800.06	2,632,632.37	2,987,430.00	-354,797.63	88.12%
Net Ordinary Income	-157,114.82	392,209.18	147,828.00	244,381.18	265.32%
Net Income	-157,114.82	392,209.18	147,828.00	244,381.18	265.32%

Altadena Library District
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
PROPERTY TAXES					
4010 · Current Secured	1,547.32	1,874,966.46	1,899,880.00	-24,913.54	98.69%
4020 · Current Unsecured	0.00	71,986.33	65,000.00	6,986.33	110.75%
4030 · Prior Year	0.00	8,787.80	0.00	8,787.80	100.0%
4050 · Homeowners Exemption	2,153.33	14,355.53	7,500.00	6,855.53	191.41%
4060 · Per Parcel Benefit Assessment	0.00	745,336.23	762,617.00	-17,280.77	97.73%
4070 · SB 813 Supplemental Roll	6,770.30	46,135.19	20,000.00	26,135.19	230.68%
4080 · Penalties, Interest & Costs	0.00	12,127.83	15,000.00	-2,872.17	80.85%
4090 · RDA ABx126 Income	20,928.42	55,668.12	35,567.00	20,101.12	156.52%
Total PROPERTY TAXES	31,399.37	2,829,363.49	2,805,564.00	23,799.49	100.85%
INTEREST INCOME					
4210 · Chase Bank	0.70	12.80	250.00	-237.20	5.12%
4220 · County Deposits	1,251.26	9,276.56	6,950.00	2,326.56	133.48%
Total INTEREST INCOME	1,251.96	9,289.36	7,200.00	2,089.36	129.02%
FINES & FEES					
4305 · Fines	2,671.21	27,296.23	33,000.00	-5,703.77	82.72%
4300 · Fines - PayPal	245.02	1,813.96	0.00	1,813.96	100.0%
4310 · Printer & Copy Machine	655.05	7,342.27	8,000.00	-657.73	91.78%
4330 · Video Game Rentals	86.00	840.00	1,000.00	-160.00	84.0%
4340 · Passport Services Fees	8,098.00	65,765.88	35,000.00	30,765.88	187.9%
4345 · Recycling Program	0.00	56.14	100.00	-43.86	56.14%
Total FINES & FEES	11,755.28	103,114.48	77,100.00	26,014.48	133.74%
DONATIONS AND GRANTS					
4710 · Friends of the Library	0.00	41,000.00			
4715 · In-Kind Donation	0.00	0.00	0.00	0.00	0.0%
4730 · Undesignated	0.00	275.00	500.00	-225.00	55.0%
4735 · Designated	3,000.00	5,250.00	1,000.00	4,250.00	525.0%
4740 · CA Library Literacy Services	0.00	22,877.00	22,877.00	0.00	100.0%
4755 · HUD Grant	0.00	0.00	5,062.00	-5,062.00	0.0%
GRANTS					
4500 · Grants - Various	0.00	0.00	30,000.00	-30,000.00	0.0%
Total GRANTS	0.00	0.00	30,000.00	-30,000.00	0.0%
DONATIONS AND GRANTS - Other	0.00	0.00	0.00	0.00	0.0%
Total DONATIONS AND GRANTS	3,000.00	69,402.00	59,439.00	9,963.00	116.76%
MISCELLANEOUS INCOME					
4910 · Miscellaneous Income	278.63	13,672.22	10,955.00	2,717.22	124.8%
4940 · Transfer in from Reserves	0.00	0.00	175,000.00	-175,000.00	0.0%
Total MISCELLANEOUS INCOME	278.63	13,672.22	185,955.00	-172,282.78	7.35%
Total Income	47,685.24	3,024,841.55	3,135,258.00	-110,416.45	96.48%
Gross Profit	47,685.24	3,024,841.55	3,135,258.00	-110,416.45	96.48%
Expense					

Altadena Library District
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
SALARIES, WAGES & BENEFITS					
SALARIES & WAGES					
5010 · Salaried	88,109.04	1,084,407.54	1,086,626.00	-2,218.46	99.8%
5020 · Hourly	20,624.97	274,462.47	281,672.00	-7,209.53	97.44%
Total SALARIES & WAGES	108,734.01	1,358,870.01	1,368,298.00	-9,427.99	99.31%
BENEFITS					
5120 · Soc Security & Medicare, Salary	6,564.22	81,106.07	86,611.00	-5,504.93	93.64%
5121 · Soc Security & Medicare, Hourly	1,572.58	21,103.14	15,828.00	5,275.14	133.33%
5210 · PERS Retirement	11,613.85	151,853.93	220,761.00	-68,907.07	68.79%
5220 · Health Insurance	13,834.68	160,972.10	180,900.00	-19,927.90	88.98%
5222 · OPEB Contribution	10,417.00	75,001.00	75,000.00	1.00	100.0%
5230 · Dental Insurance	1,052.52	14,334.32	15,914.00	-1,579.68	90.07%
5240 · Vision Insurance	434.30	5,224.33	5,614.00	-389.67	93.06%
5250 · SUI, Salaried	0.00	4,716.29	13,213.00	-8,496.71	35.69%
5251 · SUI, Hourly	169.02	4,076.61	3,106.00	970.61	131.25%
5260 · Life Insurance	140.40	1,632.02	1,884.00	-251.98	86.63%
5310 · Workers' Compensation	0.00	12,441.00	17,190.00	-4,749.00	72.37%
Total BENEFITS	45,798.57	532,460.81	636,021.00	-103,560.19	83.72%
Total SALARIES, WAGES & BENEFITS	154,532.58	1,891,330.82	2,004,319.00	-112,988.18	94.36%
LIBRARY MATERIALS					
6110 · Cataloging Expenses	0.00	16,104.58	19,604.00	-3,499.42	82.15%
6115 · Electronic Databases & Subscrip	0.00	14,764.13	14,900.00	-135.87	99.09%
6117 · Standing Orders	513.74	12,175.57	12,000.00	175.57	101.46%
6120 · Books	7,197.99	90,878.64	138,000.00	-47,121.36	65.85%
6125 · Audio CD	568.22	8,199.67	9,600.00	-1,400.33	85.41%
6130 · DVD's & Videogames	1,502.50	10,502.02	10,700.00	-197.98	98.15%
6135 · Processing of Materials	2,082.71	14,369.57	21,500.00	-7,130.43	66.84%
6140 · Periodicals	0.00	11,620.34	12,500.00	-879.66	92.96%
6142 · FOL DVD Rental Collection	0.00	1,008.42	1,600.00	-591.58	63.03%
6147 · Video Game Rental Collection	0.00	1,298.42	1,600.00	-301.58	81.15%
Total LIBRARY MATERIALS	11,865.16	180,921.36	242,004.00	-61,082.64	74.76%
PROGRAMS					
6200 · Youth Services	457.07	9,852.01	8,000.00	1,852.01	123.15%
6210 · Teen Services	150.00	2,036.23	1,500.00	536.23	135.75%
6220 · Adult Services	1,532.45	7,479.01	5,000.00	2,479.01	149.58%
6230 · Bob Lucas Branch Services	-22.57	1,358.74	1,500.00	-141.26	90.58%
6240 · Literacy Services	146.42	3,754.90	11,277.00	-7,522.10	33.3%
Total PROGRAMS	2,263.37	24,480.89	27,277.00	-2,796.11	89.75%
OPERATING EXPENSES					
6430 · Insurance-Gen, Prop, Liab, Eq	0.00	16,078.81	16,079.00	-0.19	100.0%
6432 · Earthquake Insurance	0.00	13,226.00	14,520.00	-1,294.00	91.09%
6620 · Membership Dues & Subscriptions	0.00	1,000.80	1,350.00	-349.20	74.13%
6622 · Organizational Memberships	0.00	9,629.72	9,130.00	499.72	105.47%
6623 · CLA Membership (Trustees)	0.00	25.00	350.00	-325.00	7.14%
6625 · Training & Education	0.00	509.57	7,400.00	-6,890.43	6.89%
6626 · Recruitment, Gifts and Memorial	0.00	7,637.21	6,500.00	1,137.21	117.5%

Altadena Library District
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
6627 · Advertising / Marketing	0.00	1,294.41	500.00	794.41	258.88%
6628 · Volunteer Luncheon	0.00	639.06	500.00	139.06	127.81%
6710 · Meetings & Travel	43.03	6,360.81	2,900.00	3,460.81	219.34%
6730 · Mileage & Parking Reimbursement	373.45	1,259.66	2,500.00	-1,240.34	50.39%
6740 · Postage & Delivery	23.20	5,990.61	4,500.00	1,490.61	133.13%
6742 · Passport Services (Mailing)	249.20	3,056.70	3,000.00	56.70	101.89%
6745 · Banking & Service Fees	277.10	1,609.90	1,000.00	609.90	160.99%
6746 · Payroll Fees	1,545.92	11,302.41	7,000.00	4,302.41	161.46%
6747 · Merchant Fees (Chase & PayPal)	0.00	224.49	0.00	224.49	100.0%
6750 · Printing & Reproduction	0.00	3,691.75	10,500.00	-6,808.25	35.16%
6755 · Equipment, Furniture, Fixtures	0.00	5,010.49	25,800.00	-20,789.51	19.42%
6765 · Janitorial Supplies	315.45	11,095.91	14,500.00	-3,404.09	76.52%
6770 · Operating Supplies	3,030.32	41,841.74	44,499.00	-2,657.26	94.03%
6780 · Operating Software	0.00	10,395.00	22,000.00	-11,605.00	47.25%
6782 · ILS Maintenance	0.00	27,781.00	29,116.00	-1,335.00	95.42%
6785 · Computer Supplies	0.00	3,921.37	9,800.00	-5,878.63	40.01%
6790 · Hardware (Computers / Tech)	0.00	21,683.64	56,000.00	-34,316.36	38.72%
6920 · Electricity	3,485.81	44,389.43	50,000.00	-5,610.57	88.78%
6930 · Natural Gas	227.54	3,228.89	5,500.00	-2,271.11	58.71%
6940 · Water & Sewage	419.50	4,008.70	5,600.00	-1,591.30	71.58%
6950 · Refuse	360.22	7,337.96	8,800.00	-1,462.04	83.39%
Total OPERATING EXPENSES	10,350.74	264,231.04	359,344.00	-95,112.96	73.53%
PROFESSIONAL & TECHNICAL					
7125 · Audit and Financial Consulting	0.00	9,866.00	9,800.00	66.00	100.67%
7130 · Legal Fees	0.00	1,084.57	4,000.00	-2,915.43	27.11%
7135 · Technology Consulting	900.00	17,956.00	9,000.00	8,956.00	199.51%
7140 · Architectural & Engineering	0.00	7,834.80	9,000.00	-1,165.20	87.05%
7142 · HUD Grant - Prof Services	0.00	5,000.00	5,062.00	-62.00	98.78%
7145 · Collection Agency	107.40	1,136.65	1,800.00	-663.35	63.15%
7155 · Consultants - Other	250.00	6,905.70	5,000.00	1,905.70	138.11%
7165 · Equipment Maintenance	1,091.88	8,619.79	15,700.00	-7,080.21	54.9%
7167 · Software Expense	0.00	10,424.44	10,735.00	-310.56	97.11%
7170 · Telecommunications	3,835.37	24,644.17	27,000.00	-2,355.83	91.28%
6036 · Strategic Planning Update	0.00	0.00	0.00	0.00	0.0%
7171 · Consultants - Financial	743.75	2,403.75	4,000.00	-1,596.25	60.09%
Total PROFESSIONAL & TECHNICAL	6,928.40	95,875.87	101,097.00	-5,221.13	94.84%
FACILITIES, GROUNDS & MAINTENAN					
7210 · Building Maint & Repairs	752.80	7,292.31	13,800.00	-6,507.69	52.84%
7220 · Landscape	45.08	2,861.51	2,000.00	861.51	143.08%
6502 · Maint & Repairs Elevator	0.00	7,205.80	3,500.00	3,705.80	205.88%
6504 · Maint & Repairs Air Cond.	0.00	2,604.95	1,000.00	1,604.95	260.5%
6505 · Maint & Repairs Security System	0.00	3,561.50	3,456.00	105.50	103.05%
6506 · Maint & Repairs Electrical	0.00	3,354.49	3,000.00	354.49	111.82%
6507 · Maint & Repairs Plumbing	177.16	9,285.95	8,000.00	1,285.95	116.07%
6512 · Maint & Repairs - Other	0.00	1,200.52	6,000.00	-4,799.48	20.01%
Total FACILITIES, GROUNDS & MAINTENAN	975.04	37,367.03	40,756.00	-3,388.97	91.69%
CAPITAL					
7310 · Equipment, Furniture & Fixtures	0.00	7,084.00	1,653.00	5,431.00	428.55%

Altadena Library District
Profit & Loss Budget vs. Actual
 July 2014 through June 2015

	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
7320 · Structures & Improvements	0.00	37,642.94	110,000.00	-72,357.06	34.22%
Total CAPITAL	0.00	44,726.94	111,653.00	-66,926.06	40.06%
MISCELLANEOUS EXPENSE					
7510 · Miscellaneous Expense	17,884.77	18,130.90	1,000.00	17,130.90	1,813.09%
7520 · Refunds/Parcel	0.00	0.00	1,000.00	-1,000.00	0.0%
7530 · Direct Assessments/Admin Costs	0.00	31,055.31	33,000.00	-1,944.69	94.11%
7540 · Trustee Election	0.00	0.00	0.00	0.00	0.0%
7560 · Per Parcel Election	0.00	44,512.21	65,000.00	-20,487.79	68.48%
7700 · Depreciation Expense	0.00	0.00	0.00	0.00	0.0%
Total MISCELLANEOUS EXPENSE	17,884.77	93,698.42	100,000.00	-6,301.58	93.7%
BOOKS, MATERIALS & LIBRARY SVCS					
6536 · Ill eCommerce	0.00	0.00	780.00	-780.00	0.0%
Total BOOKS, MATERIALS & LIBRARY SVCS	0.00	0.00	780.00	-780.00	0.0%
TRUSTEE EXPENSES					
6681 · CALTAC	0.00	0.00	200.00	-200.00	0.0%
Total TRUSTEE EXPENSES	0.00	0.00	200.00	-200.00	0.0%
Total Expense	204,800.06	2,632,632.37	2,987,430.00	-354,797.63	88.12%
Net Ordinary Income	-157,114.82	392,209.18	147,828.00	244,381.18	265.32%
Net Income	-157,114.82	392,209.18	147,828.00	244,381.18	265.32%

Altadena Library District
Donations & Grants
 July 2014 through June 2015

	Type	Date	Memo	Amount	Balance
DONATIONS AND GRANTS					
4710 · Friends of the Library					
	Deposit	09/12/2014	SEPT-2014 - FOL Donation for FY14-15	40,000.00	40,000.00
	Deposit	03/27/2015	MAR-2015 - FOL Donation for Board Retreat	1,000.00	41,000.00
Total 4710 · Friends of the Library				41,000.00	41,000.00
4730 · Undesignated					
	Deposit	01/06/2015	JAN-2015 - Donation from A. Vijayaraghavan	75.00	75.00
	Deposit	03/13/2015	MAR-2015 - Donation from Pamela Scott	200.00	275.00
Total 4730 · Undesignated				275.00	275.00
4735 · Designated					
	Deposit	10/27/2014	OCT-2014 - Donation from FOL for Literacy Pro	1,000.00	1,000.00
	Deposit	01/14/2015	JAN-2015 - Donation from Carruth Family Trust	150.00	1,150.00
	Deposit	01/14/2015	JAN-2015 - Donation from Helen and Carol Ste	100.00	1,250.00
	Deposit	01/15/2015	JAN-2015 - Donation from Lauderdale family fo	1,000.00	2,250.00
	Deposit	06/30/2015	JUN-2015 - Grant for FY15-16 - Latino America	3,000.00	5,250.00
Total 4735 · Designated				5,250.00	5,250.00
4740 · CA Library Literacy Services					
	Deposit	10/15/2014	OCT-2014 - CA State Library, CLLS State Fund	15,000.00	15,000.00
	Deposit	01/14/2015	JAN-2015 - CLLS Grant, Final Payment	7,877.00	22,877.00
Total 4740 · CA Library Literacy Services				22,877.00	22,877.00
Total DONATIONS AND GRANTS				69,402.00	69,402.00
TOTAL				69,402.00	69,402.00

**ALTADENA LIBRARY DISTRICT
MONTHLY INVESTMENT
REPORT**

Summary of Cash and Investments as of June 30, 2015

ACCOUNT	AGENT	YIELD	FEB-2015
Pooled Funds at County of Los Angeles	LA County	0.62%	\$2,378,252.95
General Fund – Business Select Checking	Chase Bank	0.00%	\$180,758.53
Savings Public Fund – High Yield Savings	Chase Bank	0.15%	\$2,434.73
General Savings – High Yield Savings	Chase Bank	0.15%	\$25,108.60
HUD Account - Business Select Checking	Chase Bank	0.00%	\$2.04
SCLC Deposit Account	SCLC	0.00%	\$1,160.00
Petty Cash	District Office	0.00%	\$777.00
Total Cash and Investments			\$2,588,493.85

We hereby certify that the investments are in compliance with Altadena Library District Policy, and California Government Code Section 53646(b)(1); and that the Altadena Library District has the ability to meet its budgeted expenditures for the next six (6) months.



MINUTES
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
June 22, 2015
5:04 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President
David Datz, Secretary
David Tuck
Gwendolyn McMullins
Adalila Zelada-Garcia

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

It was Moved (Tuck) and Seconded (McMullins) to adopt the agenda as-is.

APPROVED

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

a) **PROMOTION OF HELEN MILNER FROM PT EMPLOYEE TO FT EMPLOYEE WITH BENEFITS EFFECTIVE MAY 1, 2015**

Finance Director Wallin reported the promotion of Helen Milner from PT to FT employee with benefits. Director Kittay added that a new Public Services Director had been hired with a start date of July 1, 2015.

b) **RESIGNATION, DISCUSSION & APPOINTMENT OF BOARD MEMBER**

David Datz' resignation as Board of Trustee & Trustee Secretary becomes effective July 1.

6. **FINANCIAL REPORTS**

a) **ALTADENA LIBRARY DISTRICT FOR THE MONTH OF MAY 2015 (DISCUSSION/POSSIBLE ACTION)**

Director Wallin reported the budget is on track at 92% completion of FY14/15 and 82% of expenditures. Whereas the District uses LA County as the fund account for collecting tax revenues and current interest is less than 1%, contracting with vendor LAIF will maintain a similar interest rate though the process can be done via wire transfer in 1-2 days versus the current process involving paperwork over 10-15 days.

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD MAY 18, 2015
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR MAY 2015
- c) DEPARTMENTAL MONTHLY REPORT – ADULT SERVICES, YOUTH SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR MAY 2015

It was Moved (Tuck) and Seconded (Datz) to approve the Consent Calendar as-is.

APPROVED

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

9. **DIRECTOR’S REPORT**

Director Kittay expressed her gratitude to Trustee Datz for his willingness and involvement during her tenure as new director, inviting him to return to the July Board of Trustees meeting for a formal farewell. Kittay reported that the Latino-American grant was awarded to the District at 30% of the anticipated 10k prize at \$3,000. Director Kittay reported on upcoming library events, bringing attention to the monthly newsletter.

Trustee President McKenzie had suggested motivating adult summer reading program participants with inclusion of weekly raffle winners’ names in library announcements to promote healthy competition. Director Kittay welcomed the suggestion and offered to include such announcements in her weekly e-blast to patron subscribers.

10. **OLD BUSINESS**

- a) APPROVAL OF FY15/16 BUDGET (**DISCUSSION/POSSIBLE ACTION**)

Finance Director Wallin reported that an expanded budget book will be presented at the July Board of Trustees meeting and will include the Strategic Plan and highlights from the last fiscal year. The approved budget for FY15/16 includes a 4% salary increase, 2% increase in retirement contribution, and increase to \$500 from \$450 for the employer health contribution.

11. **NEW BUSINESS**

- a) FY2015-16 STATEMENT OF AUDITING STANDARDS LETTER FROM PUN GROUP (**REVIEW ONLY**)

Per auditing standard 114 the letter presented is issued to clearly communicate how the auditing standards are carried out.

- b) REVIEW AND APPROVAL OF GANN APPROPRIATION LIMIT FOR FY15-16 (**DISCUSSION/POSSIBLE ACTION**)

Finance Director Wallin reported the District is within its Gann Appropriation Limit.

- c) ADOPTION OF RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS (**DISCUSSION/POSSIBLE ACTION**)

It was Moved (McMullins) and Seconded (Zelada-Garcia) to approve the resolution.

APPROVED

- d) ADOPTION OF RESOLUTION #201503 TO INCREASE THE EMPLOYER HEALTH CONTRIBUTION FOR EMPLOYEES AND ANNUITANTS FROM \$450 TO \$500 (**DISCUSSION/POSSIBLE ACTION**)

It was Moved (McMullins) and Seconded (Zelada-Garcia) to approve Resolution No. 201503.

APPROVED

- e) ADOPTION OF RESOLUTION #201504 TO ASK THE AUDITOR/CONTROLLER OF LOS ANGELES COUNTY TO PREPARE A NEW TAX ROLL FOR ACCOUNT #57.12 (**DISCUSSION/POSSIBLE ACTION**)

It was Moved (Tuck) and Seconded (McMullins) to approve Resolution No. 201504.

APPROVED

12. CORRESPONDENCE & PRESS

Director Kittay included the following press under Item 9, Director's Report.

- a) ALTADENA HERITAGE NEWSLETTER SPRING 2015 (**INFORMATION ONLY**)
- b) OFF THE 210 (**INFORMATION ONLY**)
- c) PASADENA WEEKLY *Hometown Heritage* June 11, 2015 (**INFORMATION ONLY**)
- d) PASADENA NOW *Staff Reports* June 11, 2015 (**INFORMATION ONLY**)

13. REPORTS OF TRUSTEES

Trustee McMullins had no report except to report that Lee Draper had been selected by the Foundation as a campaign consultant.

Trustee Datz, though ex-officio, will attend the Friends of the Altadena Library meeting on July 6 and recommended a new Friends liaison ought to be selected for July Board Meeting.

Trustee Tuck had no report.

Diana Philippi presented a BestFest update concerning social media, art salon invitations, sponsorships, participating businesses, and reporting timeline on street closures. Philippi thanked the Trustees for their letter of support for BestFest.

14. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

Trustee President McKenzie noted that a new Trustee Secretary be voted upon at the next board meeting. McKenzie also noted that the regularly scheduled July 27 board meeting be moved one week earlier, to July 20, due to conflicting vacation schedules. After conferring with the other trustees it was noted that quorum would be met for a July 20 meeting.

Trustee Datz stated a Friends Liaison would need to be appointed at the next board meeting. Adalila Zelada-Garcia volunteered to become the Friends Liaison and was informally approved by the other trustees.

15. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.

It was Moved (Datz) and Seconded (Zelada-Garcia) to adjourn the meeting.

APPROVED

Meeting adjourned at 6:06 p.m.

Statistics for FY 2014/15

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Circulation - Main													
FY13/14	19,836	16,881	15,900	16,968	16,133	15,474	17,060	15,791	17,335	16,325	15,920	16,574	200,197
FY14/15	18,195	16,445	16,719	16,353	14,673	15,071	15,871	14,486	15,149	15,321	15,263	17,533	191,079
% Change	-8%	-3%	5%	-4%	-9%	-3%	-7%	-8%	-13%	-6%	-4%	6%	-5%
Circulation - Branch													
FY13/14	1,608	1,296	1,077	1,325	1,050	1,262	1,438	1,206	1,242	1,094	1,074	1,121	14,793
FY14/15	1,522	1,039	1,039	1,321	894	1,034	956	1,044	1,052	1,097	860	1,046	12,895
% Change	-5%	-21%	0%	0%	-15%	-18%	-34%	-13%	-15%	0%	-20%	-7%	-13%
TOTAL 14/15	19,717	17,475	17,758	17,674	15,567	16,105	18,201	15,530	16,201	16,418	16,123	18,579	203,974
TOTAL 13/14	21,444	18,177	16,977	18,293	17,183	16,736	18,498	16,997	18,577	17,419	16,994	17,695	214,990
Visitors - Main													
FY13/14	33,280	28,549	23,947	29,657	26,411	24,921	29,572	22,263	27,019	27,861	30,526	27,565	331,571
FY14/15	30,484	27,710	27,969	28,623	26,411	19,412	25,288	23,507	22,278	19,122	26,782	27,642	305,228
% Change	-8%	-3%	17%	-3%	0%	-22%	-14%	6%	-18%	-31%	-12%	0%	-8%
Visitors - Branch													
FY13/14	4,327	3,712	3,964	4,653	3,620	3,515	3,638	3,218	4,110	4,286	3,782	2,598	45,423
FY14/15	4,124	3,659	3,815	4,665	3,103	3,161	3,533	3,448	4,104	4,163	3,435	3,707	44,917
% Change	-5%	-1%	-4%	0%	-14%	-10%	-3%	7%	0%	-3%	-9%	43%	-1%
Days Open - Main													
FY13/14	27	27	24	27	23	24	25	23	26	26	26	25	303
FY14/15	27	25	25	27	22	25	25	23	26	26	26	26	303
% Change	0%	-7%	4%	0%	-4%	4%	0%	0%	0%	0%	0%	4%	0%
Days Open - Branch													
FY13/14	22	22	20	23	17	19	21	19	21	22	21	21	248
FY14/15	22	21	20	23	17	21	20	19	22	21	21	22	249
% Change	0%	-5%	0%	0%	0%	11%	-5%	0%	5%	-5%	0%	5%	0%
Registrations - Main													
FY13/14	201	189	209	181	144	106	219	158	164	183	163	204	2,121
FY14/15	214	192	216	188	109	114	169	151	146	159	155	207	2,020
% Change	6%	2%	3%	4%	-24%	8%	-23%	-4%	-11%	-13%	-5%	1%	-5%
Registration - Branch													
FY13/14	29	17	34	21	32	15	19	21	16	23	16	35	278
FY14/15	25	21	19	27	13	13	26	21	35	17	16	21	254
% Change	-14%	24%	-44%	29%	-59%	-13%	37%	0%	119%	-26%	0%	-40%	-9%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Reserves - Main													
FY13/14	140	120	105	134	131	97	117	85	137	114	79	121	1,380
FY14/15	107	85	111	115	121	110	136	109	138	154	134	159	1,479
% Change	-24%	-29%	6%	-14%	-8%	13%	16%	28%	1%	35%	70%	31%	7%
Inter Library Loan - Main													
FY13/14	47	65	70	52	63	50	91	81	109	82	93	68	871
FY14/15	93	78	67	83	67	59	98	74	91	76	50	63	899
% Change	98%	20%	-4%	60%	6%	18%	8%	-9%	-17%	-7%	-46%	-7%	3%
Inter Library Loan - Branch													
FY13/14	7	8	9	7	6	8	6	8	4	5	4	2	74
FY14/15	8	10	5	12	5	6	5	4	4	3	5	7	74
% Change	14%	25%	-44%	71%	-17%	-25%	-17%	-50%	0%	-40%	25%	250%	0%
Community Room Events (Non-Library)													
FY13/14	5	7	6	8	8	3	7	4	9	4	3	3	67
FY14/15	0	4	9	8	8	6	12	8	16	9	7	6	93
% Change	-100%	-43%	50%	0%	0%	100%	71%	100%	78%	125%	133%	100%	39%
Community Room Attendance (Non-Library)													
FY13/14	50	129	84	198	158	45	118	88	139	40	75	64	1,188
FY14/15	0	27	101	111	84	120	130	90	275	90	122	67	1,217
% Change	-100%	-79%	20%	-44%	-47%	167%	10%	2%	98%	125%	63%	5%	2%
Community Room Events (Library Programs)													
FY13/14	18	1	13	16	15	10	15	15	16	22	12	11	164
FY14/15	1	12	15	24	13	17	21	16	18	20	19	13	189
% Change	-94%	1100%	15%	50%	-13%	70%	40%	7%	13%	-9%	58%	18%	15%
Community Room Attendance (Library Programs)													
FY13/14	952	36	442	478	591	419	446	483	146	515	387	604	5,499
FY14/15	57	432	173	821	411	596	713	659	140	735	644	948	6,329
% Change	-94%	1100%	-61%	72%	-30%	42%	60%	36%	-4%	43%	66%	57%	15%
Adult Reference Questions													
FY13/14	3,217	3,115	2,970	3,065	2,625	3,060	3,050	2,400	2,560	2,705	2,100	2,917	33,784
FY14/15	3,198	3,590	3,641	2,631	2,110	2,320	461	302	355	430	455	555	20,048
% Change	-1%	15%	23%	-14%	-20%	-24%	-85%	-87%	-86%	-84%	-78%	-81%	-41%
Children's Services Reference Questions													
FY13/14	1,322	995	855	1,291	1,175	916	944	954	949	755	699	915	11,770
FY14/15	1,133	629	810	983	648	616	736	613	650	717	575	903	9,013
% Change	-14%	-37%	-5%	-24%	-45%	-33%	-22%	-36%	-32%	-5%	-18%	-1%	-23%
Branch Services Reference Questions													
FY13/14	309	277	298	271	206	230	245	218	306	284	271	257	3,172
FY14/15	252	331	255	372	242	273	43	51	56	59	44	57	2,035
% Change	-18%	19%	-14%	37%	17%	19%	-82%	-77%	-82%	-79%	-84%	-78%	-36%

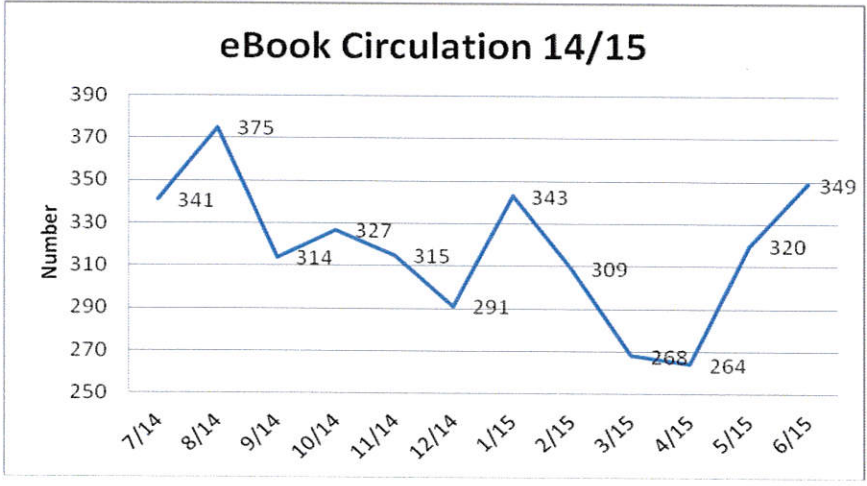
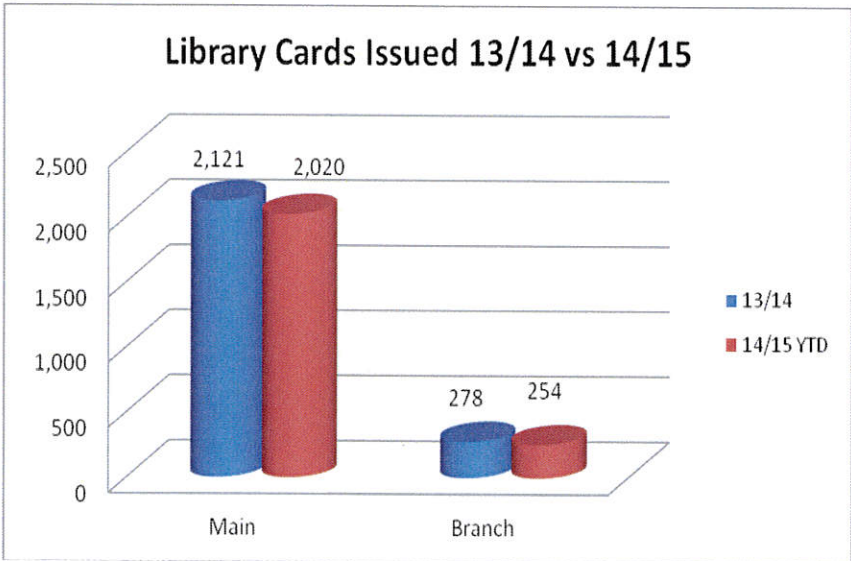
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Adult Public Computer Usage													
FY13/14	3,378	3,295	3,081	3,006	2,457	2,638	2,900	2,463	3,198	2,893	2,809	2,717	34,835
FY14/15	2,642	2,527	2,855	2,847	2,082	2,334	2,244	1,973	2,043	2,255	1,913	2,260	27,975
% Change	-22%	-23%	-7%	-5%	-15%	-12%	-23%	-20%	-36%	-22%	-32%	-17%	-20%
Young Adult Public Computer Usage													
FY13/14	394	229	249	263	280	363	356	210	416	321	230	266	3,577
FY14/15	159	304	253	219	181	202	164	133	147	230	132	210	2,334
% Change	-60%	33%	2%	-17%	-35%	-44%	-54%	-37%	-65%	-28%	-43%	-21%	-35%
Children's Services Public Computer Usage													
FY13/14	1,119	906	864	792	692	600	724	634	643	601	670	724	8,969
FY14/15	710	647	736	889	555	674	556	522	630	596	596	756	7,867
% Change	-37%	-29%	-15%	12%	-20%	12%	-23%	-18%	-2%	-1%	-11%	4%	-12%
Branch Services Public Computer Usage													
FY13/14	886	1,044	1,077	1,268	808	817	914	821	834	1,020	1,069	684	11,242
FY14/15	867	857	832	901	611	610	621	673	671	777	617	720	8,757
% Change	-2%	-18%	-23%	-29%	-24%	-25%	-32%	-18%	-20%	-24%	-42%	5%	-22%
Main PC Usage Wireless													
FY13/14	2,038	2,150	2,096	2,077	1,836	1,973	2,286	1,840	2,285	2,370	2,477	2,469	25,897
FY14/15	2,404	2,316	2,745	2,726	2,111	2,300	2,255	2,064	2,315	2,314	2,325	2,476	28,351
% Change	18%	8%	31%	31%	15%	17%	-1%	12%	1%	-2%	-6%	0%	9%
Branch PC Usage Wireless													
FY13/14	1,163	1,258	1,057	1,199	1,081	1,079	1,179	991	1,150	1,307	1,198	835	13,497
FY14/15	1,092	1,041	1,017	1,271	1,215	1,284	1,393	1,257	1,246	1,375	1,347	1,169	14,707
% Change	-6%	-17%	-4%	6%	12%	19%	18%	27%	8%	5%	12%	40%	9%
Adult/YA Total Items Owned													
FY13/14	127,638	128,225	129,546	130,819	131,357	132,084	132,702	132,725	134,219	135,054	135,305	135,697	1,356,973
FY14/15	136,286	136,873	137,848	133,178	137,705	137,578	137,251	135,661	134,830	134,218	133,198	130,973	1,356,973
% Change	7%	7%	6%	2%	5%	4%	3%	2%	0%	-1%	-2%	-3%	-3%
Adult/YA Total Items Added													
FY13/14	508	737	1,071	819	527	681	865	618	775	700	826	568	8,695
FY14/15	678	616	710	731	473	641	735	559	596	625	576	666	7,606
% Change	33%	-16%	-34%	-11%	-10%	-6%	-15%	-10%	-23%	-11%	-30%	17%	-13%
Children's Total Items Owned													
FY13/14	31,484	31,588	31,575	31,671	31,790	31,832	32,002	32,014	31,999	32,146	32,283	32,486	324,866
FY14/15	32,478	32,446	32,700	32,853	32,913	32,938	32,825	32,705	32,480	32,339	32,422	32,259	324,866
% Change	3%	3%	4%	4%	4%	3%	3%	2%	2%	1%	0%	-1%	-1%
Children's Total Items Added													
FY13/14	228	196	20	89	215	26	151	51	177	323	150	264	1,890
FY14/15	34	195	393	266	190	54	309	184	257	201	93	142	2,318
% Change	-85%	-1%	1865%	199%	-12%	108%	105%	261%	45%	-38%	-38%	-46%	23%
Branch Services Collection Owned													
FY13/14	16,330	16,238	16,407	16,573	16,692	16,775	16,984	17,004	16,927	17,130	17,229	17,330	173,330
FY14/15	17,321	17,276	17,626	17,893	17,811	17,759	17,759	17,986	18,198	18,199	18,188	18,363	183,363
% Change	6%	6%	7%	8%	7%	6%	5%	6%	8%	6%	6%	6%	6%
Branch Services Items Added													
FY13/14	167	66	94	81	88	30	96	80	32	127	52	85	998
FY14/15	35	79	129	72	87	89	45	185	49	58	44	117	989
% Change	-79%	20%	37%	-11%	-1%	197%	-53%	131%	53%	-54%	-15%	38%	-1%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Adult Programs													
FY13/14	1	1	4	3	3	1	2	4	4	2	2	3	31
FY14/15	3	2	3	4	3	2	2	4	5	2	7	5	42
% Change	200%	100%	-25%	33%	0%	100%	0%	0%	25%	0%	133%	67%	35%
Adult Programs - Attendance													
FY13/14	3	5	177	116	219	40	38	160	183	98	47	171	1,257
FY14/15	33	41	101	173	66	175	34	110	138	109	129	386	1,495
% Change	1000%	720%	-43%	49%	-70%	338%	-11%	-31%	-25%	11%	174%	126%	19%
Young Adult Programs													
FY13/14	2	0	0	1	3	2	4	3	4	7	3	2	31
FY14/15	4	2	5	5	4	4	5	4	5	7	4	4	53
% Change	100%	n/a	n/a	400%	33%	100%	25%	33%	25%	0%	33%	100%	71%
Young Adult Program Attendance													
FY13/14	56	0	0	9	73	23	60	39	50	74	26	142	552
FY14/15	117	53	57	55	60	55	122	64	70	111	84	90	938
% Change	109%	n/a	n/a	511%	-18%	139%	103%	64%	40%	50%	223%	-37%	70%
Children's Services Programs Offered													
FY13/14	20	1	13	21	16	9	12	9	19	15	11	9	155
FY14/15	19	12	12	20	14	11	14	25	19	19	13	10	188
% Change	-5%	1100%	-8%	-5%	-13%	22%	17%	178%	0%	27%	18%	11%	21%
Children's Services Program Attendance													
FY13/14	1,110	26	328	586	586	386	413	343	556	496	405	389	5,624
FY14/15	1,148	447	336	746	611	366	532	595	533	515	431	456	6,716
% Change	3%	1619%	2%	27%	4%	-5%	29%	73%	-4%	4%	6%	17%	19%
Branch Services Programs Offered													
FY13/14	5	1	3	5	4	2	4	1	1	1	1	2	30
FY14/15	6	1	2	2	5	3	2	2	2	2	2	2	31
% Change	20%	0%	-33%	-60%	25%	50%	-50%	100%	100%	100%	100%	0%	3%
Branch Services Program Attendance													
FY13/14	185	13	55	90	40	50	34	7	4	21	10	50	559
FY14/15	345	8	28	43	143	58	35	58	36	37	40	60	891
% Change	86%	-38%	-49%	-52%	258%	16%	3%	729%	800%	76%	300%	20%	59%

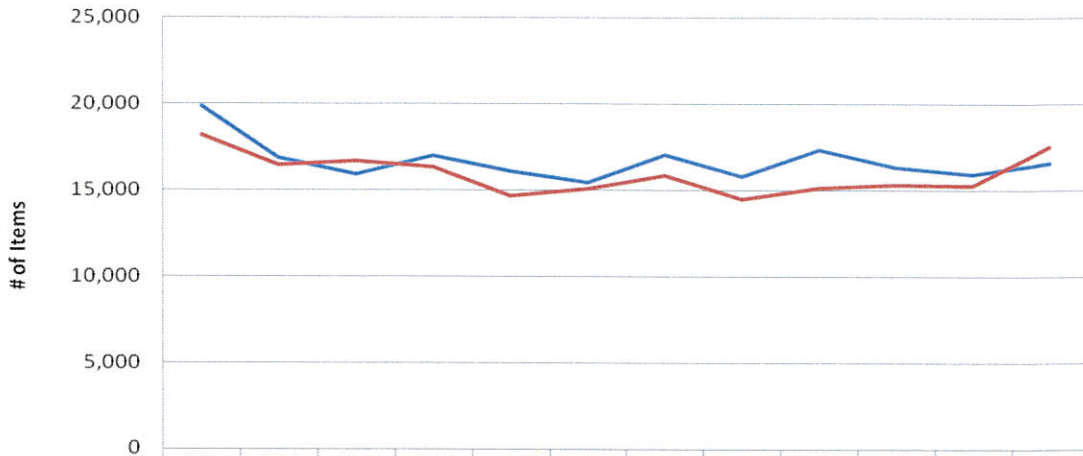
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Children's Services Class Visits													
FY13/14	4	2	4	3	3	4	5	6	6	4	7	3	51
FY14/15	2	1	6	7	7	3	12	13	17	9	13	12	101
% Change	-50%	-50%	50%	100%	133%	-25%	140%	117%	183%	125%	86%	300%	98%
Children's Services Classroom Visits Attendance													
FY13/14	39	22	69	61	61	75	198	103	117	89	133	405	1,380
FY14/15	37	24	102	126	126	74	243	266	358	186	249	245	2,056
% Change	-5%	9%	48%	112%	107%	-1%	23%	158%	206%	109%	87%	-40%	49%
Branch Services Class Visits													
FY13/14	5	1	1	2	2	1	2	1	1	1	1	0	17
FY14/15	0	0	1	4	1	1	1	1	2	5	3	1	20
% Change	-100%	-100%	n/a	100%	-50%	0%	-50%	0%	100%	400%	200%	100%	18%
Branch Services Class Visits - Attendance													
FY13/14	173	28	0	59	59	30	46	30	20	25	40	0	510
FY14/15	0	0	28	48	26	26	26	26	48	127	75	26	456
% Change	-100%	-100%	n/a	-19%	-56%	-13%	-43%	-13%	140%	408%	88%	100%	-11%
Branch Services - Literacy Tutor Sessions Offered													
FY13/14	46	53	43	55	31	46	25	35	78	49	57	59	577
FY14/15	48	48	79	100	73	66	76	94	89	69	80	60	834
% Change	-100%	-9%	84%	82%	135%	43%	204%	169%	14%	41%	40%	2%	45%
Branch Services Literacy Tutor Sessions Attendance													
FY13/14	173	170	190	204	131	148	115	122	173	124	116	167	1,833
FY14/15	49	147	223	152	197	174	237	282	255	215	210	191	2,332
% Change	-72%	-14%	17%	-25%	50%	18%	106%	131%	47%	73%	81%	14%	27%
Branch Services Literacy Tutor Hours offered													
FY13/14	71	53.25	93.75	69	29.5	49	27	49.5	47.25	63	88.9	104.5	746
FY14/15	82	59.5	136.25	152	181.25	120.5	136.25	163.5	157.5	102.25	137.75	95.9	1,525
% Change	15%	12%	45%	120%	514%	146%	405%	230%	233%	62%	55%	-8%	104%
Branch Services Literacy - Volunteer Hours													
FY13/14	89	74	93.75	75.5	64	49	34	60.25	61.5	77.5	122.9	129.5	930
FY14/15	129	111.5	184.25	186.5	112.75	100.5	187.75	238.75	190.75	193	283.75	105.9	2,024
% Change	46%	51%	97%	147%	76%	105%	452%	296%	210%	149%	131%	-18%	118%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Adult Volunteers													
FY13/14	3	3	1	1	1	1	2	2	2	2	2	1	21
FY14/15	1	2	2	1	1	2	2	2	2	1	1	1	18
% Change	-67%	-33%	100%	0%	0%	100%	0%	0%	0%	-50%	0%	-50%	-14%
Adult Volunteer Hours													
FY13/14	48	45	5.5	4.5	3	6.0	12.5	7.0	10.75	7.50	4.50	10.0	164
FY14/15	6	12.5	7.25	8	2	10	14	11.5	14	4.5	12.5	51.3	154
% Change	-88%	-72%	32%	78%	-33%	67%	12%	64%	30%	-40%	178%	413%	-7%
Young Adult Volunteers													
FY13/14	6	0	0	2	5	3	6	5	7	6	4	8	52
FY14/15	10	10	7	6	12	7	12	11	10	11	9	13	118
% Change	67%	n/a	n/a	200%	140%	133%	100%	120%	43%	83%	125%	63%	127%
Young Adult Volunteer Hours													
FY13/14	31	0	0	4	6	5	10	15	11	13.5	9.25	43.25	148
FY14/15	81	59.75	12.75	30.25	45.25	22.55	67.25	33.5	14.5	44.5	41.5	77	530
% Change	161%	n/a	n/a	656%	654%	351%	573%	123%	32%	230%	349%	78%	258%
Children's Services Volunteers													
FY13/14	10	7	3	6	6	6	5	7	7	5	4	6	72
FY14/15	7	5	2	4	4	5	5	8	6	6	6	6	64
% Change	-30%	-29%	-33%	-33%	-33%	-17%	0%	14%	-14%	20%	50%	0%	-11%
Children's Services Volunteer Hours													
FY13/14	79	66.75	25.75	35.75	30	32.5	29	49	41.5	26.25	16.25	20.5	452
FY14/15	42.25	24	10.5	19.5	15.25	9.5	16	24.75	33.25	25.5	24.5	16	261
% Change	-46%	-64%	-59%	-45%	-49%	-71%	-45%	-49%	-20%	-3%	51%	-22%	-42%
Electronic Database Usage													
FY13/14	690	514	749	1,681	645	626	449	470	342	585	588	435	7,774
FY14/15	495	656	605	598	595	3,156	3,156	91	145	136	3,156	8,955	21,744
% Change	-28%	28%	-19%	-64%	-8%	404%	603%	-81%	-58%	-77%	437%	1959%	180%
BrainFuse -Tutor Service													
FY13/14	51	735	225	129	54	68	87	130	129	56	223	242	2,129
FY14/15	167	243	117	132	13	106	70	37	156	234	150	227	1,652
% Change	227%	-67%	-48%	2%	-76%	56%	-20%	-72%	21%	318%	-33%	-6%	-22%
Passports													
FY13/14	82	92	74	85	81	85	133	149	196	251	186	163	1,577
FY14/15	138	113	106	107	85	78	173	194	237	240	259	237	1,967
% Change	68%	23%	43%	26%	5%	-8%	30%	30%	21%	-4%	39%	45%	25%
Passport Photos													
FY13/14	80	81	66	70	58	57	94	124	138	167	137	113	1,185
FY14/15	110	100	90	95	69	62	111	127	162	126	159	146	1,357
% Change	38%	23%	36%	36%	19%	9%	18%	2%	17%	-25%	16%	29%	15%
Notary Service													
FY13/14	8	9	7	24	2	4	6	6	10	11	4	18	109
FY14/15	6	7	12	4	4	6	7	7	8	8	10	15	94
% Change	-25%	-22%	71%	-83%	100%	50%	17%	17%	-20%	-27%	150%	-17%	-14%

Cardholders as of 6/30/2014		C/O Items in past 3 years	C/O Items in past 2 years	C/O Items in past 12 months
Card 3 years or less	23,406	12,769	10,008	7,040
Population of District	53,177	As per California State Library		
% of Population with Library Card	44%			
% of Population w/ck out in 3 years	24%			
% of Population w/ck out in 2 years	19%			
% of Pop w/ck out in past 12 months	13%			

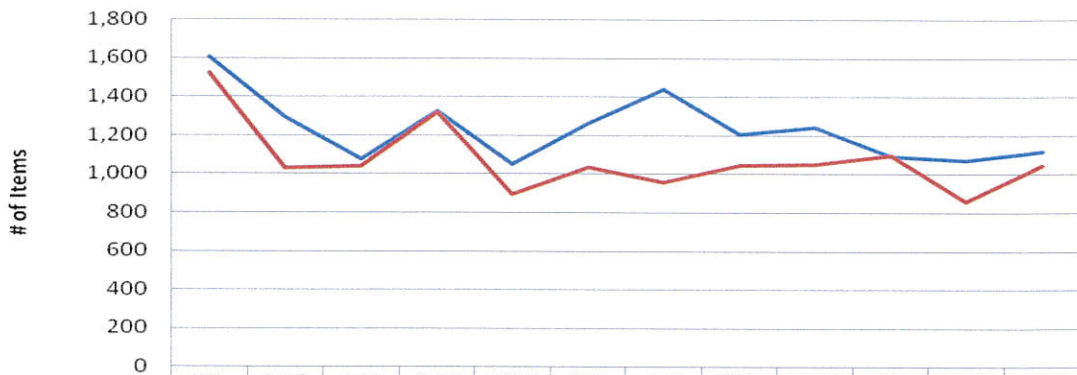


Circulation Main 13/14 vs 14/15



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY13/14	19,836	16,881	15,900	16,968	16,133	15,474	17,060	15,791	17,335	16,325	15,920	16,574
FY14/15	18,195	16,445	16,719	16,353	14,673	15,071	15,871	14,486	15,149	15,321	15,263	17,533

Circulation Branch 13/14 vs 14/15



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY13/14	1,608	1,296	1,077	1,325	1,050	1,262	1,438	1,206	1,242	1,094	1,074	1,121
FY14/15	1,522	1,030	1,039	1,321	894	1,034	956	1,044	1,052	1,097	860	1,046

Patrons w/Items Checked Out (7/13/15 Snapshot)

#	Patron type	patrons	Patrons W/Items	% w/items	# items	avg/patron
0	Adult		1,458		6,571	
1	Juvenile		415		1,625	
2	Staff		40		436	
3	Volunteer		25		113	
4	Trustee		1		3	
5	Foster Patrons		14		53	
6	Teacher Loan		33		176	
7	Teen		18		61	
	TOTAL	23,406	2,004	8.56%	9,038	4.51
District Population		53,177		124,696 Items in Collection		
% with Library Cards		44.02%		7.25% % checked out		

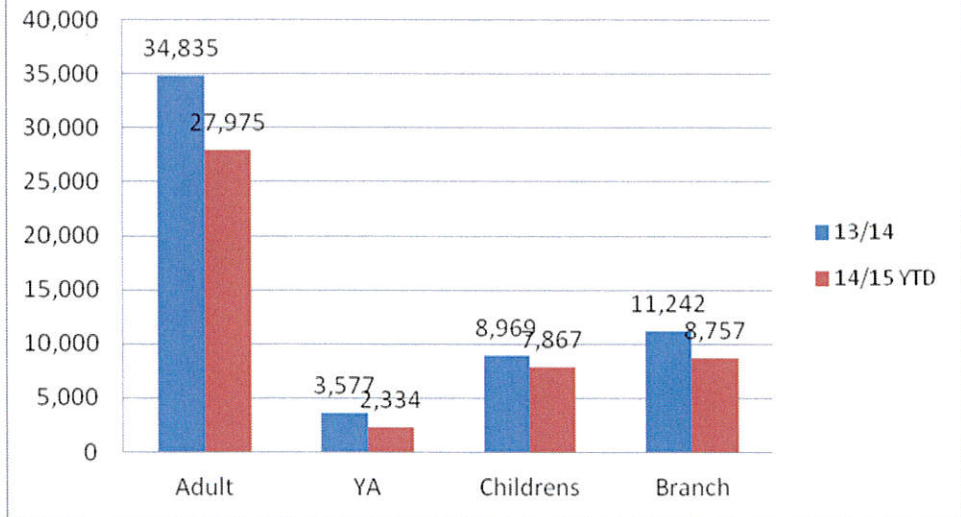
Since 6/3/15 we have increased the percentage of patrons with items out from 7.78% to 8.56% and the percentage of the collection checked out from 6.63% to 7.25%.

CIRCULATION (CHECKOUT) STATISTICS

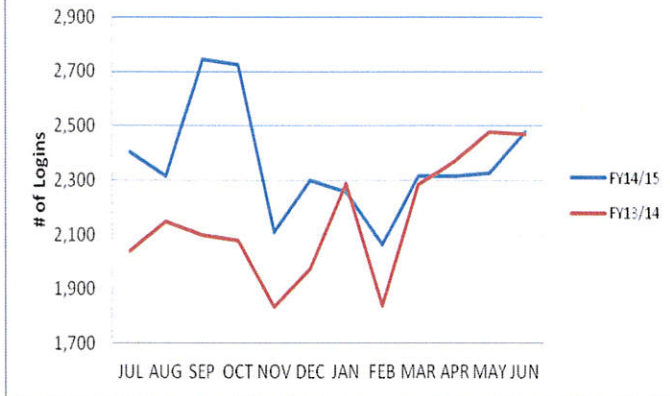
ALL LOCATIONS

Jun 15		
P TYPE	PERCENT	QTY
Adult	78.7%	14,627
Juvenile	14.1%	2,617
Staff	4.3%	797
Teen	1.0%	187
Volunteer	0.7%	134
Teacher Loan	1.0%	190
Trustee	0.0%	4
Foster Patrons	0.1%	23
TOTAL	100.0%	18,579

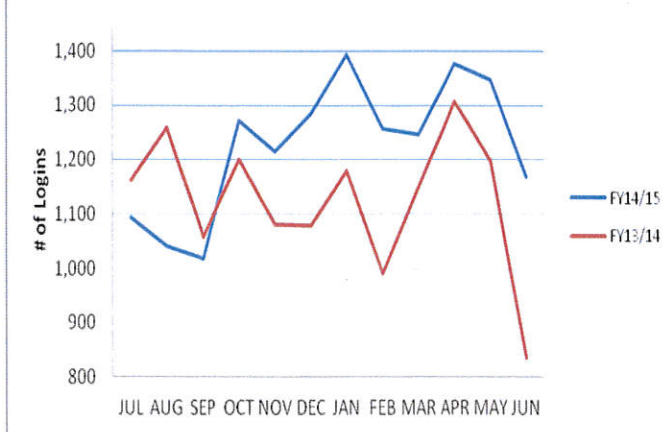
Computer Usage 13/14 vs 14/15 YTD



Wireless Usage 2014/2015 (Main)

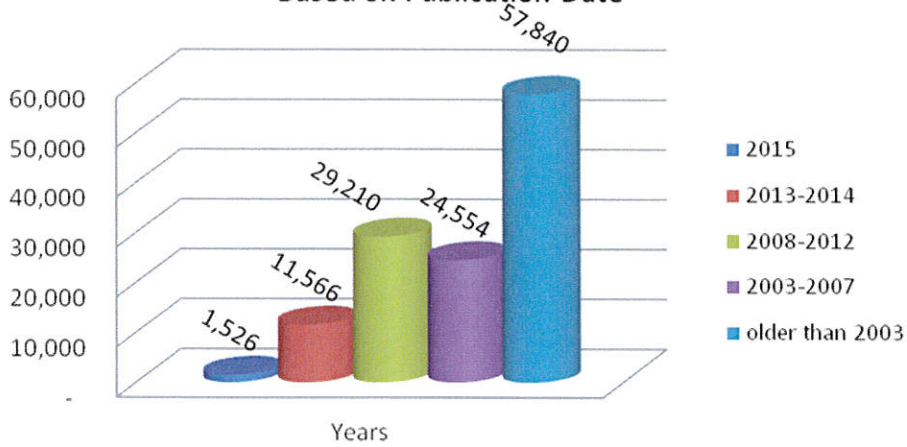


Wireless Usage 2014/2015 (Branch)

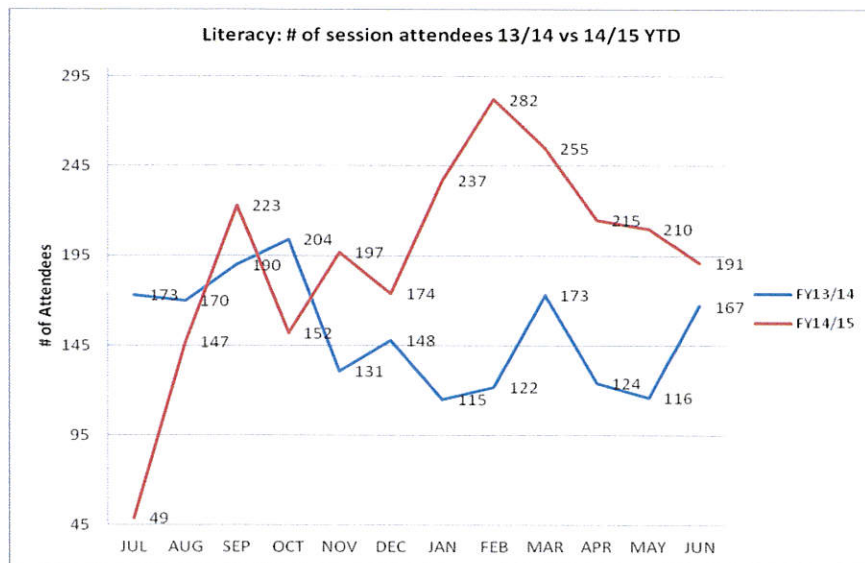


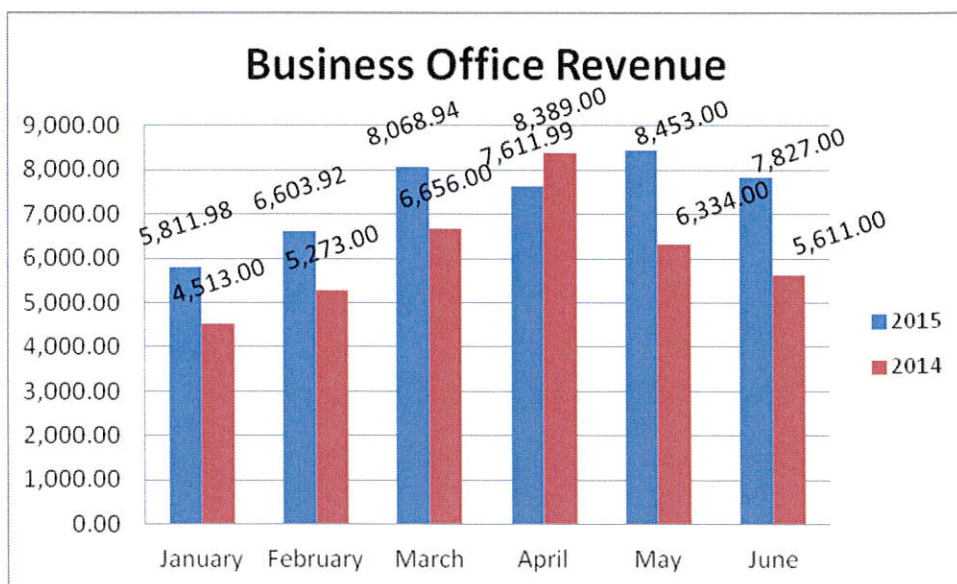
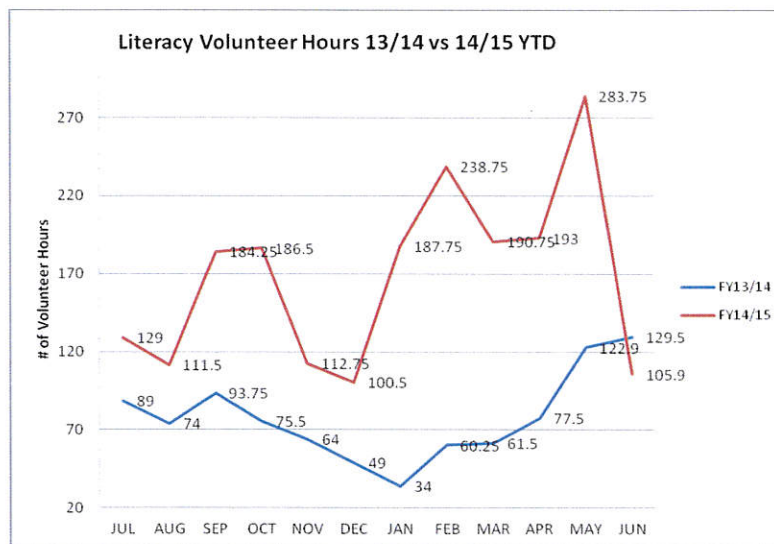
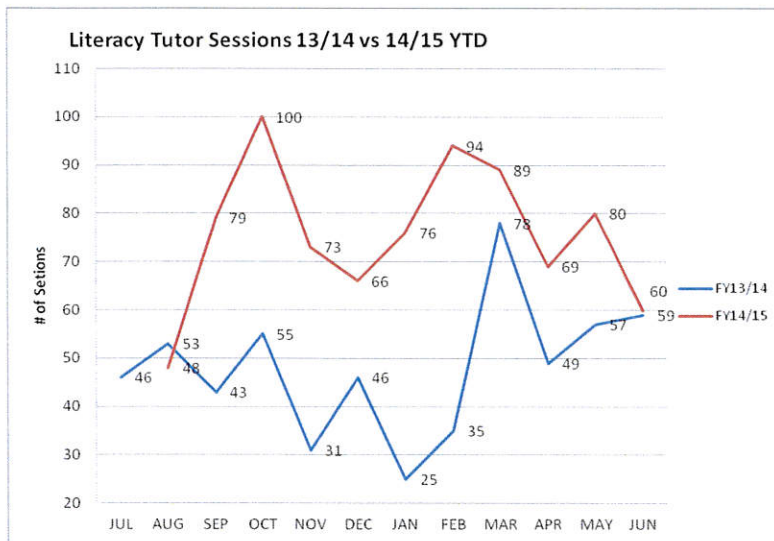
Age of Collection as of 6/9/15

Based on Publication Date



	6/9/2015		3/17/2015	
2015	1,526	1.22%	658	0.51%
2013-2014	11,566	9.28%	11,043	8.51%
2008-2012	29,210	23.42%	29,609	22.82%
2003-2007	24,554	19.69%	25,489	19.65%
older than 2003	57,840	46.38%	62,928	48.51%
		100%		100%
Total	124,696		129,727	





This Week @ Your Altadena Library! Searching for Sugarman

10,552

6 days ago

15.33%
opened

1,618

0.41%
clicked

43

Know It All! July Altadena Library Newsletter ~ Hot Off The Press!

10,591

13 days
ago

13.14%
opened

1,392

0.33%
clicked

88

Statistics showing the number of recipients of the Newsletter and e-blasts versus the number of emails actually opened. As you can see it is over 10% which is actually very good.



Altadena Library District

Build Audience · Promote Page



	LAST WEEK	PREVIOUS WEEK	TREND
Page Visits	34	46	-26.1%
Weekly Total Reach	1,409	723	94.9%
People Engaged	97	47	106.4%
Total Page Likes	732	730	0.3%

FACEBOOK For the week of 7/5 – 7/11/15 – Our Facebook page usage and visits are consistently growing!



ADULT SERVICES DEPARTMENT MONTHLY REPORT JUNE, 2015



Fifty four adults have signed up for the Adult Summer Reading Program "Read to the Rhythm!" We have our first winner for the weekly drawing of the pair of Laemmle Theater tickets, Taylor Kerr.

Sixty eight patrons enjoyed the movie, Life Inside Out, on June 29. There was a lively and interesting question and answer session after the movie with the director, Jill D'Agnetica, producer, Tessa Bell and writer Maggie Baird and her real-life son Finneas O'Connell, who were the stars of the movie!



Our "second" Second Saturday on June 13 was very popular with around 225 people listening to The Mighty Echoes and enjoying tasty food and drink.

Sue Colasurdo led the No Guilt Book Club on June 9 with eight people in attendance. They had a very lively discussion of the book U.S. Marshalls: Inside America's most storied law enforcement agency by Mike Earp.

Valerie Duval's Open Studio dance/art event on June 6, which ran from 11am.to 5pm, was attended by between 50-60 people. Valerie did quick sketches of the various dance performers.



Laureen and Pam took food and other useful items to the Altadena Senior Center as part of the volunteer aspect of the Book to Action grant the library received. Community volunteers brought in the items for the seniors who use the food bank at the Senior Center.



ALTADENA LIBRARY DISTRICT

Helen's puzzle choice for one of our Inspiration Stations was completed by one very patient young man!

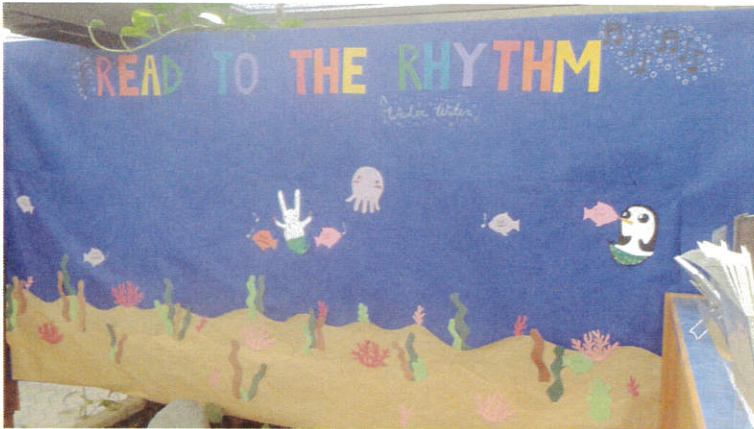


Sue Colasurdo organized some interesting book displays which included the theme of Father's Day; International Men's Month and LGBT Month. The library display case featured an assortment of headbands with silk flowers made by staff member Mikayla and wire-wrapped stones and gems by staff member Kiri.

Youth Services Monthly Report June 2015

June only means one thing...Summer Reading. Yearlong planning finally culminates into a whirlwind of jam packed activities every day of the week. Last minute class visits, decorating and attempts to get our new registration and tracking software up and running has left us all out of breath, but it's finally here. Our first day of summer reading we signed up 100 kids!

Here is our "Community of Readers" wall. Each fish on the wall represents a child who



met the summer reading 5 book challenge. By the end of the program this wall will be overflowing with fish! The kids love seeing their name on the wall. It is not only a visual reminder of their accomplishment, but we also want to show them that they are part of a community of readers.

Storytimes also resumed after a short break and have proven to be more popular than ever!

5th grade Pasadena Waldorf students enjoying our new bean bags! This 5th grade class and their teacher came to the library almost every Tuesday this entire school year to check out books.

Youth Services Volunteers for June totaled 16 hours.



Cassandra Stearns, Senior Librarian

Teen Services Highlights

~Carrie Wilson, Teen Librarian

Twenty-six teens enjoyed viewing the lesser known Miyazaki film *Pom Poko* at the last **Teen Anime Club** meeting of the school year. A week later, at **Fun & Games**, 23 teens and tweens enjoyed a variety of fun and sometimes challenging board and video games like King of Tokyo, Jenga, Rock Band, and suction cup archery!



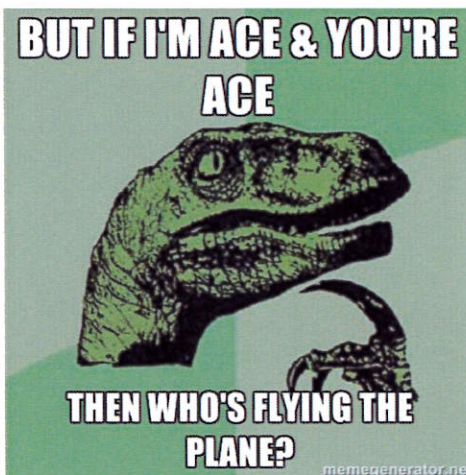
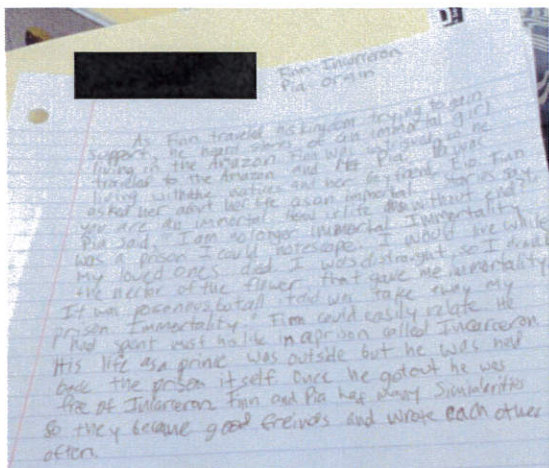
Karaoke & Cookies & Pitch Perfect--34 teens and tweens enjoyed their time in the spotlight! We heard karaoke renditions of songs like Heyayay, A Thousand Miles, Shut Up and Dance with Me, and more! Audience members showered appreciation on performers by awarding them cookies. Some contestants could barely hold their plates, they were filled so high!



June 2015 Monthly Report—Teen Services



Teen & Tween Summer Reading Club--As of June 30th, 59 teens entering grades 7-12 are signed up for Teen SRC. They have already read ** books. Many have completed challenges as well, such as creating meme or writing fanfiction about two book characters meeting.



Volunteers & Interns—Teen Advisory Council

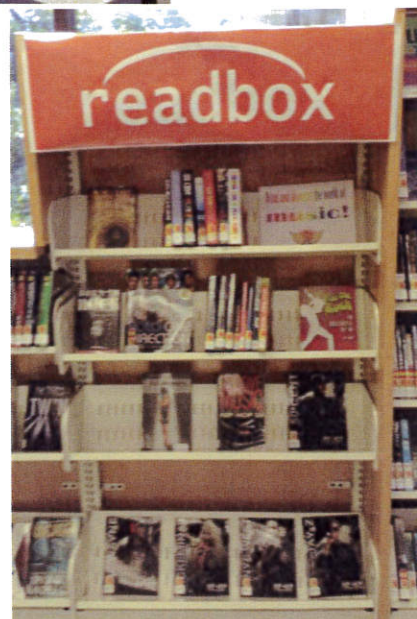
Teen Advisory Council—7 TAC members gathered to brainstorm last minute Summer Reading Club ideas and to create artwork advertising the Summer Reading Club for teens.

Mariah Benn, who volunteered during last year's SRC, has returned to lend a hand with our programs, displays, and crafts. Maud, Mariah and Gabriel helped create the community room decorations. Christian Piskura, Maud O'Connor, Edward Kingston, Ethan Qua, Emmet O'Connor and Gabriel Garcia all contributed to decorating the teen area. Check out these amazing posters:

June 2015 Monthly Report—Teen Services



Intern Perla Vogel continued her internship in Youth Services, completing the YA weeding project, creating a “Read to the Rhythm” display for the YA area, signing up children and teens for Summer Reading during the hectic first day, and throughout the first week of summer reading.



Branch June 2015 Report

Programs

Summer reading launched in June! Preparations (flyers, advertising, planning, training, etc.) kept us busy. We made a great bulletin board display to advertise the program inside the library and posted a sign outside to advertise. The kids put their names on a music note and stick it on the board when they sign up for the summer reading program.



We have been approaching kid, teen and adult visitors and asking them to sign up for summer reading! Staff has successfully learned about the different summer reading programs for kids, teens, and adults. Also, we have been learning about Evanced our new system for scheduling space in the library and for signing up for events such as Summer Reading. The adult reading program has been great for the literacy learners to participate in.

Early in the month, we had a class visit from Odyssey Charter School. I read a few books to the first graders and they had fun browsing the books. We showed the movie, *Strange Magic* on a Friday with 7 in attendance. Also, we had Noteworthy Puppets come and perform a puppet show. The performance and turn out were great; 46 children and parents enjoyed the show! After the show we raffled off some great prizes! It was good seeing some new faces that we have not seen before. Also, I saw some kids from Odyssey School that had previously come to the library for a class visit in the audience. It was good to see that my advertising to the teachers and schools has been successful.



Behind the Scenes

I submitted a large book order that was tailor made for the Branch and am excited to see the new books come in.



Andrea Banuelos started as a Library Clerk I. We are happy to have her and have been training her on how to complete circulation and other library tasks.

Modesta and I attended the Latino grant project committee meeting and were excited to hear all the great programs we have coming up and provided input. I also attended the newly formed newsletter committee meeting and contributed two articles to the July newsletter.

Planning programs for the rest of the year continues.

Outreach

Modesta and I observed a bilingual storytime at La Pintoresca Branch and met with the Branch Manager, Pat Smith. We started talking about programs and literacy and I brought up working together in the future. She is enthusiastic about working together. Edward and I will schedule a meeting with her at a later time to discuss further opportunities to work together.

Submitted by Carlene Chiu, Librarian II

June 2015 Literacy Department Report

Pairing Tutors and Learners

We gained 10 new tutors after they completed their May 30 training, which let us pair most of them with learners on our waiting list. To date, we have paired up all of our learners with tutors, however we are looking to add new learners to the program since we have a waiting list of tutors. The literacy program will focus its efforts on recruiting new learners to the adult literacy program through advertising in-house and contacting community organizations.

As we begin the new fiscal year, the end of June started with the literacy program reviewing the literacy collection. The program has accumulated several hundred books over the years, and now is a good time for us to review what is in the collection. This will give us a chance to remove outdated materials such as computer basics from the 1980s and to add new materials that are relevant for today's literacy learners.

ESL Class



Our ESL Class participated in a paper craft program this month by creating butterflies. Instructions were given in English to the learners as they learned to use various verbs and new vocabulary on an exercise they wouldn't normally do every day. One of the experiences of everyday life is that we don't always do the same activities, which requires us to always learn new terms and how they are applied.



ALTADENA LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

DIRECTORS UPDATE

DEPARTMENT: District Director **MEETING DATE:** July 20, 2015

PREPARED BY: Mindy Kittay **LOCATION:** Community Room

We welcomed our new Public Services Director, Ryan Roy on July 1st. He has been visiting with staff, reading and reviewing lots of information about the District and basically getting acclimated.

We continue to consolidate, clean up and move items around in the library in an effort to create a more welcoming, spacious environment.



I attended the Annual Meeting of the Friends of the Library on June 23rd in the Community Room. The program, NASA's Curiosity Rover: 1000 Days on Mars, was presented by Dr. Ashwin Vasavada, a planetary scientist at the NASA Jet Propulsion Laboratory. It was fascinating!





On the 29th of June we had an Exclusive screening of award-winning film, *Life Inside Out*, plus Q&A with the film's Director, Jill D'Agnew, Writer/Lead Actress, Maggie Baird and Producer, Tessa Bell. And a surprise appearance by Finneas O'Connell who played a leading roll as Shane and is the real-life son of Maggie Baird who plays his mother in the film.

On June 25th I was inducted into the Altadena Rotary. They were chartered on February 14, 1949 as the Rotary Club of Altadena-North Pasadena (Club 7183). The name was shortened to the Rotary Club of Altadena in 1952. Their website states that, "Our members are adults of good character and good business and professional reputation." Altadena is in a district that has some 60 clubs located in the communities of eastern Los Angeles, San Gabriel Valley, Pomona Valley, and the high desert areas of California and Southern Nevada. I look forward to making some excellent connections and build some partnerships for the Library.

I attended the American Library Association Annual Conference in San Francisco from June 26 through the 28th, and had the opportunity to meet personally with vendors and suppliers as well as participating in some panel discussions and attending a number of innovative presentations.

Governor Brown signed the 2015-16 State Budget and this is how it affected Libraries in California: **The Library Funding In Total - \$14,175,000**

Here is a breakdown of the funding that is now available for public library programs, based on the appropriations in this year's 2015-16 Budget, as well as what is currently in the baseline, carried forward from past years.

Statewide Library Broadband Services - Total: \$6,475,000

- 1) \$2.25 million – membership fee to join the broadband "backbone" (ongoing appropriation)
- 2) \$225,000 – administration funding for the broadband project (ongoing appropriation)
- 3) \$4 million – connection grants to bring public libraries on to a high-speed Internet "backbone" operated by the Corporation for Education Network Initiatives in California (or "CENIC) (one-time money/to be spent or encumbered in 2015-16 only)

California Library Literacy Program – Total: \$4,820,000

This program had \$2.8 million in it at the start of the year for the purpose of providing literacy services to adult learners. The 2015-16 Budget adds another \$2 million to the program for a total of \$4.82 million. (ongoing appropriation).

Career Online High School Pilot Program – Total: \$1,000,000

This is a pilot program to help adult learners obtain their high school diploma. (one-time appropriation).

California Library Services Act – Total: \$1,880,000

This is funding to support the collaborative efforts between the eight regional systems that participate as part of CLSA. No new money was provided this year. (ongoing appropriation).

"The willingness, the desire, the need to learn and grow is what defines librarians and librarianship. Following the creative spark, nurtured by curiosity, to where it leads us may yield surprising results."

Michael Stephens,
Assistant Professor at the
School of Information,
San Jose State University,
CA. And Michael also
says, *"Curiosity about the
world and how people
create, use, and access
information should fuel
our practice."*

This is the type of thinking that will lead us in developing our library district as we go through the cultural, physical and operational changes that are ahead of us.

ELECTION OF BOARD SECRETARY

BALLOT - JULY 20, 2015

- ADALILA ZELADA-GARCIA
- DAVID TUCK
- GWENDOLYN McMULLINS

ELECTION OF BOARD SECRETARY

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- DAVID TUCK
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ELECTION OF BOARD VACANCY

BALLOT - JULY 20, 2015

- IRA BERSHATSKY
- JIM VITALE
- JOHN MCDONALD
- MUFFY BOLDING
- PATRICIA PENGRA

ELECTION OF BOARD VACANCY

BALLOT - JULY 20, 2015

- IRA BERSHATSKY
- JIM VITALE
- JOHN MCDONALD
- MUFFY BOLDING
- PATRICIA PENGRA

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- PATRICIA PENGRA

June 24, 2015

Mindy Kittay

Library Director

Altadena Library District

600 East Mariposa Street

Altadena, CA 91001

Dear Ms. Kittay,

I am respectfully submitting my letter of interest for the Altadena Library District Board of Trustees vacancy. Attached are my resume and the completed supplemental questionnaire.

As a ten-year resident of Altadena, I would like to begin by saying "I love this library!" Our family has been patrons of the library practically the entire time. We first began attending the library when our children were very young and they went to Infant/Toddler Storytime and Preschool Storytime. Our son is now ten years old and our daughter is now seven years old and our weekly routine includes at least one or two visits to the library.

It would be an honor to serve on the Altadena Library Board of Trustees and continue the outstanding work they have done and continue to do for our library.

Sincerely,



Ira Bershatsky

2271 North Lake Avenue, #6764

Altadena, CA 91001

626-321-7217

bwst@sbcglobal.net



ALTADENA LIBRARY DISTRICT

BOARD OF TRUSTEES VACANCY SUPPLEMENTAL QUESTIONNAIRE

Name: Ira Berhatsky

Please take one minute to fill out this Supplemental Questionnaire and attach it to your resume.

County Registrar rules require that candidates running for a seat on the Altadena Library District Board must be both a resident of Altadena and a registered voter in Altadena. The applicant accepted must agree to be willing to run in November 2015 for the 4-year term for this seat which expires in 2019. The current seat for which you are applying is for the unexpired term ending 12/2015.

1. Do you understand that you will be required to file for the 2015 election with the L.A. County Registrar/Recorder's office? Yes [X] No []

2. Do you understand that during the term of the appointment, you are required to be a resident of Altadena? Yes [X] No []

3. Are you currently a resident of Altadena? Yes [X] No []

4. Are you currently registered to vote in Altadena? Yes [X] No []

5. How long have you resided in Altadena? Ten years

6. Have you ever worked for a public library? If so, are you still employed by a public library system? Yes [] No [X]

7. In your opinion, what is the role of the library in the community? The library is a place for the community to meet and to receive knowledge.

8. Please describe any Board or Commission experience you have had. I was on the Altadena Library Foundation Board.

9. This position involves advocacy and representing the Board in a variety of venues such as meetings with State and Federal Representatives and Senators, Town Council, etc. Do you have any experience in a role like this? Are you comfortable giving a presentation in front of a group? In my role as a tax credit consultant I interfaced with state and local representatives and gave presentations in front of groups.

IRA M. BERSHATSKY
2271 North Lake Avenue, #6764
Altadena, CA 91001
626-321-7217
bwst@sbcglobal.net

EXPERIENCE

- DINOSAUR SECURITIES, LLC, Altadena, CA 2013-Present
Salesperson
- I consult with money managers and broker-dealers in selecting the firm's electronic execution and clearing offerings. My emphasis is on North America.
- THE INCENTIVES GROUP, Altadena, CA 2009-2014
Consultant
- Responsible for marketing tax incentives to privately-held and publicly-held businesses in California located in designated "Enterprise Zones." Contact was with government officials, business owners, CEOs, CFOs and HR Directors. Enterprise Zone tax credits are not easy to understand even for seasoned business people, and my clients and prospects appreciated that I explained this topic in a way that made sense for them.
 - Marketing efforts included individual and group presentations, telephone and e-mail communication and one-on-one meetings.
- LEK SECURITIES, Altadena, CA 2005-2013
Salesperson
- Consulted with money managers and broker-dealers in selecting the firm's proprietary order entry platform, exchange connectivity and self-clearing services.
- BROKERWEST, Pasadena, California 1989-2005
Founder, Head Trader and Chief Compliance Officer
- Founded boutique securities broker-dealer that specialized in agency execution and providing fundamental and technical research to buy-side institutional and sell-side broker-dealer clients with some high net worth client exposure. Responsibilities included supervision of two employees, trading, sales, and regulatory compliance.
- WILSHIRE ASSOCIATES, Santa Monica, California 1986-1988
Trader
- Worked on the soft dollar trade desk and introduced a more professional level of execution capabilities making the task of offering Wilshire Associates services and soft dollar execution by the inside consultants easier.
 - Introduced new execution venues for equity orders.
 - Initiated marketing of order flow to increase trade desk revenue and increase awareness of Wilshire Associates.
 - Coordinated with the IT department to bring new data tools to the trade desk which included time and sales of transactions. • These initiatives increased direct trade desk revenue 25% in my first year with Wilshire Associates.

BATEMAN, EICHLER HILL RICHARDS, Los Angeles, CA 1985-1986

- Retail order desk trader.

MONTGOMERY SECURITIES, San Francisco, CA 1983-1984

Institutional sales trader covering money manager accounts primarily in the Midwest.

DEAN WITTER REYNOLDS, New York, New York 1980-1983

- Institutional order desk trader executing orders for sales traders in the Chicago and San Francisco offices which were two of the five regional institutional sales trading offices. I first covered only the Chicago office and when the head order desk trader became ill and did not return, I was assigned his coverage of the San Francisco office and in what became my final year with the firm, I was the only order desk trader to cover more than one office.

EDUCATION

MICHIGAN STATE UNIVERSITY, East Lansing, Michigan 1978-1980
Master of Business Administration in Finance

HOFSTRA UNIVERSITY, Hempstead, New York 1976-1978
Bachelor of Business Administration in Finance
Junior college transfer full tuition scholarship recipient

BROWARD COMMUNITY COLLEGE, Davie, Florida 1974-1976
Associate of Arts in Business Administration

James V. Vitale, AIA, LEED AP, CASp

357 East Altadena Drive . Altadena . CA . 91001 . T: 626 818 4149 . e: jvitale1@gmail.co0m

July 6, 2015

Ms. Mindy Kittay, Executive Director

Altadena Library

600 East. Mariposa Street

Altadena, CA 91001

Re: Board of Trustees Opening

Ms. Mindy

I offer for the consideration of the board, my application to fill the balance of the term of former trustee David Datz. .

As a many decade resident of our community, a provider of Pro Bono services to the library for the branch and main libraries, participant on the selection committee for the design architect for the proposed renovation of the main branch, participant in past community planning workshops for the library, past vice president of Christmas Tree lane Association and for the past 8 years the libraries Santa.; I believe that these experiences together with many years as an architect, educator, bibliophile, state employee and past founding executive director of the California Commission on Disability Access (CCDA) make me a viable candidate for the board.

Yourself, the past library director and present trustees know of me and my dedication to our library. I am available to discuss this further at your earliest opportunity.

Cordially,

James V. Vitale, AIA, LEED AP, CASp



ALTADENA LIBRARY DISTRICT

BOARD OF TRUSTEES VACANCY SUPPLEMENTAL QUESTIONNAIRE

Name: James V. Vitale, AIA, LEED AP, CASp

Please take one minute to fill out this Supplemental Questionnaire and attach it to your resume.

County Registrar rules require that candidates running for a seat on the Altadena Library District Board must be both a resident of Altadena and a registered voter in Altadena. The applicant accepted must agree to be willing to run in November 2015 for the 4-year term for this seat which expires in 2019. The current seat for which you are applying is for the unexpired term ending 12/2015.

1. Do you understand that you will be required to file for the 2015 election with the L.A. County Registrar/Recorder's office? Yes [checked] No []

2. Do you understand that during the term of the appointment, you are required to be a resident of Altadena? Yes [checked] No []

3. Are you currently a resident of Altadena? Yes [checked] No []

4. Are you currently registered to vote in Altadena? Yes [checked] No []

5. How long have you resided in Altadena? 20 years

6. Have you ever worked for a public library? If so, are you still employed by a public library system? Yes [] No [checked]

7. In your opinion, what is the role of the library in the community? To be a primary resource for knowledge and research for all members of our community.

8. Please describe any Board or Commission experience you have had. Founding executive director, California Commission on Disability Access (CCDA), Board Member - RCI (registered Construction Inspectors) ACIA, Past board member Construction Specifications Institute - Los Angeles Chapter.

9. This position involves advocacy and representing the Board in a variety of venues such as meetings with State and Federal Representatives and Senators, Town Council, etc. Do you have any experience in a role like this? Are you comfortable giving a presentation in front of a group?

My prior commission role with CCDA required meetings and presentations to the California legislature, I have participated in both Federal and state round tables on issues related to the disabled community and have been an adjunct professor at

James V. Vitale, AIA, LEED AP, CASp, RCI

357 East Altadena Drive + Altadena, Ca 91001 + Tel (626) 818 4149 jvitale1@gmail.com

CV

Summary – Five decades of architectural and interior design planning, real estate development, construction administration, forensic and accessibility investigations, trial testimony and teaching experience; working knowledge of construction, planning and zoning codes, and regulations with specific emphasis on the Americans with Disabilities Act (ADA) of 1990, UFAS, HUD and CBC for buildings and facilities. A primary participant/subject matter expert for the development of the Division of State Architect, Certified Access Specialist program and DSA Academy access training classes, syllabus developer and trainer for American Construction Inspectors association (ACIA), provider of California Architects Board (CAB) c.e.u. & CASp training and an adjunct professor at Mt San Antonio College.

07/11 – present – Senior Architect – Division of the State Architect – Los Angeles Regional Office

Access compliance plan reviewer, member statewide access team, CASp Program (Certified Access Specialist) SME, DSA Academy – Access Compliance Instructor

07/10 – 07/11 – Executive Director (founding) – California Commission on Disability Access (CCDA)

10/06 – 07/10 – Senior Architect – Division of the State Architect – Sacramento/San Diego Headquarters/Regional Office

Access compliance plan reviewer, member statewide access team, CASp Program (Certified Access Specialist) SME, DSA Academy – Access Compliance Instructor

01/06 – 10/06 – Founder & Principal – AccessDesignAssociates, Inc. (ADAI)

Universal Design and Accessibility Consultancy, specializing in access training, site surveys & plan reviews

02/05 – present – (SME) Subject Matter Expert – Department of State Architect (DSA)

Co-authored new exam for CASp Program (Certified Access Specialist), DSA Academy – Access Compliance Plan Review and Disability Awareness classes syllabus developer

09/02 – 6/13 - Adjunct Professor – Mt San Antonio College, Walnut, CA

Teaching: Arch 14 – General Plans and Building Codes, Inspect 17 – Legal Aspects of Construction, Inspect 71 – Estimating, Inspect 70 – Construction Technology, Inspect 87 – Introduction to Building Inspection

09/02 – 2010 – Exam Commissioner – California Architects Board (CAB)

Architectural License Supplemental Exam Commissioner.

09/01 – 12/05 – Project Manager/ Senior Associate - PBWS Architects

Accessibility consultant to Department of State Architect (DSA); perform site surveys and plan checks of K-12 & CC's for conformance to CBC/ADA;
performed planning, design, construction administration and project management for PUSD elementary schools: Franklin (Type-V), Cleveland (Type-V) and Sierra Madre major building (Type-V & II) two (2) story LAUSD – Middleton New Primary Center major building (T-II) two (2) story
misc. modernizations: La Puente USD and West Covina USD;
Dru King Medical Center Women's Clinic tenant improvements (Type-I);
Major Building: Adventure Park Gymnasium (Type-II) & Senior Center, Whittier;
Write specifications, mentor junior architects, perform business development, consult with firm principals.

04/01 – 09/01 – James V. Vitale, AIA

Forensic Architect – Asbestos Cases: Monterey Bay Aquarium & Cal Berkley, and consultant to Wells Fargo Bank home loan program

James V. Vitale, AIA, CSI, LEED AP, CASp, RCI
357 East Altadena Drive + Altadena, Ca 91001 + Tel/Fax (626) 818 4149 jvitale1@gmail.com

Resume (cont.)

11/99 – 04/01 – Principal Project Architect – ArchEON Group, Los Angeles

Manage day to day operations of a 16-27 person architectural practice, Including: hiring, business development, contracts, collections, design development, project management, and construction administration of:
multifamily and senior housing, automotive facilities, historic preservation, office buildings, schools, tenant Improvements & warehouses.

Projects Include:

Design & Construction: Capitol Vision Equities – Eastside Village, (Type-V five & II two (2) story) over (1) parking, 48U HUD multifamily project, Watts

Planning & Design: Shepard Village for Seniors, Watts

Construction Admin: Washington Court, 156U multifamily rehab, Watts; various tax credit site reviews & design studies

Planning & Design: Rivani Brothers & Company, Saticoy Village (Type-V (five) three (3) story), 48U multifamily project, Winnetka

American Housing – Willow Tree Village, (Type-V (five) two (2) story, 48U multifamily project, Lakeview Terrace

Planning & Design: Sylmar, CA Village, 700U multifamily project; Redwood Village, 240U seniors, Mission Hills; Maple Tree Village, 48U multifamily project, Boyle Heights; Chancellor Hotel, Korea Town; various property studies in Los Angeles & Orange counties

Major Building: Belmont Corp – Belmont Village (**Type-I (one) five (5) story Pre-stressed concrete**), 156U assisted care, Hollywood; Bedford Condominiums, 4U Luxury, Los Angeles

Major Building: Hollywood Roosevelt Hotel renovation

Planning Design & Construction: Jiffy Lube (Type-V (five) one (1) story w/masonry basement – 2 locations: Sepulveda & Woodland Hills, CA

Major Building: Aroma Sporex – (Type-I & II) six (6) story Spa/retail/food court, parking structure & driving range, Los Angeles, CA

1/98 – 10/99 - Resident Engineer/Architect / Raytheon

Major Building: (Type-I & II masonry & steel) 1-3 story - Federal Aviation Administration Northern California TRACON facility, *Rancho Cordoba*. As resident engineer/architect, directed owners onsite construction administration team of consulting engineers in the design, construction and early delivery of a \$28,000,000, 98,000 sq. ft. shell and core facility on 28 acres. *Nine month early completion due to use of "Partnering"*.

4/97 – 1/98 - James V. Vitale, AIA

Project Manager/Consultant/ HUD-Multifamily Construction loan inspector/Forensic Architect
30,000 sq. ft. corporate offices (Type III, two story) - planning, design, construction administration;
property inspections, construction defect and roofing material defect claims, court appointed referee;
historic preservation/ investigation of a 1912 bank building, Aguilar, CO & 1908 Italian Hall @ Old Plaza – Los Angeles

4/95 – 4/97 - Project Manager/Wildan

City of Santa Monica MERL (Multifamily Earthquake Repair Loan) Program; managed the loan application, site evaluation (*including historic building surveys*) plan & construction contract review process for the placement of \$33,000,000 of HUD Home/CDBG funds, and oversaw the construction and/or rehabilitation and loan disbursements for 47 buildings with 615 units.

James V. Vitale, AIA, CSI, LEED AP, CASp, RCI
357 East Altadena Drive + Altadena, Ca 91001 + Tel/Fax (626) 818 4149 jvitale1@gmail.com

Resume (cont.)

3/93 – 4/95 –Project Architect – James V. Vitale, AIA / Pizzulli Associates, Santa Monica

Corporate offices of Sony Entertainment – Santa Monica, facility planning and design of 115,000 sq. ft. on three floors
Corporate offices of BMG, LTD – Beverly Hills, facility planning and design of 90,000 sq. ft on three floors.

3/91 – 4/95 - James V. Vitale, AIA

Real estate development consultant to Miller Investments, Northridge Earthquake Damage Assessment
Inspector of single & multifamily properties & remediation architect, multiple locations in the San Fernando Valley

10/88 – 3/91 – Wagner-Hohns-Inglis

Forensic architect (including multifamily projects, school construction defect & cost claims, Stringfellow Superfund geologic researcher & personal injury claims), expert witness (variety of claims) & property condition assessor.

1970 – 1988

Draftsmen, space planner, job captain, technical director, interior designer, project manager, healthcare facilities planner & construction director, estimator, director of real estate development, & forensic architect for various local firms on local & national projects. Extensive knowledge of State and local codes & entitlement process, OSHPOD & DSA.

Projects included: Apartment buildings for Arklin Investments, Lycon Development & Miller Investments; In excess of 2,000,000 sq. ft of tenant improvements; property acquisitions for Bow investments (*including Ambassador Hotel site development proposal*); new & renovated single family residences throughout San Fernando Valley, Beverly Hills & west side, nursing homes & hospitals for National Medical enterprises & Summit Health in Washington, Oregon, California, Arizona, Colorado, Texas, Nebraska, Illinois, Kentucky & Tennessee

Recent Cases

2008 – present – Numerous ADA barrier cases, plaintiffs and defendants, mediated settlements

2008 – Kemper vs. City of Folsom, Federal Court – Sacramento, Mediated settlement for plaintiff
Charles Duke Ferguson, Esq., de la O, Marko, Magolnick & Leyton, 3001 S.W. 3rd Avenue, Miami, FL 33129.

Kemper vs. Fairmont Folsom LLC & CWS Apartment Homes, LLC, Federal Court – Sacramento, Expert for plaintiff
Charles Duke Ferguson, Esq., de la O, Marko, Magolnick & Leyton, 3001 S.W. 3rd Avenue, Miami, FL 33129.

1989 – 2008 – Numerous construction defect, personal injury, asbestos, environmental legal research, deposition & trial testimony cases

- License –** Architect, State of California, C20030
- Office of Emergency Services (OES) DSW
 - LEED AP
 - Certified Access Specialist (CASp), 007
 - Registered Construction Inspector (RCI) 6001

James V. Vitale, AIA, CSI, LEED AP, CASp, RCI
357 East Altadena Drive + Altadena, Ca 91001 + Tel/Fax (626) 818 4149 jvitale1@gmail.com

Resume (cont.)

Public Service – Governor’s Office of Emergency Services – DSW – Volunteer, City of Vallejo 2014’
Department of General Services (DGS) – Disability Advisory committee (DAC) 14’
California Architect Board (CAB) Supplemental Exam Commissioner, 02’ – 10’
Californians for Disability Rights (CDR), Board Member

Member – AIA, CSI, ACIA, CAB, CALBO, ICBO, NFPA, CREIA, CASH, CCFC, CMAA & CSHE

Publications/ Speaking Engagements/Teaching

2014-15- CASp 101 – 2 semester course for CASp Certification candidates
2014 – “CAB Architects CEU training on Access” AIA San Fernando Valley Chapter
2012 – ACIA award “Trainer of the Year”
2010 – UC Berkeley – Guest Lecturer – Masters Program
ACIA Award “President’s”
2009 – ACIA – presenter – “10 Steps to Access” workshop
ACIA – presenter – “What Every Inspector Should Know about Access”
2008 – Inland Empire Chapter, AIA – presenter – “Universal Design & CBC 2007 updates”
– “There is Green in Blue”, article: AIA - Design for Aging Knowledge Community web newsletter
– NPR, Kojo Show – panelist, “Universal design”
– AIA/Access board, Washington D.C. – panelist, “Patient Transfer Systems”
– RespectAbility Conference, Los Angeles – panelist, “Universal Design for Residences”
2007 – “Access Plan Review” - DSA Academy, Primary Trainer
– “Inspector Overview – Access – DSA Academy, Primary Trainer
– Society of Registered Architects national convention – presenter, “ADA update”
2006 – “CASp & the DSA” CSI-LA continuing education program
– “What Inspectors should know before a project starts” ACIA Annual Symposium, Monterey
2005 – “What Architects expect of their inspectors” DSA IOR assistant inspector continuing education
– “Inspector Relationships with A/E & ADA, ACIA
– “ADA Inspection Opportunities” CREIA Spring Conference
2004 – “ADA & the Lodging Industry”, speaker Best Value Inns annual conference, Las Vegas
2003 – “Partnering”, speaker CCFC Conference, Sacramento
2003 – Date: Adjunct Professor, Mt. San Antonio College; Building Codes, Construction Technology,
Estimating, Legal Aspects of Construction classes
2002 – Guest Lecturer, Mt. San Antonio College, QC-QA of Construction Documents
2000 – “Green Materials”, speaker CRRRA Convention, Sacramento
1999 – “Partnering” article, Walls & Ceiling Magazine
1992 – Bibliographic Researcher credit, Engineering Geology Practice in Southern California;
Special Publication No. 4, Association of Engineering Geologists, Star Publishing Company.
1991 – “Reflections on the Practice of Architecture”, Architecture California, Vol. 13, No. 3, CCAIA
1978 – “The Business of Interior Design”, contributing editor – commercial interiors

Education

DSA – Access Plan review, FLS & Inspector Update: 2002 - date
OSHDP – ACIA – Inspector update: 2008
CALBO – Access Plan Review: 2006
ADA Coordinators Conference: 2006
ADA Symposium – Kansas City: 2006, Indianapolis: 2012, San Antonio:2013, Atlanta 2015
CSI National Conference Workshops: 2002 - 2006
AIA National Conference Workshops: 2000 – 2015
OES Training: 2005, 2008, 2011, 2013
OSHA Training: 1997
UCLA – Interior Design
California Polytechnic University @ Pomona – Urban Planning
California Polytechnic University @ San Luis Obispo - Architecture
Pierce College @ Woodland Hills – Architecture

Mindy Kittay
Library Director, Altadena Library District
600 E. Mariposa Street
Altadena, CA 91001

July 6, 2015

Dear Ms. Kittay,

Please accept this letter of interest as part of my application to fill the vacant Altadena Library District Board of Library Trustees. I believe that I meet all the requirements to fill this vacant Board seat and will run for election for the permanent seat in the in the November election. I have been a professional librarian since 1999 and have held positions in academic research libraries throughout my career, including locally at Caltech, the Claremont Colleges, and University of Southern California.

I have been a resident of Altadena since 2002 when my wife and I bought our first home on Maiden Lane and after moving to Hollyslope Road in 2012. We have recently completed a major renovation on our home on Hollyslope and plan to live there for the rest of our lives. Altadena and the community services and local businesses have been important parts of our lives, as we have raised our daughter in the area since she was born in 2006. We frequent the Altadena Public Library, shop at local businesses as much as possible, and hope to give back to this great community through my service on the Board of Library Trustees.

I have always been very interested in serving on non-profit Boards as a way to serve my community and my extensive experience has focused on Board service for a variety of education and library-based boards. I bring enthusiasm, commitment, a well informed and balanced view of issues, and a desire to promote the positives of the organization while systematically addressing the challenges it may face in the near and long term.

As I said in my supplemental questionnaire, the public library plays an essential role in our community by providing access to materials, resources, and programs that enable everyone to advance their literacy and enhance their knowledge. The library is often the only place where our community members can turn for valuable resources and services and always be welcomed regardless of socio-economic status or educational attainment. As such, the library plays a central role among our community services, one that is tasked with the monumental charge of providing services to everyone as often as possible and in a variety of ways in order to reach as many of our community members as possible. In addition, the library must embrace an ever evolving role in the information landscape as the ubiquity of information available on the Internet has fundamentally altered how libraries provide services to their patrons.

I am hopeful that I can bring my perspective on libraries and my professional knowledge about the information environment to service for the Board of Library Trustees.

Sincerely yours,



John McDonald
3560 Hollyslope Road
Altadena, CA 91001



ALTADENA LIBRARY DISTRICT

BOARD OF TRUSTEES VACANCY SUPPLEMENTAL QUESTIONNAIRE

Name: John McDonald

Please take one minute to fill out this Supplemental Questionnaire and attach it to your resume.

County Registrar rules require that candidates running for a seat on the Altadena Library District Board must be both a resident of Altadena and a registered voter in Altadena. The applicant accepted must agree to be willing to run in November 2015 for the 4-year term for this seat which expires in 2019. The current seat for which you are applying is for the unexpired term ending 12/2015.

1. Do you understand that you will be required to file for the 2015 election with the L.A. County Registrar/Recorder's office? Yes [checked] No []

2. Do you understand that during the term of the appointment, you are required to be a resident of Altadena? Yes [checked] No []

3. Are you currently a resident of Altadena? Yes [checked] No []

4. Are you currently registered to vote in Altadena? Yes [checked] No []

5. How long have you resided in Altadena? 13 years

6. Have you ever worked for a public library? If so, are you still employed by a public library system? Yes [] No [checked]

7. In your opinion, what is the role of the library in the community? The library plays an essential role in the community by providing access to materials, resources, and programs that enable everyone to advance their literacy and enhance their knowledge. The library and the professionals that it employs are

8. Please describe any Board or Commission experience you have had. I am currently Secretary to the Board of Directors of the Statewide California Electronic Library Consortium (SCELC), a consortium of private academic and research libraries with 114 members. I have served on the Board of Overseers at the Cla

9. This position involves advocacy and representing the Board in a variety of venues such as meetings with State and Federal Representatives and Senators, Town Council, etc. Do you have any experience in a role like this? Are you comfortable giving a presentation in front of a group? I have given presentations to Boards (SCELC, CUC, CCC) numerous times and regularly present original research and opinion pieces at professional library conferences around the country.

John D. McDonald

Associate Dean for Collections
University of Southern California Libraries
3550 Trousdale Parkway, Suite 101D
Los Angeles, CA 90089
323-740-8652
johndmcd@usc.edu

Home Address:
3560 Holly Slope Road
Altadena, CA 91001

EMPLOYMENT

Associate Dean for Collections, University Of Southern California Libraries. 2013 - Present.

Associate Vice President & Chief Information Officer, Claremont University Consortium. 2011 - 2013.

Director, Bibliographic & Information Management; Faculty Relations, Claremont Colleges Library, Claremont University Consortium. 2008 - 2012.

Assistant Director, User Services & Technology Innovation, Libraries, Claremont University Consortium. 2007 – 2008.

Acquisitions Librarian, California Institute of Technology. 1999 – 2007.

Social & Behavioral Sciences Librarian, Collection Management Services, Virginia Commonwealth University. 1997 – 1999.

EDUCATION

Doctoral Student (ABD), Department Of Information Studies, Graduate School Of Education & Information Studies, University of California, Los Angeles.

Master of Science. Library and Information Science, University Of Illinois, Urbana-Champaign.

Bachelor of Arts History, University Of Illinois, Urbana-Champaign.

PUBLICATIONS

McDonald, John D. and Robert Kieft. Risk, Value, Responsibility, and the Collective Collection. In Shared Collections: Collaborative Stewardship, ed. Dawn Hale. Chicago: ALCTS Publications, In Press.

McDonald, John D. and Michael Levine-Clark, editors. Encyclopedia of Library and Information Science. Fourth Edition. New York: Taylor & Francis, In Press

McDonald, John D., Michael Levine-Clark, and Jason Price. The effect of discovery systems on online journal usage: a longitudinal study. v.27:3 *Insights* 2014: 249-256, DOI: <http://dx.doi.org/10.1629/2048-7754.153>

McDonald, John D., Michael Levine-Clark, Jason Price. Examining the impact of discovery systems on usage. [Wiley Exchanges Blog](#) July 21, 2014.

- McDonald, John D, editor. "Special Issue: Usage Statistics" *Journal of Electronic Resources Librarianship*, 21:1, 2009.
- McDonald, John D. "Understanding Online Journal Use: A Statistical Analysis" *Journal of the American Society for Information Science and Technology*, 58:1 January 2007: 39-50.
- McDonald, John D. and Eric Van de Velde. "The Lure of Linking" *Library Journal*, v.129:6, (2004).
- McDonald, John D, editor. "Electronic Usage Statistics" *Against the Grain*, v.15:6 (2003):
- McDonald, John D. "No One Uses Them So Why Should We Keep Them?' – Scenarios for Print Issue Retention" *Against the Grain*, v.15:2 (2003): 22,24.
- McDonald, John D. "A Recipe for a Successful Digital Archive: Collection Development for Digital Archives" *Against the Grain*, v. 15:1 (2003).
- Lewis, Janice S. and John D. McDonald. "Defining an Undergraduate Core Journal Collection" *Serials Librarian*, v.43:1 (2002). p.45-60.
- McDonald, John D. and Betsy Coles. "New Technology: SFX," *Cataloging & Classification Quarterly*, v.31:1 (2000), p.84-86. <http://www.haworthpressinc.com:8081/ccq/ccq31nr1news.htm>
- McDonald, John D. "E-journal vs. P-journal: A use statistics comparison" <http://library.caltech.edu/john/evsp.htm>, Charleston Conference, November 2, 2000. Also published in Proceedings of the 2000 Charleston Conference.
- McDonald, John D. "Do We Have This in Full-text? Providing Access to Content in Full-text Aggregated Databases" <http://saturn.vcu.edu/~jghapher/charles> with Jimmy Ghaphery, Charleston Conference, November 6, 1999.
- McDonald, John D. "Educational Research on the Internet," in Educational Research: Fundamentals for the Consumer by James H. McMillan, 3rd Edition. New York: Longman, 2000.
-

PRESENTATIONS & WORKSHOPS

- McDonald, John D., Michael Levine-Clark, Jason Price. "Discovery System Impact on Usage of Aggregator-Hosted Journal Content: Do Usage Patterns Suggest Favoritism? Electronic Resources & Libraries." Austin, Texas. Abstract: <http://erl2015.sched.org/event/d078f614b873f3228b833a6b4f01ae8e> February 24, 2015.
- McDonald, John D., Michael Levine-Clark, Jason Price. "Discovery or Displacement? A large scale longitudinal study of the effect of discovery service implementation on online journal usage." UKSG Conference, Harrogate, UK. Available: <http://www.slideshare.net/MichaelLevineClark/niso-dda-uksg-2014-33587193> April 16, 2014.
- McDonald, John D., Michael Levine-Clark, Jason Price. "Not always discovered: Phase two of a study of the effect of discovery systems on online (journal) usage." Electronic Resources & Libraries. Austin, Texas. Abstract: <http://erl2014.sched.org/event/98f850d3189f08698014c0e8b3ba3e92#.VQoEDo7F9EI> Slides: <http://www.slideshare.net/jpricein/discovery-impact-erl2014-32453607> March 18, 2014.
- McDonald, John D., Michael Levine-Clark, Jason Price. "Discovery or Displacement? A large scale longitudinal study of the effect of discovery service implementation on online journal usage." SCELCC Colloquium. Los Angeles, CA. Abstract: <http://scelcapalooza2014.sched.org/event/381dedb7fd9bec9d227f3eb4bbaa92b1#.VQoEN47F9EI> Slides: <http://www.slideshare.net/jpricein/discovery-impact-scelc-colloquium-2014mar05> March 5, 2014.
- McDonald, John D., Michael Levine-Clark, Jason Price. "Discovery or Displacement? A large scale longitudinal study of the effect of discovery service implementation on online journal usage." Plenary Session at the Charleston Conference.

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July 6, 2015

Charleston, SC. Abstract:

<http://2013charlestonconference.sched.org/event/303dfa600e13ba7c339e2461f127a667#.VQoEco7F9EI> Slides:

<http://www.slideshare.net/jpricein/mlc-jdm-jsp-charleston-2013-slideshare-final-nxpowerlite> Video:

<http://dx.doi.org/10.5703/1288284315331> November 7, 2013.

McDonald, John D. "What OCLC Data Analysis reveals about SCEL C Libraries' Collections" SCEL C Colloquium, March 6, 2013. <http://www.slideshare.net/johnmcdonald710667/scelc-colloquium-shared-print-analysis>

McDonald, John D. & Jason S. Price. "Ebook Availability Revisited: A quantitative analysis of the 2012 ebook aggregator marketplace" Charleston Conference, November 8, 2012. http://www.slideshare.net/john_mcdonald/20121108-mcdonald-price-chs-ebooks-revisited

McDonald, John D. "Victims, Vigilantes, or Visionaries? Or just Librarians at the Gate" Serials Solutions Staff Meeting, June 11, 2012." http://www.slideshare.net/john_mcdonald/serialssolutions-visit

McDonald, John D. "Transforming the Library" American Council on Education, March 11, 2012. http://www.slideshare.net/john_mcdonald/transforming-the-library

McDonald, John D. "Communication Strategies for Pushing the Boundaries of Collaboration" Association for Consortium Leadership Annual Conference, October 13, 2011. http://www.slideshare.net/john_mcdonald/communication-strategies-for-pushing-the-boundaries-of-collaboration

McDonald, John D. "Fear Factor, Amazing Race, or Survivor: Threats & Opportunities for Libraries and Publishers in the Post-Subscription Age" Oxford University Press Society Journal Editors Day, August 26, 2011. http://www.slideshare.net/john_mcdonald/beyond-the-books-using-statistical-analysis-to-evaluate-revise-an-approval-plan-profile

McDonald, John D. "Beyond the Books: Using Statistical Analysis to Evaluate & Revise an Approval Plan Profile" ALCTS Acquisitions Section, Research & Statistics Committee. American Library Association Annual Meeting, June 25, 2011. http://www.slideshare.net/john_mcdonald/beyond-the-books-using-statistical-analysis-to-evaluate-revise-an-approval-plan-profile

McDonald, John D. "Tipping the Cow: Reorganizing Staff to Support Electronic Resources" Electronic Resources & Librarians Conference, March 1, 2011. http://www.slideshare.net/john_mcdonald/tipping-the-cow-reorganizing

McDonald, John D. "Making Data Work: Telling Your Story with Usage Statistics" Electronic Resources & Librarians Conference, March 2, 2011. http://www.slideshare.net/john_mcdonald/making-the-data-work-telling-your-story-with-usage-statistics

McDonald, John D. "Current Issues in College Libraries" Pomona College Board of Trustees Academic Affairs Committee, February 25, 2011.

McDonald, John D. "bX at Claremont: Cross Vendor Collaboration for Article Recommendations" American Library Association Midwinter Meeting, San Diego, CA, January, 2011. http://www.slideshare.net/john_mcdonald/bx-at-claremont

McDonald, John D. "Oberlin Group Library Statistics" Oberlin Group Directors Meeting, Worcester, MA, October 1, 2010. http://www.slideshare.net/john_mcdonald/oberlin-group-library-statistics

McDonald, John D. "E-Book Panel Discussion" Oberlin Group Directors Meeting, Worcester, MA, October 1, 2010. http://www.slideshare.net/john_mcdonald/ebook-panel-discussion

McDonald, John D. and Jason S. Price. [Demand Driven Acquisition](#) (mp3). Interview for [No Shelf Required](#). August 17, 2010. <http://www.visualcv.com/users/217412/cvs/260721/assers/349513>

McDonald, John D. "Size Matters: Engaging Your Users Where They Are @" LACASIST Spring Workshop, Claremont, CA, April 2010. http://www.slideshare.net/john_mcdonald/lacasist-spring-2010-size-matters

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McDonald, John D. "[Sherlock: The Summon Experience at Claremont](http://www.slideshare.net/john_mcdonald/sherlock-the-summon-experience-at-claremont)" Vendor Webinar, November 20, 2009. http://www.slideshare.net/john_mcdonald/sherlock-the-summon-experience-at-claremont

McDonald, John D. and Jason S. Price. [Beguiled by bananas: A retrospective study of the usage & breadth of patron vs. librarian acquired ebook collections](http://www.slideshare.net/john_mcdonald/charleston2009-ebookjspjdm). Charleston Conference. Charleston, SC, November 5, 2009. http://www.slideshare.net/john_mcdonald/charleston2009-ebookjspjdm

McDonald, John D. "[veryDisco: The Evolution of Discovery at Claremont](http://www.slideshare.net/john_mcdonald/oberlin-group-directors-meeting)" Oberlin Group Directors Meeting, Colorado College, Colorado Springs, October 3, 2009. http://www.slideshare.net/john_mcdonald/oberlin-group2009

McDonald, John D. "[An Overview of Recent Usage Data Research](http://www.slideshare.net/john_mcdonald/charleston2008-ebook3)" NISO Webinar on Usage Data, May 13, 2009.

McDonald, John D. and Jason S. Price. [To supersede or supplement: profiling e-book aggregator collections versus our print collections](http://www.slideshare.net/john_mcdonald/charleston2008-ebook3). Charleston Conference, Charleston, SC, November 6, 2008. http://www.slideshare.net/john_mcdonald/charleston2008-ebook3

McDonald, John D. "[Usage Factor: Final Report & Next Steps](http://www.slideshare.net/john_mcdonald/mc-donald-usage-factor-nfaiss)" National Federation of Abstracting & Indexing Services (NFAIS). New York, October 21, 2008. http://www.slideshare.net/john_mcdonald/mc-donald-usage-factor-nfaiss

McDonald, John D. "[Copyright 2.0](http://www.slideshare.net/john_mcdonald/scarla-copyright)" Southern California Theological Librarians Association (SCATLA). Pasadena, CA, October 10, 2008. http://www.slideshare.net/john_mcdonald/scarla-copyright

McDonald, John D. "[COUNTER Update](http://www.slideshare.net/john_mcdonald/erl2009-counter)" Electronic Resources in Libraries Conference, UCLA, February 10, 2008. http://www.slideshare.net/john_mcdonald/erl2009-counter

McDonald, John D. "Usage Statistics & Information Behaviors: Understanding User Behavior with Quantitative Indicators" National Information Standards Organization, Usage Data Forum. Dallas, TX, November 2, 2007.

McDonald, John D. "[Online Journal Security Issues: A Panel Discussion](http://www.slideshare.net/john_mcdonald/charleston2006-online-journalsecurity)" Charleston Conference. Charleston, SC, November 9, 2006. http://www.slideshare.net/john_mcdonald/charleston2006-online-journalsecurity

McDonald, John D. "Advanced Statistics for Librarians" Pre-conference Workshop. Charleston Conference, November 7, 2006.

McDonald, John D. and Jason S. Price. "Basic Statistics for Librarians." Pre-Conference Workshop. Charleston Conference. Charleston, SC, November 7, 2006.

McDonald, John D. "[Piracy in the Library: When Internet Natives Go Bad](http://www.slideshare.net/john_mcdonald/bsec-piracy)", BSEC: Buying & Selling E-Content Conference. Scottsdale, AZ, March 27, 2006. http://www.slideshare.net/john_mcdonald/bsec-piracy

McDonald, John D. "[Consortia Level Collection Evaluation](http://www.slideshare.net/john_mcdonald/collection-evaluation)", SCEL Board of Trustees Annual Meeting, San Francisco, CA, March 17, 2006. http://www.slideshare.net/john_mcdonald/collection-evaluation

McDonald, John D. "[Statistics for Librarians: How to Use and Evaluation Statistical Information](http://www.slideshare.net/john_mcdonald/statistics-for-librarians-how-to-use-and-evaluar)" UCLA Librarians Meeting, Los Angeles, CA, December 1, 2005. http://www.slideshare.net/john_mcdonald/statistics-for-librarians-how-to-use-and-evaluar

McDonald, John D. "Electronic Usage Statistics and Citation Analysis", ACRL Science & Technology Section Research Forum, June 26, 2005.

Davis, Phil and John D. McDonald. "Statistics for Librarians" ALA Midwinter ACRL Pre-conference Workshop, January 21, 2005.

Davis, Phil and John D. McDonald. "Statistics for Librarians" Charleston Conference Pre-conference Workshop, November 3, 2004.

McDonald, John D. "[OpenURL Resolver: The Perfect Librarian](http://www.slideshare.net/john_mcdonald/openurl-resolver)" Los Angeles Chapter. Association for Information Science

USC LIBRARIES

July 6, 2015

& Technology, April 2, 2004. <http://library.caltech.edu/john/lacasis.ppt>

McDonald, John D. "[OpenURL Linking: the Academic Library Experience](#)" Charleston Conference, November 6, 2003.

McDonald, John D. "[Tiered Pricing Models: The Effect on Library Budgets](#)" Charleston Conference, November 5, 2003.

McDonald, John D. "[Electronic Use Statistics](#)" California Library Association Conference, November 17, 2002. <http://library.caltech.edu/john/statistics>

McDonald, John D. "[Caltech Collection of Open Digital Archives](#)" Charleston Conference, November 1, 2002. <http://library.caltech.edu/john/charleston2002/coda>

McDonald, John D. "[The Book is Dead: A Citation Analysis of Monograph Usage](#)" Charleston Conference, November 1, 2001. <http://library.caltech.edu/john/charleston2001>

McDonald, John D. "[SFX Reference Linking for ETDs](#)" <http://library.caltech.edu/john/etd2001>, ETD2001 Conference, March 23, 2001.

McDonald, John D. "The Illinois Meta-Collection: An Amigos Analysis," Illinois Cooperative Collection Management Program, Bloomington, Illinois, July 28, 1997.

COMMITTEES & CONSULTING

Provost Review of Libraries Working Group. University of Southern California. 2014.

Nominating Committee. Collection Management & Development Section. Association of Library Collections & Technical Services. 2014.

External Reviewer, Information Resources & Collections, Pepperdine University Library, 2014.

St. Edwards University, Library & Information Technology Consulting, March 3, 2011.

CUC Strategic Planning, Claremont University Consortium. 2010 – 2013.

Information Technology Committee, The Claremont Colleges. 2007 – 2013.

Occidental College Library, Organizational Consultant. March 16-17, 2009.

Publications. Association of Library Collections & Technical Services. 2004-2008.

Education Committee. CMDS. Association of Library Collections & Technical Services. 2000-2004.

Web Steering Committee. Caltech Library System. 1999-2002.

Bibliography Committee. Anthropology & Sociology Section. Association of College & Research Libraries. 1998-2000.

Technology Committee. School Of Education. VCU. 1997-1999.

Curriculum Committee. School Of Education. VCU. 1997-1999.

Faculty Senate. (Alternate) VCU. 1998-1999.

Strategic Planning Group, Collection Development Committee. University of Illinois at Urbana-Champaign. 1995.

Curriculum Committee, Graduate School of Library and Information Science, University of Illinois at Urbana-Champaign. 1995-96.

ELECTED OFFICES & APPOINTMENTS

Library Advisory Board, ProQuest, 2014 – *present*.
Library Advisory Board, Oxford University Press, 2014 – *present*.
North American Library Advisory Board, Springer Publishing, 2014 – *present*.
Library Advisory Board, SAGE Publishing, 2014 – *present*.
Customer Advisory Board, Wiley Publishing, 2013 – *present*.
North American Library Advisory Board, Elsevier Publishing, 2012 – *present*.
Editor, *Encyclopedia of Library & Information Sciences*, 4th Edition, 2011- *present*.
Secretary. Statewide California Electronic Library Consortium (SCELC). 2014- *present*.
Executive Committee, Board of Directors. Statewide California Electronic Library Consortium (SCELC). 2011- *present*.
Board of Directors. Statewide California Electronic Library Consortium (SCELC). 2010- 2013.
WEST: Western Storage Trust Planning Grant. 2010- 2013.
SerialsSolutions Library Advisory Board. 2009- 2012.
Executive Committee. COUNTER. 2007- 2013.
Editorial Board. Journal of Electronic Resources Librarianship. 2008– *present*.
Secretary. Board of Trustees. Children’s Center at Caltech. 2006– 2013.
Library Advisory Board. Nature Publishing Group. 2002- *present*.
Committee I2. Institutional Identifiers. National Information Standards Organization. 2008-2010.
Library Advisory Board. Oxford University Press. 2009-2010.
Library Advisory Board. New England Journal of Medicine. 2004-2006.
Library Advisory Board. Central European Science Journals. 2003-2007.
Secretary. Collection Management & Development Section. Association of Library Collections & Technical Services. 2003-2005.
President. American Library Association. Student Chapter. University of Illinois at Urbana-Champaign. 1996-1997.

Muffy Bolding



988 Wapello Street • Altadena, CA 91001 • 818.731.0126 •
muffybolding@gmail.com www.muffybolding.com

4 July, 2015

Dear Members of the Board of Trustees of The Altadena Library District:

My name is Muffy Bolding and I am a writer, producer, actor, activist, wife, mother of three grown children, resident of the awesome city of Altadena, and a lifelong rabid, *passionate* supporter of public libraries.

When I was a little brown berry of a girl, growing up in a working class family in Fresno, California, I was, like most kids, completely unaware of class politics or cultural privilege. I just knew that I loved art and books and movies and music and history. At age 7, these are the things that consumed me. They still do.

As an adult looking back at the world in which I was raised, I can say with complete conviction that the one worldly thing of which I was thankfully aware is that libraries and museums belonged to people like me, too...and because I knew this, I am able stand to here today in any library in the world, including the magnificent Altadena Library that I now consider my very own, unlike SO many of my beloved kin — unaddicted, unincarcerated, and alive — amongst some of the greatest books ever written and some of the most magnificent art ever created by humankind and tell you that it is a mathematical certainty that both libraries and museums *saved my life*.

I grew up in a profoundly troubled home — one filled with nearly a dozen siblings, and copious amounts of want, need, discord, violence, crime, and exploitation. It was a difficult upbringing, to be sure -- particularly for a joyous, studious, bookish young girl such as myself. One morning when I was 16 years old, I was driving to class and I stopped at a red light near my high school. Instead of turning left toward the parking lot and all my teachers -- who had absolutely no idea why I had dark circles under my eyes and scratch marks on my face, why my homework was never done, and why I regularly missed three days out of every five -- I made the sudden, life-altering decision to turn right instead. It was one seemingly simple gesture that changed everything in my small world. I never went back...and I never looked back.

Instead, I drove that day to a small branch library, went inside, found myself a cozy perch on a little table in the rear, and that became my school. I started at one end of the stacks and just worked my way through: art, architecture, literature, poetry, biography, history, and on and on. It was on that rickety little table in the back of a tiny library in Fresno, California — under the watchful eye of a delightful older librarian who never questioned nor reported my presence there day after day after day, but instead helped me along on my quest for knowledge and enlightenment — that I educated myself. Without access to that public library, I have no idea what would have become of me, my hopes and dreams, and my very life itself.

And, so, I am today very interested in serving on the Altadena Library District Board of Trustees, that I might give back to a system that allowed me to learn and grow and become who I am — and through that work, to try and ensure that some other young girl, perhaps growing up in similar difficult circumstances as my own, will have the same extraordinary opportunity to become who *she will be*.

Thank you so much for all that you do for our library and our community, as well as for your time and your consideration in this matter. I look forward to hearing from you and, with any luck, serving with you and helping both grow *and* preserve our beautiful library as it changes, evolves, and moves into the 21st Century with great meaning, modernity, relevance, and vitality.

Sincerely,

Muffy Bolding



ALTADENA LIBRARY DISTRICT

BOARD OF TRUSTEES VACANCY SUPPLEMENTAL QUESTIONNAIRE

Name: muffy bolding

Please take one minute to fill out this Supplemental Questionnaire and attach it to your resume.

County Registrar rules require that candidates running for a seat on the Altadena Library District Board must be both a resident of Altadena and a registered voter in Altadena. The applicant accepted must agree to be willing to run in November 2015 for the 4-year term for this seat which expires in 2019. The current seat for which you are applying is for the unexpired term ending 12/2015.

1. Do you understand that you will be required to file for the 2015 election with the L.A. County Registrar/Recorder's office? Yes [X] No []

2. Do you understand that during the term of the appointment, you are required to be a resident of Altadena? Yes [X] No []

3. Are you currently a resident of Altadena? Yes [X] No []

4. Are you currently registered to vote in Altadena? Yes [X] No []

5. How long have you resided in Altadena? 2 1/2 years

6. Have you ever worked for a public library? If so, are you still employed by a public library system? Yes [] No [X]

7. In your opinion, what is the role of the library in the community? The library is the very heart of the community.

8. Please describe any Board or Commission experience you have had. Have never served on a board, only covered them extensively as a newspaper reporter.

9. This position involves advocacy and representing the Board in a variety of venues such as meetings with State and Federal Representatives and Senators, Town Council, etc. Do you have any experience in a role like this? Are you comfortable giving a presentation in front of a group?

I am a writer/activist/actor. I live to speak in front of a group - and have much experience doing so.

Muffy Bolding

818.731.0126

PO Box 6372, Altadena CA 91003

muffybolding@gmail.com

Rep: Paul Canterna, Seven Summits Pictures & Management

SUMMARY

Muffy Bolding is a mother/writer/actor/knitter/feminist/withered debutante who remains obsessed with the bathroom hygiene of her three children -- despite the fact that they are 27, 24, and 21. She is blissfully married to a cute Jewish boy who looks like Willie Wonka, yet remains tragically in love with the dead poet, Ted Hughes. Ms. Bolding is obsessed with black dresses, vintage brooches, "Valley of the Dolls", and her two extraordinary Chihuahuas, Pearl and Vivian. She lives in Altadena, California where she enjoys typing words, making movies, and plucking the rings from the fingers of the dead. She was the co-creator and Editor-in-Chief of the award winning satire zine, Fresno Lampoon, and in between writing screenplays, carnival barking, and savagely threatening her trio of darling larvae with a wooden spoon, she publishes the zine, "Withered Debutante." She is currently writing and producing for film and television, and working on a memoir. In her next life, she really wants to be a librarian.

WORK HISTORY

2004 – current **Freelance – Actor, Writer, Producer**

The Transplant	Feature Spec	2015	Writer
Mind Your Business	Series Pilot	2014	Writer
Meet the Disney Legends	Transition Entertainment	2013	Writer
Wannabe	Feature Spec	2013	Writer
Silent But Deadly	Angry Leo Productions	2012	Actor
Gingerdead Man 3	Full Moon Entertainment	2011	Actor, Writer, Producer
Disney Get Connected	Transition Entertainment	2010	Actor
Demonic Toys	Full Moon Features	2010	Producer
Gingerdead Man 2	Full Moon Entertainment	2008	Writer
Furnace	Melee Entertainment	2007	Actor
Costume Party Capers	Walt Disney Studios	2004	Writer
Madhouse	Lakeshore Entertainment	2004	Actor

1997 – 1999 **The Fresno Lampoon, Fresno CA. – Founder & Editor**

Created and founded the Fresno Lampoon online satirical magazine. Generated content and story ideas, wrote feature stories, conducted interviews with local celebrities and government officials, was the "face" of the publication, giving interviews to local media.

1994 – 1996 **Valley Women's Books, Fresno CA. – Bookseller & Manager**

Managed the store. Ordered, stocked, and sold books. Generated ideas for new stock. Planned store events.

1992 – 1994 **Barnes and Noble, Fresno CA. – Bookseller**

Ordered, stocked, and sold books. Generated ideas for new stock. Was responsible for the store newsletter, covering a variety of authors. Planned store events.

1988 – 1990 **The Kerman News, Kerman CA. – Reporter**

Generated story ideas. Wrote feature stories and reported on local news and events. Interviewed city officials and wrote stories on local government.

REFERENCES

Available on request.

PATRICIA PENGRA

July 7, 2015

**Ms. Mindy Kittay
Library Director
Altadena Library
600 East Mariposa Street
Altadena, CA 91001**

Dear Ms. Kittay:

As a life-long, devoted reader, I am a frequent user of libraries. I am new to this area, having moved to Altadena in November 2014. In 2013, I retired from the National Aeronautics and Space Administration in Washington, DC, and relocated to southern California to be closer to my family. One of my retirement goals is to give back to community organizations such as the library that so well supported me during my career.

While the demands of my career and family life did not permit me to get heavily engaged in the work of boards or commissions, I have been a life-long contributor to community activities. Most recently, I helped with the Historic Highlands Neighborhood Association's 2015 home tour and July 4th Parade and Picnic as a means to better get to know our new neighbors and local history. As you know, the Historic Highlands straddle Pasadena and Altadena.

Aware of the impending vacancy on the Altadena Library Board of Trustees, I attended their June 22nd meeting to learn more about board conduct and the responsibilities of library trustees.

With this letter, I state my intent to be considered for this vacancy. My resume and the Altadena Library District's Supplemental Questionnaire are attached. Despite the Pasadena mailing address, I am a citizen of and registered to vote in Altadena.

Sincerely,



Patricia R. Pengra



ALTADENA LIBRARY DISTRICT

BOARD OF TRUSTEES VACANCY
SUPPLEMENTAL QUESTIONNAIRE

Name: Patricia Pengra

Please take one minute to fill out this Supplemental Questionnaire and attach it to your resume.

County Registrar rules require that candidates running for a seat on the Altadena Library District Board must be both a resident of Altadena and a registered voter in Altadena. The applicant accepted must agree to be willing to run in November 2015 for the 4-year term for this seat which expires in 2019. The current seat for which you are applying is for the unexpired term ending 12/2015.

1. Do you understand that you will be required to file for the 2015 election with the L.A. County Registrar/Recorder's office? Yes No

2. Do you understand that during the term of the appointment, you are required to be a resident of Altadena? Yes No

3. Are you currently a resident of Altadena? Yes No

4. Are you currently registered to vote in Altadena? Yes No

5. How long have you resided in Altadena? Since Nov 2014

6. Have you ever worked for a public library? If so, are you still employed by a public library system? Yes No

7. In your opinion, what is the role of the library in the community? See attached

8. Please describe any Board or Commission experience you have had. see attached

9. This position involves advocacy and representing the Board in a variety of venues such as meetings with State and Federal Representatives and Senators, Town Council, etc. Do you have any experience in a role like this? Are you comfortable giving a presentation in front of a group? see attached

Altadena Library District
Board of Trustees Vacancy
Supplemental Questionnaire

Question 7:

Libraries have become much more than their collections. Due to recent reductions in education funding and the growth of charter schools and home schooling, libraries have become essential extensions to our educational system, as well as serving as community centers for the conduct of enrichment programs. Today's libraries have opportunities to do more than maintain collections as they find ways to use social media and the digital domain to broaden their reach and offer new services.

Question 8:

I have extensive experience with NASA strategic planning boards, management councils, and program and mission review boards, as well as advisory bodies external to the Agency.

Question 9:

As a NASA executive, I frequently addressed meetings of engineers, scientists and executives, as well as briefing members of Congress and speaking at general public gatherings and found it to be a rewarding experience.



Capabilities

Organizational development and change management, strategic and communications planning, program/project management, and client relationship management

Strengths

- 40 years public, private and non-profit leadership and management experience, over 10 years as a senior executive
- More than 20 years of strategic planning and communications planning experience
- Recognized as an enabler who leads new organizations or helps those in transition by removing barriers to success
- Excels as a bridge between technical and non-technical communities helping them to work together effectively
- Experienced program/project manager, skillful client relationship manager

Recent Experience

2001-2013 National Aeronautics and Space Administration, Washington, DC

Deputy Associate Administrator, Independent Program and Cost Evaluation/Program Analysis and Evaluation – created this new capability at the request of the NASA Administrator. The office was responsible for providing objective, transparent and multidisciplinary analysis of NASA's programs to inform decision-making. Established the agency's governance structure to enable senior leaders to plan NASA's strategy and address issues affecting NASA's programmatic mission and non-mission functions. Office budget varied from \$18M-33M, depending on study and analysis requirements, with a staff of 60 engineers, scientists and program analysts.

Deputy Division Director, Studies and Analysis, Program Analysis and Evaluation – conducted independent studies and assessments of technical, programmatic and institutional issues.

Senior Advisor, Strategic Planning and Integration Office – managed strategic and technical teams in developing plans for NASA's major missions and the technologies that would be needed to achieve them.

Director of Program Operations, Office of Public Affairs – led NASA's senior public affairs officers with responsibility for planning, organizing and directing the media and public release of the discoveries and accomplishments of NASA's missions. Developed inspiring and accessible agency communications themes, messages and strategies tailored to multiple stakeholders, including students.

Led the public affairs officers addressing the loss of the Space Shuttle Columbia, quickly standing up new approaches and processes to coordinate with field teams and other organizations assisting with disaster recovery.



1994-2001 Space Telescope Science Institute, Baltimore, MD

Outreach Manager, Hubble Space Telescope – developed communications strategies and plans and created and led an organization of media experts, writers, artists, web developers. Served as a bridge between this creative team with the scientists using the Hubble, earning their trust and respect. Annual budget \$5M.

1982-1994 The BDM Corporation, McLean, VA

Director, Space Science Applications, Mission Planning and Special Projects Division – led teams of engineers, scientists and communication professionals supporting NASA science programs by providing science strategic planning, technical evaluation, policy analysis, communications planning and product development. Contract value \$20M, staff of 60.

Professional Affiliations

Senior Executive Association

Past member: American Astronomical Society, Women in Aerospace

Education

M.A. University of Maryland, College Park, MD, College of Arts and Humanities, Communications

B.A. University of Maryland, College Park, MD, College of Arts and Humanities, Communications (cum laude)

Additional Information

Retired from NASA as a member of the US Government Senior Executive Service in 2013.

References

Meredith McKenzie, Professor, California Polytechnic State University, Realtor, Podley Properties, (626) 344-9755, arroyolover@gmail.com

Dr. W. Michael Hawes, Director, Human Space Flight Program, Lockheed Martin Corporation, 703-413-5981, Michael.w.hawes@lmco.com

Bob Jacobs, Deputy Associate Administrator, NASA Office of Communications, 202-358-1760, bob.jacobs@nasa.gov

Dr. Scott Pace, Director, George Washington University Space Policy Institute, 202-994-5278, Space1@gwu.edu

Dr. Edward Weiler, Executive Science Advisor, Stinger Ghaffarian Technologies, Inc., 772-257-6425, eweiler@sgt-inc.com



ALTADENA LIBRARY DISTRICT

NEWS RELEASE: For Immediate Release: July 14, 2015

NEWS MEDIA CONTACT:

Shermaine Alya, Altadena Library District, 600 East Mariposa Street, Altadena, CA 91001, 626-798-0833; FAX: 626-798-4489

**LOS ANGELES COUNTY LOCAL AND MUNICIPAL CONSOLIDATED ELECTIONS
NOVEMBER 3, 2015 NOMINATION PERIOD - FILING DECLARATION OF
CANDIDACY BEGINS JULY 13 AND ENDS AUGUST 7 FOR CANDIDATES TO FILE
DECLARATIONS OF CANDIDACY**

ALTADENA – Filing declaration of candidacy for the local and municipal consolidated elections to be held on November 3, 2015 has begun. The filing period for declaration of candidacy began yesterday, Monday, July 13, 2015 and ends Friday, August 7, 2015 at 5:00 p.m.

There are three seats on the Altadena Library Board of Trustees that will be on the ballot this November 3, 2015.

Interested candidates must be registered voters and a resident of the district to declare candidacy.

Candidacy forms are available at the Los Angeles County Registrar-Recorder/County Clerk's office, 12400 Imperial Highway, Norwalk, CA 90650 – (562) 462-2716, or online at www.lavote.net.

Per Resolution No. 201301 of the Altadena Library District adopted May 20, 2013, candidates' pro rata share of printing, handling, and mailing costs must be paid by the candidate at the time of filing and which sets a maximum of 200 words on the candidate's statement on the November ballot of the Trustees' election.



TENTATIVE CALENDAR OF EVENTS

LOCAL AND MUNICIPAL CONSOLIDATED ELECTIONS
NOVEMBER 3, 2015

IMPORTANT NOTICE

All documents are to be filed with and duties performed by the Registrar-Recorder/County Clerk unless otherwise specified.

DATES	EVENTS
<p>MAY 7 (Th) E-180</p>	<p>ADJUSTED JURISDICTION MAP Last day for jurisdictions to deliver a map delineating district and/or division boundary adjustments due to topography, geography, cohesiveness, contiguity, integrity, compactness of territory, community of interests, or other factors as applicable (based on E.C. 22000).</p>
<p>JUNE 26 (F) E-130</p>	<p>NOTICE OF CONSOLIDATION (SCHOOL DISTRICTS) Not later than this date the County Superintendent of Schools shall notify the elections official and affected school and community college governing boards, in writing, that a consolidated election is required to be held. (Ed. Code § 5340)</p>
<p>JULY 1 (W) E-125</p>	<p>NOTICE OF ELECTION (UDEL JURISDICTIONS) Not later than this date the district shall deliver to the Registrar-Recorder/County Clerk a notice containing: 1) elective offices, including unexpired terms, 2) candidate statement word limitation (200 or 400 words), 3) designated party responsible for statement cost (candidate or district), and 4) required method of payment, i.e., an advance, if cost is payable by candidate. Separately, the district shall deliver a map delineating (unchanged) district boundaries and divisions, accompanied by a statement indicating in which division directors are to be elected (at large, if applicable). (E. C. §§ 10509, 10522 and 13307)</p>

DATES	EVENTS
JULY 3 (F) E-123	<p data-bbox="672 226 1403 331">ADOPTION OF GOVERNING BOARD MEMBER ELECTION RESOLUTION (SCHOOL JURISDICTIONS)</p> <p data-bbox="672 331 1403 548">Last day for governing boards to adopt a resolution calling the school district governing board member election and setting forth the specifications of the election order. Copies shall be filed with the County Superintendent of Schools and county elections official.</p> <p data-bbox="672 548 1403 590">(Ed. Code § 5322)</p>
JULY 6 (M) E-120	<p data-bbox="672 663 1403 737">FORMAL NOTICE OF GOVERNING BOARD MEMBER ELECTION (SCHOOL JURISDICTIONS)</p> <p data-bbox="672 737 1403 915">Not later than this date the County Superintendent of Schools shall deliver copies of the formal notice of governing board member election to the Registrar-Recorder/County Clerk.</p> <p data-bbox="672 915 1403 957">(Ed. Code §§ 5324 and 5325)</p> <p data-bbox="672 957 1403 1031">BOARD RESOLUTION CANDIDATE STATEMENTS (SCHOOL JURISDICTIONS)</p> <p data-bbox="672 1031 1403 1272">Not later than this date, the district board shall by resolution determine and deliver the word limitation for candidate statements (200 or 400 words); specify if the candidates or the district will bear the costs of printing and distributing the statements, and if cost is to be paid by candidate, whether advance payment is required.</p> <p data-bbox="672 1272 1403 1314">(E. C. § 13307)</p>
JULY 6 (M) AUG. 5 (W) E-120 E-90	<p data-bbox="672 1423 1403 1535">NOTICE OF GOVERNING BOARD MEMBER ELECTION PUBLICATION (UDEL AND SCHOOL JURISDICTIONS)</p> <p data-bbox="672 1535 1403 1640">Between these dates a notice of governing board member election shall be published once in a newspaper of general circulation in the district.</p> <p data-bbox="672 1671 1403 1787">A general press release shall be issued providing elective office information and the telephone number to call for candidate nomination procedures.</p> <p data-bbox="672 1787 1403 1822">(E. C. § 12112 and Ed. Code § 5363)</p>

DATES**EVENTS**

JULY 6 (M)
E-120

AUG. 5 (W)
E-90

NOTICE OF ELECTION POSTING (UDEL AND SCHOOL JURISDICTIONS)

Between these dates a copy of the published notices shall be delivered to the district secretary/superintendent and each notice shall be posted in the district office.
(E. C. § 12113)

JULY 13 (M)
E-113

AUG. 7 (F)
E-88
5:00 P.M.

NOMINATION PERIOD – FILING DECLARATION OF CANDIDACY

First and last day for candidates to file declarations of candidacy.
(E. C. §§ 10510 and 10603)

CANDIDATE STATEMENTS

During this period, candidates may file a candidate statement not to exceed the word limitation prescribed by the district governing body (**200 or 400 words**) for inclusion with the Official Sample Ballot. The statement shall be filed no later than the last day to file declarations of candidacy.
(E. C. §§ 10540 and 13307)

AUG. 6 (Th)
E-89

DATE FIXED TO SUBMIT ARGUMENTS – PUBLICATION

Not later than this date a notice shall be published once in a newspaper of general circulation in the district, setting forth the date fixed for submitting arguments for or against a county, school or district measure.

(E. C. §§ 9163 and 9502 and Govt. Code § 6061)

NOTE: A copy of the published notice shall be delivered to the district secretary/superintendent and each notice shall be posted in the district office.

(E. C. § 12113)

DATES	EVENTS
<p>AUG. 7 (F) E-88 5:00 P.M.</p>	<p>DECLARATION OF CANDIDACY – DEADLINE DATE (UDEL AND SCHOOL JURISDICTIONS) Last day for candidates to file declarations of candidacy. (E. C. §§ 10510 and 10603) NOTE: Fax not acceptable.</p> <p>CANDIDATE WITHDRAWAL (UDEL AND SCHOOL JURISDICTIONS) No candidate, including incumbents, whose declaration of candidacy has been filed, may withdraw after this date except when the nomination period has been extended for that office. (E. C. §§ 10510 and 10604)</p> <p>CONSOLIDATION OF ELECTIONS Last day for local jurisdictions to file a resolution with the Board of Supervisors requesting consolidation with the election. A copy of the resolution must also be filed with the county elections official. (E. C. §§ 10400, 10402 and 10403)</p>
<p>AUG. 7 (F) E-88 5:00 P.M.</p>	<p>CANDIDATE STATEMENTS Last day to file a candidate statement. (E. C. §§ 10540 and 13307)</p> <p>ADOPTION OF SPECIAL MEASURE ELECTION RESOLUTION Last day for governing boards to adopt a resolution calling a special school district election to place a measure on the ballot. Copies shall be filed with the county elections official. (Ed. Code § 5322)</p> <p>NOTE: Ballot measure text should not exceed 75 words. (E. C. §§ 9051(b) and 13247)</p> <p>STATEMENT OF TAX RATE DATA – LAST DAY TO SUBMIT Last day for a local jurisdiction to file a bond issue statement with the county elections official. (E. C. § 9401)</p>

DATES		EVENTS
AUG. 8** (Sa) E-87**	AUG. 12 (W) E-83 5:00 P.M.	<p>NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE)</p> <p>If a declaration of candidacy for an incumbent is not filed by 5:00 p.m. on August 7, the declaration period shall be extended until August 12, 5:00 p.m., for persons other than the incumbent.</p> <p>NOTE: The extension does not apply where there is no incumbent eligible to be elected. (E. C. §§ 10516 and 10604)</p>
AUG. 8** (Sa) E-87**	AUG. 17 (M) E-78 5:00 P.M.	<p>PUBLIC EXAMINATION PERIOD</p> <p>During this period, candidate statements, candidate names and ballot designations shall be open to public examination. A fee may be charged to any person obtaining a copy of the material. Any person may challenge the aforementioned candidate information by filing a petition for writ of mandate no later than August 17.</p> <p>(E. C. §13313)</p> <p>NOTE: If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to August 13 through August 22**</p>
AUG. 12 (W) E-83 5:00 P.M.		<p>APPOINTMENT – NO ELECTION HELD (UDEL JURISDICTIONS)</p> <p>If only one person or no person has filed a declaration of candidacy and if a petition to hold an election has not been filed by this date, a certificate shall be submitted to the Board of Supervisors requesting appointment of the candidates or, if there are no candidates, appointment of any qualified person. Appointments shall be made not later than November 30.</p> <p>(E. C. § 10515)</p>

**August 8, 15 and 22 (Saturdays) and August 9 and 16 (Sundays) – Office will be closed.

DATES

EVENTS

AUG. 12 (W)
E-83
5:00 P.M.

APPOINTMENT – NO ELECTION HELD (SCHOOL JURISDICTIONS)

If only one person or no person has filed a declaration of candidacy and if a petition to hold an election has not been filed by this date, the qualified person or persons nominated shall be seated at the organizational meeting of the board or, if no person has been nominated, the governing board shall appoint a qualified person or persons at a meeting prior to the day fixed for the election.

(Ed. Code § 5326 and 5328)

NOTICE OF APPOINTMENT PUBLICATION (SCHOOL JURISDICTIONS)

After this date, if no one has been nominated to the office, a notice shall be published once announcing the governing board's intent to appoint and the procedures for applying for the office.

(Ed. Code §§ 5303 and 5328.5)

PETITION TO HOLD ELECTION – DEADLINE

Last day to file a petition signed by 10% or 50 voters (whichever is smaller in number) in the district, trustee area or division requesting that an election be held if nominees do not exceed offices to be filled.

(E. C. § 10515 and Ed. Code § 5326)

CANDIDATE WITHDRAWAL – NOMINATION EXTENSION PERIOD

Last day a candidate may withdraw declaration of candidacy papers when nomination period has been extended for that office.

(E. C. §§ 10516 and 10604)

AMENDMENT OR WITHDRAWAL OF MEASURE DEADLINE

Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend a measure previously submitted for placement on the ballot.

(E. C. § 9605)

MEASURES – LETTER DESIGNATION

Last day jurisdictions may request in writing specific letter designations for their measure(s).

DATES	EVENTS
<p>AUG. 13 (Th) E-82 11:00 A.M.</p>	<p>RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE The Secretary of State shall hold a public drawing to determine the order of candidate names on the ballot by randomly drawing each letter of the alphabet. (E. C. § 13112)</p>
<p>AUG. 14 (F) E-81 5:00 P.M.</p>	<p>ARGUMENTS – LAST DAY TO SUBMIT Last day to submit arguments for or against any county, district or school measure. Arguments may not exceed 300 words in length. (E. C. §§ 9162, 9163, 9315, 9316, 9501 and 9502)</p> <p>EXCEPTION: These provisions do not apply to a measure on school district reorganization.</p> <p>IMPARTIAL ANALYSIS – LAST DAY TO SUBMIT Recommended last day for County Counsel to transmit impartial analysis of a county, district or school measure. (E. C. §§ 9160, 9313, and 9500)</p>
<p>AUG. 15 (Sa)** AUG. 24 (M) E-80** E-71</p>	<p>PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS During this period the county elections official shall make available for public examination a copy of any ballot measure text, argument, analysis or other specified measure materials for any county, district or school measure. A fee may be charged to any person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. (E. C. §§ 9190, 9380 and 9509)</p>

**August 15 and 22 (Saturdays) and August 16 and 23 (Sundays) – Office will be closed.

DATES

EVENTS

AUG. 24 (M)
E-71
5:00 P.M.

REBUTTALS – LAST DAY TO SUBMIT

Last day for authors of arguments for and against county, district or school measures to submit rebuttals. Rebuttals may not exceed **250 words** in length.
(E. C. §§ 9167, 9317 and 9504)

AUG. 25 (Tu) **SEP. 3 (Th)**
E-70 E-61

PUBLIC EXAMINATION PERIOD FOR REBUTTALS

During this period rebuttals for measures shall be open for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted.
(E. C. §§ 9190, 9380 and 9509)

AUG. 27 (Th)
E-68

DEATH OF CANDIDATE

Last day for the name of a deceased candidate to be removed from the ballot. Facts regarding death must be ascertained at least 68 days prior to the election.
(E.C. §§ 10529 and Ed. Code. 5329)

NOTE: This provision does not apply under certain circumstances as set forth in E.C. §§ 8026 and 8027.

SEP. 2 (W) **SEP. 4 (F)**
E-62 E-60

TRANSLITERATION REVIEW PERIOD

First and last day candidates may review transliteration of their names. Call **(562) 462-2730** or **(562) 462-2832**, to schedule a review of your transliterated name. Requests for changes must be submitted to the county elections official no later than the last day of the review period.

SEP. 4 (F)
E-60

SPECIAL VOTE BY MAIL BALLOT APPLICATION

First day county elections officials may process applications for special Vote By Mail Ballots. The application must include the statement that the voter cannot vote by mail during the normal Vote By Mail voting period of **October 5 to October 27, 2015** because of military service or other contingencies that preclude normal mail delivery.
(E. C. §§ 300(b) and 3103)

DATES**EVENTS**

SEP. 7 (M) E-57	OCT. 20 (Tu) E-14	STATEMENT OF WRITE-IN CANDIDACY A name written on a ballot in any election will not be counted unless the person has filed a statement of write-in candidacy during this period stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 and 8601)
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SEP. 24 (Th) E-40	OCT. 13 (Tu) E-21	MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction during this period. (E. C. § 13303)
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OCT. 5 (M) E-29	OCT. 27 (Tu) E-7	VOTE BY MAIL – FIRST AND LAST DAY TO APPLY Between these dates (both dates inclusive) applications may be filed. Applications received prior to the 29th day preceding the election will be kept and processed during this period. (E. C. § 3001)
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OCT. 5 (M) E-29	MAILING OF VOTE BY MAIL BALLOTS First day the elections official delivers Vote By Mail ballots in compliance with E.C. 3001. (E. C. § 3010 and 3206)
	PRECINCT BOARD MEMBERS AND POLLING PLACES – APPOINTMENT Last day to appoint board members and designate polling places. A notice of appointment shall be mailed to each member appointed. (E. C. §§ 12286, 12307 and 12319)

OCT. 19 (M) E-15	REGISTRATION CLOSES Last day to transfer or register to vote in the election. (E. C. § 2107)
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DATES		EVENTS
OCT. 20 (Tu) E-14	NOV. 3 (Tu) ELECTION DAY	<p>NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE</p> <p>A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen. (E.C. § 3500)</p>
OCT. 20 (Tu) E-14 5:00 P.M.		<p>STATEMENT OF WRITE-IN CANDIDACY – DEADLINE</p> <p>Last day for a candidate to file a statement of write-in candidacy stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 and 8601)</p> <p>BILINGUAL PRECINCT BOARD MEMBER LIST</p> <p>Last day to prepare list of appointed bilingual board members. (E. C. § 12303)</p>
OCT. 24** (Sa) E-10**		<p>TALLY CENTER LOCATION – PUBLICATION</p> <p>On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. § 12109)</p> <p>PROCESSING OF VOTE BY MAIL BALLOTS</p> <p>The processing of vote by mail ballots may commence on the 10th day before the election but the results of the tally shall not be released until after the polls close. (E. C. § 15101(b))</p>
OCT. 27 (Tu) E-7		<p>POLLING PLACES – PUBLICATION</p> <p>Not later than this date a list of polling places for each precinct shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. §§ 12105, 12106 and Govt. Code § 6061)</p>

**October 24 (Saturday) – Office will be closed.

DATES**EVENTS**

OCT. 28 (W)
E-6

NOV. 3 (Tu)
ELECTION
DAY

EMERGENCY VOTE BY MAIL

Between these dates, any voter may apply for a Vote By Mail Ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot.
(E. C. §§ 3021 and 3110)

NOV. 3 (Tu)
8:00 P.M.
ELECTION
DAY

ELECTION DAY

Polls open 7:00 a.m., close 8:00 p.m.,
(E. C. §§ 1304, 10541 and 14212 and Ed. Code §§ 5000 and 19700)

VOTE BY MAIL BALLOTS RETURNED – 8:00 P.M.

Last day for Vote By Mail ballots to be received or turned in personally by the voter at any polling place in the jurisdiction. An authorized representative may return the voted ballot under specified conditions.
(E. C. §§ 3017 and 3020)

Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter's elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2.
(E. C. § 3020(b) Section 1 and 2)

SEALING OF UNUSED BALLOTS

At 8:00 p.m., immediately after the polls close, commence defacing or sealing all unused ballots and file an affidavit of the number of ballots destroyed or sealed.
(E. C. §§ 14403 and 14404)

NOV. 5 (Th)
E + 2

OFFICIAL CANVASS

The canvass of election returns shall commence no later than the first Thursday following the election.
(E. C. §§ 10547 and 15301)

DATES

EVENTS

NOV. 23 (M)
E + 20

COMPLETION OF OFFICIAL CANVASS

The county elections official shall prepare a certified statement of the results of the election and submit it to each jurisdiction no later than the last Monday before the last Friday in November.
(E. C. §§ 10550 and 15372)

NOTE: On **November 23, 2015** the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On **November 24, 2015** the Board of Supervisors is tentatively scheduled to declare the election results official.

NOV. 30 (M)
E + 27

APPOINTMENT OF CANDIDATES (UDEL JURISDICTIONS)

Not later than this date the Board of Supervisors shall, if no election is held, appoint the persons who have filed declarations of candidacy or, if no person has filed a declaration of candidacy, appoint any qualified person.
(E. C. § 10515)

DECLARATION OF ELECTED CANDIDATES AND DELIVERY OF CERTIFICATES OF ELECTION (UDEL AND SCHOOL JURISDICTIONS)

Not later than this date, candidates shall be declared elected.

A certificate of election shall be prepared and delivered to each person elected.

NOTE: The person(s) receiving the highest number of votes cast shall be declared elected.
(E. C. §§10551, 10553 and 15401)

DEC. 4 (F)
E + 31

TAKING OF OFFICE (UDEL AND SCHOOL JURISDICTIONS)

Officers, elected or appointed, take office on the first Friday in December next following the election.
(E. C. § 10554, Ed. Code §§ 5017 and 19700, and Water Code § 21101, etc.)

RESOLUTION OF ALTADENA LIBRARY DISTRICT

AGENCY
ADDRESS 600 E. Mariposa Street, Altadena, CA 91001

AGENCY
PHONE NUMBER 626-798-0833

**AUTHORIZING INVESTMENT OF MONIES
IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. Seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Library Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. Seq. for the purpose of investment as provided therein is in the best interest of the Altadena Library District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Library Directors hereby authorizes the deposit of withdrawal of the Altadena Library District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. Seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following Altadena Library District officers holding the title(s) specified herein below **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Name	Title	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 2. This resolution shall remain in full force and effect until rescinded by the Board of Library Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED, by the Board of Library Directors of Altadena Library District Los Angeles County of State of California on July 20, 2015.

Note: Resolution must be adopted by the governing body. Please submit an original resolution or a certified copy of the resolution to LAIF. A certified copy is 1) a copy of the resolution affixed with the seal of the agency or 2) a copy of the resolution attested by the City Clerk/Board Secretary with his/her signature



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

RESOLUTION NO. 201505

**RESOLUTION OF THE BOARD OF TRUSTEES, ALTADENA LIBRARY DISTRICT
APPROVING THE APPLICATION FOR GRANT FUNDS FROM
THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
FOR FIFTH SUPERVISORIAL DISTRICT PROPOSITION A FUNDING FOR THE ALTADENA
LIBRARY DISTRICT/FOOTHILL MUNICIPAL WATER DISTRICT NATIVE PLANT
DEMONSTRATION GARDEN AND APPROVES THE ADOPTION OF A YOUTH EMPLOYMENT
PLAN**

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996 enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (the Propositions), which among other uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions, and

WHEREAS, the District's procedures require the Altadena Library District to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, said application contains assurances that the Altadena Library District must comply with; and

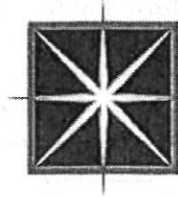
WHEREAS, the Altadena Library District certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, the Altadena Library District will enter into an Agreement with the District to provide funds for acquisition and development projects.

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, BE IT RESOLVED THAT THE ALTADENA LIBRARY DISTRICT HEREBY:

1. **Approves** the filing of an application with the Los Angeles County Regional Park and Open Space District for Funds for the above project; and
2. **Certifies** that the Altadena Library District understands the assurances and certification in the application form; and



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July 1, 2015

Mindy Kittay, Library Director
Altadena Library District
600 E. Mariposa Street
Altadena, CA 91001-2211

Dear Ms. Kittay:

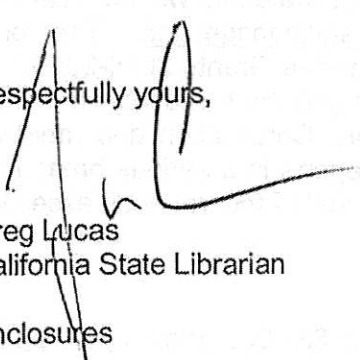
We are pleased to approve the grant application for the DIY Club project for a total of \$30,000 in federal Library Services and Technology Act (LSTA) funds.

Thank you for your patience as we introduce new forms that will fit new federal requirements.

Your grant monitor will be assisting you throughout the year to assure a successful project. The State of California is implementing a new Financial Information System which may cause delays in grant payments. Please contact your grant monitor if you have questions.

Best wishes for a successful project.

Respectfully yours,



Greg Lucas
California State Librarian

Enclosures

cc: Colette Moody
Cindy Mediavilla
Carrie Wilson



July 9, 2015

Mindy Kittay, Library Director
Altadena Public Library
600 E. Mariposa St.
Altadena, CA 91001-2211

Dear Ms. Kittay:

We're happy to tell you your California Library Literacy Services program will receive funding for the current fiscal year, which began July 1, 2015. It's an honor to support the important work you, your staff and volunteers do in your community.

There's three parts to the library's funding formula:

1. A *baseline* amount for each of your approved literacy program components so that each library has enough funds to provide a minimum level of local literacy staffing and services.
2. A *per capita* amount per adult learner served in the previous year; and
3. A *match* on local funds raised and expended for adult literacy services—reflecting a commitment to a continuing state/local partnership and providing an incentive for increased local support for adult literacy.

The governor recently signed the new state budget that includes an additional \$2 million in on-going spending for our library literacy programs for the fiscal year that began July 1. The governor's year-over-year commitment allows us to shore up local literacy programs around the state.

Doing that builds a solid foundation that will help eliminate our backlog of 3,000 learners eager to read and then allows us to reach out our hands to even more learners at other libraries who have wanted to participate but couldn't given the state's uncertain funding situation.

At this time, we're providing the \$18,000 baseline amount for your program. The remainder of your literacy program award will be determined and then forwarded in the fall after applying service statistics and financial data from the final report closing out the last fiscal year, which is submitted later this summer.

The payment process begins once we receive your signed Claim Form (attached); however the State of California is implementing a new Financial Information System that may cause delays in grant payments. Thanks for your patience.

Direct additional questions to: Carla Lehn at (916) 653-7743 or clehn@library.ca.gov.

Thank you again for your willingness to do so much for so many people in need.

Respectfully yours,



Greg Lucas
California State Librarian

cc: Edward William, Literacy Coordinator (ewilliam@altadenalibrary.org)
File

Enc.: Claim Form



Double click to fill and print or print the form below.

13c

MONDAY, JUNE 22, 2015

ALTADENA NOW

HOME TOWN LIFE GOVERNMENT LAW ENFORCEMENT ARTS & CULTURE BUSINESS EDUCATION ENVIRONMENT FAITH EV

altadena library



Altadena Now is published daily and will host archives of Timothy Rutt's Altadena blog and his later Altadena Point sites.

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Saturday, June 20, 2015



Agenda Released for Monday's Altadena Library District Board Meeting

The June Board of Trustees meeting will be held on Monday, June 22nd at 5:00 p.m. in the Barbara J. Pearson Community Room of the Main Library. Following is the agenda:

1. CALL TO ORDER
2. ROLL CALL:
Meredith McKenzie, President
David Datz, Secretary
David Tuck
Gwendolyn McMullins
Adalila Zelada-Garcia
3. ADOPTION OF AGENDA
Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b). Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.
4. PUBLIC COMMUNICATION
Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

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Tuesday, June 2, 2015



Altadena

Today is Early Voting Day, from 10 a.m. to 9 p.m., at the Altadena Library

Today is early voting day. Altadena residents can vote any time between 10 a.m. to 9

Altadena Calendar of Events

June 2015						
S	M	T	W	T		
		22	23	24	25	
28	29	30				

For Pasadena Events, click [here](#)

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p.m. at the Altadena Library, 600 E Mariposa.

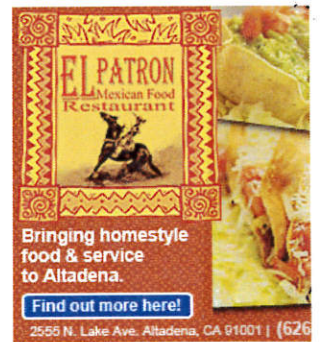
Residents can also vote this Saturday, June 6, between 9 a.m. and 4 p.m. at any of the nine polling locations all over town.

Altadena Community Center (730 E Altadena Dr) Altadena Library (600 E Mariposa St) Coffee Gallery (2029 Lake Ave) Farnsworth Park (568 E Mt Curve Ave) Gordy's Garage (843 W Woodbury Rd) Loma Alta Park (3330 N Lincoln Ave) Mint Leaf Restaurant (2535 E Washington Blvd) Podley Properties (1471 E Altadena Dr) Ralph's Market (2270 Lake Ave)

Voters must provide an ID such as a driver license or utility bill for proof of residence.

For more election information visit www.altadenatowncouncil.org, www.altadenelection.org or www.buildingabetteraltadena.org.

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Wednesday, June 24, 2015

Plan Ahead to See This Very Special Altadena Library Event



[Editor's Note: The date in this story was originally incorrect. The event will actually occur on July 25.]

Saturday, July 25 at 2:00 p.m. the Main Altadena Library proudly hosts another exclusive evening with a screening of Academy Award-winning 20 Feet from Stardom (NR) and Q&A with one of the film's actresses, Claudia Lennear, who's singing career involved working with Ike and Tina Turner, Joe Cocker, and garnered attention for interaction with the Rolling Stones' Mick Jagger and David Bowie.

The documentary film follows the behind-the-scenes lives of backup singers for major musical acts. It won the Academy Award for Best Documentary Feature at the 86th Academy Awards.

This is one night not to miss!

The program is provided free of charge. The Altadena Library is located at 600 E. Mariposa St. For more information about the event and organization please visit the library's website at www.altadenalibrary.org.

Altadena Calendar of Events

<<	June, 2015						>>
S	M	T	W	T	F	S	
					30		

For Pasadena Events, [click here](#)

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FEATURED STORY **OTHER NEWS**



Story and photo by Terry Miller

Single Mother Leaves Behind 2 Small Children
 In the wake of the discovery of Monrovia resident LaJoya McCoy's body in her car last week, her younger brother Victor McCoy established a GoFundMe account to assist the family with final expenses and with his sister's two children. Meanwhile, police consider LaJoya McCoy's death to be suspicious and are investigating. According to the Los Angeles Coroner Tuesday a 'security hold' has been put on the case and thus no further information can be released at this time. Friends say the 31-year-old former accountant and owner of a clothing store had no known enemies, and had a good relationship with her children's father.



Triple Crown Winner [American Pharoah Back](#) at His Barn at Santa Anita



[El Monte Job Fair](#) Brings Thousands of Employment Opportunities to Residents



[Black License Plates](#) Are Back

LaJoya McCoy's stepfather Daryl Lee Jackson spoke with Monrovia Weekly Tuesday morning. Mr. Jackson stated that LaJoya's mother is still in deep shock. He also said the children's two parents had an amicable relationship even though they were not married.




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Carjacking Suspects Lead Officers on [Wild Multi-Agency Pursuit](#) Ending in Arcadia

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EVENTS & ANNOUNCEMENTS



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More Than 600 Artists Create Murals in 23rd Annual Pasadena Chalk Festival

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ENTERTAINMENT
A Baseball Buffet Exhibition: July 5 - July 30

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ENTERTAINMENT
"The Mariachi Divas" to Perform at Rockin' Wednesdays Summer Concert Series

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SCHOOL & EDUCATION
Mike Parisi Named New Baseball Coach at La Salle

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LIFE INSIDE OUT

Join award-winning
Director, JILL D'AGNENICA, Writer/Actress MAGGIE BAIRD
& Producer, TESSA BELL for Q&A after the show!



Altadena Libraries

MONDAY
JUNE 29, 2015
6:30PM
MAIN LIBRARY

600 EAST MARIPOSA STREET /
ALTADENA, CALIFORNIA 91001 / 626-798-0833

Correctly Name the LOCATION of this STAIRWAY to be entered in a drawing for passes to the ICE HOUSE!

ENTER YOUR ANSWER

CONGRATULATIONS!

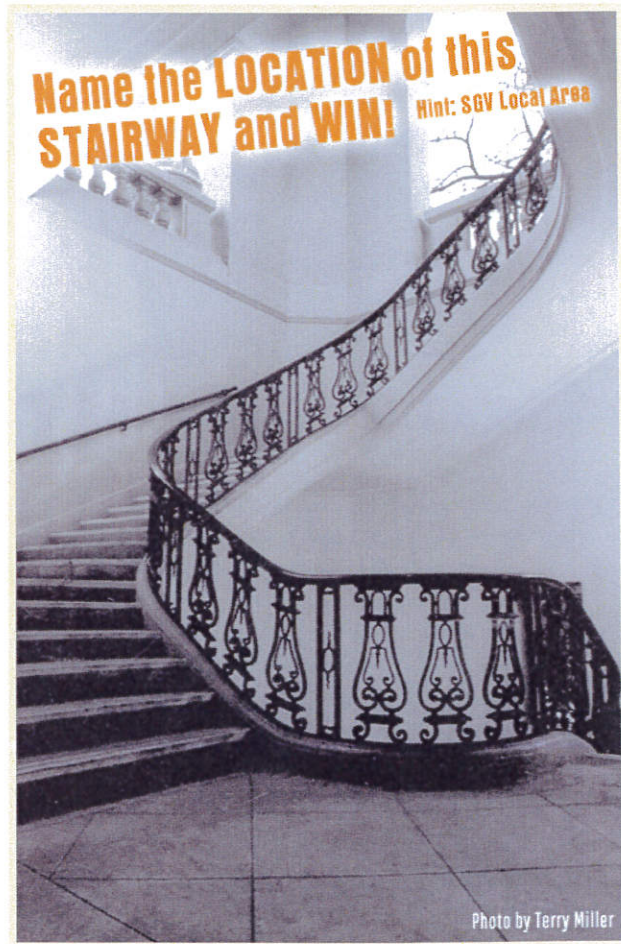
Brenda F.

she was the first to answer correctly last week (6/18):

2015 Triple Crown winning jockey Victor Espinoza

She won passes to the ICE HOUSE.

Good Job and Good Luck to you all this week!



BUSINESS SPOTLIGHT

Altadena Library Has Challenges for Teens and Tweens

13 f

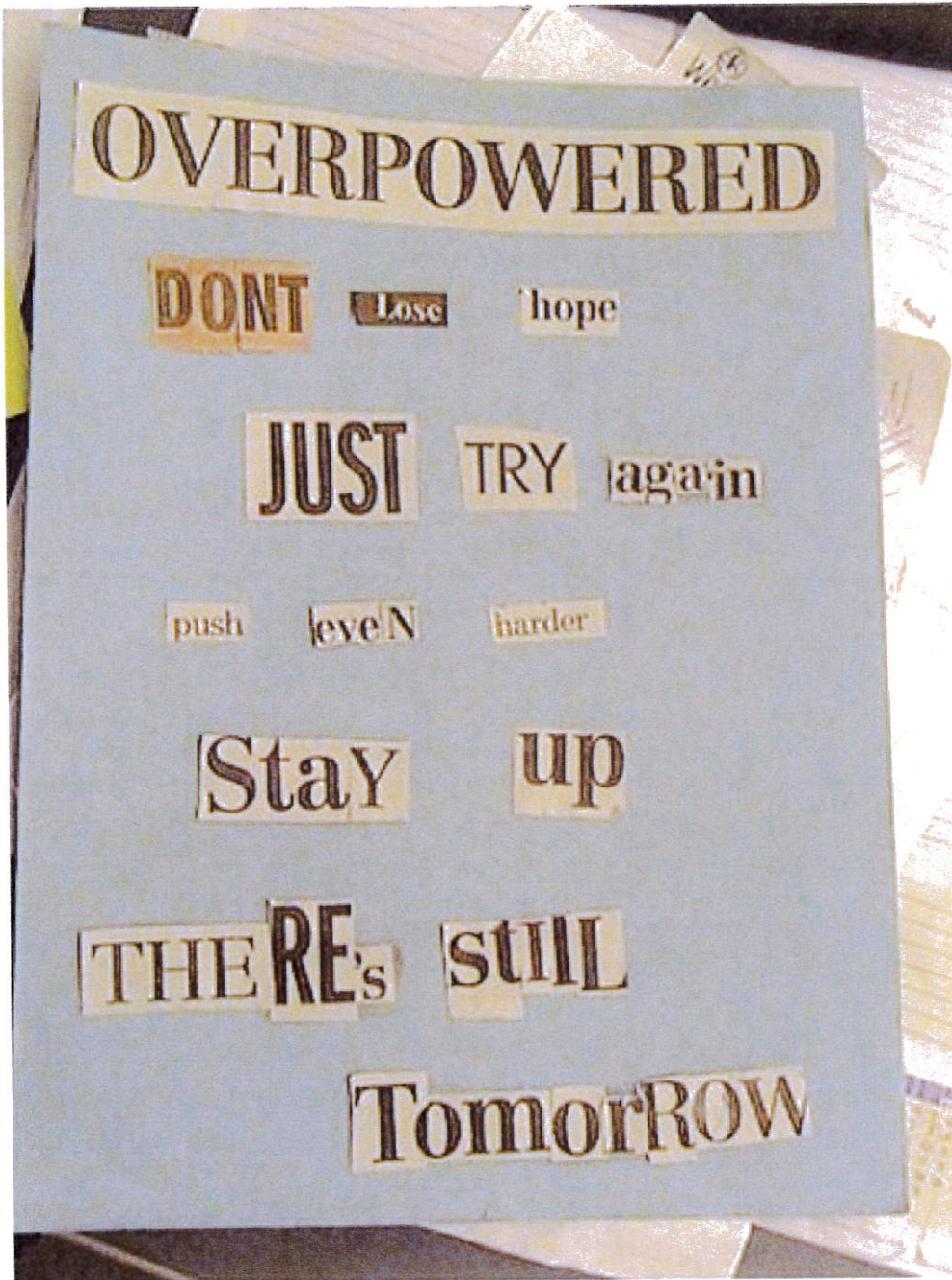
"Patch"

Submissions are due July 6.

LOCALSTREAM

July 2, 2017

Share



[Shared by Altadena Library District - Youth Services via Facebook](#)

Teens & tweens: This week's challenges are:

- Draw cover art for a book
- Make a found poem
- Check out an arts or crafts book and make something shown in the book* (Show us the item or a picture of it!)

Complete at least one of these challenges for a chance to win a \$25 Michael's gift card.

13g

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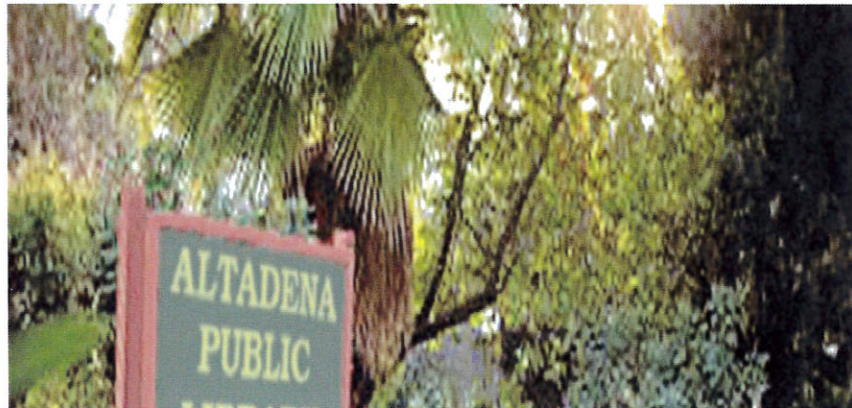
Altadena Public Library Receives 'Latino Americans: 500 Years of History' Grant

From STAFF REPORTS

Published : Wednesday, July 8, 2015 | 4:34 PM

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Altadena Public Library has been selected to receive a competitive Latino Americans: 500 Years of History grant from the National Endowment for the Humanities (NEH) and the American Library Association (ALA).



As one of 203 grant recipients selected from across the country, Altadena Public Library will receive a cash grant of \$3,000 to hold public programming — such as public film screenings, discussion groups, oral history initiatives, local history exhibitions, multi-media projects or performances — about Latino history and culture.

The library will also receive the six-part, NEH-supported documentary film “Latino Americans,” created for PBS in 2013 by the WETA public television station. The award-winning series chronicles the history of Latinos in the United States from the 16th century to present day. (Learn more about the series at www.pbs.org/latino-americans/en/.)

The Latino Americans funding will enable the Altadena Library to present a film and lecture series with scholars

including Roberta Martinez and Dr. Francisco Balderrama, special presentations in partnership with Altadena Heritage and Altadena Historical Society and a Latino Festival in April highlighting local Latino culture.

“Latino Americans are the country’s largest minority group, with more than 50 million people, and still many people are unaware of their rich and varied history and culture,” said Mindy Kittay, Director. “I’m thrilled that the Altadena Library has this opportunity to explore this topic in our community. We have a full year of exciting activities planned with renowned scholars, dignitaries, artists, authors and musicians.”

The Latino Americans: 500 Years of History grantees represent 42 states and the District of Columbia, and include 78 public libraries, 68 college/university libraries and organizations, 19 community college libraries, 10 state humanities councils, 12 museums and a range of other nonprofit organizations. [View a full list of the recipients.](#)

Latino Americans: 500 Years of History has been made possible through a grant from the National Endowment for the Humanities and the American Library Association. Latino Americans: 500 Years of History is part of an NEH initiative, [The Common Good: The Humanities in the Public Square.](#)

The Altadena Library is located at 600 East Mariposa Street, Altadena. For more information please call (626) 798-0833. For a schedule of events, visit the library on the web at www.altadenalibrary.org.

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Pasadena City College's Educational Accreditation Placed on Probation



Civic Leaders Engage in Challenging Education Reform Discussion Thursday

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FRIDAY, JULY 10, 2015

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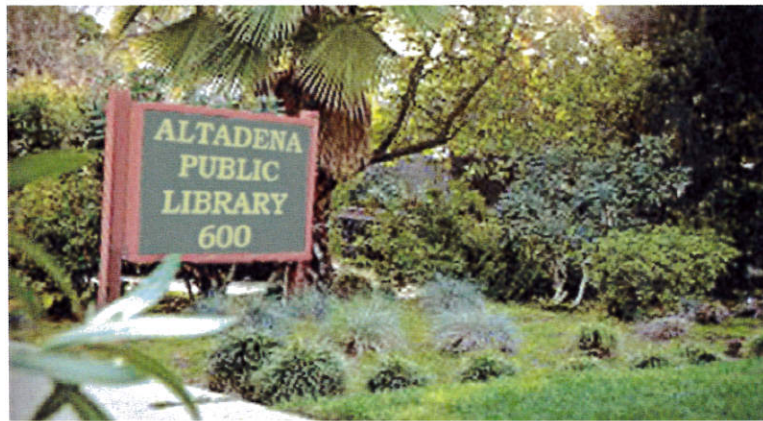
Altadena Blog



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Thursday, July 9, 2015

Altadena Public Library Receives “Latino Americans: 500 Years of History” Grant



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Altadena Calendar of Events

<< July, 2015						
S	M	T	W	T	F	
						1
12	13	14	15	16		1
19	20	21	22	23		2
26	27	28	29	30		3

For Pasadena Events, [click here](#)





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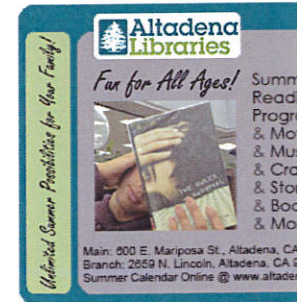
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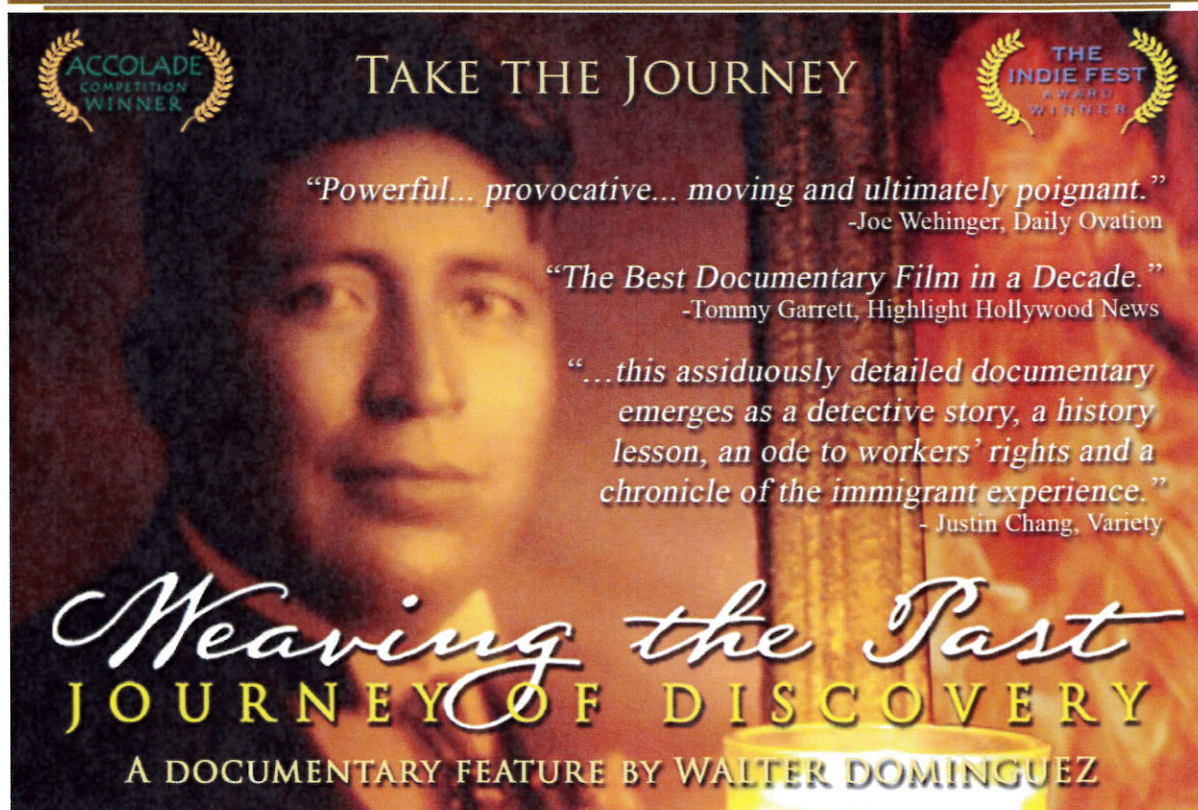
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• **ALTADENA HISTORICAL SOCIETY** presents **WALTER DOMINGUEZ - MONDAY, JULY 27, 7:30 PM** ~ Free public **TALK & SLIDE SHOW** about Mexican immigration a century ago and his own family's story!

• **ALTADENA PUBLIC LIBRARY - SCREENING - WEAVING THE PAST - TUESDAY, AUGUST 4. 6:30 PM** ~ Special screening of **Weaving the Past** - beautiful Altadena Public Library! Free to the public

- **VENTURA COUNTY SCREENINGS** of **Weaving the Past** a hit!
- **MORE NEWS!**

CHASING LIGHT PICTURES PRESENTS



"This film represents a bridge across many groups -- the young, and old; racial and ethnic minorities whose history is yet to be told by mainstream cinema and American history textbooks; and those living in the U.S., Mexico, California and the Southwest."

~ *Sharon Sekhon ~

~ MARK YOUR CALENDAR! FREE EVENTS! ~

"WEAVING THE PAST: JOURNEY OF DISCOVERY"

*~ ALTADENA, CALIFORNIA
CELEBRATES FAMILY, HISTORY AND HERITAGE
BY BRINGING TWO "WEAVING THE PAST "
EVENTS TO THE PUBLIC ~*

• **ALTADENA HISTORICAL SOCIETY**

presents
**TALK & SLIDE SHOW by
FILMMAKER WALTER DOMINGUEZ**

MONDAY, JULY 27, 7:30PM
ALTADENA COMMUNITY CENTER
730 E. Altadena Drive, Altadena, CA 91001
Tel: (626) 797-8016
FREE TO THE PUBLIC
CONVENIENT FREE PARKING

*THE ALTADENA HISTORICAL SOCIETY presents
Director/Writer WALTER DOMINGUEZ - A SLIDE SHOW AND TALK
about Mexican immigration one hundred years ago, his Mexican immigrant
family background and how he was led to make his award-winning film
"Weaving the Past: Journey of Discovery".*

~

• **ALTADENA PUBLIC LIBRARY**

presents
**SPECIAL PUBLIC SCREENING & Q&A:
"WEAVING THE PAST: JOURNEY OF DISCOVERY"**

TUESDAY, AUGUST 4, 6:30PM
ALTADENA PUBLIC LIBRARY
600 East Mariposa St., Altadena, CA 91001
TEL: (626) 798-0833
www.altadenalibrary.org/hours-and-directions

FREE TO THE PUBLIC
CONVENIENT FREE PARKING

{"Weaving the Past" is 2 hours & 6 minutes in length}

THE ALTADENA PUBLIC LIBRARY

*in coordination with the ALTADENA HISTORICAL SOCIETY
presents the public screening of
"WEAVING THE PAST: JOURNEY OF DISCOVERY"
Q & A Follows Screening with
Director/Writer WALTER DOMINGUEZ & Executive Producer Shelley
Morrison
& Members of the Production Team*

~ BRING YOUR FAMILY TO THESE EVENTS! ~

{Weaving the Past: Journey of Discovery is unrated and has some strong images of executions from the Porfirio Díaz era in Mexico and the Mexican Revolution that may not be suitable for some young children.}

~

These events are the first in a series of "Latino Americans: 500 Years of History" which have been made possible through a grant from the National Endowment for the Humanities and the American Library Association.

~~~~~

**~ TAKE THE JOURNEY ~**

*"The best documentary film in a decade."  
- Tommy Garrett, Highlight Hollywood News*

## **VENTURA COUNTY'S ENTHUSIASTIC WELCOME for "WEAVING THE PAST"**

Chasing Light Pictures, LLC and the filmmakers express their **THANKS TO VENTURA COUNTY RESIDENTS FOR THEIR FANTASTIC RESPONSE** for screenings of "WEAVING THE PAST: JOURNEY OF DISCOVERY"!! Both at **The Museum of Ventura County in Ventura, CA on Monday June 29**, and at **the Regency Santa Paula 7 cinemas in Santa Paula, CA on Weds July 1**, "Weaving the Past" was met with keen anticipation, and a great response.

~ Thank you **ANNA BERMUDEZ** (Curator - Museum of Ventura County), **SHANON RICE** (Events) & **STEFANIE DAVIS** (Marketing) & all museum volunteers for making this event possible and so memorable!

~ Thank you **LAURA HERNANDEZ** for sponsoring and promoting, along with distributor **TUGG.COM**, the theatrical screening of "Weaving the Past" in Santa Paula. The film's Director/Writer **WALTER DOMINGUEZ** was born in Santa Paula, and the subject of this documentary, **EMILIO N. HERNANDEZ**, was a beloved and respected pastor there for many years and he continued to reside there until his death in 1973. "Screening this family story in the lovely town of Santa Paula, and having it viewed by its many gentle and kind residents has tremendous personal meaning for me - it is coming full circle and coming home," says Walter Dominguez. "Thank you to Laura and so many of our extended

**Mindy Kittay**

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**From:** Mindy Kittay [mindykittay@gmail.com]  
**Sent:** Sunday, July 12, 2015 1:16 PM  
**To:** Mindy Kittay  
**Subject:** Fwd: Enjoy New Street Fairs, Release Butterflies & More!

Mindy

----- Forwarded message -----

**From:** "Off the 210" <[info@offthe210.com](mailto:info@offthe210.com)>  
**Date:** Jul 10, 2015 9:05 AM  
**Subject:** Enjoy New Street Fairs, Release Butterflies & More!  
**To:** <[mindykittay@gmail.com](mailto:mindykittay@gmail.com)>  
**Cc:**



Off the 210's email newsletter is the best way to stay up to date on everything that's happening in our San Gabriel Valley community including:

[Dining](#) [Drinks](#) [Events](#) [Entertainment](#) [Shop](#) [Auto](#) [Wine & Spirits](#) [Nightlife](#)



### Join the Festivities

The brand new **Monrovia and Arcadia street fairs** debuted last Friday night, drawing in large crowds to both events with their enormous array of vendors, activities, live performances and more! Both fairs will continue to run every Friday evening.

*Read the story* →

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## Trusted Jewelers

Whether you're looking for the perfect ring to start the rest of your life with, need a precious heirloom repaired or a custom piece designed, the amazing jewelers at **Adamas Jewelers** in San Dimas can help you with all your jewelry needs.

*Visit their site →*



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## New Exhibit at Altadena Library

Local artist Nina Salemo uses adorable plush animal she creates, like this bunny, to promote diversity. Using only recycled materials, each animal is different from the next. Salemo's sculptures have been featured at MOCA, and will be on display at the **Altadena Library** until July 31.

*Read the story →*

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## One Stop Game Shop

Discover the latest board and card games, extension packs and accessories as well as fan-favorites at **Game Empire** in Pasadena. Check out their calendar to participate in their many upcoming tournaments and game nights!

*Read the story →*

