



# ALTADENA LIBRARY DISTRICT

*Honoring the past, cultivating the present, empowering the future*

## AGENDA

### Regular Meeting

Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**July 20, 2015**  
5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President  
David Tuck  
Gwendolyn McMullins  
Adalila Zelada-Garcia

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PRESENTATION OF RECOGNITION PLAQUE TO TRUSTEE DATZ**

5. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

6. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

7. **FINANCIAL REPORTS**

- a) ALTADENA LIBRARY DISTRICT FOR THE MONTH OF JUNE 2015  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

8. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD JUNE 22, 2015  
b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR JUNE 2015  
c) DEPARTMENTAL MONTHLY REPORT – ADULT SERVICES, YOUTH SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR JUNE 2015

9. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

10. **DIRECTOR'S REPORT**
  - a) Ryan Roy (July 1)
  - b) August Meeting
  - c) Annual Report (September)
11. **OLD BUSINESS**
  - a) DISTRIBUTION OF THE DISTRICTS ADOPTED OPERATING BUDGET BOOK, FY2015-16  
**(DISCUSSION/POSSIBLE ACTION)**
12. **NEW BUSINESS**
  - a) APPOINTMENT OF ADALILA ZELADA-GARCIA AS TRUSTEE LIAISON TO THE FRIENDS OF THE ALTADENA LIBRARY **(INFORMATION ONLY)**
  - b) ELECTION OF BOARD OF TRUSTEES SECRETARY **(DISCUSSION/POSSIBLE ACTION)**
  - c) BOARD MEMBER INTERVIEWS **(DISCUSSION/POSSIBLE ACTION)**
  - d) PUBLICITY FOR TRUSTEES ELECTION - NOVEMBER 3, 2015 **(DISCUSSION/POSSIBLE ACTION)**
  - e) LOS ANGELES COUNTY LOCAL AND MUNICIPAL CONSOLIDATED ELECTIONS NOVEMBER 3, 2015 NOMINATION PERIOD - FILING DECLARATION OF CANDIDACY BEGINS JULY 13 AND ENDS AUGUST 7 FOR CANDIDATES TO FILE DECLARATIONS OF CANDIDACY (E.C. § 10510 AND 10603). SEE PAGE 3 OF 12. **(INFORMATION)**
  - f) REVIEW AND APPROVAL OF RESOLUTION AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) **(DISCUSSION/POSSIBLE ACTION)**
  - g) WATER CONSERVATION DEMONSTRATION GARDEN --- **(DISCUSSION/POSSIBLE ACTION)**
13. **CORRESPONDENCE & PRESS**
  - a) CORRESPONDENCE – JULY 1 LETTER FROM CSL STATE LIBRARIAN GREG LUCAS FOR 30K GRANT APPROVAL USING LSTA FUNDS **(INFORMATION)**
  - b) CORRESPONDENCE – JULY 9 LETTER FROM CSL STATE LIBRARIAN GREG LUCAS FOR INITIAL 18K CLLS PROGRAM FUNDING **(INFORMATION)**
  - c) PRESS – JUNE 2<sup>ND</sup> AND JUNE 20<sup>TH</sup> ALTADENA NOW BLOG **(INFORMATION)**
  - d) PRESS – JUNE 24<sup>TH</sup> ALTADENA NOW BLOG **(INFORMATION)**
  - e) PRESS – JUNE 30<sup>TH</sup> BEACON MEDIA AD **(INFORMATION)**
  - f) PRESS – JULY 2<sup>ND</sup> ALTADENA PATCH BLOG **(INFORMATION)**
  - g) PRESS – JULY 8<sup>TH</sup> PASADENA NOW ARTICLE **(INFORMATION)**
  - h) PRESS – JULY 9<sup>TH</sup> ALTADENA NOW BLOG **(INFORMATION)**
  - i) PRESS – JULY 10<sup>TH</sup> ALTADENA NOW BLOG **(INFORMATION)**
  - j) PRESS – JULY 12<sup>TH</sup> OFF THE 210 BLOG RE FEATURED EXHIBIT **(INFORMATION)**
14. **REPORTS OF TRUSTEES**
15. **AGENDA ITEMS FOR FUTURE AGENDAS**  
This is an opportunity for Board members to request that items be placed on future agendas.
16. **ADJOURNMENT**  
**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.