



# ALTADENA LIBRARY DISTRICT

*Honoring the past, cultivating the present, empowering the future*

## AGENDA

### Regular Meeting

Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**June 24, 2013**  
5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President  
Thomas Hubbard, Secretary  
Dale E. LaCasella,  
David Tuck  
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

David Vera resigned as a Library Page effective 4/19/2013, and Kristney Fuery was hired as a Library Page to replace David effective 5/1/2013.

6. FINANCIAL REPORTS

- a) Altadena Library District for the month of May 2013  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

## 7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES –REGULAR MEETING HELD MAY 20, 2013.
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR MAY 2013
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR MAY 2013

## 8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS

- a) ADOPTION OF REVISED PRELIMINARY PROPOSED OPERATING BUDGET, FY2013/14 **(DISCUSSION/POSSIBLE ACTION)**
- b) APPROVAL OF FY2013/14 AGREEMENT FOR ARCHITECTURAL SERVICES WITH CWA, INC. FOR PLANS AND SPECIFICATIONS FOR DOWNSIZED MAIN LIBRARY AND EXPANSION PROJECT (SCENARIO 3) IN THE AMOUNT OF \$40,000 **(DISCUSSION/POSSIBLE ACTION)**
- c) CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2013 BOARD OF ELECTIONS MAIL BALLOT **(DISCUSSION/POSSIBLE ACTION)**
- d) LOS ANGELES COUNTY LOCAL AND MUNICIPAL CONSOLIDATED ELECTIONS NOVEMBER 5, 2013 NOMINATION PERIOD – FILING DECLARATION OF CANDIDACY JULY 15, 2013 AND AUGUST 7, 2013 IS THE FIRST AND LAST DAY FOR CANDIDATES TO FILE DECLARATIONS OF CANDIDACY (E.C. § 10510 AND 10603). SEE PAGE 3 OF 12. **(INFORMATION)**

## 10. NEW BUSINESS

- a) PRESENTATION OF 2013 CHILDREN'S SUMMER READING PROGRAM "READING IS DELICIOUS @ THE ALTADENA LIBRARY," JUNE 11-JULY 23 **(INFORMATION)**
- b) APPROVAL OF BOARD OF LIBRARY TRUSTEES CALENDAR – 2013/14 **(DISCUSSION/POSSIBLE ACTION)**
- c) APPROVAL OF LIST OF ITEMS FOR CONSIDERATION OF PURCHASE BY FRIENDS OF THE ALTADENA LIBRARY FOR FY2013/14 **(DISCUSSION/POSSIBLE ACTION)**
- d) ADOPTION OF RESOLUTION NO. 201302 TO ASK THE AUDITOR/CONTROLLER OF LOS ANGELES COUNTY TO PREPARE NEW TAX ROLL FOR ACCOUNT NO. 57.12 **(DISCUSSION/POSSIBLE ACTION)**
- d) APPROVAL OF PROPOSED ALTADENA LIBRARY DISTRICT GOALS AND OBJECTIVES FOR FISCAL YEAR 2013/14 **(DISCUSSION/POSSIBLE ACTION)**

11. CORRESPONDENCE

- a) LEGISLATIVE UPDATE: BUDGET DEAL REACHED – LIBRARY FUNDING ELIMINATED  
**(INFORMATION/POSSIBLE ACTION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR JULY 8, 2013, 7:30 P.M.  
**(INFORMATION)**
- b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE. NEXT MEETING SCHEDULED FOR JULY 9, 2013, 6:30 P.M. WRAP PARTY FOR AOMR AT THE HOME OF DALE LACASSELA **(INFORMATION)**

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.