



**AGENDA**

**Regular Meeting**

Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**June 23, 2014**  
5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President  
Thomas Hubbard, Secretary  
David Tuck  
Gwendolyn McMullins  
Meredith McKenzie

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

6. FINANCIAL REPORTS

- a) Altadena Library District for the month of May 2014  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD MAY 19, 2014

- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR MAY 2014
  - c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR MAY 2014
8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
- Items removed from the Consent Calendar will be discussed individually at this time.
9. OLD BUSINESS
- a) UPDATE ON DONATION OF NEW UPHOLSTERY FOR THE READING COURT **(DISCUSSION/INFO)**
  - b) ADOPTION OF REVISED PRELIMINARY PROPOSED OPERATING BUDGET, FY2014-15 **(DISCUSSION/POSSIBLE ACTION)**
  - c) APPROVAL OF A DESIGN FROM CWA, INC'S SPACE PLAN AND BUDGET FOR THE DOWNSIZED RENOVATION AND EXPANSION PROJECT SCENARIO # 3 **(DISCUSSION/POSSIBLE ACTION)**
  - d) APPROVAL OF A NEW EXTERIOR LIBRARY SIGN ON MARIPOSA **(DISCUSSION/POSSIBLE ACTION)**
10. NEW BUSINESS
- a) APPROVAL OF A RETAINING WALL IN THE LIBRARY POCKET PARK TO BE BUILT BY SPENCER SIBBEREL FOR HIS EAGLE SCOUT PROJECT. **(DISCUSSION/POSSIBLE ACTION)**
  - b) CHILDREN'S AND TEEN SUMMER READING PROGRAM "PAWS TO READ," JUNE 24 - AUGUST 5 **(INFORMATION)**
  - c) PRESENTATION OF 2013 ADULT SUMMER READING PROGRAM "PASSPORT TO ADVENTURE," JUNE 24 - AUGUST 2 **(INFORMATION)**
  - d) REPORT ON ART ON MILLIONAIRE'S ROW FESTIVAL 2014 Next meeting is a Potluck Wrap Party on WEDNESDAY – July 16 at 6:30 home of Dale LaCasela Trustees are invited. **(INFORMATION)**
  - e) CONSIDER ADOPTION OF A PARKING LOT RENTAL POLICY **(DISCUSSION/POSSIBLE ACTION)**
  - f) CaIPERS CIRCULAR LETTER 200-029-14 DATED JUNE 5, 2014, CHANGES TO PENSION RISK POOLS AS A RESULT OF PENSION REFORM **(INFORMATION)**
  - g) APPROVAL OF A PROPOSED UPDATE OF THE RULES OF CONDUCT/BEHAVIOR POLICY **(DISCUSSION/POSSIBLE ACTION)**
  - h) APPROVAL OF LIST OF ITEMS FOR CONSIDERATION OF PURCHASE BY FRIENDS OF THE ALTADENA LIBRARY FOR FY2013/14 **(DISCUSSION/POSSIBLE ACTION)**
  - i) APPROVAL OF PROPOSED ALTADENA LIBRARY DISTRICT GOALS AND OBJECTIVES FOR FISCAL YEAR 2013/14 **(DISCUSSION/POSSIBLE ACTION)**

- j) ROTARY CLUB OFFER OF DONATED BOOKS DURING FY2014/2015.  
**(DISCUSSION/POSSIBLE ACTION)**
- k) APPROVAL OF WORDING FOR PLAQUES FOR BENCHES IN POCKET PARK.  
**(DISCUSSION/POSSIBLE ACTION)**
- l) APPROVAL OF BOARD OF LIBRARY TRUSTEES CALENDAR – 2014/15  
**(DISCUSSION/POSSIBLE ACTION)**
- m) APPROVAL OF PROPOSED ALTADENA LIBRARY HOLIDAY CLOSURES FOR CALENDAR YEAR 2015 **(DISCUSSION/POSSIBLE ACTION)**

11. CORRESPONDENCE

- a) CLA LEGISLATIVE UPDATE: LIBRARY BOND MEASURE MODIFIED & LEGISLATURE FACES "HOUSE OF ORIGIN" DEADLINES: LIBRARY BOND MEASURE MODIFIED DUE TO COST CONCERNS – BILL PASSES SENATE FLOOR **(INFORMATION)**
- b) CLA LEGISLATIVE UPDATE: BUDGET CONFERENCE COMMITTEE APPROVES \$5 MILLION FOR PUBLIC LIBRARIES IN BUDGET **(INFORMATION)**
- c) MEMORANDUM REGARDING ELECTION RESULTS; LAFCO REPRESENTATIVE **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED July 1, 2014 7:00 P.M. ALF PROGRAM WITH MICHAEL SHERMER IS June 29 at 2:00 P.M. **(INFORMATION)**
- b) REPORT ON THE LIBRARY PARCEL TAX COMMITTEE MEETING **(INFORMATION)**
- c) REPORT ON LIBRARY DIRECTOR RECRUITMENT COMMITTEE. NEXT MEETING JUNE 23, 2014 7:30P ACTING DIRECOTR'S OFFICE **(INFORMATION)**
- d) REPORT ON FRIENDS OF ALTADENA LIBRARY, NEXT MEETING JUNE 20, 2014 **(INFORMATION)**

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.