



ALTADENA LIBRARY DISTRICT

Minutes Regular Meeting

Board of Library Trustees
Altadena Library District
Community Room – Main Library

May 21, 2012
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER at 5:02 p.m.

2. ROLL CALL:

Present: David Datz, President
Thomas Hubbard, Secretary (absent)
Dale E. LaCasella
David Tuck
Gwendolyn McMullins

Staff:	Barbara J. Pearson	Cassandra Sterns	Pauli Dutton
	Laureen McCoy	Roberta Lauderdale	Tina Wallin
	Lucy Molina	Robert Housley	

Guests: Linda Bates
Prakash Shrivastava

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

It was Moved (La Casella), Second (McMullins) to Adopt the Agenda,

PASSED

4. Employee Recognition: (DISCUSSION/ACTION)

Pursuant to the Board of Library Trustees Bylaws, Section J, Awards and Honors Policy, the Board is pleased to recognize the following employees for their years of service to the Library.

Presentation of a Certificate of Recognition to the following:

15 Years: Roberta Lauderdale

25 Years: Pauli Dutton

PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

▲
None

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5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

(a) Eva Rios Alvarado resigned as, Part-time Clerk I in the Children's Department effective April 30, 2012.

She is going to Library school.

6. FINANCIAL REPORTS

- a) Altadena Library District for month of April 2012

Received for file.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

It was Moved (McMullins), Second (LaCasella) to Adopt the Consent Calendar as presented.

PASSED

- a) APPROVAL OF MINUTES - Regular meeting held April 23, 2012
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS - ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

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8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

None.

9. OLD BUSINESS

- a) Semi-Annual Report for Project B-1-SP-CA0007 to U.S. Department of Housing and Urban Development (**RECEIVE AND FILE**)

Received for file.

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10. NEW BUSINESS

- a) Presentation and Review of Preliminary Budget, FY 2012-13 Discussion/Action

1) Staff Association Request (**DISCUSSION/ACTION**)

The board believed Barbara's interpretation of the letter and clarification that it is up to the supervisor to re-schedule their staff's weekly hours when there is a holiday, as well as the existing policy regarding part-time employees not being able to make-up vacation time and sick leave is correct and will stand for now.

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- b) Review and approval of California State Library and Literacy Act grant application for FY 2012-13 (**DISCUSSION/ACTION**)

It was Moved (Tuck) Second McMullins) to submit Literacy Act grant application for FY 2012-13 to the state.

PASSED

- c) Authorization to close the Library at 2pm on Friday June 8, 2012 for Salon Artists Reception at 6pm. (**DISCUSSION/ACTION**)

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It was Moved (LaCasella) Second (McMullins) to close the Library at 2pm on Friday June *, 2012 for Salon Artist Reception at 6pm.

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PASSED

- d) Review and Approval of District participation in Senior Community Service Employment Program through Work Training Programs, Inc. and authorization for the District Director to enter into the SSAI/SCSEP (Senior Service America Senior Community Service Employment Program) Host Agency Agreement, July 1, 2012 to June 30, 2013. **(DISCUSSION/ACTION)**

It was moved (Tuck) Seconded (McMullins) to approve District participation in Senior Community Service Employment Program through Work Training Programs, Inc. and authorization for the District Director to enter into the SSAI/SCSEP (Senior Service America Senior Community Service Employment Program) Host Agency Agreement, July 1, 2012 to June 30, 2013.

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PASSED

11. CORRESPONDENCE

- a) Legislative Update: Senate Budget Subcommittee Hears Library Funding Issue: Takes No Action – Leaves it “Open” for now. **(INFORMATION)**
- b) Legislative Update: Assembly Budget Subcommittee Hears Library Funding Issues – “This needs to be an investment, we take more seriously.” **(INFORMATION)**
- c) Legislative update; Governor Releases “May Revisions” of Budget –Poor Revenues Mean No Surprise Funding for Libraries. **(INFORMATION)**
- d) Legislative update: California State Budget: Public Library Funding in Jeopardy **(INFORMATION)**
- e) Memorandum from William F. Kruse, Special Counsel regarding the Election Results; LAFCO Representative **(INFORMATION)**
- f) Thank you note for Volunteer gift from Linda Bates **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) **REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT FOUNDATION MEETING SCHEDULED FOR JUNE 11,, 2012, 6 P.M. (INFORMATION)**

Report from Dale LaCasella. We are still waiting for the final report on the Feasibility Study. Some donors have been identified. Once report is submitted it will be presented to the board and we will we will decide how we want to move forward. We are still in the silent phase of our fundraising. We have raised some money but not much.

- b) **REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE**

- (1) **RECEPTION FOR SALON ARTISTS SCHEDULED FOR JUNE 8, 2012. 7-9PM**

~~We have an “Eyes on Art” project wherein artists can submit a piece that incorporates one or more pairs of eye glasses. Each piece will be donated to the Library and will be sold for \$50 regardless of the size. It’s a way for someone to make a donation. All proceeds from the sale go to the Library.~~

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- (2) **FESTIVAL SCHEDULED FOR JUNE 9, 2012. 10AM-6PM**

We have a variety of food vendors and 42 booths that will present a variety of arts and crafts from local artists.

(3) NEXT COMMITTEE MEETING SCHEDULED FOR JUNE 12, 2012. 6:30PM

c) OTHER

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

Prakash Shrivastava from the Altadena Library Foundation suggested that ALD adopt a plan for digital interaction with the community. Explain to the community what we have in place and what we want to have in terms of digital technology. President David Datz asked that this item be agendaized for discussion at the next ALD board meeting in June.

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14. ADJOURNMENT

It was Moved (La Casella) Second (McMullins) to adjourn the meeting at 6:08 p.m.