



**AGENDA**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library

**May 21, 2012**

5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available in the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President  
Thomas Hubbard, Secretary  
Dale E. LaCasella  
David Tuck  
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. EMPLOYEE RECOGNITION (**DISCUSSION/ACTION**)

Pursuant to the Board of Library Trustees Bylaws, Section J, Awards and Honors Policy, the Board is pleased to recognize the following employees for their years of service to the Library.

Presentation of a Certificate of Recognition to the following:

25 Years: Pauli Dutton

15 Years: Roberta Lauderdale

PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

6. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS  
(**INFORMATION**)

(a) Eva Rios Alvarado resigned as Part-time Library Clerk I effective April 30, 2012

7. FINANCIAL REPORTS

- a) Altadena Library District for month of April 2012  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

8. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – Regular meeting held April 23, 2012
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES

9. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

10. OLD BUSINESS

- a) Semi-Annual Report for Project B-1—SP-CA0007 to U.S. Department of Housing and Urban Development **(Receive and File)**

11. NEW BUSINESS

- a) Presentation and Review of Preliminary Budget, FY 2012-13 **(DISCUSSION/ACTION)**
- 1) Staff Association Request **(DISCUSSION/ACTION)**
- b) Review and approval of California State Library and Literacy Services Act grant application for FY 2012-13 **(DISCUSSION/ACTION)**
- c) Authorization to close the Library at 2pm on Friday June 8, 2012 for Salon Artists Reception at 6pm. **(DISCUSSION/ACTION)**
- d) REVIEW AND APPROVAL OF DISTRICT PARTICIPATION IN SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM THROUGH WORK TRAINING PROGRAMS, INC. AND AUTHORIZATION FOR THE DISTRICT DIRECTOR TO ENTER INTO THE SSAI SCSEP (SENIOR SERVICE AMERICA SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM) HOST AGENCY AGREEMENT, JULY 1, 2012 TO JUNE 30, 2013

12. CORRESPONDENCE

- a) Legislative Update: Senate Budget Sub-committee Hears Library Funding Issue: Takes No Action – Leaves it "Open" for now.

- b) Legislative Update: Assembly Budget Subcommittee Hears Library Funding Issues – “This needs to be an investment, we take more seriously.”
- c) Legislative Update: Governor Releases “May Revision” of Budget – Poor Revenues Mean No Surprise Funding for Libraries.
- d) Legislative Update: California State Budget: Public Library Funding in Jeopardy
- e) Memorandum from William F. Kruse, Special Counsel regarding the Election Results; LAFCO Representative
- f) Thank you note for Volunteer gift from Linda Bates

13. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR JUNE 11, 2012, 6 P.M. **(INFORMATION)**
- b) REPORT BY ART ON MILLIONAIRE’S ROW COMMITTEE –NEXT MEETING SCHEDULED FOR JUNE 12, 2012, 6:30 P.M. **(INFORMATION)**
- c) OTHER

14. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

15. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.