



Bringing People + Ideas Together

AGENDA
Regular Meeting

Board of Library Trustees – Altadena Library District
Community Room – Main Library
April 25, 2016 – 5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President
David Tuck
Gwendolyn McMullins
Adalila Zelada-Garcia, Secretary
John McDonald

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

- a) TERMINATION OF PROBATIONARY EMPLOYEE LAURA MIERA, ACCOUNTS PAYABLE CLERK

6. **FINANCIAL REPORTS**

- a) FINANCIAL REPORTS FOR THE MONTH OF MARCH 2016
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD FEBRUARY 22, 2015
b) STATISTICAL REPORTS – FEBRUARY 2016
c) DEPARTMENTAL MONTHLY REPORT – FEBRUARY 2016
d) APPROVAL OF MINUTES – REGULAR MEETING HELD MARCH 28, 2015
e) STATISTICAL REPORTS – MARCH 2016
f) DEPARTMENTAL MONTHLY REPORT – MARCH 2016

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**
Items removed from the Consent Calendar will be discussed individually at this time.
9. **DIRECTOR'S REPORT**
 - a) OPERATING PLAN COLLABORATION
(DISCUSSION / POSSIBLE ACTION)
10. **OLD BUSINESS**
 - a) APPROVAL OF PROPOSAL FOR COMMUNITY ROOM UPGRADE PROJECT
(DISCUSSION / POSSIBLE ACTION)
 - b) APPROVAL OF PROPOSAL FOR ERATE INFRASTRUCTURE UPGRADE PROJECT
(DISCUSSION / POSSIBLE ACTION)
 - c) ALL BOARDS RETREAT (TENTATIVE DATES)
(DISCUSSION / POSSIBLE ACTION)
11. **NEW BUSINESS**
 - a) FY16-17 BUDGET DISCUSSION IN PREPARATION FOR PRELIMINARY PROPOSED OPERATING BUDGET **(DISCUSSION / POSSIBLE ACTION)**
 - b) DISCUSSION AND CREATION OF A SUB-COMMITTEE TO ADDRESS SB415
This bill prohibits a local government, beginning January 1, 2018, from holding an election on any date other than a statewide election date if doing so in the past has resulted in turnout that is at least 25 percent below the average turnout in that jurisdiction in the last four statewide general elections, as specified. **(DISCUSSION / POSSIBLE ACTION)**
 - c) ABOVE AND BEYOND AWARD – 1ST QUARTER 2016
(INFORMATION)
12. **CORRESPONDENCE & PRESS**
 - a) PRESS CLIPPINGS **(INFORMATION)**
13. **REPORTS OF SUPPORT GROUPS**
 - a) ALTADENA LIBRARY FOUNDATION
 - b) FRIENDS OF THE ALTADENA LIBRARY
14. **REPORTS OF TRUSTEES**
15. **AGENDA ITEMS FOR FUTURE AGENDAS**
This is an opportunity for Board members to request that items be placed on future agendas.
16. **ADJOURN TO CLOSED SESSION**
The Board of Trustees may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9 (Potential Litigation)
 - a) DISCUSSION OF PERSONNEL MATTERS **(DISCUSSION / POSSIBLE ACTION)**
 - b) ANNUAL REVIEW FOR DISTRICT DIRECTOR **(DISCUSSION / POSSIBLE ACTION)**
17. **ADJOURNMENT OF CLOSED SESSION**
18. **RETURN TO REGULAR MEETING – REPORTABLE ITEMS FROM CLOSED SESSION**
19. **ADJOURNMENT**
Recommended Action: There being no further business to come before the Board, the meeting is adjourned.