



# ALTADENA LIBRARY DISTRICT

*Honoring the past, cultivating the present, empowering the future*

**AGENDA**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**April 22, 2013**  
5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President  
Thomas Hubbard, Secretary  
Dale E. LaCasella,  
David Tuck  
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

None

6. FINANCIAL REPORTS

- a) Altadena Library District for the month of March 2013  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES –REGULAR MEETING HELD MARCH 25, 2013.
  - b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR MARCH 2013
  - c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR MARCH 2013
8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR  
Items removed from the Consent Calendar will be discussed individually at this time.
9. OLD BUSINESS
- a) REVIEW OF HUD SEMI-ANNUAL REPORT FOR THE PERIOD OCTOBER 1, 2012 THROUGH MARCH 31, 2013 **(REVIEW AND FILE)**
  - b) APPROVAL OF ALTADENA LIBRARY FOUNDATION SELECTION OF CWA, INC'S DOWSIZED RENOVATION AND EXPANSION PROJECT SCENARIO #3, WITH A FUNDRAISING GOAL OF APPROXIMATELY \$12.4 MILLION **(POSSIBLE ACTION)**
  - c) REQUEST BY PRAKASH SHRIVASTAVA, ALTADENA LIBRARY FOUNDATION BOARD MEMBER FOR TRUSTEES' PROCLAMATION ON LIBRARY AS CENTER FOR ARTS AND CULTURE **(DISCUSSION/ACTION)**
10. NEW BUSINESS
- a) PRESENTATION AND REVIEW OF PRELIMINARY PROPOSED OPERATING BUDGET FY 2013/14 **(DISCUSSION/ACTION)**
    - 1) Staff Association Request **(DISCUSSION/ACTION)**
  - b) AUTHORIZATION TO CLOSE THE LIBRARY AT 2PM ON FRIDAY JUNE 7, 2013 FOR SALON ARTISTS RECEPTION AT 6 P.M. **(DISCUSSION/ACTION)**
  - c) CWA FIELD REPORT ON DIRT REMOVAL IN SOUTHWEST CORNER OF PARKING LOT (INFORMATION)
  - d) REMINDERS: UPCOMING EVENTS
    - 1) SUNDAY, APRIL 28, 2013 ALTADENA LIBRARY FOUNDATION WINE AND CHEESE RECEPTION FEATURING DION NEUTRA, MAIN LIBRARY, 2-5:30PM
    - 2) SATURDAY, MAY 4, 2013 STRATEGIC PLANNING ADVISORY COMMITTEE MEETING, 9A.M. TO NOON, COMMUNITY ROOM
    - 3) SUNDAY, MAY 5, 2013, FRIENDS OF THE LIBRARY PLAY " BOYS IN THE BACK "ROOM, 3-5P.M. MAIN LIBRARY
    - 4) FRIDAY – SUNDAY MAY 17-19, 2013 FRIENDS OF THE LIBRARY BOOK SALE, COMMUNITY ROOM AND PARKING LOT
    - 5) SATURDAY APRIL 20, 2013, ESSENTIALS FOR WRITING POETRY WORKSHOP, 4-6P.M.
    - 6) SATURDAY APRIL 27, 2013, 11<sup>TH</sup> ANNUAL POETRY AND COOKIES, 2-4:30P.M.

11. CORRESPONDENCE

- a) LEGISLATIVE UPDATE: SCA-7 (WOLK) SET FOR HEARING. II. SENATE APPROVES "CALIFORNIA LIBRARY WEEK" RESOLUTION **(INFORMATION)**
- b) LAFCO FISCAL YEAR 2013-2014 PROPOSED BUDGET **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR MAY 13, 2013, 7 P.M. **(INFORMATION)**
- b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE. NEXT MEETING SCHEDULED FOR MAY 14, 2013, 6:30 P.M. **(INFORMATION)**

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

**Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.