



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

Minutes
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library

March 25, 2013
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER at 5:02 p.m.

2. ROLL CALL:

Present: David Datz, President
Thomas Hubbard, Secretary
Dale E. LaCasella
David Tuck
Gwendolyn McMullins (excused absence)

Staff: Barbara J. Pearson, District Director
Tina Wallin, Finance Director
Laureen McCoy
Pauli Dutton
Robert Lauderdale
Steve Marsh

Guests: Jim Nardini, CWA/AIA
Mark Mariscal
Linda Demmers, Strategic Planning Consultant
Linda Bates

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

It was moved (Hubbard) Second (La Casella) to adopt the Agenda.

PASSED

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

Mark Mariscal said he took the survey, and that it was very nice. The parcel tax is happening at a good time and should be in place for 10 years.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

We have no personnel appointments or resignations at this time.

6. FINANCIAL REPORTS

- a) Altadena Library District for the month of March 2013 **(DISCUSSION/POSSIBLE ACTION)**

Approved unanimously

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

- a) APPROVAL OF MINUTES –REGULAR MEETING HELD MARCH 25, 2013
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR MARCH 2013
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR MARCH 2013

It was Moved (LaCasella), Second (Tuck) to Adopt the Consent Calendar

PASSED

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

None.

9. OLD BUSINESS

- a) REVIEW OF REVISED BUILDING PROGRAM ELEMENTS IN DOWNSIZED RENOVATION AND EXPANSION PROJECT CWA SCENARIOS 1-3 **(DISCUSSION/ACTION)**

Linda Demmers was present to answer additional questions on how scenarios 1 and 2 would affect the holdings. David Datz asked if there were going to be any decreases. Linda expounded on the dynamics of each scenario. She stated that you cannot do a percentage across the board cut. Scenario 1 had extreme cuts to get to the bald number. Scenario 2 had different benefits; less in collections, more in seating, and more meeting room, and Scenario 3 had a little less in reading room and was more robust in collections and seating. Linda said she spoke to Scenario 3 the strongest because the surveys stated people wanted more space for children and scenarios 2 and 3 do not get you there. Dale stated that the down side to Scenario 3 puts the children on the downstairs sequestered on a totally different floor. Linda said the other problem with the children's area being downstairs is the amount of strollers that would create a bottleneck while jockeying to get into the elevator.

Jim Nardini arrived. David Datz addressed the range of proposed costs and asked if a goal of 12-14 million dollars is set. Dale stated that people want a plan, they want to see drawings. Dale also stated that she spoke to Pankow, a corporation interested in making a donation and possibly wants a naming opportunity. David asked if earmarked monies could be used to have CWA develop more concepts and provide more sketches. Dale stated we are at the limit on paying CWA for concepts. Jim said the estimate can be tuned up, but it is advantageous to look at one of the plans and say this is what we are shooting for. Dale asked Jim from a building standpoint, which scenario does CWA prefer. Jim stated that his preference for the library was either scenario 2 or 3 and specifically scenario 2 would be the best base project. David Datz asked if the library went with Scenario 3 could floor plans be modified. Jim said changes could be made. David Datz addressed the need for a second elevator. Jim said if you are looking at a 12 million dollar project with stack downstairs the elevator issue should not impede progress on the space plan.

David Datz said we need to set a goal of 12 million dollars and figure out a way to get CWA to provide us with more drawings to present to donors, and go to public with revised plans and the cost. Jim said once the cost is nailed down and the space is worked out then Linda can design another building program to achieve the desired cost and space needs. Jim stated that funders will also want to fund embellishments for example, in a children's area. David Datz asked what the next steps are. Jim said soft costs and construction costs need to be identified; construction costs tell you how much square footage you can afford to add to the building no matter how it is configured, then you can go back to programming and then develop plans.

David Datz said we need a budget, we need to decide what the budget is and pay CWA to do these other developments for us. Dale said she will contact the Foundation and they will decide how much money they can raise and give this number to the Board. Tom Hubbard asked if there is a consensus that libraries need more shelf space. Linda said 5 years ago the goal was to emulate book stores; now there are no more book stores. The population has leveled off and collections are at about 25% growth. This will be a 50 year building, and at 25% growth that is about ½% growth a year, which is about what the library can afford.

David Datz states that the Board would like this item on the agenda at the next Board meeting with input from the Foundation. The Board will then notify CWA and Linda Demmers on how they are going to proceed.

- b) REQUEST BY PRAKASH SHRIVASTAVA, ALTADENA LIBRARY FOUNDATION BOARD MEMBER FOR TRUSTEES' PROCLAMATION ON LIBRARY AS CENTER FOR ARTS AND CULTURE **(DISCUSSION/ACTION)**

It was agreed to hold this item over until the next meeting and invite Prakash Shrivastava to attend.

10. NEW BUSINESS

- a) CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT B **(DISCUSSION/ACTION)**

No nominations provided.

- b) RUBIO CAÑON LAND AND WATER ASSOCIATION PROXY **(DISCUSSION/ACTION)**

No action taken

- c) INVITATION TO ATTEND CALIFORNIA LIBRARY STAFF AND ADVOCATES CONFERENCE FOR FRIENDS, TRUSTEES, AND FOUNDATION MEMBERS AT THE ONTARIO CONVENTION CENTER ON WEDNESDAY, MAY 22, 2013 AND KEYNOTE SPEAKER'S BIO **(INFORMATION)**

Dale said she may be able to go.

- d) CALENDAR DATES – VOLUNTEER RECOGNITION TEA, THURSDAY, APRIL 18, 2013, 1-3P ; AND, ALF WINE AND CHEESE RECEPTION, SUNDAY APRIL 28, 2013; GUEST SPEAKER WILL BE ARCHITECT, DION NEUTRA. **(INFORMATION)**.

11. CORRESPONDENCE

- a) LEGISLATIVE UPDATE: EFFECTS OF SEQUESTRATION ON LITERACY GRANT **(INFORMATION)**
- b) LEGISLATIVE UPDATE: CONNECTING LIBRARIES TO THE "CENIC BACKBONE" – A LEGISLATIVE AND BUDGET EFFORT **(INFORMATION)**

The Board will send a letter if library drafts it.

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR MARCH 11, 2013, 7 P.M. **(INFORMATION)**

Dale reported that the ALF Wine and Cheese event is scheduled for April 28, 2013, from 2p-5:00pm; Dion Neutra, the Architect, will be the guest speaker. Invitations are going out and state that the event is a fundraiser. Dion Neutra will speak about historic preservation and mid-century modern architecture

- a) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE –NEXT MEETING SCHEDULED FOR MARCH 12, 2013, 6:30 P.M. **(INFORMATION)**

Dale reported that the art show is June 7th and 8th. The Salon and the Salon reception is Friday June 7th and the Festival is on Saturday June 8, 2013. Dale said we would like to expand the festival to two days if everything goes well this year.

David Datz reported that the Friends-sponsored “Boys in the Back Room” play is going to be in the Community Room on Sunday, May 5, 2013, followed by Q&A with the playwright. There will be a wine and cheese reception in the library. Joy Strayer of the Friends has started making the tickets. The cost of the tickets is \$20. Flyers are designed and posters are being made. Additionally, one of the main characters in the play is William Saroyan, if anyone has any ideas about talking to the Armenian community that would be great.

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

None

14. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.

It was moved (LaCasella) Second (Hubbard) to adjourn the meeting at 5:56p.