



ALTADENA LIBRARY DISTRICT

AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
February 25, 2013
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President
Thomas Hubbard, Secretary
Dale E. LaCasella,
David Tuck
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. ELECTION OF OFFICERS BY BALLOT (**DISCUSSION/ACTION**)

5. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

6. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

a) **Maria Gomez, Children's page resigned effective January 15, 2013, and Leanne Norden has been hired as the new Library Page effective February 1, 2013.**

7. FINANCIAL REPORTS

a) Altadena Library District for the month of January 2013
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

8. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES –REGULAR MEETING HELD JANUARY 28, 2013, AND SPECIAL MEETING HELD JANUARY 3, 2013
 - b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR JANUARY 2013
 - c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR JANUARY 2013
9. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
Items removed from the Consent Calendar will be discussed individually at this time.
10. OLD BUSINESS
- a) REVIEW DRAFT OF STRATEGIC PLAN ADVISORY COMMITTEE INVITATION AND PROPOSED LIST OF PARTICIPANTS **(DISCUSSION/ACTION)**
 - b) FOLLOW-UP ON MEETING WITH ALTADENA TOWN COUNCIL'S LAND USE COMMITTEE. MEETING IS SCHEDULED FOR MARCH 7, 2013 AT 5:30P AT THE LIBRARY **(INFORMATION)**
11. NEW BUSINESS
- a) CWA, INC. PRESENTATION OF REVISED ARCHITECTURAL PLAN OPTIONS FOR MAIN LIBRARY RENOVATION AND EXPANSION PROJECT **(DISCUSSION/ACTION)**
 - b) ANNUAL REVIEW AND REAFFIRMATION OF THE ALTADENA LIBRARY DISTRICT INVESTMENT POLICY ADOPTED MARCH 26, 2007**(DISCUSSION/ACTION)**
 - c) NOTIFICATION OF NOMINATIONS - 2013 ELECTION SDRMA BOARD OF DIRECTORS **(DISCUSSION/ACTION)**
 - d) STATEMENT OF ECONOMIC INTEREST FORM 700 FILING FOR 2012. RETURN TO MELANIE TO FORWARD TO LA COUNTY BY MARCH 24, 2013. IF YOU RECEIVE A REQUEST FROM THE COUNTY FOR ELECTRONIC FILING, LET MELANIE KNOW AND COPY THE SIGNED FORM 700 FOR ADMIN FILES BEFORE YOU FILE IT WITH THE COUNTY. **(INFORMATION)**
 - e) REVIEW AND APPROVAL OF ALTADENA LIBRARY DISTRICT OPERATING BUDGET, FISCAL YEAR 2012/13 WITH ADJUSTMENTS
 - f) REVIEW AND APPROVAL OF THE 2013 LIBRARY WEBSITE DESIGN AND IMPLEMENTATION **(DISCUSSION/ACTION)**
 - g) REQUEST BY PRAKASH SHRIVASTAVA, ALTADENA LIBRARY FOUNDATION BOARD MEMBER FOR TRUSTEES' PROCLAMATION ON LIBRARY AS CENTER FOR ARTS AND CULTURE **(DISCUSSION/ACTION)**
12. CORRESPONDENCE
- a) LEGISLATIVE UPDATE: SUPPORT LETTERS REQUESTED FOR SCA 7-WOLK **(INFORMATION)**

13. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR MARCH 11, 2013, 7 P.M. **(INFORMATION)**
- b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE –NEXT MEETING SCHEDULED FOR MARCH 12, 2013, 6:30 P.M. **(INFORMATION)**

14. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

15. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.