



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

Minutes

Special Meeting

Altadena Library District
Community Room – Main Library

December 19, 2013

5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER at 5:00 p.m.

2. ROLL CALL:
Present: David Datz, President
Thomas Hubbard, Secretary
David Tuck
Gwendolyn McMullins
Meredith McKenzie

Staff:

Pauli Dutton, Acting Library Director
Sue Colasurdo
Melloney Collier

3. ADOPTION OF AGENDA

It was Moved (McMullins), Second (Hubbard) to Adopt the Agenda.

PASSED

4.

PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

None

5. OATH OF OFFICE ADMINISTERED TO MEREDITH MCKENZIE– BOARD OF LIBRARY TRUSTEES
(DISCUSSION/ACTION)

Meredith McKenzie was given the Oath of Office and sworn in as Trustee.

6. NEW BUSINESS

a) LIBRARY'S STATEMENT OF CONDOLENCES TO BARBARA'S FAMILY

Trustee Datz stated that it would be nice to memorialize Barbara in the library and since we are getting an ADA circulation desk we could memorialize it as the Barbara J. Pearson circulation Desk or are there any other ideas. Trustee Hubbard stated that he did not want the library to purchased something and name it after Barbara that in 15 years might be replaced. Trustee Hubbard then asked if the Community Room had a name and Finance Director, Tina Wallin stated that it did not. Trustee Datz stated that once we have fulfilled Barbara's dream and modernized the library we will have a new community room that we could name the Barbara J Pearson Community Room and have a plaque and signed made.

It was Moved (McMullins) Second (Hubbard) to rename the Community Room to the Barbara J. Pearson Community Room.

PASSED

Trustee Datz asked how Tom was doing on the statement to Barbara's family. Trustee Hubbard stated he had written the following: The Trustees of the Altadena Library district note the passing of Barbara J. Pearson, the Director of our Library with profound sorrow. Her 9 years of Leadership has seen our Library grow. Trustee Datz stated that the Board needed to make a statement to the family and that we should review what Pauli had written. Trustee McMullins stated that the renaming of the Community room should be added as the final sentence, we should talk about her as a leader and the difference she made as a leader at the library. We should add what Tom stated into paragraph 3. You want to make the statement to the family as personal as you can and talk about her leadership and the vision she had for the library. Trustee Datz said we should have the press release and a statement to the family. Trustee said to add before the last paragraph the dedication of the main branch community room in Barbara's name.

Finance Director, Tina Wallin reported that a Memorial service will be held on Friday, December 27, 2013 at Our Lady of the Assumption in Claremont, CA

Trustee Datz stated that the closing of the library should also be added to the statement

It was Moved (Hubbard) Second (McKenzie) to close the Library on Friday, December 27, 2013 in honor of Barbara, Pearson's passing so staff and others can attend her service , and to amend the Library's final statement to the public.

PASSED

Trustee Datz asked that the Library send flowers to the service from the Board of Directors and the Staff. Cost of the flowers is to be at the discretion of the Library.

6. ADJOURN TO CLOSED SESSION

At 5:25pm the meeting was adjourned to closed session for the Board of Trustees and Pauline Dutton.

The Board of Trustees may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9 (Potential Litigation)

a) DISCUSSION OF LIBRARY LEADERSHIP

7. ADJOURNMENT OF CLOSED SESSION

The closed session meeting was Adjourned and the Board returned to public session at 5:33pm.

8. RETURN TO SPECIAL MEETING – REPORTABLE ITEMS FROM CLOSED SESSION

Secretary of the Board, Tom Hubbard reported what was accomplished in the closed session meeting. Secretary Hubbard reported that the Board went into closed session at 5:25pm on December 19, 2013. Pauline Dutton was appointed Acting Director at the first step of the salary scale, effective 20 December 2013 signed Thomas H. Hubbard, Secretary.

9. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the Special Meeting is adjourned.

It was Moved (McMullins) Second (McKenzie) to Adjourn the Special meeting at 5:34pm.

PASSED