



ALTADENA LIBRARY DISTRICT

Minutes
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library

November 26, 2012
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER at 5:01 p.m.

2. ROLL CALL:

Present: David Datz, President
Thomas Hubbard, Secretary (**absent/excused**)
Dale E. LaCasella
David Tuck
Gwendolyn McMullen's

Staff: Barbara J. Pearson, District Director
Tina Wallin, Finance Director
Lucy Molina
Cassandra Stearns

Pauli Dutton
Laureen McCoy
Melloney Collier

Guests: None

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

It was Moved (LaCasella), Second (Tuck) to Adopt the Agenda

PASSED

4.

PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

None

5. **PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS**

(a) **None.**

6. **FINANCIAL REPORTS**

a) Altadena Library District for the Month of October 2012 (**DISCUSSION/POSSIBLE ACTION**)

Recommended Action: The Board of Library Trustees hereby receives and files the financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The

matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

It was Moved (LaCasella), Second (McMullins) to Adopt the Consent Calendar

PASSED

- a) APPROVAL OF MINUTES - Regular meeting held October 22, 2012
 - b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS
 - c) DEPARTMENTAL MONTHLY REPORTS - ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES
 - d) CONSIDERATION AND APPROVAL OF PROPOSED LIBRARY HOLIDAYS AND CLOSURES FOR 2013 **(DISCUSSION/ACTION)**
 - e) CONSIDERATION AND APPROVAL OF PROPOSED BOARD MEETING SCHEDULE FOR 2013 **(DISCUSSION/ACTION)**
8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
Items removed from the Consent Calendar will be discussed individually at this time.
None.
9. OLD BUSINESS
- (a) REPORT ON THE LOS ANGELES UNIFIED SCHOOL DISTRICT v. COUNTY OF LOS ANGELES ET AL. (BS 108180) – NOTICE OF INTENT TO RELEASE FUNDS HELD IN IMPOUND ACCOUNT AS A RESULT OF PROPER METHOD OF CALCULATING PASSTHROUGH UNDER ABX1 26 **(INFORMATION)**
10. NEW BUSINESS
- a) CLA CONFERENCE, SAN JOSE, CA NOVEMBER 2-4, 2012 (CASSANDRA STEARNS ATTENDED REPRESENTING ALD) **(INFORMATION)**
 - b) CALL FOR SPECIAL MEETING ON MONDAY, DECEMBER 17, 2012, AT 5PM **(DISCUSSION/ACTION)**

It was Moved (LaCasella) Second (McMullins) to table item 10(b) pending discussion of item 10c

PASSED.

It was Moved (LaCasella) Second (McMullins) after the discussion on 10(c) and Adoption of Resolution 20125 to Call for a Special Meeting on Monday, December 17, 2012 at 5pm.

PASSED

- c) ADOPTION OF RESOLUTION No. 20125, "RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF TRUSTEES ALTADENA LIBRARY DISTRICT" **(DISCUSSION/ACTION)**

It was Moved (Tuck) Second (LaCasella) to Adopt Resolution of Intention No. 20125

ADOPTED

- d) REQUEST FOR REFUND FOR THE BENEFIT ASSESSMENT PARCEL TAX ON PARCEL NUMBER 5844-026-027 **(DISCUSSION/ACTION)**

“President David Datz stated for the record that a couple meetings back, we declined to approve a refund for a parcel at that time the reason we declined was because that owner had two legitimate parcels. These are not 2 legitimate parcels, its one legitimate parcel and a sliver, and that’s why this person should get a refund.”
Tina Wallin reported that the county notified us they had taken it off the tax rolls and therefore the District does not have to issue a refund.

- e) CONSIDERATION OF A STIPEND FOR ALTADENA LIBRARY DISTRICT STAFF FOR FY 2012/13
(DISCUSSION/ACTION)

It was Moved (McMullins) Second (LaCasella) to Adopt an Amended version of the Staff Report, which would result in the distribution of the money as outlined in the Staff report plus a \$111.00 per person. 3 Approved and 1 Opposed (Tuck)

11. CORRESPONDENCE

- a) TUESDAY’S ELECTION PRODUCES A VICTORY FOR PROP 30 **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR DECEMBER 10, 2012, 6 P.M. **(INFORMATION)**

Dale reported that the Foundation is discussing moving out of the silent phase of the campaign. It is necessary to be heard in order for the capital campaign to be supported. We are going forward with our wine tasting fundraiser; looking for an interesting speaker for this event. We are also looking to do an Antiques Road Show fundraising event with John Moran who attended the last wine tasting fundraiser. The goal is to have more events that will bring the community into the library so they know what is going on.

- b) REPORT BY ART ON MILLIONAIRES’ ROW COMMITTEE – NEXT MEETING SCHEDULED FOR DECEMBER 11, 2012, 6:30 P.M. AT WEBSTERS **(INFORMATION)**

We have a larger committee; 15 members so far. We are considering getting a grant to close off part of the street. We are going to approach Wells Fargo to see if they can fund closing off the street. We will be sending invitations out to the artists in January.

- c) OTHER

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

None

14. ADJOURNMENT

It was Moved (McMullins) Second (LaCasella) to adjourn the meeting at 5:55 p.m.

PASSED.