



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

AGENDA

Regular Meeting

Board of Library Trustees
Altadena Library District
Community Room – Main Library
November 24, 2014
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President
Meredith McKenzie, Secretary
Thomas Hubbard
David Tuck
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

a) RESIGNATION OF PAULA GAETOS EFFECTIVE NOVEMBER 1, 2014

b) RESIGNATION OF PAULINE DUTTON EFFECTIVE DECEMBER 31, 2014

6. FINANCIAL REPORTS

a) Altadena Library District for the month of October 2014
(DISCUSSION/POSSIBLE ACTION)

b) RESOLUTION TO ADD DISTRICT DIRECTOR AS APPROVED SIGNER ON ALD CHASE BANK ACCOUNTS **(DISCUSSION/POSSIBLE ACTION)**

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

a) APPROVAL OF MINUTES – REGULAR MEETING HELD OCTOBER 27, 2014

- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR OCTOBER 2014
 - c) DIRECTOR’S MONTHLY REPORT – ADULT SERVICES, YOUTH SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR OCTOBER 2014
8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
Items removed from the Consent Calendar will be discussed individually at this time.
9. OLD BUSINESS
- a) REPORT ON DISTRICT’S PARTICIPATION IN JUMPSTART’S READ FOR THE RECORD NATIONAL CAMPAIGN HELD OCTOBER 21, 2014 **(RECEIVE AND FILE)**
 - b) REPORT ON LED LIGHTING RETROFIT AT ALTADENA LIBRARY **(RECEIVE AND FILE)**
 - c) CIRCULATION DESK UPDATE **(DISCUSSION ONLY)**
10. NEW BUSINESS
- a) AMENDMENT TO HOLIDAY CLOSURES CALENDAR 2014-2015 **(INFORMATION)**
 - b) FOOD FOR FINES **(INFORMATION)**
 - c) RESOLUTION IN ACKNOWLEDGEMENT OF THE ALLIANCE TO SAVE OUR ALTADENA LIBRARIES **(DISCUSSION/POSSIBLE ACTION)**
11. CORRESPONDENCE
12. REPORTS OF TRUSTEES
13. AGENDA ITEMS FOR FUTURE AGENDAS
This is an opportunity for Board members to request that items be placed on future agendas.
14. ADJOURNMENT
Recommended Action: There being no further business to come before the Board, the meeting is adjourned.