



Honoring the past, cultivating the present, empowering the future

AGENDA
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
November 23, 2015
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President
David Tuck
Gwendolyn McMullins, Secretary
Adalila Zelada-Garcia
John McDonald

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

HIRING OF LAURA MIERA, PART-TIME LIBRARY ASSOCIATE IN FINANCE/HR, EFFECTIVE OCTOBER 1, 2015

6. **FINANCIAL REPORTS**

- a) ALTADENA LIBRARY DISTRICT FOR THE MONTH OF OCTOBER 2015
(DISCUSSION/POSSIBLE ACTION)
- b) REVIEW OF 1ST QUARTERLY REPORT OF CURRENT FY 2015/16 BUDGET
(DISCUSSION/POSSIBLE ACTION)
- c) REVIEW OF ALTADENA LIBRARY DISTRICT DRAFT AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2015 CONDUCTED BY INDEPENDENT CERTIFIED AUDITOR, THE PUN GROUP
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD OCTOBER 26, 2015
- b) STATISTICAL REPORTS – OCTOBER 2015
- c) DEPARTMENTAL MONTHLY REPORT – OCTOBER 2015
- d) APPROVAL OF MINUTES – SPECIAL MEETING HELD NOVEMBER 13, 2015

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

9. **DIRECTOR'S REPORT**

- a) CLA CONFERENCE 2015

10. **OLD BUSINESS**

- a) REVIEW OF REVISIONS REGARDING NAMING AND DONOR RECOGNITION POLICY
(DISCUSSION/POSSIBLE ACTION)

11. **NEW BUSINESS**

- a) ASSIGNING/VOTING A LIAISON FROM BOARD OF LIBRARY TRUSTEES TO THE ALTADENA LIBRARY FOUNDATION (DISCUSSION/POSSIBLE ACTION)
- b) REQUEST BY STAFF ASSOCIATION TO ADD AN ADDITIONAL DAY OF CLOSING WHEN HOLIDAYS FALL ON A FRIDAY. THE ADDITIONAL DAY OF CLOSING REQUESTED IS THE FOLLOWING SATURDAY. (DISCUSSION/POSSIBLE ACTION)
- c) TOYS FOR FINES (INFORMATION)
- d) SCHEDULE OF BOARD MEETINGS FOR 2016 (DISCUSSION/POSSIBLE ACTION)
- e) SCHEDULE OF HOLIDAYS FOR 2016 (DISCUSSION/POSSIBLE ACTION)

12. **CORRESPONDENCE & PRESS**

- a) PRESS CLIPPINGS (INFORMATION)

13. **REPORTS OF SUPPORT GROUPS**

- a) ALTADENA LIBRARY FOUNDATION
- b) FRIENDS OF THE ALTADENA LIBRARY

14. **REPORTS OF TRUSTEES**

15. **AGENDA ITEMS FOR FUTURE AGENDAS**

This is an opportunity for Board members to request that items be placed on future agendas.

16. **ADJOURNMENT**

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.



ALTADENA LIBRARY DISTRICT

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6A

BOARD OF LIBRARY TRUSTEES STAFF REPORT

DEPARTMENT: Finance

MEETING DATE: November 23, 2015

PREPARED BY: Tina Wallin

LOCATION: Community Room

TITLE: Summary Report of Financial Statements for FY2015-16

REVENUE HIGHLIGHTS:

- Percent of year completed is 33%.
- Total revenues is \$92,407.17
- Total expenditures is \$930,785.45
- In September we received a \$500 donation from the Altadena Library Foundation to be allocated to the Latino American Heritage Programming
- In October we received a \$40,000 donation from the Friends of the Altadena Library. You will see on the Donations report that the amount was \$45,000 which was issued in error so the District refunded the \$5,000.
- Interest with the County has increased to .72%

EXPENDITURE HIGHLIGHTS:

- Salaries, Wages and Benefits are within Budget at approx 31%
- This year the District received a Pitch-a-Grant award for Teen programming. Payments will be issued to the District in (3) installment payments; therefore, the Teen program budget is over-budget by 472%

A Mid-Year Budget report will be presented at the January 2016 regular Board meeting.

Altadena Library District
Balance Sheet
 As of October 31, 2015

Oct 31, 15

ASSETS	
Current Assets	
Checking/Savings	
Cash & Cash Equivalents	
1010.00 · Cash in County Treasury	
1010.20 · Asset Replacement Reserve	143,939.00
1010.10 · Trustee Election Reserve	122,122.95
1010.00 · Cash in County Treasury - Other	1,436,733.16
Total 1010.00 · Cash in County Treasury	1,702,795.11
1021 · Cash in Checking Chase Gen Fund	155,849.50
1026 · Cash in Savings PF - Chase Bank	2,810.97
1041 · Cash in Savings - Chase Bank	25,111.12
1045 · Cash HUD Fund - Chase Bank	2.04
1075 · SCLC Deposit Account	1,160.00
1080 · Petty Cash	777.00
Total Cash & Cash Equivalents	1,888,505.74
Total Checking/Savings	1,888,505.74
Other Current Assets	
1400 · Property Taxes Receivable	-36,918.87
1076 · Prepaid Items & Deposits	800.00
Total Other Current Assets	-36,118.87
Total Current Assets	1,852,386.87
Fixed Assets	
Non-Depreciable Assets	
1500 · Land	77,260.28
1510 · Artwork	102,500.00
Total Non-Depreciable Assets	179,760.28
Depreciable Assets	
1550 · Structures & Improvements	1,180,735.18
1700 · Furniture, Fixtures & Equipment	683,740.71
1800 · Accum Depr (S & I)	-1,002,725.14
1900 · Accum Depr (FF & E)	-612,732.21
Total Depreciable Assets	249,018.54
Total Fixed Assets	428,798.82
TOTAL ASSETS	2,281,185.69
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	42,904.79
Total Accounts Payable	42,904.79
Other Current Liabilities	
2012 · Accrued Vacation Payable	66,564.65
2090 · Misc Short Term Payable	-3,000.00
Total Other Current Liabilities	63,564.65
Total Current Liabilities	106,469.44
Long Term Liabilities	
2030 · GASB 45 OPEB Liability	189,067.52
Total Long Term Liabilities	189,067.52
Total Liabilities	295,536.96

10:02 AM
11/17/15
Accrual Basis

Altadena Library District
Balance Sheet
As of October 31, 2015

	<u>Oct 31, 15</u>
Equity	
3300 · Retained Earnings	2,824,027.01
Net Income	<u>-838,378.28</u>
Total Equity	<u>1,985,648.73</u>
TOTAL LIABILITIES & EQUITY	<u>2,281,185.69</u>

Altadena Library District
Profit & Loss Budget vs. Actual
 July through October 2015

 % of Year: 33%

	Oct 15	Jul - Oct 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
PROPERTY TAXES	0.00	-1,695.16	2,869,298.00	-2,670,993.16	-0.06%
INTEREST INCOME	867.39	-4,075.02	7,000.00	-11,075.02	-58.22%
FINES & FEES	7,335.51	36,592.35	102,500.00	-65,907.65	35.7%
DONATIONS AND GRANTS	40,000.00	61,585.00	45,798.00	15,787.00	134.47%
MISCELLANEOUS INCOME	0.00	0.00	165,000.00	-165,000.00	0.0%
Total Income	48,202.90	92,407.17	3,189,596.00	-3,097,188.83	2.9%
Gross Profit	48,202.90	92,407.17	3,189,596.00	-3,097,188.83	2.9%
Expense					
SALARIES, WAGES & BENEFITS	167,710.59	658,667.90	2,180,148.00	-1,521,480.10	30.21%
LIBRARY MATERIALS	3,322.18	55,141.34	232,911.00	-177,769.66	23.68%
PROGRAMS	2,363.00	26,274.15	24,500.00	1,774.15	107.24%
OPERATING EXPENSES	18,325.14	135,871.78	262,218.00	-126,346.22	51.82%
PROFESSIONAL & TECHNICAL	9,248.85	38,064.56	126,819.00	-88,754.44	30.02%
FACILITIES, GROUNDS & MAINTENAN	5,384.32	10,340.00	52,000.00	-41,660.00	19.89%
CAPITAL	0.00	5,193.09	155,000.00	-148,806.91	4.0%
MISCELLANEOUS EXPENSE	0.00	232.63	156,000.00	-155,767.37	0.15%
Total Expense	206,354.08	930,785.45	3,189,596.00	-2,258,810.55	29.18%
Net Ordinary Income	-158,151.18	-838,378.28	0.00	-838,378.28	100.0%
Net Income	-158,151.18	-838,378.28	0.00	-838,378.28	100.0%

Altadena Library District
Profit & Loss Budget vs. Actual
July through October 2015

	Oct 15	Jul - Oct 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
PROPERTY TAXES					
4010 · Current Secured	0.00	-54,392.34	1,956,876.00	-2,011,268.34	-2.78%
4020 · Current Unsecured	0.00	44,272.83	70,000.00	-25,727.17	63.25%
4030 · Prior Year	0.00	13,340.13	10,000.00	3,340.13	133.4%
4050 · Homeowners Exemption	0.00	0.00	7,500.00	-7,500.00	0.0%
4060 · Per Parcel Benefit Assessment	0.00	-13,919.62	762,617.00	-776,536.62	-1.63%
4070 · SB 813 Supplemental Roll	0.00	6,933.69	28,000.00	-21,066.31	24.76%
4080 · Penalties, Interest & Costs	0.00	2,070.15	15,000.00	-12,929.85	13.8%
4090 · RDA ABx126 Income	0.00	0.00	19,305.00	-19,305.00	0.0%
Total PROPERTY TAXES	0.00	-1,695.16	2,869,298.00	-2,670,993.16	-0.06%
INTEREST INCOME					
4210 · Chase Bank	0.69	2.79	50.00	-47.21	5.58%
4220 · County Deposits	866.70	-4,077.81	6,950.00	-11,027.81	-58.67%
Total INTEREST INCOME	867.39	-4,075.02	7,000.00	-11,075.02	-58.22%
FINES & FEES					
4305 · Fines	1,909.51	11,459.33	33,000.00	-21,540.67	34.73%
4310 · Printer & Copy Machine	772.00	2,527.02	8,500.00	-5,972.98	29.73%
4330 · Video Game Rentals	64.00	416.00	1,000.00	-584.00	41.6%
4340 · Passport Services Fees	4,590.00	22,190.00	60,000.00	-37,810.00	36.98%
Total FINES & FEES	7,335.51	36,592.35	102,500.00	-65,907.65	35.7%
DONATIONS AND GRANTS					
4710 · Friends of the Library	40,000.00	40,000.00	30,000.00	10,000.00	133.33%
4730 · Undesignated	0.00	75.00	500.00	-425.00	15.0%
4735 · Designated	0.00	3,510.00	1,000.00	2,510.00	351.0%
4740 · CA Library Literacy Services	0.00	18,000.00	14,298.00	3,702.00	125.89%
Total DONATIONS AND GRANTS	40,000.00	61,585.00	45,798.00	15,787.00	134.47%
MISCELLANEOUS INCOME					
4910 · Miscellaneous Income	0.00	0.00	10,000.00	-10,000.00	0.0%
4940 · Transfer in from Reserves	0.00	0.00	155,000.00	-155,000.00	0.0%
Total MISCELLANEOUS INCOME	0.00	0.00	165,000.00	-165,000.00	0.0%
Total Income	48,202.90	92,407.17	3,189,596.00	-3,097,188.83	2.9%
Gross Profit	48,202.90	92,407.17	3,189,596.00	-3,097,188.83	2.9%
Expense					
SALARIES, WAGES & BENEFITS					
SALARIES & WAGES					
5010 · Salaried	99,243.36	395,536.08	1,238,167.00	-842,630.92	31.95%
5020 · Hourly	20,355.86	76,267.11	250,573.00	-174,305.89	30.44%
Total SALARIES & WAGES	119,599.22	471,803.19	1,488,740.00	-1,016,936.81	31.59%
BENEFITS					
5120 · Soc Security & Medicare, Salary	7,506.67	29,839.95	94,720.00	-64,880.05	31.5%
5121 · Soc Security & Medicare, Hourly	1,551.97	5,717.52	15,197.00	-9,479.48	37.62%
5210 · PERS Retirement	-5,512.58	23,084.57	166,527.00	-143,442.43	13.86%

**Altadena Library District
Profit & Loss Budget vs. Actual
July through October 2015**

	Oct 15	Jul - Oct 15	Budget	\$ Over Budget	% of Budget
5220 · Health Insurance	29,985.14	73,442.18	222,000.00	-148,557.82	33.08%
5222 · OPEB Contribution	12,700.00	38,100.00	140,000.00	-101,900.00	27.21%
5230 · Dental Insurance	1,152.76	4,560.92	14,435.00	-9,874.08	31.6%
5240 · Vision Insurance	417.03	1,650.85	5,348.00	-3,697.15	30.67%
5250 · SUI, Salaried	0.00	-1,667.36	14,350.00	-16,017.36	-11.62%
5251 · SUI, Hourly	169.78	644.07	2,302.00	-1,657.93	27.98%
5260 · Life Insurance	140.40	704.96	1,642.00	-937.04	42.93%
5310 · Workers' Compensation	0.00	10,787.05	14,887.00	-4,099.95	72.46%
Total BENEFITS	48,111.37	186,864.71	691,408.00	-504,543.29	27.03%
Total SALARIES, WAGES & BENEFITS	167,710.59	658,667.90	2,180,148.00	-1,521,480.10	30.21%
LIBRARY MATERIALS					
6110 · Cataloging Expenses	1,380.88	6,382.64	19,604.00	-13,221.36	32.56%
6115 · Electronic Databases & Subscrip	0.00	10,157.78	11,000.00	-842.22	92.34%
6120 · Books	1,684.64	20,200.80	98,944.00	-76,743.20	20.42%
6125 · Audio CD	206.47	6,831.91	19,253.00	-12,421.09	35.49%
6130 · DVD's & Videogames	0.00	3,883.96	25,110.00	-21,226.04	15.47%
6135 · Processing of Materials	20.44	5,230.28	31,500.00	-26,269.72	16.6%
6140 · Periodicals	29.75	2,453.97	12,500.00	-10,046.03	19.63%
6150 · Downloadables	0.00	0.00	15,000.00	-15,000.00	0.0%
Total LIBRARY MATERIALS	3,322.18	55,141.34	232,911.00	-177,769.66	23.66%
PROGRAMS					
6200 · Youth Services	175.00	5,886.04	8,000.00	-2,313.96	71.08%
6210 · Teen Services	300.00	14,181.96	3,000.00	11,181.96	472.73%
6220 · Adult Services	1,888.00	4,247.51	10,000.00	-5,752.49	42.48%
6230 · Bob Lucas Branch Services	0.00	336.45	1,500.00	-1,163.55	22.43%
6240 · Literacy Services	0.00	1,822.19	2,000.00	-177.81	91.11%
Total PROGRAMS	2,363.00	26,274.15	24,500.00	1,774.15	107.24%
OPERATING EXPENSES					
6430 · Insurance-Gen, Prop, Liab, Eq	0.00	29,381.49	31,000.00	-1,618.51	94.78%
6620 · Membership Dues & Subscriptions	1,292.00	6,995.84	11,405.00	-4,409.16	61.34%
6622 · Organizational Memberships	5,659.00	5,719.00	0.00	5,719.00	100.0%
6625 · Training & Education	2,400.00	4,275.00	5,000.00	-725.00	85.5%
6626 · Recruitment, Gifts and Memorial	0.00	1,053.50	6,500.00	-5,446.50	16.21%
6627 · Advertising / Marketing	0.00	1,852.65	6,000.00	-4,147.35	30.88%
6710 · Meetings & Travel	464.64	1,802.41	3,000.00	-1,197.59	60.08%
6730 · Mileage & Parking Reimbursement	31.18	78.80	2,500.00	-2,421.20	3.15%
6740 · Postage & Delivery	493.80	2,041.61	7,500.00	-5,458.39	27.22%
6745 · Banking & Service Fees	88.95	678.06	1,500.00	-821.94	45.2%
6746 · Payroll Fees	1,028.52	4,462.88	9,000.00	-4,537.12	49.59%
6750 · Printing & Reproduction	0.00	0.00	6,000.00	-6,000.00	0.0%
6755 · Equipment, Furniture, Fixtures	0.00	3,367.00	5,000.00	-1,633.00	67.34%
6765 · Janitorial Supplies	0.00	4,112.73	14,500.00	-10,387.27	28.36%
6770 · Operating Supplies	27.44	5,436.78	40,000.00	-34,563.22	13.59%
6780 · Operating Software	0.00	32,086.95	29,989.00	2,097.95	107.0%
6785 · Computer Supplies	0.00	438.98	9,800.00	-9,361.02	4.48%
6790 · Hardware (Computers / Tech)	1,500.00	1,500.00	5,000.00	-3,500.00	30.0%
6920 · Electricity	4,509.22	20,692.63	40,000.00	-19,307.37	51.73%
6930 · Natural Gas	54.85	185.76	5,500.00	-5,314.24	3.38%

Altadena Library District
Profit & Loss Budget vs. Actual
 July through October 2015

	Oct 15	Jul - Oct 15	Budget	\$ Over Budget	% of Budget
6940 · Water & Sewage	0.00	1,501.80	5,600.00	-4,098.20	28.62%
6950 · Refuse	0.00	1,271.67	4,500.00	-3,228.33	28.26%
6960 · Products for Resale	0.00	0.00	500.00	-500.00	0.0%
6970 · Equipment Lease & Rental	775.54	6,936.24	12,424.00	-5,487.76	55.83%
Total OPERATING EXPENSES	18,325.14	135,871.78	262,218.00	-126,346.22	51.62%
PROFESSIONAL & TECHNICAL					
7125 · Audit and Financial Consulting	0.00	6,162.50	14,000.00	-7,837.50	44.02%
7130 · Legal Fees	0.00	962.50	1,200.00	-237.50	80.21%
7135 · Technology Consulting	803.17	5,263.59	9,000.00	-3,736.41	58.48%
7140 · Architectural & Engineering	0.00	0.00	9,000.00	-9,000.00	0.0%
7145 · Collection Agency	116.35	375.90	1,800.00	-1,424.10	20.88%
7155 · Consultants - Other	5,725.00	8,360.00	12,000.00	-3,640.00	69.67%
7170 · Telecommunications	2,524.33	9,826.03	21,306.00	-11,479.97	45.12%
7175 · Internet Service	80.00	963.42	6,575.00	-5,611.58	14.65%
7180 · Technology Equipment	0.00	0.00	35,000.00	-35,000.00	0.0%
7185 · Technology Maintenance Fees	0.00	6,150.62	8,938.00	-2,787.38	68.81%
7190 · Website Development	0.00	0.00	8,000.00	-8,000.00	0.0%
Total PROFESSIONAL & TECHNICAL	9,248.85	38,064.56	125,819.00	-88,754.44	30.02%
FACILITIES, GROUNDS & MAINTENAN					
7205 · Maintenance Contracts	1,871.82	3,842.64	4,000.00	-157.36	86.07%
7210 · Building Maint & Repairs	3,712.50	6,334.41	45,000.00	-38,665.59	14.06%
7220 · Landscape	0.00	162.95	3,000.00	-2,837.05	5.43%
Total FACILITIES, GROUNDS & MAINTENAN	5,384.32	10,340.00	52,000.00	-41,660.00	19.89%
CAPITAL					
7310 · Equipment, Furniture & Fixtures	0.00	6,193.09	55,000.00	-48,806.91	11.26%
7320 · Structures & Improvements	0.00	0.00	100,000.00	-100,000.00	0.0%
Total CAPITAL	0.00	6,193.09	155,000.00	-148,806.91	4.0%
MISCELLANEOUS EXPENSE					
7510 · Miscellaneous Expense	0.00	190.17	2,000.00	-1,809.83	9.51%
7520 · Refunds/Parcel	0.00	0.00	1,000.00	-1,000.00	0.0%
7530 · Direct Assessments/Admin Costs	0.00	42.46	33,000.00	-32,957.54	0.13%
7540 · Trustee Election	0.00	0.00	120,000.00	-120,000.00	0.0%
Total MISCELLANEOUS EXPENSE	0.00	232.63	156,000.00	-155,767.37	0.15%
Total Expense	206,354.08	930,785.45	3,189,596.00	-2,258,810.55	29.18%
Net Ordinary Income	-158,151.18	-838,378.28	0.00	-838,378.28	100.0%
Net Income	-158,151.18	-838,378.28	0.00	-838,378.28	100.0%

**Altadena Library District
Donations & Grants
July through October 2015**

Date	Name	Memo	Amount	Balance
DONATIONS AND GRANTS				
4710 - Friends of the Library				
10/16/2015	Friends of The Library	OCT-2015 - FY15-16 Donatin from FOL	45,000.00	45,000.00
10/19/2015	Friends of The Library	101915 - Refund overpayment of Donation	-5,000.00	40,000.00
			<u>40,000.00</u>	<u>40,000.00</u>
Total 4710 - Friends of the Library				
4730 - Undesignated				
08/11/2015		AUG-2015 - Cash Donation from patron, Lisa Hoseu	50.00	50.00
08/12/2015		AUG-2015 - Donation from A. Vijayaraghavan	25.00	75.00
			<u>75.00</u>	<u>75.00</u>
Total 4730 - Undesignated				
4735 - Designated				
07/01/2015		JUL-2015 - Reclassify Grant income for FY15-16	3,000.00	3,000.00
07/26/2015		JUL-2015 - Donation for Adult programming	10.00	3,010.00
09/25/2015		SEP-2015 - From ALF for Latino American Heritage Programming	500.00	3,510.00
			<u>3,510.00</u>	<u>3,510.00</u>
Total 4735 - Designated				
4740 - CA Library Literacy Services				
08/12/2015		AUG-2015 - Grant from CLLS, 1st installment	18,000.00	18,000.00
			<u>18,000.00</u>	<u>18,000.00</u>
Total 4740 - CA Library Literacy Services				
Total DONATIONS AND GRANTS				
			<u>61,585.00</u>	<u>61,585.00</u>
TOTAL			61,585.00	61,585.00

**ALTADENA LIBRARY DISTRICT
MONTHLY INVESTMENT
REPORT**

Summary of Cash and Investments as of October 31, 2015

ACCOUNT	AGENT	YIELD	FEB-2015
Pooled Funds at County of Los Angeles	LA County	0.72%	\$1,702,795.11
General Fund – Business Select Checking	Chase Bank	0.00%	\$155,849.50
Savings Public Fund – High Yield Savings	Chase Bank	0.15%	\$2,810.97
General Savings – High Yield Savings	Chase Bank	0.15%	\$25,111.12
HUD Account - Business Select Checking	Chase Bank	0.00%	\$2.04
SCLC Deposit Account	SCLC	0.00%	\$1,160.00
Petty Cash	District Office	0.00%	\$777.00
Total Cash and Investments			\$1,888,505.74

We hereby certify that the investments are in compliance with Altadena Library District Policy, and California Government Code Section 53646(b)(1); and that the Altadena Library District has the ability to meet its budgeted expenditures for the next six (6) months.



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

6b

BOARD OF LIBRARY TRUSTEES STAFF REPORT

DEPARTMENT: Finance

MEETING DATE: November 23, 2015

PREPARED BY: Tina Wallin

LOCATION: Community Room

TITLE: Review of 1st Quarterly Report of Current FY2015-16 Budget

BACKGROUND:

This quarterly report presents an overview of the Altadena Library Districts operating revenues and expenditures for the 1st Quarter of the 2015-16FY as compared to the previous FY and explains any notable aberrations or changes in these numbers.

Below is a 1st Quarter Comparison chart and graph of the 2014-15FY and 2015-16 FY and the notable aberration during this 1st quarter.

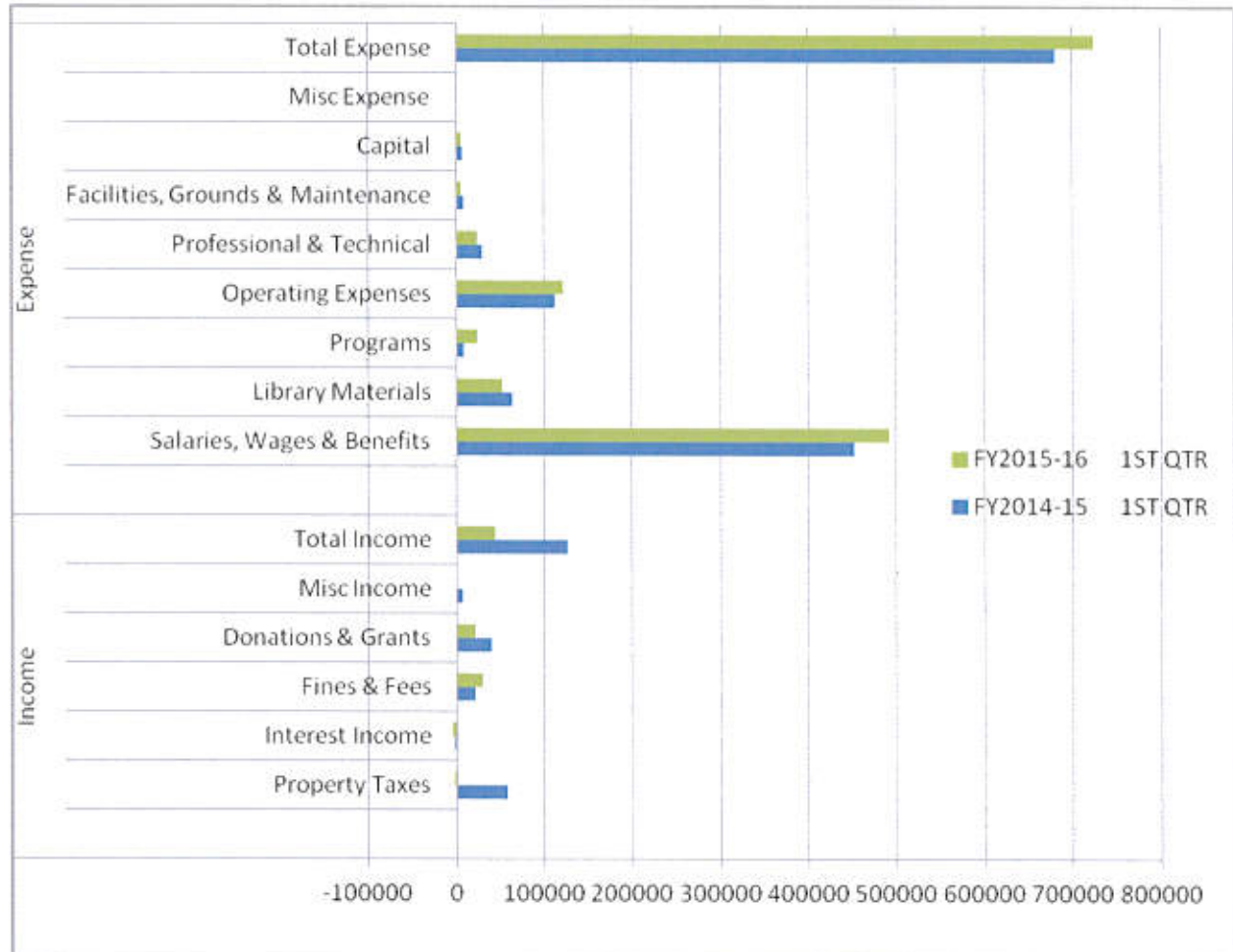
- Revenues:
 - The difference between Property Tax is due to prior year adjustments completed at Audit during the first quarter.
 - The difference between the Interests is due to an audit adjustment for the 13-14FY audit, to reverse interest that had been received at 6/30/2014.
 - The increase to Fines and Fees is related to increase Passport revenue.
- Expenditures:
 - The increase in Salaries, Wages & Benefits is due to the salary increase for the 15-16FY.
 - Increase to programming is directly related to the \$30,000 LSTA DIY Grant.
 - Operating expenses were increased for the FY15-16 budget to include new copiers for the Main and Branch.

	FY2014-15 1ST QTR	FY2015-16 1ST QTR	+ or (-) Difference	% Difference
Income				
PROPERTY TAXES	57,962.21	-1,695.16	-59,657.37	-103%
INTEREST INCOME	-773.51	-4,942.41	-4,168.90	539%
FINES & FEES	21,508.90	29,256.84	7,747.94	36%
DONATIONS AND GRANTS	40,000.00	21,585.00	-18,415.00	-46%
MISCELLANEOUS INCOME	7,300.81	0.00	-7,300.81	-100%
Total Income	125,998.41	44,204.27	-81,794.14	-65%
Expense				
SALARIES, WAGES & BENEFITS	451,018.37	490,957.31	39,938.94	9%
LIBRARY MATERIALS	63,136.08	51,819.16	-11,316.92	-18%
PROGRAMS	8,100.63	23,911.15	15,810.52	195%
OPERATING EXPENSES	112,083.17	121,887.26	9,804.09	9%
PROFESSIONAL & TECHNICAL	30,396.11	23,927.24	-6,468.87	-21%
FACILITIES, GROUNDS & MAINTENAN	8,708.89	4,955.68	-3,753.21	-43%
CAPITAL	7,084.00	6,193.09	-890.91	-13%
MISCELLANEOUS EXPENSE	77.96	232.63	154.67	198%
Total Expense	680,605.21	723,883.52	43,278.31	6%



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future



FISCAL YEAR IMPACT:

None at this time. Staff will present a Mid-Year Budget Adjustment report in January 2016

BACKGROUND

Staff recommends that the Board of Library Trustees receives and files the 2015-16 1st Quarterly Budget report.



MINUTES
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library
October 26, 2015
5:07 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. **CALL TO ORDER**

2. **ROLL CALL:**

Meredith McKenzie, President
David Tuck
Gwendolyn McMullins, Secretary
Adalila Zelada-Garcia
John McDonald – **excused absence**

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

It was Moved (Tuck) and Seconded (McMullins) to adopt the Agenda.

APPROVED

4. **PUBLIC COMMUNICATION**

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. **PERSONNEL APPOINTMENTS / RESIGNATIONS / TERMINATIONS / TRANSFERS**

HIRING OF PERLA VOGEL, PART-TIME PAGE, SEPTEMBER 1, 2015

6. **FINANCIAL REPORTS**

a) ALTADENA LIBRARY DISTRICT FOR THE MONTH OF SEPTEMBER 2015
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

It was noted by Director Kittay that the final figures from Los Angeles County had not been received and the final financials would appear at the November Board Meeting along with review of the first quarter of the 2015/2016 fiscal year.

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD SEPTEMBER 28, 2015
- b) STATISTICAL REPORTS – SEPTEMBER 2015
- c) DEPARTMENTAL MONTHLY REPORT – SEPTEMBER 2015

It was Moved (McMullins) and Seconded (Tuck) to approve the Consent Calendar.

APPROVED

8. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

Items removed from the Consent Calendar will be discussed individually at this time.

9. **DIRECTOR'S REPORT**

Director Kittay directed the Boards attention to two new additions to the Statistical Graphs, unique webviews to the library's page and statistics in relation to population. Kittay noted that currently there is only one people counter at the main library and it is located on the security gates so visitors to the library that only go to the Community Room for programs but do not visit the main floor of the library remain unaccounted for. New people counters will be installed at each entrance of the main library.

10. **OLD BUSINESS**

- a) **DISCUSSION AND APPROVAL OF POLICY REGARDING A NAMING POLICY FOR THE LIBRARY DISTRICT (DISCUSSION/POSSIBLE ACTION)**

Director Kittay presented the Trustees with a revised version of the draft naming policy that was included in the Board Package. She noted that the library's support groups should have their own policies that mirror those of the District. The Board requested that the policy be reviewed by the Foundation and the Friends and then forwarded, per Kittay's suggestion, to Legal Counsel for final review and if necessary be brought back to the Board for approval with changes.

It was Moved (Tuck) and Seconded (McMullins) to approve the Naming and Donor Recognition Policy with the caveat that it be brought back to the Board for re-approval if after review by the Friends, Foundation and Legal Counsel there are changes.

APPROVED

b) **BOARD OF LIBRARY TRUSTEES CALENDAR 2015/2016
(DISCUSSION/POSSIBLE ACTION)**

The Trustees confirmed that the Board of Library Trustees Calendar was not subject to formal approval though was valued as an informational document and accepted as such. Director Kittay noted the need to identify calendar items that were flexible in terms of their reporting dates as outlined in the calendar.

This item was accepted as information only.

11. **NEW BUSINESS**

a) **REQUEST TO AMEND JOB DESCRIPTION FOR ADMINISTRATIVE
EXECUTIVE SECRETARY (DISCUSSION/POSSIBLE ACTION)**

Director Kittay presented the report prepared by Finance/HR Director Wallin, highlighting changes made both in title and functionality to the position.

It was Moved (Zelada-Garcia) and Seconded (McMullins) to approve the amended job description.

APPROVED

b) **ABOVE & BEYOND AWARD – 3RD QUARTER (INFORMATION)**

Steve Marsh was recognized and awarded as the Above & Beyond 3rd Quarter recipient.

c) **REVIEW OF INTERNET SAFETY POLICY (DISCUSSION/POSSIBLE ACTION)**

Director Kittay presented the policy in accordance with the guidelines outlined under the CENIC grant.

It was Moved (McMullins) and Seconded (Zelada-Garcia) to accept the policy.

APPROVED

d) **CHRISTMAS TREE LANE (DISCUSSION/POSSIBLE ACTION)**

Representative, Lucinda Haagenson from the Christmas Tree Lane Association presented a report of expenses and revenues from the 2014 event. She also noted that the Christmas Tree Lane Tree Lighting Festival is now in its 95th year and will honor Mayor Antonovich in the upcoming festival. President McKenzie noted that construction on the library's drought tolerant garden may be underway during the time of the festival and that area will be cordoned off so that the new plants are not trampled. Though the library parking lot is not typically available during the festival, discussions will ensue regarding a possible early closure on that day, Saturday, December 12th, to accommodate the scheduled 6pm lighting. Director Kittay and Christmas Tree Lane representatives will confer on best practices regarding submission of the annual support contribution as well as any early closing or other ways the District and the Association can help each other.

It was Moved (Tuck) and Seconded (McMullins) to accept a \$300 donation to offset costs incurred and welcome the 2015 Christmas Tree Lane Association for its annual celebration.

APPROVED

- e) **CONSIDERATION OF A BONUS FOR ALTADENA LIBRARY DISTRICT STAFF (DISCUSSION/POSSIBLE ACTION)**

It was Moved (McMullins) and Seconded (Zelada-Garcia) to approve a one-time bonus for Altadena Library District Staff.

APPROVED12. **CORRESPONDENCE & PRESS**

- a) **PRESS CLIPPINGS (INFORMATION)**

13. **REPORTS OF SUPPORT GROUPS**

- a) **ALTADENA LIBRARY FOUNDATION**

In lieu of a Foundation representative, Director Kittay and Trustee McMullins provided updates on the activities of the Foundation. It was noted in the Foundation's bylaws that a non-voting member be designated by the Foundation to report on its behalf. Trustee McMullins retains a distinction as a voting member of the Foundation.

- b) **FRIENDS OF THE ALTADENA LIBRARY**

Ira Bershatsky, member of the Friends of the Altadena Library, and Trustee Zelada-Garcia, Liaison to the Friends, provided updates concerning activities of the Friends. Per Ira, the Friends had approved a \$1,000 stipend for Eagle Scout Nathaniel Imel for his project as discussed in the September Board Meeting. An update concerning the 501(c)3 status remained in process. It was also noted that the Friends provided the District with a check for \$40,000 in support of the Library for the 2015/2016 fiscal year. Trustee Zelada-Garcia added the upcoming Friends' November Novels sale taking place at the Library's parking lot rear patio on Saturday and Sunday, November 14 through 15.

Clarity was needed on behalf of the Friends as to the addition by the Board of Library Trustees for monthly reporting procedures. After thorough discussion based on verbal updates provided on behalf of both supporting groups, the Board of Library Trustees agreed clarification of what reporting and/or attendance would provide would help to clear up any confusion. Trustee President McKenzie volunteered to communicate to the Boards of the respective library support groups to clarify the request and need.

14. **REPORTS OF TRUSTEES**15. **AGENDA ITEMS FOR FUTURE AGENDAS**

This is an opportunity for Board members to request that items be placed on future agendas.

16. **ADJOURNMENT**

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.

It was Moved (McMullins) and Seconded (Zelada-Garcia) to adjourn the meeting. Meeting adjourned at 6:46pm.

Statistics for FY 2015/16

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Circulation - Main													
FY14/15	18,195	16,445	16,719	16,353	14,673	15,071	15,871	14,486	15,149	15,321	15,263	17,533	66,032
FY15/16	17,478	16,046	15,870	17,236									66,830
% Change	-4%	-2%	-5%	5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	1%
Circulation - Branch													
FY14/15	1,522	1,030	1,039	1,321	894	1,034	956	1,044	1,052	1,097	860	1,046	4,485
FY15/16	1,281	933	955	994									4,163
% Change	-16%	-9%	-8%	-25%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-7%
TOTAL 14/15	19,717	17,475	17,758	17,674	15,567	16,105	16,827	15,530	16,201	16,418	16,123	18,579	70,517
TOTAL 15/16	18,759	16,979	16,825	18,230	0	0	0	0	0	0	0	0	70,793
% Change	-5%	-3%	-5%	3%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	0%
Visitors - Main													
FY14/15	30,484	27,710	27,969	28,623	26,411	19,412	25,288	23,507	22,278	19,122	26,782	27,642	114,786
FY15/16	29,000	19,135	17,894	27,340									93,369
% Change	-5%	-31%	-36%	-4%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-19%
Visitors - Branch													
FY14/15	4,124	3,659	3,816	4,665	3,103	3,161	3,533	3,448	4,104	4,163	3,435	3,707	16,263
FY15/16	4,028	3,460	4,253	3,927									15,668
% Change	-2%	-5%	11%	-16%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-4%
Days Open - Main													
FY14/15	27	25	25	27	22	25	25	23	26	26	26	26	104
FY15/16	26	26	25	27									104
% Change	-4%	4%	0%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	0%
Days Open - Branch													
FY14/15	22	21	20	23	17	21	20	19	22	21	21	22	86
FY15/16	23	21	21	21									86
% Change	5%	0%	5%	-9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	0%
Registrations - Main													
FY14/15	214	192	216	188	109	114	169	151	146	159	155	207	810
FY15/16	208	189	191	188									776
% Change	-3%	-2%	-12%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-4%
Registration - Branch													
FY14/15	25	21	19	27	13	13	26	21	35	17	16	21	92
FY15/16	18	20	23	19									80
% Change	-28%	-5%	21%	-30%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-13%
Reserves - Main													
FY14/15	107	85	111	115	121	110	136	109	138	154	134	159	418
FY15/16	175	224	187	238									824
% Change	64%	164%	68%	107%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	97%
Inter Library Loan - Main													
FY14/15	93	78	67	83	67	59	98	74	91	76	50	63	321
FY15/16	69	72	57	72									270
% Change	-26%	-8%	-15%	-13%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-16%
Inter Library Loan - Branch													
FY14/15	8	10	5	12	5	6	5	4	4	3	5	7	35
FY15/16	5	0	3	8									16
% Change	-38%	-100%	-40%	-33%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-54%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Community Room Events (Non-Library)													
FY14/15	0	4	9	8	8	6	12	8	16	9	7	6	21
FY15/16	8	11	14	11	11	-100%	-100%	-100%	-100%	-100%	-100%	-100%	44
% Change		175%	56%	38%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	110%
Community Room Attendance (Non-Library)													
FY14/15	0	27	101	115	84	120	130	90	275	90	122	67	239
FY15/16	67	85	197	179	179	-100%	-100%	-100%	-100%	-100%	-100%	-100%	527
% Change		215%	95%	60%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	121%
Community Room Events (Library Programs)													
FY14/15	1	12	15	24	13	17	21	16	18	20	19	13	52
FY15/16	28	9	18	38	38	-100%	-100%	-100%	-100%	-100%	-100%	-100%	93
% Change		2700%	-25%	58%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	79%
Community Room Attendance (Library Programs)													
FY14/15	57	432	173	821	411	596	713	659	140	735	644	946	1,483
FY15/16	1425	535	696	1300	0	0	0	0	0	0	0	0	3,956
% Change		2400%	302%	58%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	167%
Adult Reference Questions													
FY14/15	3,198	3,590	3,641	2,631	2,110	2,320	461	302	355	430	455	555	13,060
FY15/16	475	430	287	260	-90%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	1,452
% Change		-85%	-92%	-90%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-89%
Children's Services Reference Questions													
FY14/15	1133	629	810	983	648	616	736	613	650	717	575	903	3,555
FY15/16	1052	567	569	611	-38%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	2,799
% Change		-7%	-30%	-38%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-21%
Branch Services Reference Questions													
FY14/15	252	331	255	372	242	273	43	51	56	59	44	57	1,210
FY15/16	75	66	88	74	-80%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	303
% Change		-70%	-65%	-80%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-75%
Adult Public Computer Usage													
FY14/15	2,642	2,527	2,855	2,847	2,082	2,334	2,244	1,973	2,043	2,255	1,913	2,260	10,871
FY15/16	2,313	2,167	1,979	2,218	-22%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	8,677
% Change		-12%	-31%	-22%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-20%
Young Adult Public Computer Usage													
FY14/15	159	304	253	219	181	202	164	133	147	230	132	210	935
FY15/16	128	123	72	312	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	635
% Change		-19%	-72%	42%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-32%
Children's Services Public Computer Usage													
FY14/15	710	647	736	889	555	674	556	522	630	596	596	756	2,982
FY15/16	605	671	549	306	-66%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	2,131
% Change		-15%	-25%	-66%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-29%
Branch Services Public Computer Usage													
FY14/15	867	857	832	901	611	610	621	673	671	777	617	720	3,457
FY15/16	729	681	726	801	-11%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	2,937
% Change		-16%	-13%	-11%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-15%
Main PC Usage Wireless													
FY14/15	2,404	2,316	2,745	2,726	2,111	2,300	2,255	2,064	2,315	2,314	2,325	2,476	10,191
FY15/16	2,658	2,760	2,841	2,976	9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	11,235
% Change		11%	3%	9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	10%
Branch PC Usage Wireless													
FY14/15	1,092	1,041	1,017	1,271	1,215	1,284	1,393	1,257	1,246	1,375	1,347	1,169	4,421
FY15/16	1,297	1,252	1,401	1,441	13%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	5,391
% Change		19%	38%	13%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	22%

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Adult/YA Total Items Owned													
FY14/15	136,286	136,873	137,848	133,178	137,705	137,578	137,251	135,661	134,830	134,218	133,198	130,973	
FY15/16	129,494	118,169	108,800	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	
% Change	-5%	-14%	-21%										-100%
Adult/YA Total Items Added													
FY14/15	678	616	710	731	473	641	735	559	596	625	576	666	2,735
FY15/16	1227	756	966	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	2,949
% Change	81%	23%	36%										8%
Children's Total Items Owned													
FY14/15	32,478	32,446	32,700	32,853	32,913	32,938	32,825	32,705	32,480	32,339	32,422	32,259	
FY15/16	32,197	30,965	31,209	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	
% Change	-1%	-5%	-5%										-100%
Children's Total Items Added													
FY14/15	34	195	393	266	190	54	309	184	257	201	93	142	888
FY15/16	335	72	525	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	932
% Change	895%	-63%	34%										5%
Branch Services Collection Owned													
FY14/15	17,321	17,276	17,626	17,893	17,811	17,759	17,759	17,986	18,198	18,199	18,188	18,363	
FY15/16	18,861	18,523	18,613	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	
% Change	9%	7%	6%										-100%
Branch Services Items Added													
FY14/15	35	79	129	72	87	89	45	185	49	50	44	117	315
FY15/16	168	100	114	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	382
% Change	380%	27%	-12%										21%
Adult Programs													
FY14/15	3	2	3	4	3	2	2	4	5	2	7	5	12
FY15/16	5	2	2	10	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	19
% Change	67%	0%	-33%	150%									58%
Adult Programs - Attendance													
FY14/15	33	41	101	173	66	175	34	110	138	109	129	386	348
FY15/16	176	104	33	390	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	703
% Change	433%	154%	-67%	125%									102%
Young Adult Programs													
FY14/15	4	2	5	5	4	4	5	4	5	7	4	4	16
FY15/16	7	1	6	9	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	23
% Change	75%	-50%	20%	80%									44%
Young Adult Program Attendance													
FY14/15	117	53	57	55	60	55	122	64	70	111	84	90	282
FY15/16	152	13	136	117	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	418
% Change	30%	-75%	139%	113%									48%
Children's Services Programs Offered													
FY14/15	19	12	12	20	14	11	14	25	19	19	13	10	63
FY15/16	21	8	17	23	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	69
% Change	11%	-33%	42%	15%									10%
Children's Services Program Attendance													
FY14/15	1148	447	336	746	611	366	532	595	533	515	431	456	2,677
FY15/16	1097	418	527	781	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	2,823
% Change	-4%	-6%	57%	5%									5%
Branch Services Programs Offered													
FY14/15	6	1	2	2	5	3	2	2	2	2	2	2	11
FY15/16	8	2	2	2	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	14
% Change	33%	100%	0%	0%									27%
Branch Services Program Attendance													
FY14/15	345	8	28	43	143	58	35	58	36	37	40	60	424
FY15/16	205	32	44	35	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	316
% Change	-41%	300%	57%	-19%									-25%

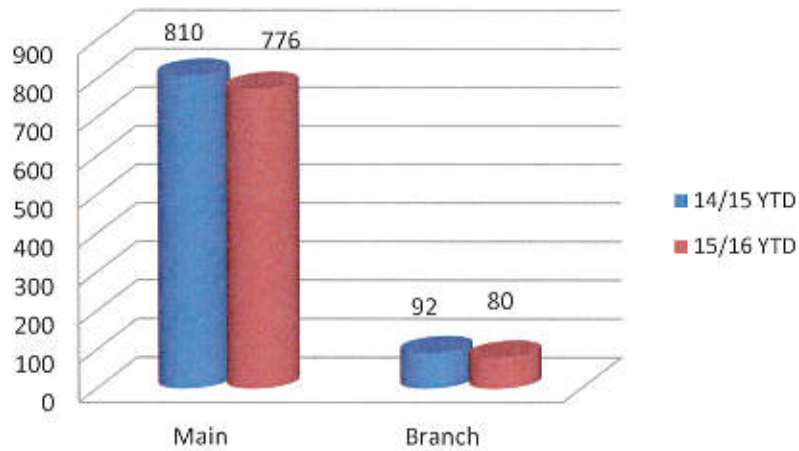
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Children's Services Class Visits													
FY14/15	2	1	6	6	7	3	12	13	17	9	13	12	15
FY15/16	12	9	12	12	12	-100%	-100%	-100%	-100%	-100%	-100%	-100%	45
% Change	500%	800%	100%	100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	200%
Children's Services Classroom Visits Attendance													
FY14/15	37	24	102	146	126	74	243	266	358	186	249	245	309
FY15/16	235	145	206	193	193	32%	-100%	-100%	-100%	-100%	-100%	-100%	779
% Change	535%	504%	102%	32%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	152%
Branch Services Class Visits													
FY14/15	0	0	1	4	1	1	1	1	2	5	3	1	5
FY15/16	0	0	0	0	0	0	0	0	0	0	0	0	0
% Change	n/a	n/a	n/a	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
Branch Services Class Visits - Attendance													
FY14/15	0	0	28	48	26	26	26	26	48	127	75	26	76
FY15/16	0	0	0	0	0	0	0	0	0	0	0	0	0
% Change	n/a	n/a	n/a	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	#DIV/0!	-100%
Branch Services - Literacy Tutor Sessions Offered													
FY14/15	48	79	79	100	73	66	76	94	89	69	80	60	227
FY15/16	61	58	72	58	58	-42%	-100%	-100%	-100%	-100%	-100%	-100%	249
% Change	21%	-9%	-9%	-42%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	10%
Branch Services Literacy Tutor Sessions Attendance													
FY14/15	49	147	223	152	197	174	237	282	255	215	210	191	571
FY15/16	204	176	210	185	185	22%	-100%	-100%	-100%	-100%	-100%	-100%	775
% Change	316%	20%	-6%	22%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	36%
Branch Services Literacy Tutor Hours offered													
FY14/15	82	59.5	136.25	152	181.25	120.5	136.25	163.5	157.5	102.25	137.75	95.9	430
FY15/16	78.75	91.75	100.75	52.5	52.5	-65%	-100%	-100%	-100%	-100%	-100%	-100%	324
% Change	-4%	54%	-26%	-65%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-25%
Branch Services Literacy - Volunteer Hours													
FY14/15	129	111.5	184.25	186.5	112.75	100.5	187.75	238.75	190.75	193	283.75	105.9	611
FY15/16	83.75	95	20	7.5	7.5	-96%	-100%	-100%	-100%	-100%	-100%	-100%	206
% Change	-35%	-15%	-89%	-96%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-66%
Adult Volunteers													
FY14/15	1	2	2	1	1	2	2	2	2	1	1	1	6
FY15/16	1	1	1	0	0	-100%	-100%	-100%	-100%	-100%	-100%	-100%	4
% Change	0%	-50%	-50%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-33%
Adult Volunteer Hours													
FY14/15	6	12.5	7.25	8	2	10	14	11.5	14	4.5	12.5	51.3	34
FY15/16	25.45	44.5	22.5	31	31	288%	-100%	-100%	-100%	-100%	-100%	-100%	123
% Change	324%	256%	210%	288%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	266%
Young Adult Volunteers													
FY14/15	10	10	7	6	12	7	12	11	10	11	9	13	33
FY15/16	11	7	16	12	100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	46
% Change	10%	-30%	129%	100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	39%
Young Adult Volunteer Hours													
FY14/15	81	59.75	12.75	30.25	45.25	22.55	67.25	33.5	14.5	44.5	41.5	77	184
FY15/16	60.25	28	117.75	91.5	91.5	202%	-100%	-100%	-100%	-100%	-100%	-100%	298
% Change	-26%	-53%	824%	202%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	62%
Children's Services Volunteers													
FY14/15	7	5	2	4	4	5	5	8	6	6	6	6	18
FY15/16	5	2	2	4	4	-100%	-100%	-100%	-100%	-100%	-100%	-100%	13
% Change	-29%	-60%	0%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-28%
Children's Services Volunteer Hours													
FY14/15	42.25	24	10.5	19.5	15.25	9.5	16	24.75	33.25	25.5	24.5	16	96
FY15/16	20.75	7	5	22.25	14%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	55
% Change	-51%	-71%	-52%	14%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-43%

A #13

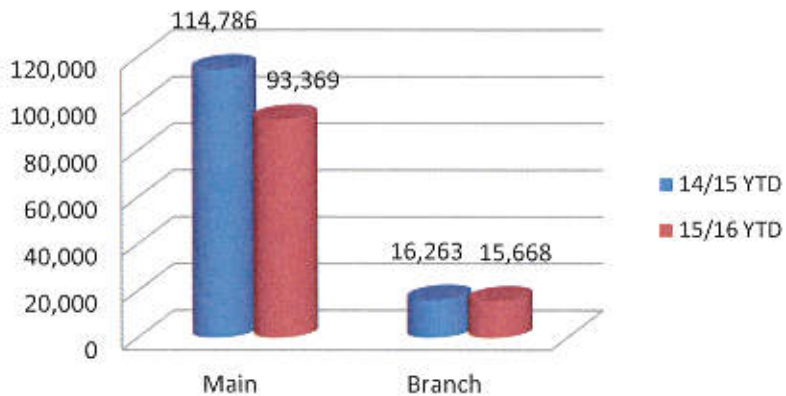
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Branch Young Adult Volunteer Hours													
FY14/15	0												0
FY15/16	32												32
% Change													
Electronic Database Usage													
FY14/15	495	656	605	598	595	3,156	3,156	91	145	136	3,156	8,955	2,354
FY15/16	7,545	7,796	6639	7750									29,730
% Change	1424%	1088%	997%	1196%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	1163%
BrainFuse -Tutor Service													
FY14/15	167	243	117	132	13	106	70	37	156	234	150	227	659
FY15/16	16	53	109	114									292
% Change	-90%	-78%	-7%	-14%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-56%
Tumblebooks													
FY14/15	20		97	27									0
FY15/16													144
% Change													
Passports													
FY14/15	138	113	106	107	85	78	173	194	237	240	259	237	464
FY15/16	178	171	167	190									706
% Change	29%	51%	58%	78%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	52%
Passport Photos													
FY14/15	110	100	90	95	69	62	111	127	162	126	159	146	395
FY15/16	123	121	102	124									470
% Change	12%	21%	13%	31%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	19%
Notary Service													
FY14/15	6	7	12	4	4	6	7	7	8	8	10	15	29
FY15/16	3	0	12	17									32
% Change	-50%	-100%	0%	325%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	10%

5 of 13:

Library Cards Issued 14/15 vs 15/16



Visitors 14/15 vs 15/16 YTD



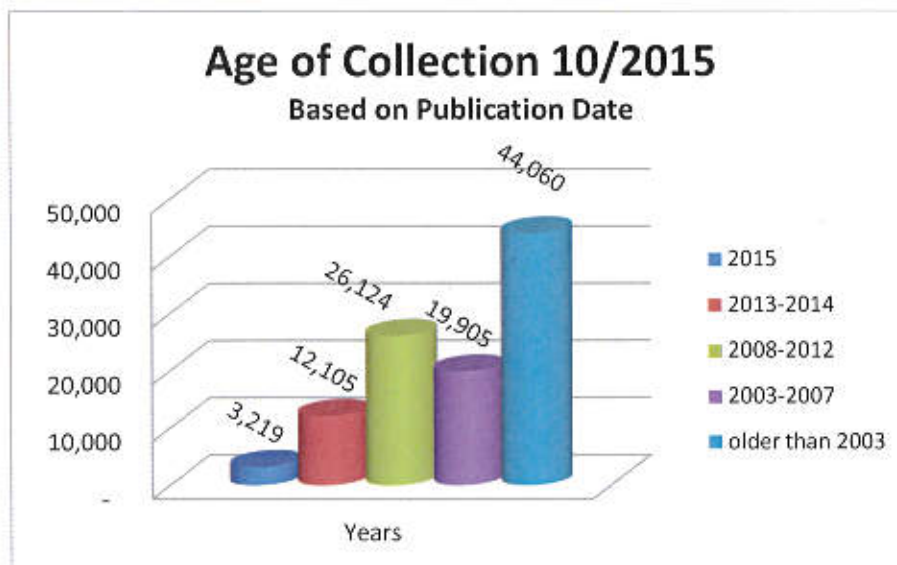
Cardholders as of 10/31/2015		C/O Items in past 3 years	C/O Items in past 2 years	C/O Items in past 12 months
Card 3 years or less	23,236	12,650	10,019	7,070
Population of District	53,177	As per California State Library		
% of Population with Library Card	44%			
% of Population w/ck out in 3 years	24%			
% of Population w/ck out in 2 years	19%			
% of Pop w/ck out in past 12 months	13%			

PATRONS THAT HAVE ITEMS (Nov 4 15)

#	Patron type	patrons	Patrons w/items	% w/items	# items	avg/patron
0	Adult		1,453		6,543	
1	Juvenile		396		1,422	
2	Staff		31		377	
4	Trustee		1		3	
5	Foster Patrons		11		38	
6	Teacher Loan		35		399	
7	Teen		15		34	
TOTAL		23,236	1,942	8.36%	8,816	4.54

District Population	53,177	Items in	103,600 Collection
% w/Library Cards	44%	8.51% % chkd out	

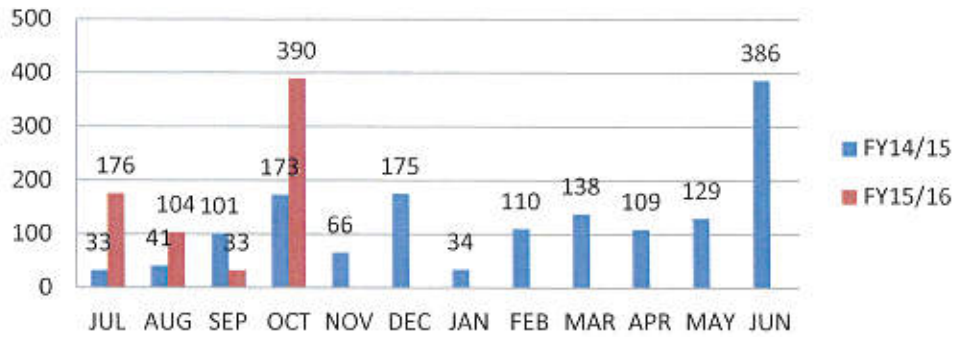
Since 6/3/15 we have increased the percentage of patrons with items out from 7.78% to 8.36% and the percentage of the collection checked out from 6.63% to 8.51%.



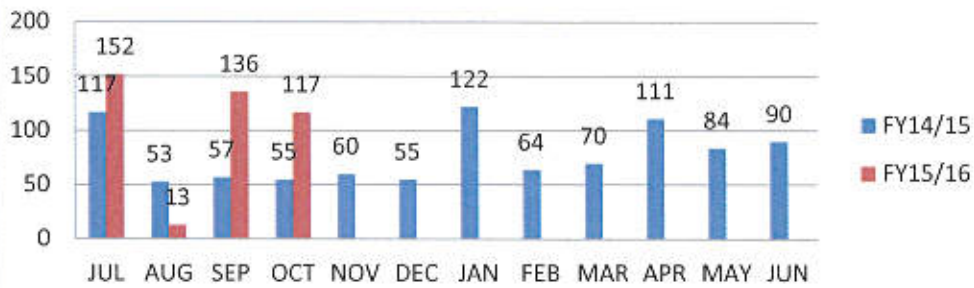
	10/3/2015		9/8/2015		8/5/2015		6/9/2015		3/17/2015	
2015	4,179	4.03%	3,219	3.05%	2,671	2.19%	1,526	1.22%	658	0.51%
2013-2014	12,422	11.99%	12,105	11.48%	12,008	9.84%	11,566	9.28%	11,043	8.51%
2008-2012	25,673	24.78%	26,124	24.78%	28,415	23.28%	29,210	23.42%	29,609	22.82%
2003-2007	19,249	18.58%	19,905	18.88%	23,107	18.93%	24,554	19.69%	25,489	19.65%
older than 2003	42,077	40.61%	44,060	41.80%	55,855	45.76%	57,840	46.38%	62,928	48.51%
		100.00%		100%		100%		100%		100%
Total	103,600		105,413		122,056		124,696		129,727	

16,601 items are less than 3 years old - 16.02% of the collection
 24.78% of the collection is between 7 and 4 years old.
 59.19% of the collection, 61,326 items are over 8 years old and of those 40.61% are over 13 years old.

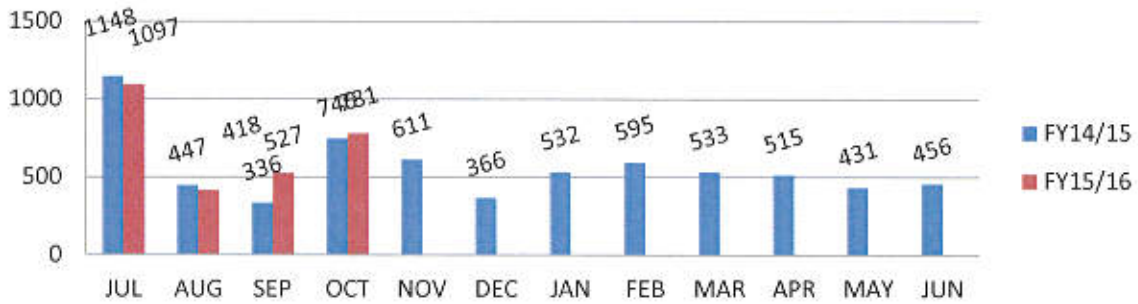
Adult Program Attendance



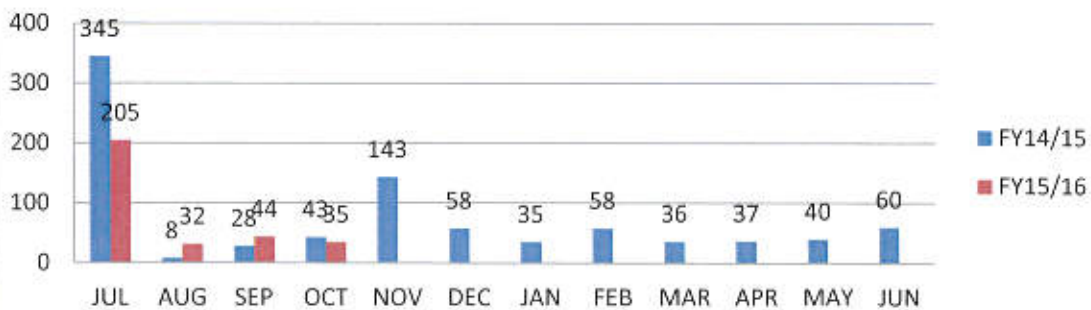
Young Adult Program Attendance

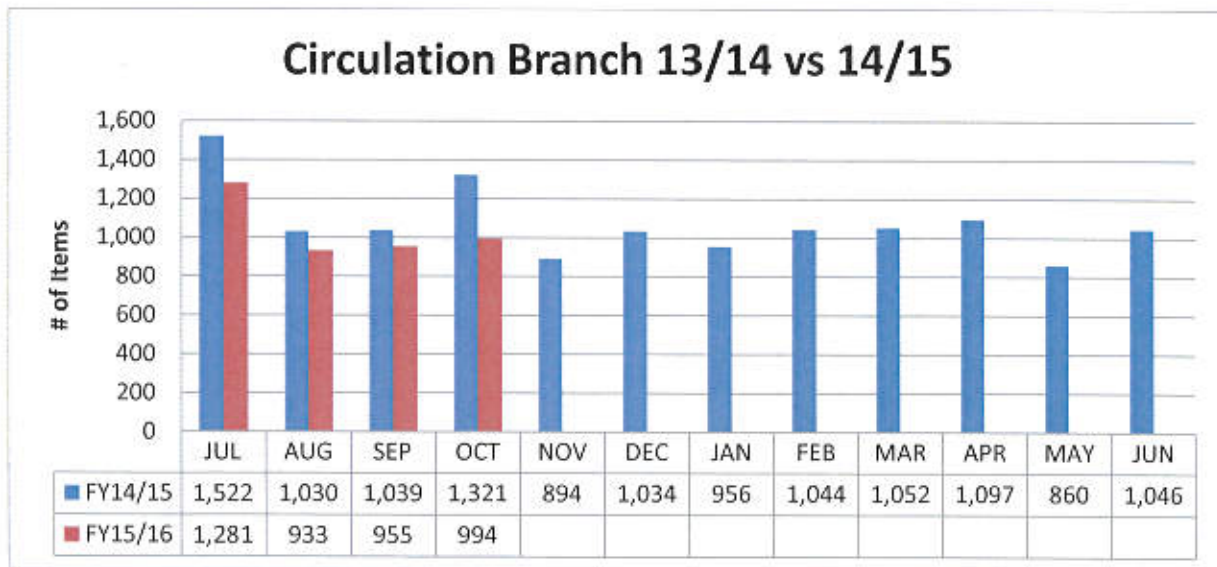
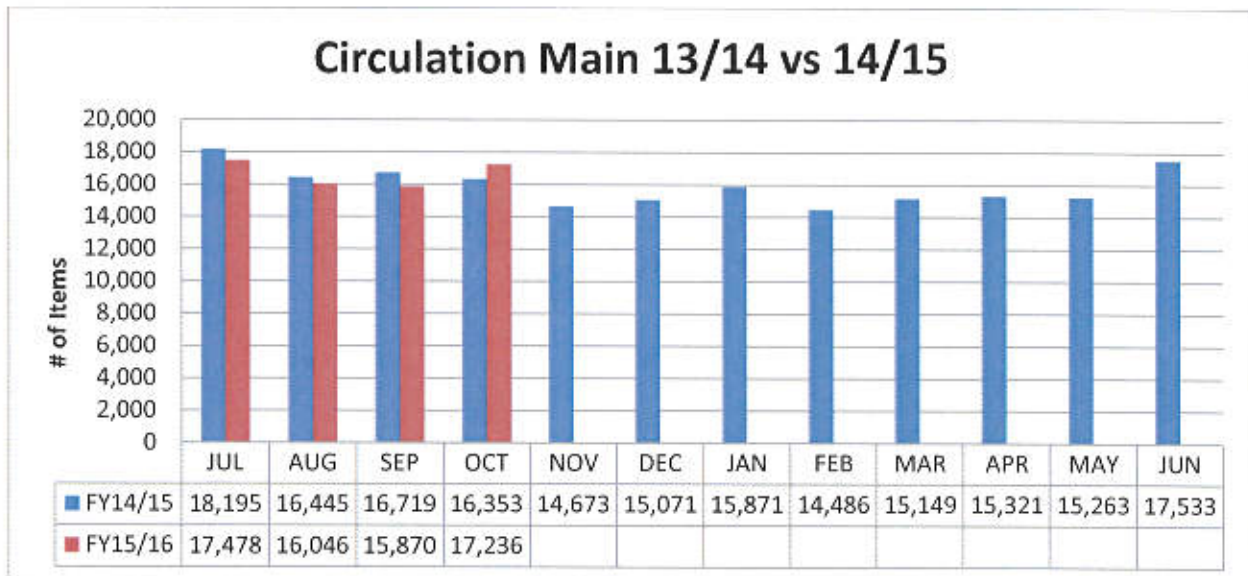
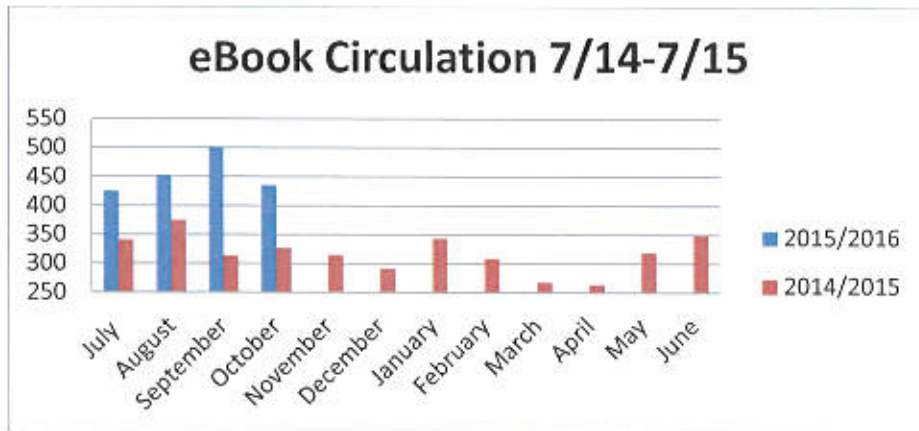


Childrens Program Attendance



Branch Program Attendance

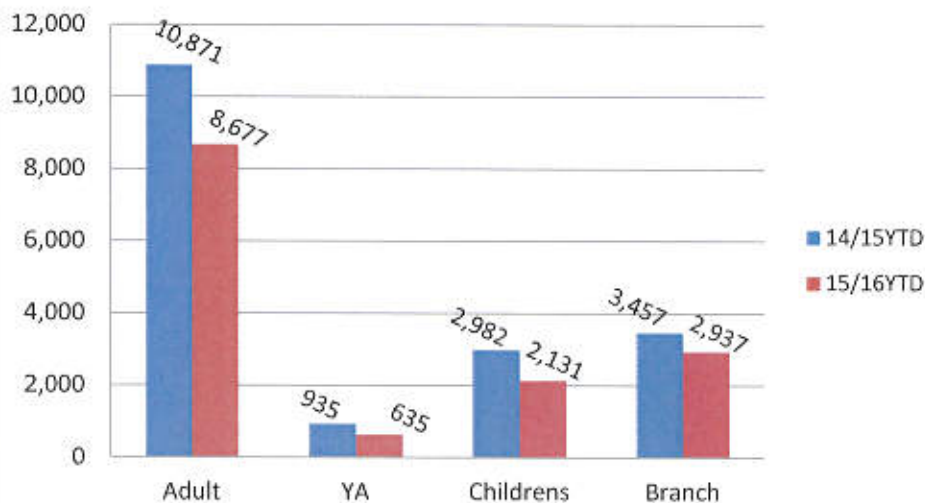


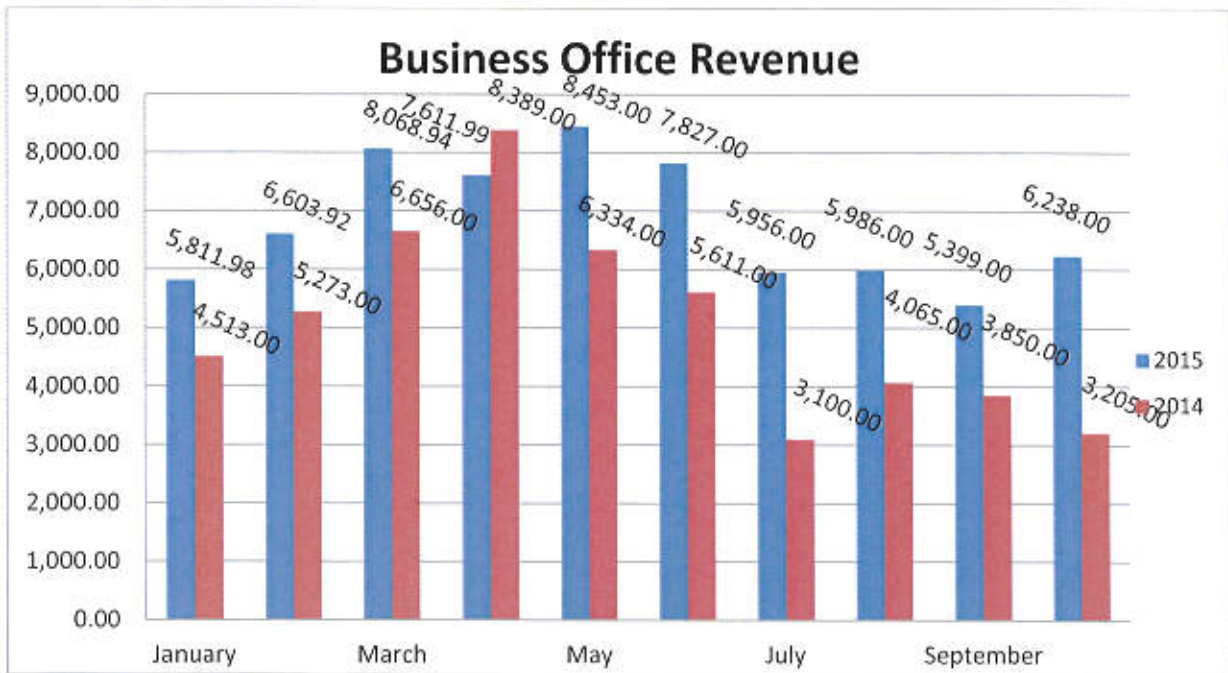
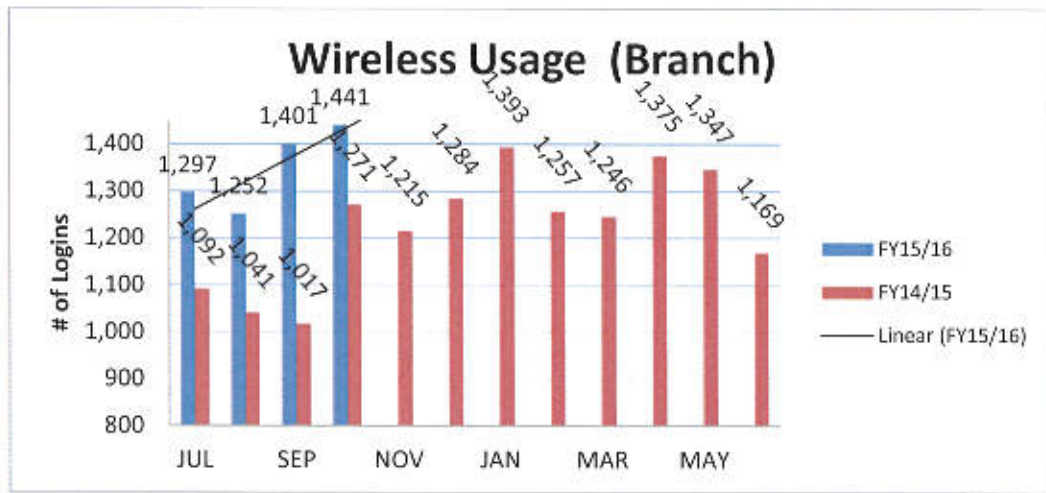
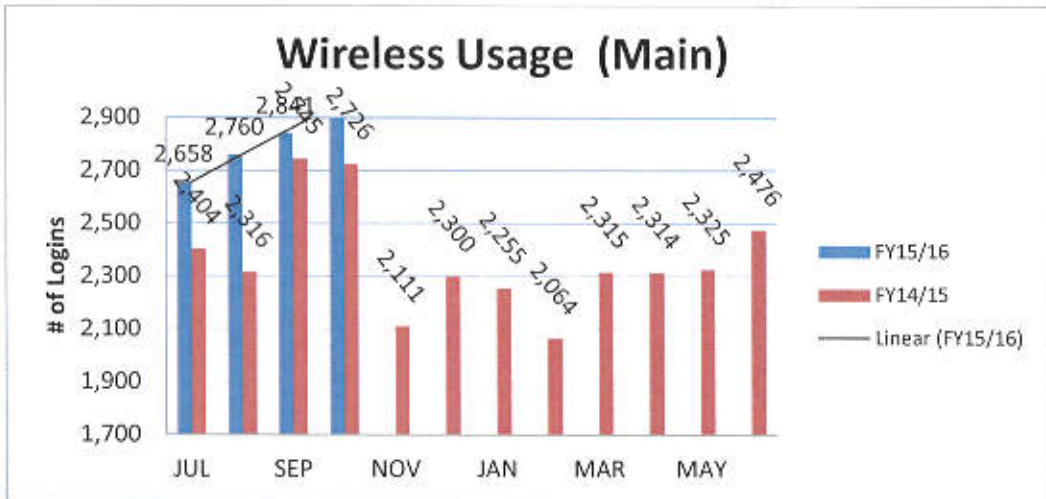


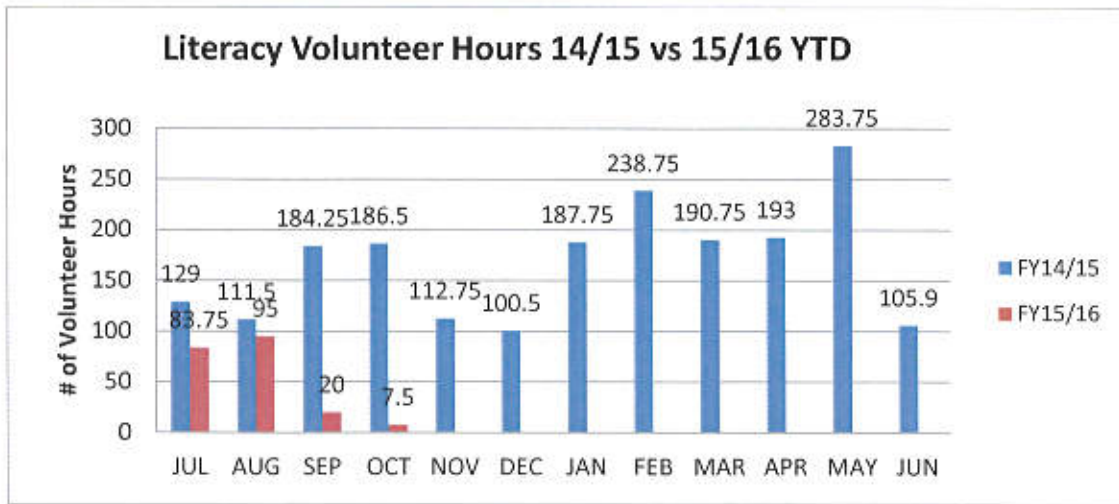
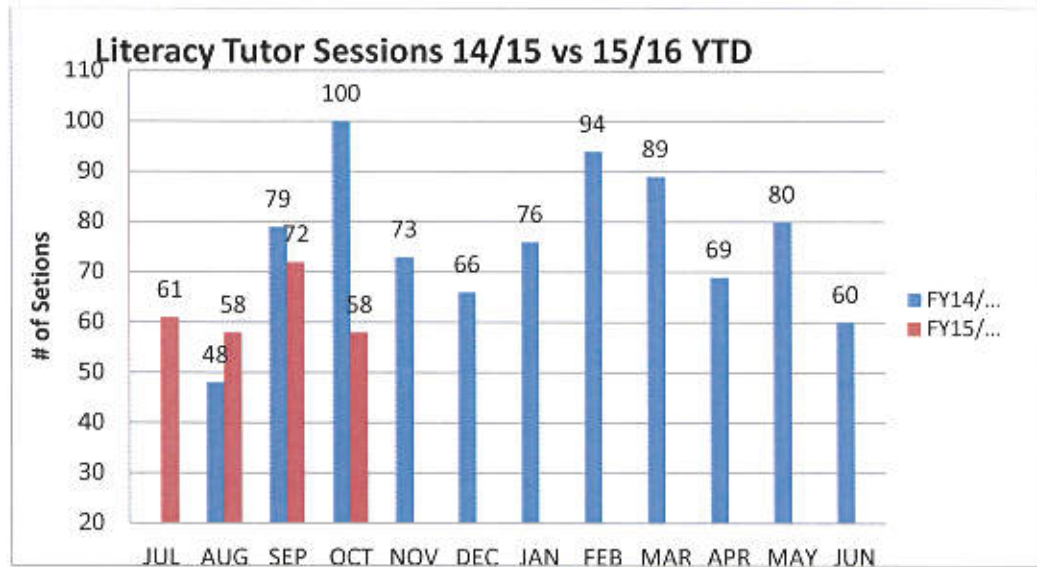
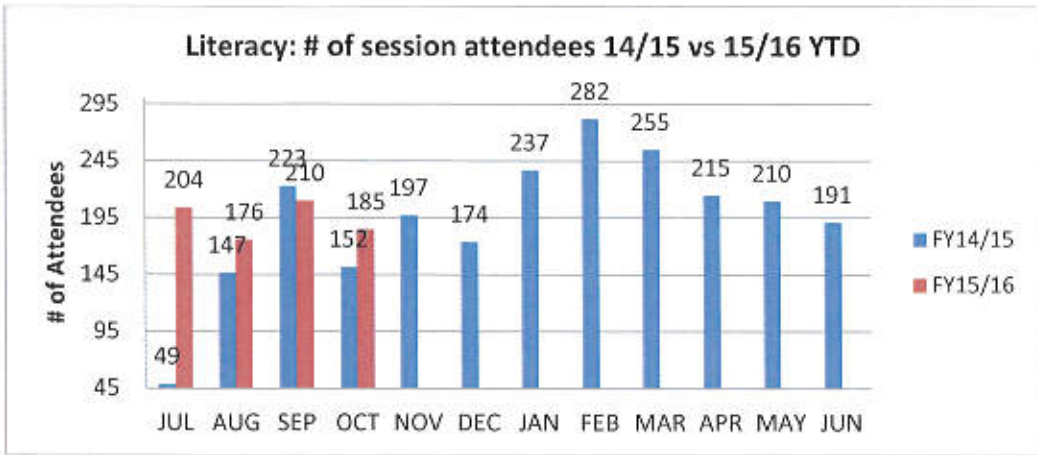
CIRCULATION (CHECKOUT) STATISTICS						
ALL LOCATIONS						
P TYPE	Oct 15		Change vs		Actual #	
	PERCENT	QTY	Sep 15	Oct 14	Sep 15	Oct 14
Adult	80.3%	14642	10.0%	1.7%	13306	14398
Juvenile	12.1%	2213	-5.1%	-3.6%	2331	2296
Staff	5.0%	919	25.2%	92.7%	734	477
Volunteer	0.4%	71	-25.3%	-37.7%	95	114
Trustee	0.0%	3	0.0%	-72.7%	0	11
Teacher Loan	1.4%	260	-18.2%	6.1%	318	245
Teen	0.7%	122	47.0%	-8.3%	83	133
Total	100.0%	18230	8.1%	3.1%	16867	17674

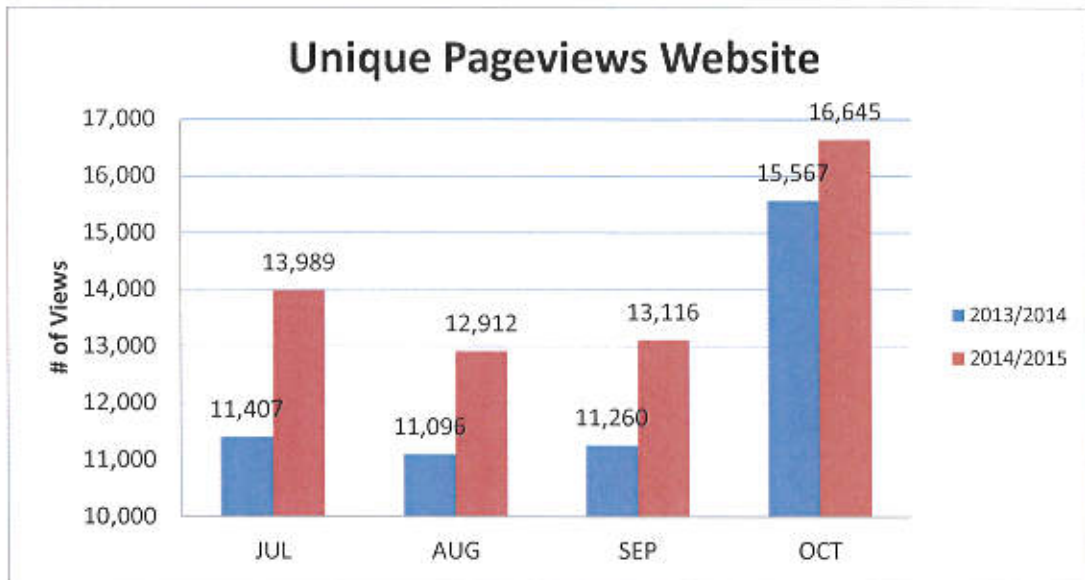
CIRCULATION (CHECKOUT) STATISTICS						
ALL LOCATIONS						
I TYPE	Oct 15		Change vs		Actual #	
	PERCENT	QTY	Sep 15	Oct 14	Sep 15	Oct 14
Book	67.4%	12286	4.6%	3.5%	11749	11870
Cassette	0.0%	0	0.0%	-100.0%	0	12
Sound Disc	8.5%	1552	4.0%	15.4%	1492	1345
DVD	20.1%	3662	19.7%	-4.6%	3059	3837
Kit	0.4%	65	97.0%	-38.7%	33	106
Serial	1.5%	277	15.4%	22.6%	240	226
Videocassette	0.0%	0	0.0%	-100.0%	0	1
Library Basket	0.0%	0	0.0%	-100.0%	0	25
YA Video Games	0.4%	78	30.0%	188.9%	60	27
Mature Video Games	0.1%	19	137.5%	280.0%	8	5
Chromebooks	1.6%	291	28.8%	32.3%	226	220
Total	100.0%	18230	8.1%	3.1%	16867	17674

Computer Usage 14/15 vs 15/16 YTD









We had 766 new subscribers to our email list over the past 30 days.

This Week @ Your Altadena Library - SURVEY - What do YOU want to use for Technology @ the Library	11,092	7 days ago	17.49% 1,940 opened
Know It All! November 2015 Library Newsletter	11,111	9 days ago	10.5% 1,500 opened
This Week @ Your Altadena Library - A Play: Conversations with the Waterman & Dion Neutra	11,133	21 days ago	16.58% 1,846 opened
This Week @ Your Altadena Library - Two Exciting Programs - Latino Americans: 500 Years of History	10,495	28 days ago	13.64% 1,431 opened
This Week @ Your Altadena Library - SECOND SATURDAY RETURNS!	10,497	35 days ago	14.98% 1,572 opened

Facebook Stats

	11/05	10/18	10/5	9/20	9/13	7/27	7/20	7/13	7/6
Page Visits	45	37	46	3	18	39	50	39	34
Weekly Total Reach	5,080	5,411	3,362	2,340	1,743	2,372	2,205	1,401	1,409
People Engaged	430	479	205	118	112	147	110	81	97
Total Page Likes	768	762	758	755	753	738	734	734	732

Adult Services Department - October, 2015

Adult Services kicked off a big month of programming in October, starting with the Verdugo Swing Society playing Big Band tunes on October 10th for a crowd numbering well over a hundred. Earlier that day, the L.A. Opera continued their "Opera Talk" series with a presentation entitled, "It Can't Be an Opera if Nobody Dies!" featuring community opera educator, Ronald Streicher.

Multi-award winning writer-composer-director Mimi Seton – who was labeled a "New Theatre Visionary" by the L.A. Weekly – facilitated a workshop in October offering a fun and unique experience for those seeking to explore their inner self, develop their intuition, and deepen their spiritual connections to Life. The workshops were held Oct. 11, 18, and 25. Seton also directed the play Conversations with the Waterman – an unusual spring-autumn love story set during the Iraq war which crosses barriers of age, race, and class. The performance took place at the library on October 21.

Verdugo Swing Society:



Conversations with the Waterman:



The *Latino Americans: 500 Years of History* program series continued in October with two events: "The Life of Francisco Ramirez" on October 15 and "Empire of Dreams (1880-1942)" on October 17. The October 15 program featured local historians Paul Bryan Gray and Michele Zack taking the audience back to the Pueblo of Los Angeles in its first years as an "American" town, via an illustrated talk. The October 17 program screened the second episode of the Latino Americans documentary series followed by a discussion led by Cal State University's professor of Chicano Studies, Dr. Francisco Balderrama.

On October 24th, renowned modernist architect Dion Neutra – well known for designs that include the Huntington Beach Main Library and numerous projects in Silver Lake – captivated audiences at the Altadena Library with his interactive presentation "NEUTRA post NEUTRA." Well-known for teaming with his legendary father, Richard Neutra (who was featured on the cover of *Time Magazine* in 1948 and ranked by the publication as being second only to Frank Lloyd Wright in the who's who of American architecture), Dion took audience members on a journey through his career of more than 70 years.

Dion Neutra:



Youth Services Report – October 2015

October is always a big month for Youth Services, full of programs and class visits. Here are a few of the highlights. We started off the month with a visit from the author and illustrator of children's book *Maezie's Pumpkin Patch*.



The popular In N out Cover to Cover Reading program started in October and continues through mid November. Children ages 4-12 who read 5 books receive a certificate for a free hamburger or cheeseburger from In N Out. So far there are about 180 kids signed up!



Our first Sensory Storytime for children with autism and sensory challenges began this month and has been very well received by both the parents and children alike. During this storytime children are accepted as they are and it's ok if they don't sit still or participate. We try to entice them to join in and model ways for parents to engage with their children at home. We focus on progress not mastery during sensory storytime and many of the activities are modeled after the Center for Developing Kid's Circle Time. A small group is what makes Sensory Storytime effective, we've capped registration at 10 children, and we are full! Parents have expressed their appreciation for this type of program and we are looking forward to adding more programs that serve children with special needs.

Some of the things parents are saying about Sensory Storytime:

"Thank you guys so much for putting this on! It's really a wonderful thing, and so needed!"

"I would like to thank you for the valuable program you provide our community."



Last, but certainly not least, we had our annual Dia de los Muertos / Halloween program. Our traditional activities include sugar skull decorating, paper flowers and crafting trick-or-treat bags! We were really excited to have Altadena Now stop by to cover the program.



Teen Services Report – November 2015

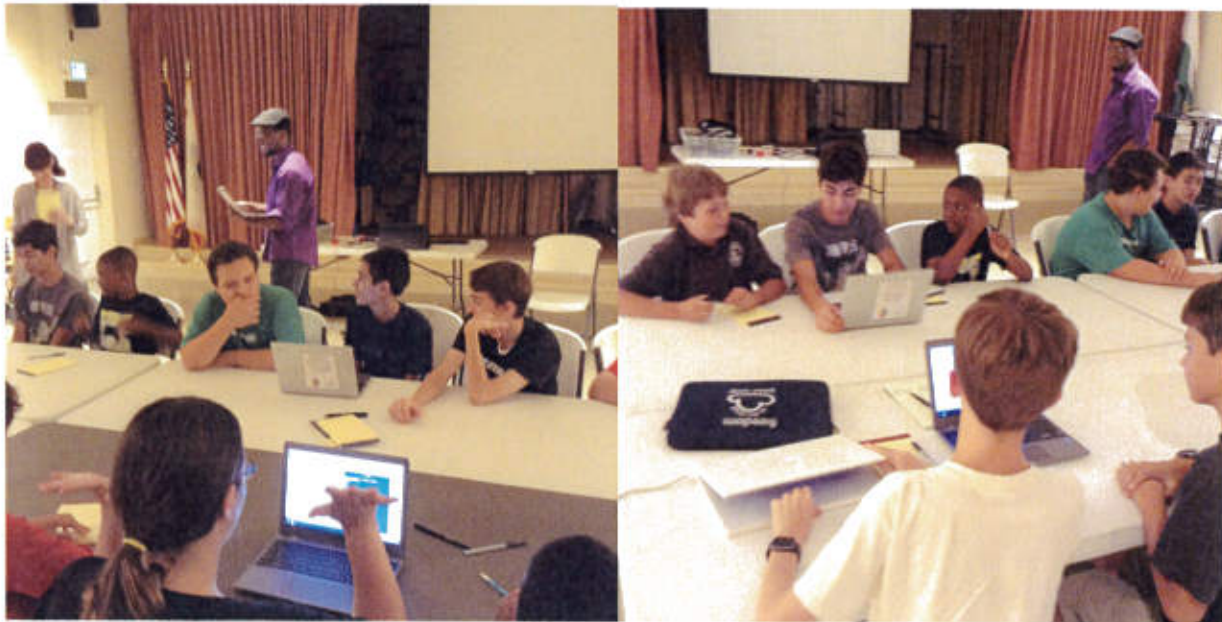
Teen Programs: Teen Librarian Carrie Wilson offered a whopping total of 9 programs in October. Two of those were completely new offerings: a Game Design workshop and a Piñata making class for October's DIY Club. She also continued the programming for the DIY Club grant with 2 sewing workshops and a Filmmaking class.

October 2nd—Fourteen teens enjoyed October's selection—*Fullmetal Alchemist: Brotherhood*. This complex anime promoted great discussions and commentary from the knowledgeable audience. They also voted on November's selection, the long-running comedy *One Piece*.



Banned Books Week continued through **October 3rd**. Eleven teens total got caught reading a banned book and thus earned a free book of their choice. More teens posed for hilarious "mug shots."

October 9th—Altadena Library's gamers enjoyed a brand-new event—learning Game Design with Ean Moore, an avid gamer and computer programmer. 23 teens and tweens with varying levels of tech experience learned introductory principles of game design, basic coding using Python and even built their own computers using the Raspberry Pi, a low-cost small computer.



Sewing class resumed **October 10th**. Teens used this opportunity to build on the skills they learned in the first class. They created adorable tote bags.



October 13th --Gaming @ Altadena Library welcomed 14 gaming enthusiasts who played Super Smash Brothers, Smash Up (sense a theme here?) and darts. Thanks to the dedication of TAC member Juan Castro, the Playstation 4 was up and running for the event. The teens agreed that only thing we need now is more great PS4 games like Destiny.



October 17th—Our sewing workshops continued with an even more ambitious project-- sewing aprons. While most participants ran out of time, a few completed the project. They will complete this project at the November 7th class and learn to



make zipper pouches.

October 20th -- TAC members continue to support the

library despite their busy schedules. All told, eleven volunteers contributed a total of 68.5 volunteer hours this October. Eight members got their hands dirty when they assisted with Piñata-making at October 20th's meeting.



October 23rd – Filmmaking 101 taught by filmmaker Kent Yoshimura continued with a mix of returnees from the first class and several newcomers eager to learn storyboarding and filming scenes. 16 teens and tweens brainstormed on a

1 minute film. They decided on telling the tale of artist Victor Von Hugo, a French dinosaur born in a closet. Von Hugo painted the darkness he saw in the closet, but the critics hated his art and threw it away. Stay tuned to see the final cut of this film!



October 30th—A few days after the entire Youth Services department put on a fantastic Dia de los Muertos and Halloween event for younger kids, it was time for the teens to get in the spirit. We created piñatas, papel picado and colored elaborate Dia de los Muertos designs.

7 of 11



Volunteers:

Teen Librarian Carrie Wilson continues to coordinate teen and Library Tech student volunteers from the PCC program. Ann Elias, who is working on completing the Junior High project, also assists with many of the teen programs, including the Game Design program, Filmmaking and Piñata-making. All told she contributed 26 hours in October. Dina Zanrosso, who is our wonderful storytime aide, helped with set-up, clean-up, and photography during weekly Preschool storytimes, and contributed 12.25 hours this month.

Our dedicated teen volunteers offered over 68 hours this month! TAC members were a tremendous help with Piñata prep at the Teen Advisory Council meeting and Juan Castro was instrumental in getting the PS4 up and running for the Gaming event on October 13th.

Branch Report - October 2015

On October 3, Branch staff had the opportunity to help out with Best Fest. Branch staff enjoyed staffing at the circulation desk and children's craft table. I helped a grandma sign up her four grandchildren for new library cards that day!

Another special event we participated in was our first Professional Development Day. One of the things we learned about were tools for reader advisory services. A few days later, Andrea, our Library Clerk was seen using Novelist to help a teen find a sci-fi book to read!

In October we promoted In-N-Out's Cover to Cover Reading Program for children. Kids that read 5 books received a coupon for a free hamburger or cheeseburger. We have 53 children signed up for this reading program thus far. This program ends November 13.

On October 22nd, we participated in Read for the Record – a program that promotes literacy through trying to break a world record for the most children reading the same book in a day! Through our coordination efforts, local daycares participated. Ninety children Read for the Record at our local neighborhood daycare, Woodbury Preschool Village! Fifty-seven other children and adults (who read to the children) also enjoyed this year's selection of *Not Norman: A Goldfish Story*. Free copies of the book were given out to the children.

We celebrated Halloween with twenty-five children making spooky Halloween candle holders. The children created their candle holders with paint and googly-eyed stickers. The best part was seeing how the finished jars looked in the dark! We also had a Fun Flick Friday showing of *The Descendants*.

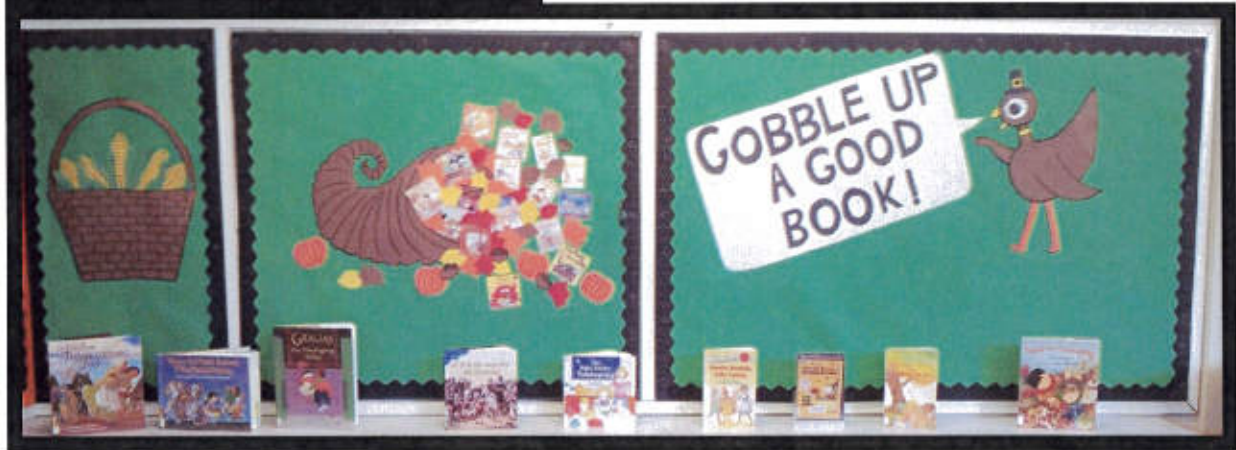


On October 2nd, I arranged for my colleague, registered nutritionist and blog author of sensiblebite.com, Ari Dobbs, to come talk to the literacy students in Modesta's class. Ari answered the students' questions and concerns they had about food, cooking, nutrition, and health. The students got to practice their English and learn about healthy eating at the same time.

The Branch also received new chairs!



We have a new bulletin display for Thanksgiving made with Andrea's help.



Carlene Chiu, Librarian II

Literacy Department Report - October 2015

Potential Tutors and Learners

This October saw the addition of potential tutors and learners to the Let's Read Altadena adult literacy program. A potential tutor or learner begin their first steps before entering the program. Our program usually hears from potential tutors either through VolunteerMatch.org or by phone and email contact. Learners usually come to our tutoring program either by seeing our advertised flyers or by calling us directly. This month, we were able to provide three learner assessments, however they will need to wait until we have our potential tutors trained.

Online Tutor Training Nearing Completion

This month, we completed four out of eight sections of the online tutor training. These sections include (1) an introduction to the literacy program, (2) an explanation about adult learners, (3) phonics, and (4) reading and comprehension. The remaining sections will cover writing skills, communication skills, how to use our literacy resources, and how to report tutor activities. One of our most active volunteers, Suzi Martinez, will help edit our final draft since she has the most experience working with our program. Once our final sections are ready, we can offer this to potential tutors.

Health Literacy for our ESL Class

One of the interesting facts about adult literacy is that the basics of learning to read and write applies to everything we do, especially when we want to learn. This may seem like an obvious statement, but when a learner comes in not knowing the state of their health it is likely attributed to their lack of literacy skills. This month, we had registered nutritionist and blog author of Sensiblebite.com Ari Dobbs discuss nutritional health with our ESL class. Students had the opportunity to practice their English skills with Ari, such as covering the cooking, nutrition, and health related topics.

Edward William, Literacy Coordinator
Modesta Nava, ESL Instructor



Altadena Libraries

Honoring the past, cultivating the present, empowering the future

AGENDA

Special Meeting

Board of Library Trustees
Director's Office – Main Library

November 13, 2015

1:35 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Assistant who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

Meredith McKenzie, President
David Tuck - **absent**
Gwendolyn McMullins, Secretary
Adalila Zelada-Garcia
John McDonald
Mindy Kittay – District Director

Tina Wallin – Finance/HR Director
Ryan Roy – Public Services Director
January Nordman – Project
Manager

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

It was Moved (McDonald) and Seconded (McMullins) to adopt the Agenda.

APPROVED

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

NONE

5. NEW BUSINESS

- a. APPROVAL OF LANDSCAPING CONTRACT REGARDING WATER CONSERVATION DEMONSTRATION GARDEN (**DISCUSSION/POSSIBLE ACTION**)

An Open Bid process was held. RFP's were declined by contractors on the RFP list due to the time frame of the project. The RFP also required Volunteer and At-Risk Youth a requirement of the contract, which limited the field of contractors eligible to bid. So as not to lose the grant the District contacted Los Angeles Conservation Corps (LACC), who provided a preliminary bid, and was able to secure a proposal. Trustee President McKenzie noted that because this project exceeds the Directors 10K limit, it is required to go before the Board for approval.

The District received a proposal from LACC, prepared by Nick Riehl, who, noted for the record, is the husband of District employee Shermaine Alya Barlaan. January Nordman, the hired project manager for the grant project, noted that she reviewed the bid and confirmed the pricing is realistic and decent.

Director Kittay noted that the Amenity Installation portion of the bid is NOT included in the total bid, so as not to go over-budget. These items will be addressed/completed by the District early 2016. Kittay noted that \$3K is budgeted to have a handicap access ramp to the garden.

Trustee Zelada-Garcia disclosed for the record that her husband was a prior employee with LACC and was Nick's supervisor.

Trustee McDonald noted that information regarding the volunteer and the paid at-risk youth plan is not detailed in the bid. Kittay will request LACC to provide.

Trustee McKenzie noted for the record that Foothill Water District is a part of the Grant program.

It was Moved (McMullins) and Seconded (McDonald) to approve the contract with the stipulation that a detailed plan regarding the paid at-risk youth and volunteer program be provided.

APPROVED

6 ADJOURNMENT OF SPECIAL MEETING

Recommended Action: There being no further business to come before the Board, the Special Meeting is adjourned.

It was Moved (Zelada-Garcia) and Seconded (McMullins) to adjourn the Special Meeting. Special Meeting adjourned at 1:50pm.

**BOARD OF LIBRARY TRUSTEES
DIRECTORS UPDATE**

DEPARTMENT: District Director **MEETING DATE:** November 23, 2015

PREPARED BY: Mindy Kittay **LOCATION:** Community Room

This week I received a "Let Us Know" card in my inbox that warmed my heart and I want to share it with you.

"This library is extraordinary!! The excellent customer service given by each employee fulfills the circumference with positivity and warmth. Everyone has always been welcome and treated as such from my experience of coming over the years. I want to say that being here contributed to my success and I'm appreciative of this library. – Thank you!!"
S. Ward

This patron is referring to the Bob Lucas Branch Library but I know the same could be said of the Main Library. Every day I see our Patrons happy and smiling after interactions with our staff. We truly are a welcoming and inviting place to be in the community of Altadena!

I had the pleasure of attending the staff Halloween party on the 30th and noted that there was a LOT of good food and fun happening! I very much enjoy seeing staff relaxed and having a good time.

On October 31st I conducted a tour of the Main Library for the Foundation Board.

CALIFORNIA LIBRARY ASSOCIATION 2015 ANNUAL CONFERENCE: We had a number of staff attend the conference between November 5th and the 8th. The following Monday we went out to lunch and had an interesting and lively discussion about what we were bringing back to the staff and library from the conference. The following are comments from staff about their attendance:

"Attending CLA for the first time in my professional career was an enriching experiencing since I learned and talked to many professionals working in libraries. I learned new trends, methods, and also felt confident in many of the things that I do now in the library." **Edward William, Literacy Coordinator**

"I attended the full conference and had a blast. I was able to bring back a host of ideas, from adult programming, to general staff training, to inspiring leadership. I'm really looking forward to putting these concepts into action in our library." **Ryan Roy, Public Services Director**

"From a technological standpoint, CLA provided useful exposure to emerging solutions for public libraries. Conferences were most helpful in understanding trends in the user experience at libraries, upcoming changes in cataloging standards, innovative and interesting means to train staff, and evaluating and implementing solutions at a public library that form a "narrative" of the community. The exhibit portion provided a

consolidated means to establish communication channels with vendors, even challenge vendors against each other. I returned from the overall experience with months of insight, understanding of current vendor relationships, and valuable inspiration. Thank you for the experience." **Christopher Kellermeyer, IT Manager**

"Having the opportunity to attend CLA provided a much-needed refresher and reminder as to why libraries are especially critical and remain increasingly relevant to community engagement and advancement today. Specifically having attended the Expect More seminar as administrative personnel, reassured me that my role need not be strictly administrative—that I too can be instrumental in effecting community change through thoughtful programming! Thank you to the District and Director for extending this opportunity to all staff." **Shermaine Alya, Administrative Assistant**

"It was great to get the opportunity to attend the CLA presentations. It was my first time to attend the CLA presentations. I learned about what libraries are doing and how I can implement these ideas at the Branch. It was also nice to be able to talk to the vendors in person." **Carlene Chiu, Librarian II - Branch Services**

"I have never been to a library conference before, so I had a wonderful time visiting booths and going to discussion panels. One idea that gave me food for thought was how important libraries are in leveling the economic gap. As library staff we have to power to give the underprivileged members of our society the materials they need to lead successful and happy lives. This conference opened my eyes to the many different ways a library can help; it is not just a building with books, it is the center of the community where people can come to pick up and exchange ideas." **Andrea Banuelos, Clerk I**

"I look forward to CLA every year as a opportunity to reconnect with colleagues as well as to be inspired by the many things librarians in California are doing in their communities. Learning from and sharing with other professionals in the field is an extremely gratifying experience for me and very important to my professional growth." **Cassandra Stearns, Senior Librarian**

PROGRAMS:

As noted last month the Rotary Club of Altadena generously sponsored **Danny's Farm** (Petting Zoo) at the library on November 12th. Below are just a few pictures from the event. This was a well attended and appreciated event with a lot of positive comments. Rotary held their weekly lunch here in the Community Room of the Library and then a number of members stayed to assist in running the Farm and handing out snacks (which they also provided.)





We have now completed the three part series for the **Sisters in Peril Program**: The Sisters In Peril reading series was conceived of by Theatre artist, Mimi Seton in collaboration with Altadena Library director, Mindy Kittay.



The goal of the series is to give voice to an often socially invisible demographic: women over 50. In this case, the special focus is on Los Angeles women playwrights, screenwriters and composers.

Whenever possible, Mimi (as co-producer and director of the events) was committed to casting from the diverse pool of older female performers as well as hunting for small-cast pieces that are uplifting, entertaining and fun, while expressing intriguing ideas.

Sisters In Peril was launched in July 2015 with the presentation of *Mother Morphine*, by Mimi Seton ~ a virtual solo piece of 75 minutes in length. The second play in the series was presented in October of 2015: *Conversations With The Water Man*, also written and directed by Seton, with a cast of 5 including Matias Ponce, Laurie O'Brien, Melinna Bobadilla and Jan Munroe. The third and final play in the series, *Crones*, was also written and directed by Seton and starring Lily Knight and Anna Mathias.



In addition to bringing audiences excellent new work by accomplished local artists, another contribution is being made by the series ~ to the actors themselves. These play readings, under AEA auspices, constituted a needed vehicle for actors who were 'one hour short' of being vested by the Union for their pensions. The Altadena Library has contributed to 3 actors, age 65, being able to receive their pensions.

The second benefit for another group of actors ~ those NOT in the union at all ~ is that these readings entitle them to join the union if they are not yet members, so long as

their show is being produce on the new 99-seat contract. So far, Altadena Library has helped 2 young actors do that.

SECOND SATURDAY: This month we welcomed Kenny Sara and the Sounds of New Orleans. We had well over 200 people in the library – the largest program inside the library that I am aware of. Our vendors either sold out of



everything or came close. People actually came early to stake out seating! But most importantly a great time was had by all and once again the District had the opportunity to bring



new members of our community into the Library!



FACILITIES:

- Alarm and Security Systems (Still Researching)
- Main Door Repairs (Still Researching)
- Finalizing Purchasing and minor remodeling of the Branch (In Process)
- Reorganization of the Finance Office (Done)
- Preparations for the Water Conservation Demonstration Garden (Contract Issued)
- Boy Scout Shelving/Storage Project (In Process)
- Shifting of the Collection at Main and removal of some shelving (In Process)

This month we submitted a Library Facility Needs Assessment to the California State Library. They are using these assessments, which have not been done since 2008, as a lead in to future library bond measures. This is something in which I will be keeping a close eye on and am hoping to participate by working with the Legislative Committee of the California Association of Libraries.

11b

ALTADENA LIBRARY DISTRICT
STAFF ASSOCIATION

600 East Mariposa, Altadena CA 91001

November 19, 2015

Altadena Library Director

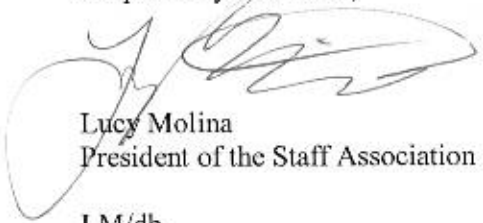
Dear Mindy Kittay:

We, the Staff Association of the Altadena Library District, would like to present to you and the Board of Trustees for consideration, the following:

Due to the low usage of the library on Saturdays after a Friday closure, we would like to request that the library be closed the Saturday after Thanksgiving and Christmas this year. We would also like to request the library to be closed the Saturday after Thanksgiving every year and the Saturday after Christmas, should Christmas fall on a Friday.

Thank you for your consideration in this matter.

Respectfully submitted,



Lucy Molina
President of the Staff Association

LM/db

11c



LIBRARY BOARD OF TRUSTEES
STAFF REPORT

DEPARTMENT: Administration

MEETING DATE: November 23, 2015

PREPARED BY: Mindy Kittay, Director

LOCATION: Community Room

TITLE: Consideration of partnering with the Altadena Sheriff's Department for their Holiday Toy Drive for needy families in Altadena by establishing a Library Toy Drive for Fines Program from November 16 through December 15, 2015.

OBJECTIVE: To partner with Altadena Sheriff's Department in their efforts to collect toys for needy families in Altadena by providing library patrons with an opportunity to donate new toys in lieu of paying fines for overdue books and materials.

BACKGROUND/ANALYSIS: The Library has in the past had a fine-free week in April during National Library Week. This year we are again suggesting a *Toy Drive for Fines Program* for the period of November 16 through December 15, 2015 for the purpose of partnering with the Altadena Sheriff's Department in their Annual Toy Drive. The Altadena Sheriff's Annual Holiday Toy Drive assists about 150 needy families in Altadena.

The Library's participation in the Altadena Sheriff's Toy Drive augmented their program and helped to improve goodwill with Library patrons and the community.

The program will permit patrons to donate new toys for the Sheriff's annual drive in lieu of paying fines for overdue materials, thus assisting needy families in the area. The Library has developed a scale for in lieu fines as follows:

<u>Fine Range</u>	<u>Suggested Toy Donation</u>
\$ 1.00 - \$ 5.00	1 toy
\$ 6.00 - \$ 10.00	2 toys
\$ 11.00 - \$ 20.00	3 toys
\$ 21.00 - \$ 30.00	4 toys
\$ 31.00 - \$ 50.00	5 toys

*Toys must be new and/or in original packaging. Fees for lost items are not applicable.

Items would be collected at the Circulation Desk at both the Main and Branch Altadena Libraries and placed in a donation box, which the Sheriff's Department would retrieve at the end of the Toy Drive for Fines Program. Anticipated loss of fines for the period of November 16 through December 15 is \$1,137, representing .00047 of the current budget. The program would encourage patrons who have outstanding fines and long overdue books and other materials to return them during this period and provide an opportunity to contribute to less fortunate families in their community at the same time.

STAFF RECOMMENDATION: That the Board of Trustees suspend collection of fines and fees and authorize an Altadena Library District *Toy Drive for Fines* for the period of November 16 through December 15, 2015 to assist the Altadena Sheriff's Department in their annual Holiday Toy Drive to help needy families in Altadena.



Altadena Libraries

Board of Library Trustees

Meetings are held the fourth Monday of the Month*
(unless otherwise noted)

Location: Altadena Library District Barbara J. Pearson Community Room

Time: 5:00 p.m. (unless otherwise noted)

Agendas are posted 72 hours prior to the meetings.

Meeting Dates for 2016

January 25, 2016

February 22, 2016

March 28, 2016

April 25, 2016

May 23, 2016

June 27, 2016

July 25, 2016

August 22, 2016

September 26, 2016

October 24, 2016

November 28, 2016

No Meeting in December

Subject to approval by the Board of Trustees November 23, 2015



HOLIDAYS AND CLOSURES FOR 2016

New Year's Day observed	Friday	January 1
Martin Luther King Jr. Day	Monday	January 18
Presidents' Day	Monday	February 15
Memorial Day	Monday	May 30
Independence Day	Monday	July 4
Labor Day	Monday	September 5
Columbus/Indigenous Peoples Day (Library Staff Development Day)	Monday	October 10
Veterans Day observed	Friday	November 11
Thanksgiving Day	Thursday	November 24
Day After Thanksgiving	Friday	November 25
Additional Thanksgiving closure	Saturday	November 26*
Christmas Eve	Saturday	December 24
Christmas Holiday (In lieu of Christmas Day which occurs on a Sunday)	Monday	December 26

Early Closure

Thanksgiving Eve	Wednesday 5 pm	November 23
New Year's Eve	Saturday 5pm	December 31

* Personnel Policies and Rules, Section 9.1.1

Approved by the Board of Trustees November 23, 2015

*** As per the request of the Staff Association**

ALTADENA LIBRARY DISTRICT
STAFF ASSOCIATION

600 East Mariposa, Altadena CA 91001
November 19, 2015

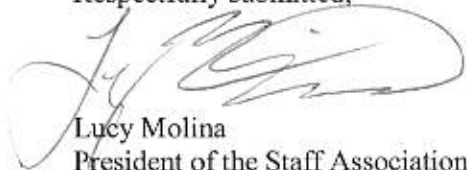
To the Board of the
Altadena Library District

Dear Members of the Board:

The Altadena Library Staff Association would like to thank the Board of the Altadena Library District for its generosity in sharing with staff the bonus provided Nov. 15.

This was deeply appreciated and certainly helped to add festiveness to the holiday season.

Respectfully submitted,



Lucy Molina
President of the Staff Association

LM/db



Altadena Public Library Presents Sisters in Peril: New Work By Women Writers & Composers Over 50, "Crones"

A Two-Hander Staged Reading by Writer-Director Mimi Seton Starring Anna Mathias and Lily Knight

From STAFF REPORTS
Published: Friday, October 30, 2015 | 11:20 AM

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Friday, November 13th at 8:00 p.m., the Altadena Library District presents The Sisters in Peril's next staged reading, "Crones." This two-hander written and directed by Mimi Seton, centers on two women, best friends from adolescences, who re-unite 40 years later to lend a hand to each other during a time of crisis for both. One is a pragmatist, the other a mystic, but being psychologically savvy and humorous New Yorkers, their dialogue is as funny as it is moving. The audience is given an opportunity to "overhear" what two older women talk about behind closed doors when their guards are down and are free to be completely intimate. The Sisters in Peril reading series is dedicated to giving older women writers and composers a voice in the community.

The staged reading was first read at The Culture Project in NYC in August of 2015, starring Mimi Lieber as Zoe Greenberg and June Gable as Poppy Mac Claren. This is the first time it will be heard in Los Angeles. Anna Mathias (Zoe Greenberg) and Lily Knight (Poppy Mac Claren) will star.

This program is free to the public, no reservations are required.

About the Cast & Director:

Anna Mathias has appeared at the Royal Court in London, Berkeley Rep, ACT in San Francisco, San Diego Rep, Pasadena Playhouse, Mark Taper Forum, Geffen Playhouse. She is a company member of Antaeus, L.A.'s classical theatre ensemble, The Spolin Players, Fred Willard's Mohos and The Second City Alumni Jam. Anna's performances include Uncle Vanya and Cyrano de Bergerac for LA Theatre Works radio plays. Her voice has also graced such shows as Better call Saul, Air Force One (BBC), Last Vegas, Turn, Gossip Girl, NCIS, Water for Elephants, The Hangover, Punny People, Born, 24, Talladega Nights, Grey Gardens, Dennis the Menace (as Alice Mitchell). She has a degree in Dramatic Arts from UC Berkeley and lives in Los Angeles with her husband and son.

Lily Knight has appeared in feature films (among them, the upcoming Sky, The Artist, Touch, Changeling, The Secretary, Dahmer, AD), on over 50 television shows (Once Upon a Time, American Crime, Grey's Anatomy, Castle, American Horror Story, True Blood, Rizzoli & Isles, and Medium) and on Broadway (Agnes of God, As Is, The Musical Comedy of Murders of 1940) and off Broadway (The Holy Terror, The Early Girl, The Merry Burnax, among others) and regionally at Arena Stage (ATI), Boston Shakespeare Company, Baltimore's Center Stage, Berkshire and Williamstown Theatre Festivals, among others. Most recently, she performed onstage in A Small Fire at The Echo Theatre, A Delicate Balance at The Odyssey, as well as The Crucible, Peace In Our Time, and The Autumn Garden at Antaeus, where she is a company member. Lily tours with Ensemble Gallei in First Person: Seeing America, Universe of Dreams, and Anna's Garden. Currently she is co-creating EG's next show, Galileo and the Lost Marbles.

Mimi Seton is a multi-award winning writer-composer-director who has taught Theatre Arts at the University of Paris and Trinity College Dublin. Called a "New Theatre Visionary" by the L.A. Weekly, multi-award-winning theatre artist, Mimi Seton, is known for her lyrical sensibility and dark sense of humor. She has addressed a number of social issues in her work including racism, cultural displacement and childhood obesity. Mimi Seton's work as a theatre deviser (writer-composer-director) has gleaned her over a dozen press awards and several grants.

The Altadena Library is located at 600 East Mariposa Street, Altadena. For more information please call (626) 798-0833. For a schedule of events, visit the library online at www.altadenalibrary.org.

Caltech Live!
Ellen Rothenberg - Choosing the T-Cell
Professors - Higher Education for Stress Cells
Wednesday Nov 18, 2015 7:00 a.m.
Free Event
Ernest G. Hansen Lecture Series
Caltech's Beckman Auditorium
www.events.caltech.edu events@caltech.edu
California Institute of Technology
Pasadena, California 91125
(626) 395-4652

CLAUDE & CO
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clauderest.com
BACCHUS KITCHEN
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bacchuskitchen.com
CATERING
626) 346-9108
claudescatering.com

MonteCedro
The art of Caring Living
MonteCedro is the new continuing care retirement community opening in December 2015 in Altadena.
NOW HIRING
JOB FAIRS
10:00 am - 2:00 pm
Oct. 16: Altadena Community Center
Oct. 21: CA State Univ., Los Angeles
Nov. 4: Rosa City Church, Pasadena
www.montecedro.org/current-openings.php

I've done my research and found the best!
HRC Fertility Pasadena
hrcPasadena.com

PASADENAS Best Calendar of Events

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EVENTS HOME | EVENTS PREVIEWS | MUSIC | THEATRE | ART | NIGHTLIFE | RESTAURANT & CLUBS | MUSEUMS & LIBRARIES

Events Search

What

Keywords (optional)

You are searching...

Date

All Dates



Location

Optional

Go

Event Listing

Events by Date

Teen DIY Dia de los Muertos and Halloween Pinatas

Friday, October 30, 2015 at 4:00 p.m.

Cost: Free

Sponsor: Altadena Library District

For more information call: 626-798-0833 ext 108

Or click here:

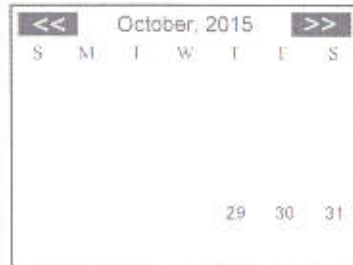
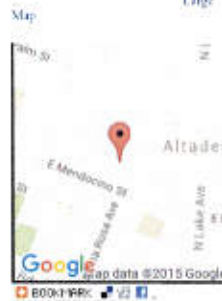
www.altadenalibrary.org

Young Adults and teens between the ages of 11-19 make custom piñatas from a few simple materials (balloons, papier mache, paint and tissue paper) for Halloween and Dia de Los Muertos (Day of the Dead.) All supplies (including candy!) provided.

[Print this event](#)

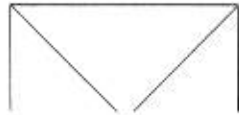
Venue

Altadena Library District
600 E. Mariposa St.
Altadena,



Similar Events

Sunday, December 06, 2015
Time: 11:00 a.m. - 5:00 p.m.



Next on Patch » Dodgers Baseball Loses Don Mattingly
(<http://patch.com/california/altadena/dodgers-baseball-loses-don-mattingly-0>)

Altadena Library Hosts Teen Filmmaking 101

The program is for aspiring filmmakers ages 11 to 19.

Altadena (<http://patch.com/california/altadena>), CA (<http://patch.com/california>)

LOCALSTREAM (<http://patch.com/users/yourcommunityca1>)

© October 22, 2015 P (<http://contribute.patch.com/moderation/25806020>)

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Shared by Altadena Library District - Youth Services

(<https://www.facebook.com/AltadenaLibraryDistrictYouthS>)
via Facebook

More from Altadena Patch

- Pasadena Teen Selected 2016 Rose Queen
(<http://patch.com/california/altadena/teen-selected-2016-rose-queen-0>)



Aspiring filmmakers ages 11-19-- join us this Friday at 4pm

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IMG-7-MELANIE HOLDEN S...



Photographed by Erin Marie Miller (www.erin-miller.com)

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Altadena Public Library Presents Music Artist Kenny Sara & The Sounds of New Orleans

Featuring Local Artist Mary Kay Stam as its November Second Saturday Lineup

From STAFF REPORTS
Published: Tuesday, November 3, 2015 | 11:07 AM

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Saturday, November 14th at 6:30 p.m., the Altadena Library District presents Kenny Sara & the Sounds of New Orleans as its musical artist for November's Second Saturday. Kenny Sara & the Sounds of New Orleans feature a four-piece band of musicians whose style ranges from New Orleans Jazz to Zydeco Cajun and 60s/70s/80s funk.

Born in New Orleans, Louisiana, Kenny began playing professionally with seasoned musicians at the age of 14.

"Kenny Sara is the real New Orleans deal." – *Grace Le, OC Weekly*

"Steady but unobtrusive percussion." – *Los Angeles Magazine*

Kenny's musical collaborations include names like Herbie Hancock, Wayne Shorter, Woody Allen, and Bo Diddley to name a few. He's played in various venues and festivals like the Playboy Jazz Festival, the Cal-Poly Wine Tasting Festival, the Portland Blues Festival, the Los Angeles Jazz Festival, and the Chicago Blues Festival to name a few. Kenny also served as Musical Director for the national tour of *One Mo' Time* musical review and the Broadway production of *One Mo' Time* in New York City.

Kenny's musical television credits include but are not limited to *Everybody Loves Raymond*, a featured performer on *Donnie & Marie's Good Morning New York*, *Charles in Charge*, and *The Rosie O'Donnell Show*. Kenny also served as co-writer on a song, *Steppin' Out Tonight*, featured on the hit television series, *Bones*, and retains another featured song on *Amad Rashad's* sports show, *NBA One-on-One*.

Decadent desserts will be available from *Sweeter Than Honey Baking*. The Altadena Ale & Wine House will be pouring from its excellent selection of craft ales and fine wines while *El Patron*, the Altadena Chamber of Commerce 2014 Business of the Year, will be serving up their amazing Mexican and now this month, *GypsyEats* will be providing additional dining options.

Local artist, *Mary Kay Stam*, will feature her installation, *The Myopic Series*, as the library's November exhibit housed in the *Barbara J. Pearson Community Room* of the main library. The series of paintings address how the human race has had a myopic view of the environment since the industrial age.

This event is free and open to the public. No reservations are required.

Caltechlive

Ellen Rothberg - Choosing the T-Cell Profession: Higher Education for Stem Cells

Wednesday, Nov 18, 2015 | 8 p.m.

Free Event

Farnham C. Walker Lecture Series

Caltech's Beckman Auditorium
www.events.caltech.edu | events@caltech.edu
California Institute of Technology
Pasadena, California 91125
(626) 395-4652

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GRAND OPENING
 UEDF's Community Center
 Saturday, November 14, 2015 11:00am-5:00pm
 745 E. Altadena Dr. Altadena, CA 91001

For additional information and questions, please contact
Ebone Fuller at:
 Tel.: (626) 560-0800
 E-mail: uedfcommunitycenter@outlook.com
RSVP at: www.uedfcommunitycenter.org

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News



Governor Takes Action to Protect Communities Against Unprecedented Tree Die-Off

As record drought conditions exacerbate bark beetle infestation that is killing tens of millions of trees across California, Governor Edmund G. Brown Jr. declared a state of emergency...

November 5, 2015 No Comment Read More



All American Meats, Inc. Recalls Ground Beef Products Due to Possible E. Coli O157:H7 Contamination

All American Meats, Inc., an Omaha, Neb. establishment, is recalling approximately 157,427 pounds of ground beef products that may be adulterated with E. coli O157:H7, the U.S. Department of Agriculture's Food Safety...

November 5, 2015 No Comment Read More

Governor and First Lady Honor Army Corporal Robert V. Witt

On behalf of all Californians, Governor Edmund G. Brown Jr. and First Lady Anne Gust Brown honor Army Cpl. Robert V. Witt, a U.S. serviceman missing from the...

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Express Yourself

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Letter from Pasadena Community Coalition to TOR

Entertainment

POP Presents Donizetti's Rare Opera 'Viva la Mamma!' Nov. 12-19



Wildly Creative Los Angeles-Based Opera Company Offers Humor AND High Culture POP Seems to Have No Trouble Filling Theaters - Buy Your Ticket Soon! Pacific Opera Project continues its successful...

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Altadena Library Present 'Crones,' Staged Reading by Writer-Director Mimi Seton



Starring Ana Mathias and Lily Knight Friday, Nov. 13 at 8 p.m., the Altadena Library District presents a play, Crones. Directed by Mimi Seton, Crones centers on...

November 5, 2015 No Comment Read More

'Breaking Through' Shows the Price of Fame

Education

PUSD Football: Annual Turkey Tussle Is Nov. 6 at the Rose Bowl



The annual Turkey Tussle homecoming football game between Pasadena and John Muir High School is...

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PUSD Facing Lawsuit Over Madison Principal Appointment



By Terry Miller Pasadena Unified School District is facing a discrimination lawsuit by local civil...

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GRAND OPENING
UEDF's Community Center
Saturday, November 14, 2015 11:00am-5:00pm
745 E. Altadena Dr. Altadena, CA 91001

Thursday, November 05, 2015 | Stay Connected

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For additional information and questions, please contact
Ebone Fuller at:
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Erika Karen Winter Selected as 2016 Rose Queen
 The Tournament of Roses Thursday named Erika Karen Winter as...



News



Governor Takes Action to Protect Communities Against Inappropriately Trapped

Altadena Libraries
 600 E. MARIPOSA ST. ALTADENA, CA 91001
 AltadenaLibrary.org
 (626) 798-0833

NOVEMBER IS YOUR ALTA DENA LIBRARY!
 Second Saturday November 14 with Kenny Sara and the Sounds of New Orleans, a four piece band whose styles range from New Orleans Jazz, Straight Ahead Jazz, New Orleans Rhythm & Blues, Zydeco Cajun to 60's, 70's, 80's Funk, Kenny & The Sounds of New Orleans musical collaborations include Herbie Hancock, Woody Allen, Della Reese, Bo Diddley, Taj Mahal and many others!

Wines of Los Angeles with Wine Tasting. Friday November 20, Author of Los Angeles Wine Stuart Byles, will discuss the wine history of Los Angeles and by extension, Southern California. Altadena Ale & Wine House will be bringing Spanish wines for attendees to taste. You must be 21 to attend and pre-registration is required. See more details @altadena-library.org/program/wines-los-angeles-wine-tasting Mr. Byles will be bringing copies of his books for signing and purchase.

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Education

PUSD Football: Annual Turkey Tussle Is Nov. 6 at the Rose Bowl



The annual Turkey Tussle homecoming football game between Pasadena and John Muir High School is...

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THINGS TO DO - NOVEMBER 2015

ANNUAL EVENTS

PASADENA HERITAGE CRAFTSMAN WEEKEND

NOV 13-15 • Fri 9am-4:30pm, Sat 9am-5pm, Sun 10am-5pm
Various PASADENA Locations

A tribute to the American Arts & Crafts Movement. Bus tours, walking and drive-yourself tours. Seminars, workshops & presentations.
pasadenaheritage.org

GLENDORA HOLIDAY STROLL | NOV 20

6-9pm • GLENDORA Village

Santa arrives in the Village. Christmas tree lighting and carriage rides!
villageglendora.com

ANNUAL ELVES' FAIRE | NOV 21

10am-4pm • 209 E. Mariposa St., ALTADENA

FREE event featuring games, arts & crafts, shopping and food that will delight Faire-goers of all ages. elves-faire.com

DOO DAH PARADE | NOV 22

11am • Colorado Blvd., PASADENA

Wacky, unusual & entertaining pageant participants travel down Colorado Boulevard. This annual event is FREE! pasadenadoodahparade.info

FAMILY FUN

HARRY POTTER PARTY | NOV 7

3-5pm • SIERRA MADRE Public Library

Enjoy costumes, treats & games for kids of all ages at the Library's Harry Potter Party. cityofsierramadre.com

INTERNATIONAL GAMES DAY | NOV 15

10am-6pm • ALTADENA Library District

Stop by the children's room and play your favorite board games or try new ones! altadenalibrary.org

MONDAY MOVIE NIGHT | NOV 16

6-7:45pm • Community Room at MONROVIA Public Library

Enjoy freshly popped popcorn & enjoy a terrific movie. CLUE: A poor boy wins a tour of the most eccentric candy factory of all. libraryinsight.net

PERFORMING ARTS

BREAKING THROUGH | THROUGH NOV 22

Times Vary • Pasadena Playhouse, PASADENA

A singer/songwriter embarks on a journey to find her way back to her authentic self. pasadenaplayhouse.org

A CHRISTMAS MEMORY | NOV 27 - DEC 27

Times Vary • Sierra Madre Playhouse, SIERRA MADRE

Sure to delight, Truman Capote's enchanting Depression-era story springs to life in this big-hearted musical treat. sierramadreplayhouse.org

FOOD DRIVES

PUT THE FORK IN HUNGER | NOV 14-15

8am-4pm • Fork Plaza, PASADENA

The Fork Foundation's Largest Food Drive - Give thanks by "filling the bag" this holiday season. foothillunitycenter.org

THANKSGIVING DAY RUN & FOOD DRIVE | NOV 25-26

8-11:30am • Community Center, LA CAÑADA FLINTRIDGE

Bringing the community together for a good cause. The morning begins with a 5K run and ends with a mile run for kids. cclcf.org

FESTIVALS

FRIDAY NIGHT FESTIVAL | NOV 6, 13, 20, 27

5:30-9pm • Myrtle Avenue, MONROVIA

The event features: a Farmers' Market, unique food & craft vendors, outdoor dining, live music and kids activities. cityofmonrovia.org

GLENDALE HEALTH FESTIVAL | NOV 7

10am-3pm • Civic Auditorium, GLENDALE

Much like a visit to your doctor's office except that it includes activities for kids & the family: plus music and food - all FREE of charge. glendalehealthfestival.com

JAPANESE GARDEN FESTIVAL | NOV 7-8

9am-5pm • Descanso Gardens, LA CAÑADA FLINTRIDGE

Descanso celebrates the art and culture of Japan with this family-friendly festival. Activities FREE with admission. descansogardens.org

CRAFTS & HOLIDAY SHOPPING

JACKALOPE ART FAIR | NOV 7-8

10am-5pm • 275 S. Raymond Ave., PASADENA

This 2-day shopping destination features over 200 local artisans, crafters & DIY enthusiasts. jackalopeartfair.com

CONTEMPORARY CRAFTS MARKET | NOV 13-15

10am-6pm • Pasadena Convention Center, PASADENA

Hand-crafted holiday shopping is here! Jewelry, ceramics, clothing, shoes, furnishings, glass & more. contemporarycraftsmarket.com

LA FETRA HOLIDAY BOUTIQUE | NOV 20 & 21

Times Vary • La Fetra Center, GLENDORA

Get a head start on your holiday shopping with handcrafted items & holiday decor from over 40 vendors. ci.glendora.ca.us

PODLEY HOLIDAY BOUTIQUE | DEC 3

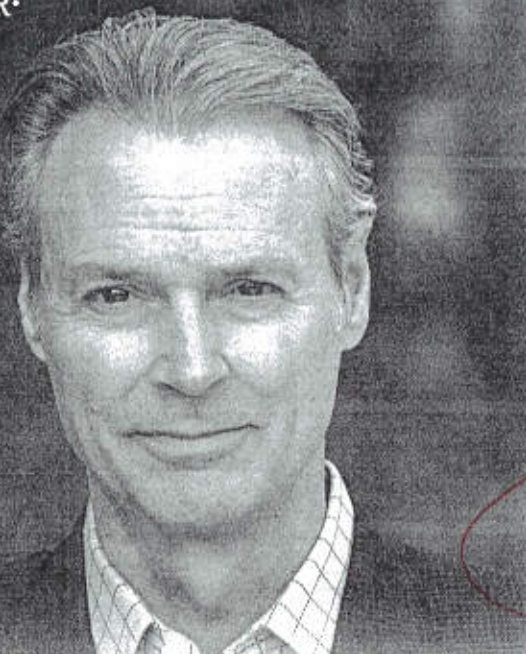
4:30-7pm • Podley Properties: 897 Granite Drive, PASADENA

Annual holiday gift boutique including wine, refreshments & FREE photos with Santa. podley.com/blog

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CALENDAR



Luck Runs Out

C. JOSEPH GREAVES BRINGS THE STORY OF LUCKY LUCIANO'S TRIAL TO VROMAN'S FRIDAY NIGHT

BY CARL KOZLOWSKI



Most aspiring novelists would be thrilled to have even one book released under their name. But former Pasadena attorney-turned-mystery writer Chuck Greaves is in such literary demand that he has thriving careers going in two different directions.

As Chuck Greaves, he serves up lighthearted crime capers centered around a wisecracking, Pasadena-based junior attorney named Jack MacTaggart. But his newest book, "Tom & Lucky (and George & Cokey #12)" is the latest of his history-based crime novels issued under the pseudonym C. Joseph Greaves.

The author will be discussing and signing "Tom" at 7 p.m. Friday at Vroman's Bookstore, marking a trip back to his decades-long former home from his current perch outside Santa Fe, New Mexico. The new book tells the story of four colorful figures from the real-life trial of notorious mobster Charles "Lucky" Luciano in 1936. Luciano himself, his ambitious prosecutor Thomas E. Dewey, key witness and heroin-addicted prostitute Cokey Fitz Brown, and Luciano's defense attorney, George Morton Levy.

"I got the idea for this about 15 years ago, when I was having lunch in L.A. with a friend of mine," recalls Greaves. "Her

father was George Morton Levy, who was a famous trial lawyer in the Great Depression. When he died in the 1970s, she put all his law files into storage in a barn in New York. I knew he had worked with Luciano, so I flew to New York and found Levy's original files from the 1936 trial of Luciano in one of 15 rustling file cabinets. I've had this since 2000 and now I've got it done."

As a stickler for details, Greaves conducted research far beyond the files he found, reading "a half dozen books about Luciano, all the books I could find about Dewey and Levy," and the trial transcripts and court records from the trial. He finally came up with a unique means of telling his tale, by having each of his four main characters relate events stretching from 1914 to 1936 through their own perspectives in relating chapters.

"Because a lot is known about Dewey and a fair amount about Luciano, I used actual incidents from their lives and showed how incidents track their careers," said Greaves. "We start out with Lucky and Tom's childhoods and give readers a sense of who these people are before the trial."

Since very little is known about Cokey Fitz, her carls are mostly fictional. Also in these alternating chap-

ters, I wanted to give each character a distinctive voice, so Cokey is shown in the first person and others in third. Lucky is in the present tense, others in the past tense."

In a book filled with fascinating moments, one fact in particular stood out as nearly too good to be true: Dewey passionately prosecuted Luciano not knowing that Luciano had saved his life a few years before.

"Before he came after Luciano, he was trying to prosecute mobster Dutch Schultz and wasn't successful, but Schultz made a decision to try and kill Dewey," says Greaves. "He went to Luciano for permission to kill Dewey and he said no, that it would cause too much heat and refused permission."

"Dutch Schultz decided to ignore the commission and do it anyway," Greaves continues. "When word got back to Luciano, they ordered Dutch to be killed and he was at a steakhouse in New Jersey. Luciano saved Dewey's life, only to have Dewey turn around and put him away for 50 years." ■

Chuck Greaves will be discussing and signing his book "Tom & Lucky and George and Cokey #12" at 7 p.m. Friday at Vroman's Bookstore, 695 E. Colorado Blvd., Pasadena. Call (626) 449-5320 or visit vromans.com.

Calendary.com, 17 Broadway, New York, N.Y. 10038; MCTE, Inc., 1000 California Street, Alhambra, Calif. 91803; Pasadena Public Library, 3285 E. Walnut St., Pasadena, Calif. 91106.

THURSDAY

Art Bookstore
415 E. Broadway, Glendale
(818) 243-4472
artbooks.com
Author Arie Chanesson discusses her new novel, "Diana's Interludes," with award-winning journalist Liana Agrigiano, introduced by Kyle Khanlouk. The book tells the story of a man coming to terms with his family and faith and its starts at 7:30 p.m. free.

All Saints Church
102 N. Euclid Ave., Pasadena
(626) 796-1121
allsaints.org
The Writers Group of All Saints presents an evening of original, eclectic works, ranging from one-act to poetry, personal memoirs and other works of 7 p.m. **FREE** open to the public. Light refreshments are included.

Alhambra Library
500 E. Main Ave., Alhambra
(626) 756-0833
alhambra.org
The library and the Rotary Club of Alhambra host Benny's Farm, a special potting and toured former Dodge and current Aggie's pitching coach Jim Sore and his wife Cathy, whose son is diagnosed with autism. It runs from noon to 3 p.m.

Conscientious Project
Army Center for the Arts
145 N. Raymond Ave., Pasadena
(626) 617-8373
conscientious.org
The Media Education Foundation documentary "Conscientious and the Limits to the Imagination" explores how consumer capitalism affects American culture and global and environmental concerns and no longer holds its promise of enhancing quality of life, starting at 7 p.m. free.

Gwendolyn Gallera Kids' Club
100 W. Broadway, Glendale
gwendolynkids.com
In the Topix Hispanic Awareness, kids make their own magnetic and hand-painted keychains and discover how magnets work from 1 to 3 p.m. free.

The Harrington Library, Art Collections and Botanical Gardens
1151 Oxford Road, San Marino
(626) 446-2150
harrington.org
A Special Tuesday Garden Talk and Sale features Richard Haydon, head gardener for the Nature History Museum's Nature Gardens, discussing low water use plants, planting designs and garden features that create a tropical while meeting irrigation standards at 2:30 p.m., followed by a plant sale. Free; no reservations required. A discussion, "My Logical Grandfather" features American novelist and LGBT activist Kenneth Surin reflecting on his friendship with author Christopher Isherwood and the importance of Isherwood's cultural leadership at 7:30 p.m. free, with the website for reservations.

Pasadena Public Library, David Beach
285 E. Walnut St., Pasadena
(626) 744-4866
pasadenapubliclibrary.net
High school students can prepare for the admission interview and receive career options, information on various aspects of high school life, teacher equidations and ways to engage in extra-curricular activities from 7 to 8:30 p.m. An author talk with Steve Siegel discusses his book "Shot Down: The True Story of Pilot Howard Hughes and the Cover of the D-17 Super Puff," at 7 p.m.

Pasadena Public Library, Hastings Branch
2825 E. Orange Grove Blvd., Pasadena
(626) 744-7222
pasadenapubliclibrary.net
Twins can explore the creativity to create one-of-a-kind buttons at 4 p.m. Call to sign up.

Pasadena Public Library, Santa Catalina Branch
900 E. Washington Blvd., Pasadena
(626) 744-7272
pasadenapubliclibrary.net
Kids age 7 and older can create their own woven bracelet at 2:30 p.m.

Pasadena Senior Center
85 E. Holly St., Pasadena
(626) 793-4551
pasadenaseniorecenter.org
Harrington Hospital's Dr. Tyler Cheung presents information on Parkinson's Disease, including symptoms, what to expect, quality of life issues and how to receive care, starting at noon. The first 50 people to make confirmed reservations will receive a free boxed lunch. Call for reservations.

Vroman's Bookstore
695 E. Colorado Blvd., Pasadena
(626) 449-5320
vromansbookstore.com
Join a Friedman discussion and signs "Harris Spacelight: From Wave to the Storm" at 7 p.m.

FRIDAY

Alex Theatre
216 N. Grand Blvd., Glendale
(818) 243-2559
alextheatre.org
Acta Suranne Ronsborgs Tour is the road version of the popular Swedish musician band, and showcases award-winning performances about the possibilities of women in performance. Spanish at 8 p.m. Tickets are \$29 to \$73.

Alhambra Library
602 E. Main Ave., Alhambra
(626) 756-0833
alhambra.org
The System in Print reading series, featuring works by women writers and composers over 50, presents a staged reading of "Dionis," the story of two women who were cast friends from childhood reuniting after 40 years to find a bond to each other during a time of crisis by both, starting at 8 p.m.

Contemporary Crafts Market
Pasadena Convention Center
322 E. Wilson St., Pasadena
craftsmarket.org
The market offers the opportunity to meet more than 250 artisans offering hand-crafted, one-of-a-kind, museum-quality items ranging from books, jewelry, linens, bags, ovens, glass and beyond. Hours are 10 a.m. to 6 p.m. Friday and Saturday and 10 a.m. to 5 p.m. Sunday. Admission is \$3.

Crowell Public Library
1300 Hart Avenue Drive, San Marino
(626) 500-0727
crowellpubliclibrary.org
The library and the Ballew Institute present free seminars addressing question boxes to help the with law issues, including information on organizing and identifying money, making and inheriting trusts, the importance of staying connected, rediscovering the joy of reading and writing, assistance with mobility and information on the internet. Seminars run from 10 a.m. to noon Friday and Nov. 28.

Jones Coffee Roasters
633 S. Raymond Ave., Pasadena
(626) 524-9191
facebook.com/jonescoffee
Blatney Comedy with Rachel Mae happens the second Friday of every month. This week, it's
-CONTINUED ON PAGE 28

ARTS

FILM | THEATRE | BODY & MUSIC | COMMUNITY | LISTENING



'THE MAN WHO INVENTED ROCK 'N' ROLL'
CONAN O'BRIEN INTERVIEWS AUTHOR PETER D'URBAN ABOUT HIS NEW BIO OF SUN RECORDS FOUNDER/PRODUCER SAM PHILLIPS
P. 25



LUCK RUNS OUT
C. JOSEPH GREAVES BRINGS THE STORY OF LUCKY LUGIARD'S TRIAL TO VRUMMA'S FRIDAY NIGHT
P. 27



GOOD GOD!
'SPOTLIGHT' HOMES IN ON JOURNALISM'S ROLE IN EXPOSING THE BOSTON CATHOLIC CHURCH SEX ABUSE SCANDAL
P. 30

DEADLY DRAWINGS

HAYDEN BLACK'S 'GEN ZED' CARTOON, FEATURING A TRANSGENDER CHARACTER, SPARKS A WAVE OF HATE-FILLED POSTS AND DEATH THREATS

BY CARL KOZLOWSKI



Hayden Black, a Glendale-based comedy writer and animator, won praise and built a sizable following a decade ago for one of the first web-based sitcoms, "Goodnight Burbank."

That show, which eventually aired on the HDNet cable network as well, featured the live-action, behind-the-scenes misadventures of a local TV news program, only its "Office"-style shenanigans went almost resolutely uncontroverted.

But his latest project, a proposed cartoon series about a group of twentysomethings called "Gen Zed," is stirring up plenty of attention, much of it negative, primarily because its central character is Shona, a transgender, 30-year-old stand-up comedian. While Black notes that Shona is portrayed matter-of-factly as just one of four friends living out comical adventures in a big city, the fact that it's the first cartoon to feature a transgender lead character has resulted in an online backlash that has included transphobic, homophobic and misogynistic slurs as well as death threats against Black and his lead voiceover performer, transgender actress Julie Rai Goldstein.

"A few weeks ago, the two-minute trailer hit the 4chan sites and the subsequent hate mail—in the form of the most obscene racist rants and actual death threats—has been staggering," said Black. 4chan

sites are totally unregulated. Users do not register and can post anything—from selling weapons online to making actual death threats.

"The 'haters' have come in the tens of thousands, and views of the trailer went from 75,000 to over 230,000 in 14 days. They managed to take down our YouTube page twice now, and we've had to bring in security for our appearance at the Long Beach Comic Con, as they'd threatened violence. And it's not stopping.

"Why?" Black continued. "It would appear that they want us to stop production on the show—because they're scared of what we have and what we're doing."

The 4chan websites that Black referred to are English-language imageboards on which users often post words and pictures anonymously. According to Wikipedia, "4chan is split into various boards with their own specific content and guidelines. Registration is not required, nor is it possible."

The 4chan boards originated on Oct. 1, 2003, and were created for posting pictures and discussing manga and anime. As the boards' popularity exploded, shadowy Internet subcultures, including the hacktivist collective Anonymous, utilized it for its own, darker motives.

4chan's anonymous users have conducted massive prank phone

CONTINUED ON PAGE 24

GET YOUR OWN...

BY JOHN SOLLENBERGER

COMMUNITY OF MUSIC

Music Director Bethany Pfleger leads the Pasadena Community Orchestra in performing works by Beethoven, Shostakovich and Franz von Suppe at 8 p.m. Friday at First Church of the Nazarene, 3700 E. Sierra Madre Blvd., Pasadena. Free. Call (626) 445-6708 or visit pcmusic.org.

N'AWLINS FUNK

Kenny Sara & the Sounds of New Orleans perform music ranging from New Orleans jazz, zydeco and Cajun to '60s, '70s and '80s funk at 6:30 p.m. Saturday at the Aladena Library, 600 E. Mariposa St. Free and open to the public. Call (626) 798-0833 or visit aladenalibrary.org.

GLEEFUL SOUNDS

Nancy Sullivan conducts the Caltech Glee Club and Chamber Singers, accompanied by William Schmidt, performing works by Gerson, Handel, Mozart, Mendelssohn, Pärt, Clausen, Kirchner and Whitacre, at 8 p.m. Saturday in Caltech's Ramo Auditorium, 332 S. Michigan Ave., Pasadena. Free. No tickets required. Call (626) 395-3295 or visit events.caltech.edu.

JAZZ WORSHIP

Jazz Vespers features a performance by guitarist, composer and arranger Graham Dechter, long-time member of the Clayton-Hamilton Jazz Orchestra, starting at 5 p.m. Sunday at All Saints Church, 132 N. Euclid Ave., Pasadena. Call (626) 796-1172 or visit allsaints-pas.org.

Altadena Library Present *Crones*, Staged Reading by Writer-Director Mimi Seton Starring Ana Mathias and Lily Knight

Friday, Nov. 13 at 8 p.m., the Altadena Library District presents a play, *Crones*. Directed by Mimi Seton, *Crones* centers on two women, best friends from adolescence, who reu-

nite 40 years later to lend a hand to each other during a time of crisis for both. One is a pragmatist and the other a mystic, but being psychologically savvy and humorous New Yorkers,

their dialogue is as funny as it is moving. The audience is given an opportunity to "overhear" what two older women talk about behind closed doors when their guards are down and are

free to be completely intimate.

The staged reading was first read at The Culture Project in NYC in August 2015, starring Mimi Lieber as Zoe Greenberg

and June Gable as Poppy Mac Claren. This is the first time it will be heard in Los Angeles. Ana Mathias [Zoe Greenberg] and Lily Knight [Poppy Mac Claren] will star.

This program is free to the public and no reservations are required.

About the Cast and Director

Ana Mathias has appeared at the Royal Court in London, Berkeley Rep, ACT in San Francisco, San Diego Rep, Pasadena Playhouse, Mark Taper Forum and Geffen Playhouse. She is a company member of Antaeus, L.A.'s classical theatre ensemble, The Spolin Players, Fred Willard's Mohos and The Second City Alumni [an. Mathias' performances include Uncle Vanya and Cyrano de Bergerac for LA Theatre Works radio plays. Her voice has also graced such shows as Better call Saul, Air Force One (BBC), Last Vegas, Turn, Gossip Girl, NCIS, Water for Elephants, The Hangover, Funny People, Barat, 24, Talladega Nights, Grey Gardens, Dennis the Menace (as Alice Mitchell). She has a degree in Dramatic Arts from UC Berkeley and lives in Los Angeles with her husband and son.

Lily Knight has appeared in feature films (among them, the upcoming Sky, The Artist, Touch, Changeling, The Secretary, Dahmer, AI), on over 50



Mimi Seton, writer and director of "Crones"
- Courtesy Photos

1940) and off Broadway (The Holy Terror; The Early Girl; The Fiery Furnace, among others) and regionally at Arena Stage (ATI), Boston Shakespeare Company, Baltimore's Center Stage, Berkshire and Williamstown Theatre Festivals, among others. Most recently, she performed onstage in A Small Fire at The Echo Theatre, A Delicate Balance at the Odyssey, as well as The Crucible, Peace in Our Time, and The Autumn Garden at Antaeus, where she is a company member. Lily tours with Ensemble Galilei in First Person: Seeing America, Universe of Dreams, and Anna's Garden. Currently she is co-creating EG's next show, Galileo and the Lost Marbles.

Mimi Seton is a multi-award winning writer-composer-director who has taught Theatre Arts at the University of Paris and Trinity College Dublin. Called a "new theatre visionary" by the LA Weekly, multi-award-winning theatre artist, Seton, is known for her lyrical sensibility and dark sense of humor. She has addressed a number of social issues in her work including racism, cultural displacement and childhood obesity. Seton's work as a theatre deviser (writer-composer-director) has gleaned her over a dozen press awards and several grants.

The Altadena Library is located at 600 East Mariposa St., Altadena, CA 91001. For more information, please call (626) 798-0833. For a schedule of events, visit the library online at www.altadenalibrary.org.



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CALENDAR

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Felix Aron, Sam Jay and other up-and-coming comics. Doors open at 8 p.m. and the show starts at 8:30 p.m. Admission is \$5, including wine and beer. No reservations are necessary.

The Huntington Library, Art Collections and Botanical Gardens
1151 Oxford Ave., San Marino
(626) 405-2100
huntington.org
A conference, "My Self in a Transcended State: Isherwood in California," features virtual and scholars exploring the significance of culture on brother Isherwood's place in contemporary culture and literary history from 8:30 a.m. to 5 p.m. Friday and Saturday. Cost is \$25. Call (626) 405-3437 or email research@hlsuwest.huntington.org to register.

Image Performing Arts Center
80 S. Fair Oaks Ave., Pasadena
(626) 344-7000
imagearts.org
Award-winning maggot on an Aristonemy, which performed on Pasadena's "Real Life" TV series, "The Today Show," "Weekend Update" and others, performs at 8 p.m. Tickets are \$45 in advance, \$20 at the door.

Marin Simon Museum
411 W. Colorado Blvd., Pasadena
(626) 449-0340
museumsimon.org
The Museum's film series presents "The Librarian of Alexandria," a 1994 film about a beautiful young French woman who falls for a Jewish merchant, from 5:30 to 7 p.m. Family Art Hour for the family with children ages 6 to 10 to study "The People Will with Songs of Krishna's Life," then create a paper lantern to celebrate the Indian festival, Diwali, the Festival of Lights, from 8:30 to 9:30 p.m. Both are free with a reservation of \$10 for adults, \$5 for seniors and free for members, students and those 10 and younger.

Pasadena Community Business First Church of the Nazarens
3700 E. Sierra Avenue Blvd., Pasadena
(626) 445-3278
pasadena.org
Music Director Debra Pflueger leads the orchestra in works by Beethoven, Brahms and Franz von Suppe, at 8 p.m. Free.

Pasadena Heritage Craftsmen Weekend
Various locations, Pasadena
(626) 441-4333
pasadenaheritage.org
Pasadena Heritage preservation group Pasadena Heritage presents Pasadena Heritage Weekend, available to the Arts and Crafts movement. Events include tours of significant Craftsmen-era homes, numerous arts and walking tours of notable landmarks, art critiques and contemporary and decorative arts sale featuring more than 50 vendors, a silent auction, presentations, lectures and receptions at various venues. Events start at 9 a.m. Friday, Saturday and Sunday. Visit the website for times and locations of specific events. Tickets and information.

Pasadena Senior Center
65 E. Holly St., Pasadena
(626) 795-4321
pasadenaseniorevents.org
Friday movie matinees start at 1 p.m. Friday's film is "The Sandlot."

"Supernatural" Official Convention
Pasadena Convention Center
500 E. Green St., Pasadena
(626) 402-0900
convention.com
The "Supernatural" Official Convention celebrates the otherworldly TV series "Supernatural." The event features celebrity guest appearances from the show throughout the weekend. Other activities include live music, comic book fairs, "Kuzco Rules" the "Real Story," Jr. and Max from "The Sandlot" and a Saturday night concert by rock band Loudon Swain, featuring

"Supernatural" star Rob Benedict. Various presentations and activities happen throughout the weekend. Hours are 9:30 a.m. to 7 p.m. Friday, 9:30 a.m. to 6:30 p.m. Saturday and 9:30 a.m. to 6 p.m. Sunday. Cost is \$30 for Friday, \$50 Saturday and \$60 for Sunday. Visit the website for information.

Women's Bookstore
815 E. DeCorte Blvd., Pasadena
(626) 445-0320
womensbookstore.com
Joseph C. Greene discusses and signs "Tom & Lucky" and George & Cocky Fox at 7 p.m.

SATURDAY

Alex Theatre
216 N. Brand Blvd., Glendale
(626) 743-2578
alextheatre.org
The Tango Agency's Symphony presents "Two Great Plays" performing popular music from different eras at 7 p.m. Tickets are \$25 to \$100.

Alhambra Library
601 E. Mariposa St., Alhambra
(626) 758-0633
alhambralibrary.org
Kenny Sosa & the Sounds of New Orleans perform music from the French Quarter to zydeco Cajun and R&B, 7:30 and 9:30-10:30 at 6:30 p.m. Free and open to the public.

Catholic Church and Chamber Singers Fall Concert
Catholic Home Auditorium
302 S. Michigan Ave., Pasadena
(626) 265-3255
catholic.org
Karyn Swanson conducts the singers, accompanied by William Schickel, performing works by Copland, Handel, Mozart, Mendelssohn, Purcell, Gounod, Kistner and Williams at 8 p.m. Free, no tickets required.

Caltech-Dodderfest Symposium
Caltech College Theatre Hall
1000 Campus Road, Eagle Rock
Caltech's Ramo Auditorium
520 S. Wilson Ave., Pasadena
(626) 256-3255
events.caltech.edu
Alec Fobert's Brass conducts the symphony in live sessions featuring works by G. Mahler, Beethoven and Tchaikovsky at 7:30 p.m. Sunday at Dodderfest College and 3:30 p.m. Sunday in Ramo Auditorium. No tickets are required.

Collis Gallery Bookings
2225 N. Lake Ave., Alhambra
(626) 751-6020
collisgallery.com
Singer/songwriter Mark Sebastian, brother of Linda (Special Interest) John Sebastian, and who wrote the track "In Summer in the City" when he was 16, performs in a live performance album, "The Real Story," at 6 p.m., 8 p.m. and 10 p.m. in a multi-set show at 3 p.m. Tickets are \$10. His former musical collaborator, Van Dyke Parks, is scheduled to join him for several dates.

Crown City Symphony Concerts
Alhambra Senior Center
501 E. Mariposa St., Alhambra
First Baptist Church of Pasadena
75 E. Mariposa Ave., Pasadena
(626) 757-1924
cscsymphony.org
The Symphony, conducted by Dr. Paul Sheehan performs works by Beethoven, Mozart and Brahms at 2 p.m. Saturday at the Alhambra Senior Center and 2 p.m. Sunday at First Baptist Church. Both are free. Yvonne Pugh is the featured soloist.

Foothill Unity Center Fund Drive
Folk Plaza
200 Delaplaine St., Pasadena
(626) 644-3227

both fundraising.
The Folk Foundation, a daily organization (info@folkfoundation.org) hosts a fund drive for community organization, Foothill Unity Center, collecting respectable food items from 8 a.m. to 4 p.m. Saturday and Sunday. Call or email Paul Gormley at pgormley@folk.com for information.

North Simon Nassau
411 W. Colorado Blvd., Pasadena
(626) 445-0340
northsimon.org
A guided tour visits Depression era works by Red Gwyn, Klee, Pollock and Jaworsky from 1 to 2 p.m., free with museum admission of \$12 for adults, \$9 for seniors and free for children, students and those 16 and younger.

Pasadena Legler Family Breakfast
American Legion Post #1
131 N. Mariposa Ave., Pasadena
(626) 795-2136
pasadenaleglerfamily.org
Breakfast features pancakes or biscuits and gravy, sausage, scrambled eggs, coffee and juice from 8 to 11 a.m. Cost is \$7 for adults, \$5 for kids. Minnesota and Muzzy Mays are available for \$5.

Pasadena Museum of California Art
401 E. Green St., Pasadena
(626) 352-2665
pasadamuseum.org
Opening reception for two new Arts and Crafts exhibitions run from 7 to 9 p.m. Saturday.

"The Palace of William S. Paine: Arts and Crafts Painter and Printer" features a rare glimpse into the private world of the artist and renowned designer for his ability to refine nature to its simplest form, featuring more than 50 watercolors and black prints, "39 Cottages and Gardens: The Art of California Architecture" is the first survey of one of the largest and most artful industries in California. The exhibition consists of more than 120 works representing the full range of the company's diverse architecture, plans, lamps and sculpture. Both exhibitions go on view Sunday and continue through April 3.

Pasadena Public Library, Alhambra Branch
1130 S. Mariposa Ave., Pasadena
(626) 744-2280
pasadenapubliclibrary.net
Author Dave Davis discusses and signs his new book, "Waterman: The Life and Times of Dado Kabanovska," the story of the legendary swimmer and surfer who, as a duck skinner Pacific Islander, was the first to become America's first superstar swimmer and a groundbreaking "Ambassador of Aikido," who died soon after Hawaii attained statehood. Tickets at 2 p.m.

Pasadena Public Library, Corral Branch
285 E. Walnut St., Pasadena
(626) 744-4035
pasadenapubliclibrary.net
A local writing workshop for those ages 6 to 12 starts from 10:30 a.m. to 12:30 p.m. with no registration necessary. From 4:30 to 5:30 p.m. Call and press option 4 to sign up.

Pasadena Public Library, Hastings Branch
3025 E. Orange Grove Blvd., Pasadena
(626) 744-7282
pasadenapubliclibrary.net
College-bound students can take a free, pre-college ACT test, from 1:30 to 4:30 p.m. Meet with a representative to get tips on how to make scores the following week. Call to sign up.

Pasadena Public Library, Lamanda Park Branch
140 S. Alhambra Blvd., Pasadena
(626) 744-7266
pasadenapubliclibrary.net
A series class starts at 11 a.m.

Pasadena Public Library, Linda Vista Branch
1601 Bryant St., Pasadena
(626) 744-7278
pasadenapubliclibrary.net



A Marie Wilkin, 3562 E. Foothill Blvd., Pasadena, presents Arthur Miller's "All My Sons," the story of Ann Deever, the daughter of the Keller family's disgraced farmer and shoe retailer. Ann wants to marry Chris Keller, the son of Joe Keller, but was previously involved with Joe Keller's other son, Larry, a missing-in-action World War II fighter whose the Keller family believes is still alive. The play opened Oct. 17 and continues through Nov. 21. Tickets are \$44 and up. Call (626) 454-3100 or visit mariewilkin.org.

Art Center College of Design presents its lecture and lecture exhibition "OUT OF THE ACCIDENTS OF STREET ART: A Visual Culture," focusing on the insight quality of graffiti. Including mural painting and its cross-cultural influences, featuring work of more than 10 internationally recognized street artists. The exhibition is included at all three of Art Center's galleries: The Williamson Gallery, 1700 Lake St., Pasadena; Holly-Patterson Exhibition Hall, 670 S. Raymond Ave., Pasadena; and the Wood Tunnel wall and outdoor sites, 160 S. Raymond Ave., Pasadena. The exhibition will be view Oct. 1 and continue through Jan. 10. Call (626) 393-2446 or visit artcenter.edu.

Forest Lane Museum, 1712 S. Glendale Blvd., Glendale, presents the exhibition "Leading Ladies: From Fantasy to Reality," celebrating more than 25 women who have inspired the world, from ancient legends to Hollywood actresses, including images of Audrey Hepburn, Dorothy, Eleanor Roosevelt and many others. From now through March 29. Call (626) 234-3151 or visit forestlane.com.

The Initiative Movement Jam at Foothill Park, 660 Mount Carmel Ave., Alhambra, is a relaxing, free-form, eclectic dance event offering the chance to dance to your own music without judgment, alcohol or small talk from 7 to 9 p.m. Mondays. No experience is needed and there are no steps to learn. The next visit is now with a printed-out of the website home page of inspired, subscription is \$10. Therefore.

Coloreado Art Gallery, 2421 E. Colorado Blvd., Pasadena, presents the painting exhibition "Painting Harvest Farms, Food and Cultivation," which opened Nov. 7 and continues through Nov. 29. Call (626) 259-3120 or visit coloreadoartgallery.com.



Offspring Gallery, 1705 Lincoln Ave., Pasadena, hosts a pair of exhibitions, "Polish Heritage: Light & Shadow," featuring new acrylic paintings, and "Painted Makers: Vintage Prints from the 1950s Spring Collection," which went on view Oct. 25 and continues through Nov. 22. Call (626) 799-8371 or visit offspringgallery.com.