



**AGENDA**  
**Regular Meeting**  
Board of Library Trustees  
Altadena Library District  
Community Room – Main Library  
**October 28, 2013**  
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President  
Thomas Hubbard, Secretary  
Dale E. LaCasella,  
David Tuck  
Gwendolyn McMullins

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

**Recommended Action:** The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

*Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.*

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

**Carrie Wilson was hired as the new Librarian 1, Youth Services effective October 16, 2013**

6. FINANCIAL REPORTS

- a) Altadena Library District for the month of September 2013  
**(DISCUSSION/POSSIBLE ACTION)**

**Recommended Action:** The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end

of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

**Recommended Action:** The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES –REGULAR MEETING HELD SEPTEMBER 23, 2013.
  - b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR SEPTEMBER 2013
  - c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR SEPTEMBER 2013
  - d) CONSIDERATION AND APPROVAL OF PROPOSED BOARD MEETING SCHEDULE FOR 2014 **(DISCUSSION/ACTION)**
  - e) CONSIDERATION AND APPROVAL OF PROPOSED LIBRARY HOLIDAYS AND CLOSURES FOR 2014 **(DISCUSSION/ACTION)**
8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR  
Items removed from the Consent Calendar will be discussed individually at this time.
9. OLD BUSINESS
- (a) HEAD-IN PARKING ON MARIPOSA – DALE LACASELLA **(DISCUSSION/POSSIBLE ACTION)**
  - (b) EAGLE SCOUT PROJECT, EAGLE SCOUT ROBBIE SNODGRASS **(DISCUSSION/POSSIBLE ACTION)**
  - (c) REPORT ON ALTADENA LIBRARY DISTRICT ELECTION COSTS/DAVID DATZ AND TOM HUBBARD **(DISCUSSION/POSSIBLE ACTION)**
  - (d) HUD SEMI ANNUAL REPORT FOR THE PERIOD OCTOBER 2012 THROUGH MARCH 31, 2013 FOR PROJECT B-10-SP-CA-0007, ALTADENA LIBRARY DISTRICT **(RECEIVE AND FILE)**
  - (e) REPORT ON DISTRICT'S PARTICIPATION IN JUMPSTART'S READ FOR THE RECORD NATIONAL CAMPAIGN HELD OCTOBER 3, 2013 **(RECEIVE AND FILE)**
10. NEW BUSINESS
- (a) MONTECEDRO MASTERPIECE PARTNERSHIP AGREEMENT **(DISCUSSION/POSSIBLE ACTION)**
  - (b) REVIEW OF 1ST QUARTERLY REPORT OF CURRENT FY 2013/14 BUDGET AND CONSIDERATION OF PROPOSED JANUARY 2014 MID-YEAR BUDGET ADJUSTMENTS **(DISCUSSION/POSSIBLE ACTION)**
  - (c) REPORT ON ESTIMATED BUDGET CUTS FOR FY 1015/16 SHOULD PARCEL TAX FAIL TO PASS **(DISCUSSION/POSSIBLE ACTION)**

- (d) CONSIDERATION AND APPROVAL OF REQUEST FOR AN AMENDMENT TO EDUCATION CODE 19510 AND EDUCATION CODE 5000 THROUGH ASSEMBLYMAN HOLDEN'S OFFICE (**DISCUSSION/POSSIBLE ACTION**)
  - (e) COUNTY COUNSEL RESPONSE ON WHETHER ALL 5 BOARD MEMBERS CAN ATTEND THE FRIENDS OF THE LIBRARY PARCEL TAX COMMITTEE MEETING ON OCTOBER 15, 2013 AS PRIVATE CITIZENS (**DISCUSSION/POSSIBLE ACTION**)
11. CORRESPONDENCE
- a) NOMINATION OF CANDIDATE; LAFCO ALTERNATE (**INFORMATION**)
12. REPORTS OF TRUSTEES
- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED NOVEMBER 18, 2013, 7:00 P.M. (**INFORMATION**)
  - b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE. NEXT MEETING SCHEDULED FOR NOVEMBER 12, 2013 7:30P (**INFORMATION**)
  - c) REPORT ON FRIENDS OF THE LIBRARY PARCEL TAX COMMITTEE MEETING OCTOBER 15, 2013. (**INFORMATION**)
13. AGENDA ITEMS FOR FUTURE AGENDAS  
This is an opportunity for Board members to request that items be placed on future agendas.
14. ADJOURNMENT
- Recommended Action:** There being no further business to come before the Board, the meeting is adjourned.