



ALTADENA LIBRARY DISTRICT

Honoring the past, cultivating the present, empowering the future

AGENDA

Regular Meeting

Board of Library Trustees
Altadena Library District
Community Room – Main Library

October 27, 2014

5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President
Thomas Hubbard
David Tuck
Gwendolyn McMullins
Meredith McKenzie, Secretary

3. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4. PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

6. FINANCIAL REPORTS

- a) Altadena Library District for the month of September 2014
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES – REGULAR MEETING HELD SEPTEMBER 22, 2014
b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR SEPTEMBER 2014
c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, YOUTH SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR SEPTEMBER 2014

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

9. OLD BUSINESS
- a) JOINT MEETING WITH ALF TO VIEW THE PLANS FROM CWA FOR OUTSIDE ELEVATIONS MOVED TO NOVEMBER 24, 2014
 - b) HUD SEMI-ANNUAL REPORT FOR THE PERIOD APRIL 1, 2014 THROUGH SEPTEMBER 31, 2014 FOR PROJECT B-10-SP-CA-0007, ALTADENA LIBRARY DISTRICT **(RECEIVE AND FILE)**
 - c) UPHOLSTERY DONATION COPY OF INVOICE FROM UPHOLSTERER TO DONOR FOR OUR TAX LETTER **(DISCUSSION/POSSIBLE ACTION)**
10. NEW BUSINESS
- a) TITAN LED LIGHTING RETROFIT PROPOSAL PRESENTATION BY JIM STRATTON **(DISCUSSION/POSSIBLE ACTION)**
 - b) ELEVATOR REPAIR AND PROGNOSIS – **(DISCUSSION/POSSIBLE ACTION)**
 - c) REPLACEMENT OF PUBLIC COMPUTER PRINTER KIOSK WITH CHANGE MACHINE— **(DISCUSSION/POSSIBLE ACTION)**
 - d) CENIC CORPORATION – CORPORATION ENERGY NETWORKS INITIATIVES IN CALIFORNIA. **(DISCUSSION/POSSIBLE ACTION)**
 - e) APPROVAL OF ALTADENA LIBRARY DISTRICT ANNUAL REPORT TO THE PUBLIC FY 2013/14 **(DISCUSSION/POSSIBLE ACTION)**
11. CORRESPONDENCE
- a) GOVERNOR TAKES FINAL ACTION ON REMAINING LEGISLATION
 - b) THANK YOU NOTE FROM MARY L. SCHEER REGARDING HARVEST/HOMESTEADER FAMILY FESTIVAL
12. REPORTS OF TRUSTEES
- a) MEREDITH MCKENZIE REPORT ON WATER CONSERVATION DEMONSTRATION GARDEN AT THE ALTADENA LIBRARY. **(INFORMATION)**
 - b) REPORT BY ALTADENA LIBRARY FOUNDATION NEXT MEETING SCHEDULED NOVEMBER 10, 2014, 7:00 P.M. **(INFORMATION)**
 - c) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE. NEXT MEETING SCHEDULED FOR NOVEMBER 12, 2013 7:30P **(INFORMATION)**
13. AGENDA ITEMS FOR FUTURE AGENDAS
This is an opportunity for Board members to request that items be placed on future agendas.
14. ADJOURN TO CLOSED SESSION
The Board of Trustees may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54960, et. seq.) for the purposes of discussing matters covered under Government Code Section 54957 (Personnel) and Government Code Section 54956.9 (Potential Litigation)
- a) DISCUSSION AND SIGNING OF CONTRACT FOR PROSPECTIVE LIBRARY DISTRICT DIRECTOR **(DISCUSSION/ACTION)**
15. ADJOURNMENT OF CLOSED SESSION
16. RETURN TO REGULAR MEETING – REPORTABLE ITEMS FROM CLOSED SESSION
17. ADJOURNMENT
Recommended Action: There being no further business to come before the Board, the meeting is adjourned.