



ALTADENA LIBRARY DISTRICT

**Minutes
Regular Meeting
Board of Library Trustees
Altadena Library District
Community Room – Main Library**

**January 28, 2013
5:00 p.m.**

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER at 5:04 p.m.

2. ROLL CALL:

Present: David Datz, President
Thomas Hubbard, Secretary
Dale E. LaCasella
David Tuck
Gwendolyn McMullins

Staff: Barbara J. Pearson, District Director Pauli Dutton
Tina Wallin, Finance Director Robert Lauderdale

Guests: Prakash Shrivastava
Linda Demmers, Strategic Planning Consultant

3. **ADOPTION OF AGENDA**

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

It was Moved (Hubbard), Second (La Casella) to Adopt the Agenda

PASSED

4.

PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

None

5. **PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS**

(a) **None.**

6. **FINANCIAL REPORTS**

a) Altadena Library District for the Months of November and December 2012
(DISCUSSION/POSSIBLE ACTION)

Approved unanimously

I

7. **CONSENT CALENDAR**

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

- a) APPROVAL OF MINUTES -Regular meeting held November 26, 2012; and Special meeting held December 17, 2012.
- b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR NOVEMBER AND DECEMBER 2012
- c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR NOVEMBER AND DECEMBER 2012

It was Moved (LaCasella), Second (Hubbard) to Adopt the Consent Calendar

PASSED

8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Items removed from the Consent Calendar will be discussed individually at this time.

None.

9. OLD BUSINESS

- a) RESPONSE FROM THE ALTADENA TOWN COUNCIL LAND USE COMMITTEE REGARDING THE ALTADENA LIBRARY DISTRICTS' REQUEST FOR HEAD-IN PARKING ON MARIPOSA **(INFORMATION)**
- b)

David emphasized the need for a meeting with the Altadena Town Council's Land Use Committee. Dale volunteered Jim Vitale to survey parking spaces along Lake Ave so findings can be presented when the Board meets with the Land Use Committee. Meeting should be scheduled after 5pm two weeks from today.

10. NEW BUSINESS

- a) DISCUSSION OF THE ALTADENA LIBRARY DISTRICT STRATEGIC PLAN UPDATE PROCESS WITH LINDA DEMMERS, STRATEGIC PLANNING CONSULTANT **(DISCUSSION/ACTION)**

Linda suggested that the Board stick with the process they utilized in 2008 because they received good results. Linda suggested that the Board may want to include someone from Sierra Madre or South Pasadena for a different perspective. Linda recommends a minimum of 3 planning meetings and two presentations to the Board before going to the Community. David suggested that programmatic goals and capital goals, which are bigger, should be divided. David suggested putting together a large list of invitees to serve on the strategic planning advisory committee, and finalizing the list at the February Board meeting.

- b) MEETING ON FEBRUARY 20, 2013 AT 12:00 P.M. WITH CONGRESSWOMAN JUDY CHU, CA-47 AND TRUSTEE REPRESENTATIVES, 527 SOUTH LAKE AVENUE, SUITE #106, PASADENA, CA 91101 **(INFORMATION)**

11. CORRESPONDENCE

- a) LEGISLATORS SWORN IN FOR 2013-14 SESSION *Several Measures Introduced – Including SCA 7 (Wolk)* **(INFORMATION)**
The Board requested that a letter of support be drafted and sent to Wolk in support of SCA 7.

- b) LETTER INVITATION FROM THE BOARD OF LIBRARY TRUSTEES TO JUDGE TERRY HATTER RE: THE RE-ENACTMENT OF THE *BROWN V. BOARD OF EDUCATION* COURT ARGUMENT PROGRAM FOR BLACK HISTORY MONTH SCHEDULED FOR SATURDAY, FEBRUARY 23, 2013 AT 2:00 P.M., AND JUDGE HATTER'S BIOGRAPHY **(INFORMATION)**
- c) LEGISLATIVE UPDATE: GOVERNOR RELEASES 2013-14 BUDGET – LIBRARY FUNDING PRESERVED **(INFORMATION)**
- d) LETTER FROM THE OFFICE OF THE CITY CLERK, CITY OF PASADENA, REGARDING THEIR "GET OUT THE VOTE CAMPAIGN; REQUESTING THE LIBRARY'S ASSISTANCE IN PROMOTING VOTER PARTICIPATION IN THE CONSOLIDATED CITY OF PASADENA AND PUSD ELECTION ON TUESDAY, MARCH 5, 2013" **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FOR FEBRUARY 11, 2013, 7 P.M. **(INFORMATION)**

Dale reported that they have invited Dion Neutra to speak on mid-century modern architecture for the March 17th Wine and Cheese event. They are waiting to hear back from him regarding his participation. They are working on Board development and the plans from CWA.

- b) REPORT BY ART ON MILLIONAIRE'S ROW COMMITTEE –NEXT MEETING SCHEDULED FOR FEBRUARY 12, 2013, 6:30 P.M. **(INFORMATION)**

Dale reported that we have a lot of interest in the event. The committee is working on how to fit in more booths, and they are exploring renting a fence in lieu of closing off the street, which is very expensive

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

None

14. ADJOURNMENT

It was Moved (McMullins) Second (Hubbard) to adjourn the meeting at 5:57 p.m.

PASSED.