



AMENDED

AGENDA

Regular Meeting

Board of Library Trustees
Altadena Library District
Community Room – Main Library
January 27, 2014
5:00 p.m.

PUBLIC REQUESTS FOR DOCUMENTS: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administrative Secretary who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

1. CALL TO ORDER

2. ROLL CALL:

David Datz, President
Thomas Hubbard, Secretary
David Tuck
Gwendolyn McMullins
Meredith McKenzie

3. OATH OF OFFICE ADMINSTERED TO DAVID TUCK– BOARD OF LIBRARIY TRUSTEES

4. ADOPTION OF AGENDA

Opportunity for Board members to delete items, re-order items, continue items or make additions to the agenda pursuant to Government Code Section 54954.2(b).

Recommended Action: The Board of Library Trustees hereby adopts the Agenda as presented.

4 PUBLIC COMMUNICATION

Citizens may address the Board regarding any item of Library business on or not on the agenda. Citizen comments are limited to 3 minutes per item. At the discretion of the President, citizens may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and address, and state the agenda item and/or issue you wish to address.

5. PERSONNEL APPOINTMENTS/RESIGNATIONS/TERMINATIONS/TRANSFERS

Sarah Bowman, Accounts Payable Library Associate resigned December 15, 2013

6. FINANCIAL REPORTS

a) Altadena Library District for the month of November and December 2013
(DISCUSSION/POSSIBLE ACTION)

Recommended Action: The Board of Library Trustees hereby receives and files the Financial Reports.

7. CONSENT CALENDAR

The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end

of the Consent agenda under "Items removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by roll call under one motion.

Recommended Action: The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:

- a) APPROVAL OF MINUTES –REGULAR MEETING HELD NOVEMBER 25, 2013. AND SPECIAL BOARD MEETING HELD DECEMBER 19, 2013
 - b) STATISTICAL REPORTS – CIRCULATION, PUBLIC USE, QUESTIONS ASKED, COLLECTIONS, BRANCH STATISTICS FOR NOVEMBER AND DECEMBER 2013
 - c) DEPARTMENTAL MONTHLY REPORTS – ADULT SERVICES, CHILDREN'S SERVICES, CIRCULATION, TECHNICAL SERVICES, BRANCH SERVICES FOR NOVEMBER AND DECEMBER 2013
8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
Items removed from the Consent Calendar will be discussed individually at this time.
9. OLD BUSINESS
- (a) APPROVAL OF ALTADENA LIBRARY DISTRICT AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2013 CONDUCTED BY INDEPENDENT CERTIFIED AUDITOR, CHARLES FEDAK, LLC **(DISCUSSION/POSSIBLE ACTION)**
 - (b) REVIEW AND APPROVAL ALTADENA LIBRARY DISTRICT STRATEGIC PLAN, FY 2014/15 TO 2018/19 **(DISCUSSION/POSSIBLE ACTION)**
 - (c) OFFICIAL CANVASS CERTIFICATE AND OFFICIAL STATEMENT OF VOTES CAST BY PRECINCT FOR THE ALTADENA LIBRARY DISTRICT ELECTION HELD ON NOVEMBER 5, 2013 **(RECEIVE AND FILE)**
 - (d) STATEMENT OF ECONOMIC INTEREST FORM 700 FILING FOR 2013/14. RETURN TO MELANIE TO FORWARD TO LA COUNTY BY FEBRUARY 28TH 2014. IF YOU RECEIVE A REQUEST FROM THE COUNTY FOR ELECTRONIC FILING, LET MELANIE KNOW AND SEND A COPY OF THE SIGNED FORM 700 FOR ADMIN FILES BEFORE YOU FILE IT WITH THE COUNTY **(INFORMATION)**
 - (e) EAGLE SCOUT PROJECT BENCH INSTALLATION UPDATE/POCKET PARK DEDICATION **(DISCUSSION/POSSIBLE ACTION)**
 - (f) VOTING JURISDICTIONS IN OUR AREA **(DISCUSSION/POSSIBLE ACTION)**
10. NEW BUSINESS
- (a) MID-YEAR REVIEW AND APPROVAL OF ALTADENA LIBRARY DISTRICT OPERATING BUDGET FY 2013/14 WITH ADJUSTMENTS **(DISCUSSION/POSSIBLE ACTION)**
 - (b) APPROVAL OF RESOLUTION No. 201401 ESTABLISHING AUTHORIZED SIGNATURES WITH CHASE BANK **(DISCUSSION/POSSIBLE ACTION)**
 - (c) DEDICATION CEREMONY FOR THE BARBARA J. PEARSON COMMUNITY ROOM **(DISCUSSION/POSSIBLE ACTION)**
 - (d) SELECTION OF AN INDEPENDENT SPECIAL DISTRICT LAFCO REPRESENTATIVE - ALTERNATE **(DISCUSSION/POSSIBLE ACTION)**

(e) [REDACTED]

- (f) APPROVAL TO APPLY FOR PASADENA COMMUNITY FOUNDATION CAPITAL GRANT TO BE APPLIED TO THE PURCHASE OF A NEW CIRCULATION DESK
(DISCUSSION/POSSIBLE ACTION)
- (g) CPLA CALIFORNIA PUBLIC LIBRARY ADVOCATES MEMBERSHIP
(DISCUSSION/POSSIBLE ACTION)
- (h) AUGUST VACATION OF ACTING DISTRICT DIRECTOR
(DISCUSSION/POSSIBLE ACTION)
- (i) BOARD OF LIBRARY TRUSTEES INDIVIDUAL PHOTOS
(DISCUSSION/POSSIBLE ACTION)

11. CORRESPONDENCE

- a) ALA NEWS- ALA RECEIVES GRANT TO ADVANCE LIBRARY-LED COMMUNITY ENGAGEMENT: GRANT FROM THE BILL & MELINDA GATES FOUNDATION SUPPORTS LIBRARIES TRANSFORMING COMMUNITIES INITIATIVE
(INFORMATION)
- b) CALIFORNIA PUBLIC LIBRARY – CSL INFO: UPDATE ON BROADBAND ASSESSMENT IN CALIFORNIA PUBLIC LIBRARIES **(INFORMATION)**

12. REPORTS OF TRUSTEES

- a) REPORT BY ALTADENA LIBRARY FOUNDATION ON CAPITAL CAMPAIGN FUNDRAISING. NEXT MEETING SCHEDULED FEBRUARY 10, 2014, 7:00 P.M.
(INFORMATION)
- b) REPORT BY ART ON MILLIONAIRE’S ROW COMMITTEE. NEXT MEETING SCHEDULED FOR FEBRUARY 11, 2014 7:30P **(INFORMATION)**
- c) REPORT ON THE LIBRARY PARCEL TAX COMMITTEE MEETING. NEXT MEETING SCHEDULED FOR JANUARY 28, 2014. **(INFORMATION)**
- d) REPORT ON THE WHY I LOVE THE ALTADENA LIBRARIES VIDEO
INFORMATION)

13. AGENDA ITEMS FOR FUTURE AGENDAS

This is an opportunity for Board members to request that items be placed on future agendas.

14. ADJOURNMENT

Recommended Action: There being no further business to come before the Board, the meeting is adjourned.